

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
October 25, 2022
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on October 25, 2022.

Board President, Colette Southwick, called the meeting to order at 7:11 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|------------|----------------|-----------------|
| Dr. Chung | Mrs. Hoffacker | Mrs. Wasilewski |
| Ms. Conway | Mrs. Linkewich | Mrs. Raber |
| Ms. Hagler | Mr. Schragger | Mrs. Southwick |

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary
Mr. Dennis McKeever, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for coming and reported on the following: reviewed NJSLA Spring 2022 assessment results, reported on Start Strong fall assessment, kite flying demonstration, Kiwanis Club of LBI "Happy Feet Sock Collection," Veterans Assembly, Hurricane Ian assistance, 1972 time capsule event(special thanks to Mrs. Scholey and Mr. Yates), thanked local fire departments for fire prevention assemblies, reminded everyone to join the PTA, and PTA Holiday Gift Auction December 9th.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: PreK- fall theme, working in centers, carving/painting pumpkins, Kindergarten - sight words, using apples and pumpkins in science experiments/projects, 1st Grade - compound words, learning how sound travels in science, 2nd Grade - addition strategies, components of a friendly letter, designing pumpkin power, thanked the PTA for all they do (school pictures, Hurricane Ian donations), thanked Lisa Willoughby for Kite Demonstrations, upcoming Halloween parades, parent lunch visits, parent classroom visits, and PTA Book Fair.
6. **REPORT OF THE PRESIDENT:** Mrs. Southwick reported that it was an "awesome" start to the school year, and recognized former students who were inducted into the Southern Regional National Junior Honor Society: Thomas Ferg, Ryland Heitchew, Luca Salluce, Paige Shaw, Addison Slaven, and Emily Slaven.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** None

9. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

September 20, 2022: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

10. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Kristy Raber reported that the committee met today and discussed the following: sale of school, Comprehensive Maintenance Plan, copy machine, School Resource Officer, transportation, and bus evacuation drill.
- Curriculum: Brielle Hoffacker reported that the committee will meet tomorrow.
- PTA Liaison: Kelly Linkewich reported on the following: Hurricane Ian relief and Book Fair November 1-4.

11. **PERSONNEL**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2022/2023 school year with approved timesheets:

- **After-School STEM Instructor:** 1 teacher, 15 hours @ \$50/hour: Lori Daly
- **STEAM Night (LBI School):** 2 teachers, 4 hours each @ \$50/hour: Shelley Smith
- **LBI Family Curriculum Nights:** 3 teachers, 2 hours each @ \$50/hour: Kim Maschi, Lori Daly
- **Math League:** 3 Teachers, 40 hrs. total @ \$50/hour: Lori Daly, Laruen Rothstein
- **Curriculum Writing:** \$250/subject/grade level or grade level cluster: Julie Oldham
- **After-School Academy (After School Homework LBI):** 2 Teachers, up to 25 days, 1 hour/day @ \$50/hour: Kim Maschi, Lauren Rothstein

B. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4501, October 20-21 and 24-26, 2022.

C. Employment of Personnel

Motion to approve Jeanne Mauermeyer, Paraprofessional/Transportation Aide, for an additional hour a day for an annual salary of \$27,072, prorated November 1, 2022 through June 30, 2023.

D. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2022-2023 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Karen Vaughan	Paraprofessional/Transportation Aide/Secretary
Aniela Fagans	Teacher/Paraprofessional
Marion Willey	Paraprofessional
Jamie Terman	Teacher/Paraprofessional
Jan Gartland	Teacher

E. Salary Allocations

Motion to approve salary allocations from the FY 2023 ESSA Grant (Every Student Succeeds Act) as follows:

<u>Grant</u>	<u>Name & Position</u>	<u>Total Salary</u>	<u>Grant Allocation</u>	<u>%</u>
Title I	Heidi DeBiasi, BSI	\$94,429	\$24,822	26%
Title IV	Patti Gerety, BSI	\$96,219	\$6,600	7%

Upon a roll call vote, motion carried:

Items A, B, C and E

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item D

Ayes(8): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain(1): Ms. Hagler

12. **POLICY**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Policy/Regulation Approval

Motion to approve the first reading of the following revised policy:

1. P5512 Harassment, Intimidation, or Bullying (M) (Revised)

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

13. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. **Financial Reports**

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of September 2022.

- a. Report of the Secretary dated September 30, 2022
- b. Report of the Treasurer dated September 30, 2022

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of September 2022 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of September 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Meghan Lee, School Business Administrator

11/16, 2022

B. Transfers

Motion to approve the September 2022 transfer report.

C. Bills List

Motion to approve the October 2022 Bills List, totaling \$193,636.89

D. Extraordinary Aid 2021-2022

Motion to approve a budget adjustment in the amount of \$729 for Extraordinary Aid.

E. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
12/16/22 1/13/23 2/10/23 3/10/23 4/21/23 5/12/23	Julie Oldham	Counselor	CIACC (Children's Interagency Coordinating Councils) Trainings	Toms River	Mileage
10/4/22 12/1/22 2/2/23 3/30/23	Peter Kopack	Superintendent	Monmouth University Superintendent's Academy	Monmouth University	Mileage
12/1/22 2/2/23 3/30/23 (evening)	Frank Birney	Principal	Monmouth University Principal's Academy	Monmouth	Mileage

Date	Name	Position	Workshop	Location	Cost
12/14/22 2/21/23	Meghan Lee	Business Admin.	NJASBO Pension Update NJASBO Capital Projects A to Z	Mt. Laurel	\$125 each
11/29/22 2/2/23	Meghan Lee	Business Admin.	NJASBO Board Basics, NJASBO Budget Best Practices	Robbinsville	\$50 each
11/15/22 11/22/22 11/29/22 12/6/22 12/13/22 12/20/22	Brooke Mandarakas	Bus Driver	Financial Operations	Virtual	\$575
10/28/22 10/29/22	Julie Oldham	Counselor	Solution Focused School Conference	Virtual	\$197
10/26/22	Shelley Smith	Teacher	Driving Impactful Instruction w/ Google for Ed	Virtual	None
12/2/22	Suzanne D'Arcangelo	Speech Therapist	Practical Therapy Techniques for Persistent Sound Errors	Virtual	\$279 registration

- F. Field Trips
Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Cost
3/14/23	PreK 4	Insectropolis	Mulcahy	\$329
3/16/23	Grade 6	Papermill Playhouse	Gosline/Rothstein	\$2,841
5/24/23	Grade 1	Cold Spring Village	Esarey/Kraus	\$823
June 2023	Grade 2	LBI School Orientation	Oldham/Ferrer/Holloway	\$74
6/7/23	Band	20th Street Gazebo	Cotov	\$40
5/25/23	Kindergarten	Storybook Land	Ramilo/Leonard	\$760

- G. Use of Facilities
Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

- Stafford Boys Lacrosse, LBI School Gym, youth lacrosse practice, Monday and Wednesday from November 2022 through June 2023.

2. Stafford Travel Basketball, LBI School Gym, youth basketball practice, Tuesday and Thursday from November 2022 through June 2023.

Board Members asked questions and discussed Extraordinary Aid, Bill List (attorney fees for land use to date), and facility use contract.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski,
Mrs. Raber, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

- A. Lead Testing Statement of Assurance
Motion to approve the annual submission of the Statement of Assurance for the Lead Testing Program for the 2022-2023 school year.
- B. Nursing Services Plan
Motion to approve the 2022-2023 Long Beach Island School District Nursing Services Plan as Presented. (see attached)
- C. Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 22-23
Motion to approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2022-2023 as presented. (see attached)
- D. Uniform Memorandum of Agreement
Motion to approve the 2022/2023 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. (as presented)
- E. Bus Evacuation Drills 2022-2023
Be it Resolved, upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the first of two of the required School Bus Evacuation Drills for the 2022-2023 school year on October 7, 2022. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.
- F. Anti-Bullying Bill of Rights Act Self-Assessment 2021-2022
Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* July 1, 2021 to June 30, 2022 to the Department of Education for the Ethel Jacobsen School and the Long Beach Island Grade School. (see enclosed)

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski,
Mrs. Raber, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

15. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

- A. HIB Report
Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.
- B. School Calendar Revision 2022 - 2023
Motion to approve adjusting the 2022-2023 school calendar due to the flood day on October 3, 2022. The following day will now become an instructional day: January 2, 2023 will become a full day for staff and students. (see enclosed)
(As Revised) June 16, 2023 will be the last day for staff and students.

There was a discussion on the language on motion A. Dr. Kopack reported that in addition to monthly reports, incidents are reported on in detail twice each year.

Upon a roll call vote, motion carried:

Item A

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick
Nays: 0
Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

- A. School Resource Officer
Motion to approve a Shared Services Agreement for the 2022-2023 school year for a School Resource Officer with the Borough of Ship Bottom in the amount of \$45,878.22.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick
Nays: 0
Abstain: 0

17. **ANNOUNCEMENTS**

- A. Thank You
Thank you to the following organizations and individuals for donating their time for the following presentations to Long Beach Island School District students:

- Fire Prevention Programs and equipment demonstrations: Surf City and Ship Bottom Fire Departments for Fire Prevention Week.
- Lisa Willoughby and Kite Flyers for kite flying demonstrations for students at the EJ and LBI Schools to kick-off the LBI FLY International Kite Festival.

B. Dates to Remember

October 27:	Book Fair set-up @ EJ & LBI
October 28:	Book Fair – Student Preview
October 31:	Halloween Parades @ EJ and LBI Schools
November 1-4:	Book Fair at EJ and LBI Schools
November 1-3:	Parent/Teacher Conferences, Early dismissal
November 7-11:	School Closed (Election Day, Veteran's Day/NJEA Convention)
November 15:	Board of Education Meeting, LBI Grade School, 7 p.m.

18. **PUBLIC COMMENT:** None

19. **Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on November 15, 2022, at 6:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:30 p.m., a motion was made by Brielle Hoffacker, second by Kelly Linkewich to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary