

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
September 20, 2022
Long Beach Island Grade School Media Center
Executive (Closed) Session 5:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on September 20, 2022.

Board President, Colette Southwick, called the meeting to order at 7:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

- | | | | |
|---------------------|------------|----------------|-----------------|
| 3. ROLL CALL | Dr. Chung | Mrs. Hoffacker | Mrs. Wasilewski |
| | Ms. Conway | Mrs. Linkewich | Mrs. Raber |
| | Ms. Hagler | Mr. Schragger | Mrs. Southwick |

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary
Mr. Dennis McKeever, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: school opening, professional development, thanked the PTA for refreshments, staff recognition (25 years or more), NJQSAC review completed - LBI School District rated as high performing, reported on clubs, programs, and social/emotional and team building activities at the LBI Grade School. Dr. Kopack thanked all teachers for a great start to the school year, thanked Chief Potter and Chief Casella for all work they have been doing over the summer to provide officers for each building for the school year, and reported that Grade Level Happenings are located on the district website.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on parent orientations, Back-to-School Night, PreK-2 are working on procedures and routines, PreK is studying farm animals and life cycle of apples and pumpkins, Kindergarten is reviewing letters/letter sounds and celebrating Johnny Appleseed Day, 1st grade is working on basic math skills and readers and writers workshop, 2nd grade are writing stories about why this year will be the "Busy Knees." Mr. Birney thanked the EJ Garden summer volunteers and reported on the upcoming salsa and pesto taste testing, and in PE/Health, students are working on spatial awareness and motor skills and soccer in fall.

6. **REPORT OF THE PRESIDENT:** Mrs. Southwick reported on a great start to the school year, staff recognitions, police officers at both buildings, thanked all staff for making our district a high-achieving school district (NJQSAC), and read a statement regarding the sale of the Long Beach Island Grade School.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
- Conditions of Pagnotta Bid
 - Contact Information - BOE Representatives
 - Condition of LBI Grade School
 - Timeline for transition to EJ School
 - Ship Bottom Litigation
 - Level 10 Bid - Contract Negotiations/Contract Terms
 - Construction Costs
 - Sale price of LBI Grade School

8. **BOARD CORRESPONDENCE:** Letter - Nancy Henderson

9. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

August 16, 2022: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain(2): Ms. Hagler, Mrs. Raber

10. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Kristy Raber reported that the committee met today and discussed the following: sale of LBI Grade School, EJ HVAC, snow removal, GovDeals, and mid-day bus route
- Curriculum: Dr. Kopack reported that the committee met on August 30th and discussed the following: professional development, i-Ready, ETC, District Faculty Meeting 10-13 professional development, curriculum writing, summer programs, after-school programs, Start Strong testing, SAIL Program, Veteran's Day assembly, teacher orientation and in-service, FaceBook, next meeting October 17th
- PTA Liaison: Kelly Linkewich reported that the first PTA meeting was last night, reviewed Book Fair November 1-3, Spirit Wear Store open soon, new website LBIPTA.com, next meeting October 17th at 4 p.m.

11. **PERSONNEL**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Part-time Paraprofessional

Motion to approve the employment of Shannon McGinty as a Part-time Paraprofessional from September 21, 2022 through June 30, 2023 at the annual salary of \$12,375.68 (step A on the Paraprofessional Salary Guide) pending receipt of required paperwork. Benefits are not included.

B. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2022/2023 school year with approved timesheets:

- **Choral Instructor:** 20 hours @ \$50/hour: Tim Cotov
- **After-School STEM Instructor:** 25 hours @ \$50/hour: Cathy McBride
- **Art Night:** 2 teachers, 7 hours each @ \$50/hour: Lisa Benjamin, Rosa Senos
- **After School Band Instructor:** 15 hours @ \$50/hour: Tim Cotov
- **Wind & Strings Ensemble Instructor:** 10 hours @ \$50/hour: Tim Cotov
- **Student Assistant Interactive Leadership (SAIL) Advisor:** 25 hours @ \$50/hour: Janelle Gosline
- **EJ Family Curriculum Nights :** 3 teachers, 2 hours each @ \$50/hour: Megan Kraus, Sarah Esarey, Katie Holloway
- **Mathletics Fitness and Math After-School Program:** 1 teacher (32 hours @ \$50/hour), 4 days/week for 8 weeks: James La Marco
- **Mathletics Fitness and Math Aide:** 1 aide (32 hours @ contracted hourly rate), 4 days/week for 8 weeks: Jennifer Hendrickson
- **After-School Nurse:** up to 50 hrs. @ \$50/hour: Denise Lake
- **Curriculum Writing:** \$250/subject/grade level or grade level cluster: James LaMarco, Cathy McBride, Sal Colino
- **EJ & LBI Detention Supervisors (as needed):** 10 hours @ \$50/hour: Matt Brady, Lori Daly
- **After-School Academy (EJ):** 5 Teachers, up to 25 days, 1 hour/day @ \$50/hour: Mallory Mulcahy, Matt Brady
- **After-School Academy (After School Homework LBI):** 5 Teachers, up to 25 days, 1 hour/day @ \$50/hour: Matt Brady

C. Employment of Personnel

Motion to employ personnel from July 1, 2022 through June 30, 2023, as listed.

Olivia Tilton	\$13,027
Paul Scholey	\$27,113

D. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2022-2023 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Brooke Oldham	Paraprofessional/Secretary
Chase Bendik	Paraprofessional/Secretary
Mary Schuster	Teacher
Sandra Smith-Lusk	Teacher

- E. Leave of Absence
Motion to approve an unpaid leave of absence for employee #4496, December 5-9, 2022.
- F. Leave of Absence
Motion to approve an unpaid leave of absence for employee #4470, November 14-15, 2022.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

12. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of August 2022.

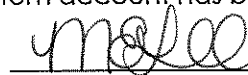
- a. Report of the Secretary dated August 31, 2022
- b. Report of the Treasurer dated August 31, 2022

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of August 2022 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of August 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Meghan Lee, School Business Administrator

10/26, 2022

B. Transfers

Motion to approve the August 2022 transfer report.

C. Bills List

Motion to approve the September 2022 Bills List, totaling \$477,481.36

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
9/27/22	Julie Oldham	Counselor	HIB Training - Strauss Esmay	Toms River	\$145 registration and mileage

Date	Name	Position	Workshop	Location	Cost
10/4/22	Julie Oldham	Counselor	CIACC (Children's Interagency Coordinating Councils)	Toms River	Mileage
9/7/22	Meghan Lee	BA	Green Purchasing	Virtual	\$50
10/11/22 11/15/22 12/13/22 1/10/23 2/14/23 3/14/23 4/18/23 5/9/23 6/13/23	Frank Birney	Director of Special Education	OCADSE (Ocean County Director of Special Education Monthly Meetings)	Various locations in Ocean County	Mileage
10/28/22	Matt Brady	Teacher	Law Fair Teacher's Workshop: Mock Trial	New Brunswick	Mileage
10/13/22	Denise Lake Bianca Aniski	Nurse	Atlanticare School & Pediatric Nurse Lecture: Physical Manifestations of Psychiatric Disease	Virtual	\$25 each registration
9/28/22	Frank Birney	Principal	Science of Reading	Moorestown	None

Upon a roll call vote, motion carried:

Items A, B, & D

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

13. ANNUAL APPROVALS/CONTRACTS

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Annual Contract Approvals

Motion to approve annual support and maintenance agreements beginning August 11, 2022 to June 30, 2023, as follows pending attorney review:

1. Bayada School Nursing Services

B. Nonpublic Transportation

Motion to approve a contract with Southern Regional School District for nonpublic transportation for the 2022-2023 school year at the maximum rate of \$1,000 per student as follows:

- Lighthouse Christian Academy

C. Virtual/Remote Plan 2022-2023

Motion to approve the Virtual/Remote Instruction Plan for the 2022-2023 school year for submission to the Executive County Superintendent. (see attached)

There was a question about the use of Bayada's services. Mrs. Southwick noted that we have not used their services. The contract is a requirement of QSAC.

Upon a roll call vote, motion carried:

Item A

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Items B & C

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

14. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

15. **UNFINISHED/NEW BUSINESS**

As per the recommendation of the Superintendent:

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

A. NJSEHBP Rate Increase

WHEREAS, The Long Beach Island School District is currently a member of the New Jersey State Education Health Benefits Plan; and

WHEREAS, Chapter 44, P.L. 2020 mandated certain plans for the employees of school districts in the State of New Jersey without input from the School Districts that have to pay for those plans; and

WHEREAS, in certain cases there is a separate contribution guide attached to Chapter 44, P.L. 2020 and the plans created by that statute that created an additional cost to the districts in the State of New Jersey, and

WHEREAS, the Long Beach Island Board of Education is responsible for the tax levy imposed on the taxpayers of the Long Beach Island School District; and

WHEREAS, the State of New Jersey's actuary, AON presented a rate renewal on July 13, 2022 that proposed a 15.1% increase in health insurance premiums, and

WHEREAS, the rate report stated that there was an increase of urgent care and emergency room utilization in the experience period used to determine the 15.1% increase; and

WHEREAS, the 15.1% increase will have a devastating impact on both the taxpayers and employees of the Long Beach Island School District; and

WHEREAS, the utilization of emergency rooms and urgent care is directly attributed to COVID claims, and

WHEREAS, the rate renewal report references a 3.4% anticipated savings that was to occur due to a Navigation and Advocacy program that the state awarded a contract to Horizon to administer, and

WHEREAS, that navigation and advocacy program is the subject of an open CCAU complaint that the Division of Treasury has not yet adjudicated; and

WHEREAS, contracts between the state's third party administrator and providers are not transparent, and

WHEREAS, the State currently has one third party administrator for active and early retirees, and

WHEREAS, that contract is set to expire on December 31, 2022 unless extended by the State; and

WHEREAS, the State has not started the bidding process and will most likely extend the contract while the CCAU complaint is still open;

NOW THEREFORE BE IT RESOLVED; that the Long Beach Island Board of Education requests the State of New Jersey to immediately take action on the following:

1. Utilize some of the \$1.6 Billion in federal COVID aid that has not been assigned to defray the costs in the rate renewal report that are attributed to the pandemic.
2. Immediately adjudicate the open CCAU complaint against Horizon.
3. Refrain from extending the current contract with Horizon and put the third party administrator contract out to open competitive bidding and award at least two vendors the contract.

There was a brief discussion about the increase in premiums. Ms. Lee explained the reason for the resolution.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

B. Sale of School

WHEREAS the Long Beach Island Board of Education is the owner of certain real property which is part of Block 48, Lot 1 on the Tax Map of the Borough of Ship Bottom, County of Ocean and state of New Jersey, known as the Long Beach Island Grade School ("Property"); and

WHEREAS N.J.S.A. 18A:20-5 authorizes a board of education to sell real property owned by a board of education and may set a minimum price and conditions for the sale; and

WHEREAS the Board authorized the sale of the Property on January 26, 2021; and

WHEREAS the Board received a bid from Michael Pagnotta Architecture P.C. to purchase the property on March 2, 2021; and

WHEREAS the Board and Michael Pagnotta Architecture P.C. have agreed to the terms and conditions of a Real Estate Purchase Agreement for the sale of the Property; and now therefore be it

RESOLVED the Long Beach Island Board of Education approves a Real Estate Purchase Agreement by and between the Board and Michael Pagnotta Architecture P.C. for the sale of the Property for a purchase price of \$14,016,000.00 and other terms and conditions agreed to by the parties.

ADOPTED this the 20th day of September 2022, at a properly constituted meeting of the Long Beach Island Board of Education by a roll call majority vote of its full membership.

Mr. McKeever gave an overview of the bid/negotiation process, contract terms, and reason for selection of purchaser.

Mrs. Linkewich asked how long the Board was in negotiations with Pagnotta Architecture. Mrs. Southwick answered, one year.

Mr. Schragger stated that details of the contract should be available to the public.

Dr. Chung gave a statement explaining her vote.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski,
Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger (In favor of consolidation but is voting no due to lack of transparency.)

Abstain: 0

16. **ANNOUNCEMENTS**

A. Dates to Remember

September 20-23:	Start Strong Assessments for Grades 4-6
September 21:	3rd Grade Intergenerational Program with the Garden Club
September 22:	LBI Back-To-School Night
September 27:	EJ School Pictures
September 28:	LBI School Pictures
October 21:	Progress Reports Issued
October 25:	Board of Education Meeting, LBI Grade School, 7 p.m.

B. QSAC Review: The Long Beach Island School District was notified by the NJ Department of Education that as a result of the Quality Single Accountability Continuum (QSAC) review conducted on February 9, 2022, the district has been designated as "high performing."

17. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- NJQSAC Review
- Performance Scores
- LBIEA Support of Consolidation
- Thank you to teachers
- Bid/Negotiation Process - Level 10
- Purchase Agreement- OPRA Requests (approved purchase agreement will be posted on the website)
- Cost of Improvements at EJ School
- Capital Reserve/Maintenance Reserve
- Bus Garage
- Cost of LBI School Repairs
- Consolidation with Stafford Township
- Site plan approval

18. **Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on October 25, 2022, at 6:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

19. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

20. **ADJOURNMENT**

At 8:11 p.m., a motion was made by Kristy Raber, second by Brielle Hoffacker to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Kathy Sheplin". The signature is written in dark ink and is positioned above the printed name and title.

Kathy Sheplin
Assistant to the Board Secretary