

LONG BEACH ISLAND BOARD OF EDUCATION
BOARD MEETING AGENDA
August 16, 2022
Long Beach Island Grade School Media Center
Executive (Closed) Session 5:45 PM (Quorum at 6:45) – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on August 16, 2022.

Board President, Colette Southwick, called the meeting to order at 7:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|-----------------|----------------|
| Dr. Chung | Mrs. Linkewich | Mrs. Southwick |
| Ms. Conway | Mr. Schragger | |
| Mrs. Hoffacker | Mrs. Wasilewski | |

ABSENT: Ms. Hagler, Mrs. Raber

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary
Mr. Dennis McKeever, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: school opening and thanked all staff involved, and reported on the summer tennis and soccer programs at the LBI Grade School.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked the custodians and office staff for their hard work over the summer and reported that the teachers are back, orientations are scheduled next week, and staff inservices are scheduled for September 1st and 6th.
6. **REPORT OF THE PRESIDENT:** None
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
8. **BOARD CORRESPONDENCE:** None
9. **APPROVAL OF MINUTES**

Motion by Kelly Linkewich, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

July 19, 2022: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Detail of minutes and committee reports were briefly discussed.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain(2): Dr. Chung, Mr. Schragger

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski - no report
- Personnel: Stephanie Chung - no report
- Policy: Danielle Hagler - no report
- Building/Grounds/Transportation/Finance: Kristy Raber - Ms. Lee reported that the committee met and discussed the start of school and new building access point for LBI Grade School.
- Curriculum: Brielle Hoffacker - no report
- Public Relations: Peter Kopack - no report
- PTA Liaison: Kelly Linkewich - no report

11. **PERSONNEL**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. **Stipend Positions**

Motion to approve stipend/XCOMP positions for the 2022/2023 school year with approved timesheets:

- Curriculum Committee: 5 teachers, up to 5 hrs. each @\$50/hour: Janelle Gosline, Megan Kraus, Lauren Rothstein, Jackie Ramilo, Shelley Smith
- SciP/DEAC Committee: 4 teachers, 5 hrs. each @ \$50/hr.: Patti Gerety, Karen Beetel, Jackie Ramilo, Liz Messec
- Kindergarten Screening: 2 teachers, 2 hrs. each @ \$50/hr.: Lisa Leonard, Jackie Ramilo

B. **Annual Stipends**

Motion to approve annual stipends for the 2022-2023 school year as follows:

- Head Bus Driver - Brooke Mandarakas \$1,500

C. **KidsCare Aides**

Motion to approve the employment of KidsCare Aides for the 2022-2023 school year at the hourly rate of \$14 as follows: Benefits are not included.

Kathleen McClellan
Debra Cifone

D. Substitute Personnel

Motion to approve substitute personnel for the 2022-2023 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Teacher/Aide	School Nurse	Transportation Aide
Janice Carroll	Marie Marucci	Debra Cifone
Julie Christman	Sharon VonGorski	Jeanne Mauermeyer
Gail Cragg	Michelle Wallace	Kathleen McClellan
Anne Jordan		Eileen Milacek
Jenna Kulinski	Secretary	Olivia Tilton
Eve Lehrer	Debra Cifone	
Teacher/Aide cont.	Secretary cont.	Bus Driver
Maureen Mahon	Brooke Mandarakas	William Baker
Kathleen McClellan	Kathleen McClellan	Elizabeth Dolly
Mary Mirisola	Olivia Tilton	
Ellen Reilly		Custodian
Kathleen Reilly	Kids Care	Brooke Mandarakas
Edward Ronk	Debra Cifone	Oral Williams
Sharon VonGorski	Jennifer Hendrickson	
	Jeanne Mauermeyer	
Classroom Aide	Eileen Milacek	
Cynthia Eble	Joanne Miller	
Brooke Mandarakas	Linda Mohalley	
Eileen Milacek	Julie Oldham	
Olivia Tilton	Elizabeth Purks	
	Kate Shaw	
	Olivia Tilton	

- E. Transportation Aide
Motion to approve the following transportation aide for the 2022-2023 school year at the hourly rate of \$14.70 as follows: Benefits are not included.

Jeanne Mauermeyer
- F. Letter of Resignation
Motion to accept a letter of resignation from Mary Kern, Part-time Preschool Teacher, effective immediately.
- G. Letter of Resignation
Motion to accept a letter of resignation from Alyson Wrisley, Part-time Paraprofessional, effective immediately.
- H. Additional Hours
Motion to approve an additional summer hours as follows:
- Scheduling: up to 10 hours for Julie Oldham at the XCOMP rate of \$50/hr. with approved timesheets
- I. Leave of Absence
Motion to approve an unpaid leave of absence for employee #4166, September 26-30, 2022.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

12. **POLICY**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

- A. Policy/Regulation Approval
Motion to approve the second reading and adoption of the following new and revised policies and regulations:
1. Policy 0163 Quorum (Revised)
 2. Policy 1511 Board of Education Website Accessibility (M) (Revised)
 3. Policy 2415 Every Student Succeeds Act (M) (Revised)
 4. Policy 3216 Dress and Grooming (Revised)
 5. Policy 3270 Professional Responsibilities (Revised)
 6. Regulation 3270 Lesson Plans and Plan Books (Revised)
 7. Policy 4216 Dress and Grooming (New)
 8. Policy & Regulation 5513 Care of School Property (M) (Revised)
 9. Policy 5722 Student Journalism (M) (New)

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain(1): Mr. Schragger

13. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. **Financial Reports**

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of July 2022.

- a. Report of the Secretary dated July 31, 2022
- b. Report of the Treasurer dated July 31, 2022

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of July 2022 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of July 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Meghan Lee, School Business Administrator

9/21, 2022

B. Transfers

Motion to approve the July 2022 transfer report.

C. Bills List

Motion to approve the July 2022 Bills List, totaling \$176,006.07

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
10/18/22	Cathy McBride	Teacher	NJ Science Convention	Princeton	\$180 Registration and Mileage
9/13/22 10/11/22 11/15/22 12/13/22 1/10/23 2/14/23 3/14/23 4/18/23 5/9/23 6/6/23	Peter Kopack or Frank Birney	Superintendent Principal	Ocean County Curriculum Consortium Meetings	Ocean County College	Mileage

Date	Name	Position	Workshop	Location	Cost
TBD	Meghan Lee	SBA	Ocean County School Business Officials Monthly Meetings	Various locations in Ocean County	None
8/22/22 9/20/22 10/18/22 11/15/22 12/13/22 1/17/23 2/14/23 3/14/23 4/18/23 6/6/23	Peter Kopack	Superintendent	Ocean County Superintendent Roundtable Meetings	Various locations in Ocean County	Mileage
9/22 9/29 10/6 10/13 10/20 10/27	Brooke Mandarakas	Bus Driver	Routing & Scheduling	Virtual	\$575

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Girl Scout Troop 60279, EJ Media Center or Garden, 1st and 3rd Thursday of the month from September 2022 to June 2023 from 3-5 p.m.
2. LBI Chamber of Commerce LBI Fly International Kite Festival, LBI School Gym, October 7-9, 2022, use of the LBI Gym on October 7th for Indoor Kite Competition (4:30 – 10 p.m.), and LBI parking lot (parking for spectators), October 8th and 9th. A fee of \$41/hour will be charged for services extending beyond scheduled custodial shift.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Kelly Linkewich, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

A. Standing Orders

Motion to approve the Authorization for Standing Orders 2022-2023 (approved medical supplies). (see attached)

B. Emergency AED Action Plan

Motion to approve the Long Beach Island School District's Emergency AED Action Plan for the 2022-2023 school year as presented. (see attached)

- C. Exposure Control Plan (Bloodborne Pathogens)
Motion to approve the Long Beach Island School District's Exposure Control Plan (Bloodborne Pathogens) for the 2022-2023 school year as presented. (see attached)

- D. Committees
Motion to approve committees for the 2022-2023 school year as follows:

- **Safety Committee**

Peter Kopack	Frank Birney	Daniel Savage
Julie Oldham	David Yates	Barbara Sargeant
Colette Southwick	Meghan Lee	Denise Lake
Police Department Representatives		

- **Wellness Committee**

Peter Kopack	Frank Birney	Denise Lake	James LaMarco
Sodexo Representatives	Parent Representatives		

- **I&RS Team**

Julie Oldham - Coordinator			
Heidi DeBiasi	Sarah Franka	Denise Lake	Suzanne D'Arcangelo
Matt Brady	Chris Conrad	Lisa Boyd	Frank Birney
Dr. Kopack			

- **School Climate Team**

Julie Oldham - Coordinator			
Heidi DeBiasi	Kim Maschi	Collette Southwick	Rosa Senos
Matt Brady	Chris Conrad	Dr. Kopack	

- **ScIP/DEAC Committee**

Patti Gerety	Karen Beetel	Jackie Ramilo	Liz Messec
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- E. Parent Transportation Contract
Motion to approve the Parental Transportation Agreement to the Education Academy in Lanoka Harbor, NJ. The agreement term is December 2021 through June 2022 in the amount of \$3,600.

- F. Professional Development Plan and Mentoring Plan
Motion to adopt the Long Beach Island School District's Professional Development Plan and Mentoring Plan for the 2022-2023 school. (see attached).

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

15. **CURRICULUM/TECHNOLOGY**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Curriculum

Motion to adopt the revised Long Beach Island School District Curricula for the 2022-2023 school year which are aligned with the most recent State Board adopted version of the New Jersey Student Learning Standards (NJSLS) as follows:

- Science K-6
- Social Studies K-6
- Media Arts K-6
- Theater K-6
- Dance K-6
- Music K-6
- Visual Arts K-6
- Visual and Performing Arts Integration Resources K-6
- Computer Science and Design Thinking 3-6
- World Language K-6
- Career Readiness K-6
- Amistad and Holocaust Curriculum Resources K-6

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

16. UNFINISHED/NEW BUSINESS

As per the recommendation of the Superintendent:

A. (Withdrawn) Early Dismissal

Motion to approve a change in time for early dismissal days as follows:

- Ethel Jacobsen School, 12:20
- Long Beach Island Grade School, 12:30

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

B. Board of Education Goals 2022-2023

Motion to approve goals for the Long Beach Island School Board of Education for the 2022-2023 school year as follows:

1. Maintain a safe, healthy, and supported school environment so that students can engage fully in high-quality educational programs and opportunities.
2. Strive to create a positive learning environment for students and staff with authentic and innovative learning experiences to promote continuous student achievement and increase student wellness, and strive to bring both schools together along with staff and the Board of Education through team building activities.
3. Increase programs to address learning gaps and recovery while increasing opportunities for accelerated learning for all students to reach their full potential in a post pandemic.
4. Increase communications and modify technologies and social media to proactively promote the school district with the community at large and to ensure family engagement at all scheduled events.

5. Increase academic achievement levels of all students by analyzing the delivery of instruction in all curricular areas by using data, and focusing on areas in the curriculum that need improvement and revision.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

17. **ANNOUNCEMENTS**

A. **Dates to Remember**

August 23:	Orientation - Grade 1, 2 @ EJ School Orientation - Grade 3 @ LBI School
August 25:	Orientation - Kindergarten and Preschool @ EJ School
September 7:	School Opens/Early Dismissal
September 14:	EJ Back-to-School Night
September 15:	LBI School Back-to-School Night
September 20:	Board of Education Meeting, LBI Grade School, 7 p.m.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Time capsule - LBI Grade School
- LBI School District Facebook Page
- Legal update - Mr. McKeever, Esq.

19. **Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on September 20, 2022, at 6:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:15 p.m., a motion was made by Brielle Hoffacker, second by Kelly Linkewich to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin". The signature is written in dark ink and is positioned above the printed name and title.

Kathy Sheplin
Assistant to the Board Secretary