

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
May 10, 2022
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM (Quorum at 6:45) – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on May 10, 2022.

Board President, Colette Southwick, called the meeting to order at 7 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|----------------|----------------|
| Ms. Conway | Mrs. Linkewich | Mrs. Southwick |
| Ms. Hagler | Mr. Schragger | |
| Mrs. Hoffacker | Mrs. Raber | |

ABSENT: Dr. Chung, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

A. Healthy Schools: Amy Aurelio, Preschool Teacher, gave a slideshow highlighting harvesting of vegetables from the EJ Garden, recipe submitted to AltantiCare Healthy Schools Initiative and winning of contest, review of recipes, results of student taste testing surveys, and use of the contest prize which was an air fryer for food preparation. Dr. Kopack thanked her for the presentation.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending and reported on the following: end-of-year events (2nd grade visit to LBI Grade School-June 10th; Kindergarten graduation-June 14th and 6th grade graduation-June 16th); recognized and thanked the teachers and staff for Teacher Appreciation Week; thanked the PTA for recognizing Teachers/Staff during Teacher Appreciation Week; announced that tomorrow is School Nurse's Day and thanked Ms. Lake and Ms. Aniski; congratulated Stella D'Arcangelo for her winning artwork chosen for the Ocean County Mental Health Awareness 2022-23 calendar; and thanked the local police departments for the LEAD Program for 5th grade students.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: thanked Ms. Aurelio for the presentation; PreK is studying animals and metamorphosis; Kindergarten is studying story structure, sequencing characters and sight words; 1st Grade is studying space and planets; 2nd grade are writing persuasive essays (playground equipment - mini golf, canopy, slides, soccer equipment); recognized and thanked teachers and staff for Teacher Appreciation Week; thanked the PTA (Mrs. Linkewich) for the ways in which they recognized staff for Teacher Appreciation Week; and reported on the "Worry Woos" assembly which was sponsored by the PTA.

7. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked teachers and staff for all they do for the district.

8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

9. **BOARD CORRESPONDENCE:**

- Garden Party Invitation from Kindergarten, May 19th
- Letter from the Borough of Harvey Cedars. Board Members have received a copy of the letter, and Mr. Sciarillo will respond.

10. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

April 27, 2022: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber

Nays(1): Mr. Schragger

Abstain(1): Mrs. Southwick

11. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski - no report
- Personnel: Stephanie Chung - no report
- Policy: Danielle Hagler - no report
- Building/Grounds/Transportation/Finance: Kristy Raber - no report
- Curriculum: Brielle Hoffacker - no report
- Public Relations: Peter Kopack - no report
- PTA Liaison: Kelly Linkewich reported that the school dance will be held at the LBI Grade School on May 13th; field day will be held at the EJ School for all grades on May 27th and the next meeting will be held on May 17th in the LBI Grade School at 4:30 p.m.

12. **PERSONNEL**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

A. **Letter of Resignation**

Motion to accept a letter of resignation from Eileen Milacek, Paraprofessional, effective June 17, 2022. Ms. Milacek has been employed by the district since 2019.

- B. Assistant to the Business Administrator
Motion to approve the employment of Daniel Savage, Assistant to the Business Administrator, beginning on or about June 13, 2022 for the 2021-2022 school year at the annual salary of \$48,000 prorated. Pending receipt of required paperwork.
- C. Summer Positions
Motion to approve summer 2022 stipend/XCOMP employment, **pending enrollment if applicable** as follows (Submission of approved timesheets required.):
- **Summer Bus Drivers (2)** (Tentative dates: August 15-18 and 22-25 from 9-12) : 2 drivers, 8 days, 4 hours each day at \$21/hr.: Elizabeth Dolly

Upon a roll call vote, motion carried:

Items A and C

Ayes(7): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes(6): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain(1): Mr. Schragger

The Board congratulated and welcomed Mr. Savage and thanked Ms. Milacek for her service to the district and wished her well.

13. **POLICY**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

- A. Policy/Regulation Approval
Motion to approve the first reading of the following new and revised policies and regulation:
1. Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New)
 2. Policy 2415.04 Title I District-Wide Parent and Family Engagement (M) (Revised)
 3. Policy 2415.50 Title I School Parent and Family Engagement (M) (New)
 4. Policy 2417 Student Intervention and Referral Services (M) (Revised)
 5. Policy 3161 Examination for Cause (R) (Revised)
 6. Policy 4161 Examination for Cause (R) (Revised)
 7. Policy 5512 Harassment, Intimidation, and Bullying (M) (Revised)
 8. Policy and Regulation 7410 Maintenance and Repair (M) (Revised)
 9. Policy 8420 Emergency and Crisis Situations (M) (Revised)
 10. Policy and Regulation 9320 Cooperation with Law Enforcement Agencies (M) (Revised)
- B. Policy Abolishment
Motion to approve the abolishment of the following policy:
1. Policy 1648.14 Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M)

Upon a roll call vote, motion carried:

Ayes(6): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick
Nays: 0
Abstain(1): Mr. Schragger

14. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of April 2022.

- a. Report of the Secretary dated April 30, 2022
- b. Report of the Treasurer dated April 30, 2022

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of April 2022 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of April 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

6-13, 2022

B. Transfers

Motion to approve the April 2022 transfer report.

C. Bills List

Motion to approve the May 2022 Bills List, totaling \$197,244.25

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
5/3/22	Denise Lake	School Nurse	Adolescent Health Symposium	Online	None

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

- 1. Surf City Yacht Club, EJ School parking lots for trailer parking during sailing competition, August 12-17, 2022.

Upon a roll call vote, motion carried:

Items A, B, D, E

Ayes(7): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes(6): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

18. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

19. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Ethel Jacobsen School Gym & Media Center HVAC Replacement

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Long Beach Island Board of Education ("Board")** to seek a contract for Gym and Media Center HVAC Replacement at the Ethel A. Jacobsen Elementary School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, May 3, 2022, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

	Install Gym HVAC	Replacement of Media Center HVAC		Demolish & Remove Ductwork	
	Base Bid	Alternate 1	Total Base & Alt 1	Alt 2	Grand Total
Comfort Mechanical	273,800	135,890	409,690	20,265	429,955
Thermal Piping	343,000	146,000	489,000	13,500	502,500
Performance Mechanical Corp	413,000	128,000	541,000	7,000	548,000
Falasca	413,600	160,600	574,200	64,600	638,800
Chappelle Mechanical	427,000	180,000	607,000	63,000	670,000
Gaudelli Bros	434,200	164,200	598,400	33,000	631,400
Surety Mechanical	437,700	155,200	592,900	41,100	634,000

WHEREAS, the lowest bid was submitted by Comfort Mechanical Corporation whose bid has been reviewed and was found to be non-compliant because of a material defect. The second lowest bidder, G.B.I. Inc. T/A Thermal Piping, is deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the **Base Bid** Project to G.B.I. Inc. T/A Thermal Piping at an amount of \$343,000.00.

Explanation: This project will be paid for using CRRSA ESSER II & ARP ESSER III Grant funds totalling \$256,954 and Capital Projects funds in the amount of \$86,046

Upon a roll call vote, motion carried:

Ayes(6): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

Motion by Kristy Raber, second by Danielle Hagler to approve the following:

- B. Donation
Motion to accept the donation of 60 rapid antigen Covid-19 tests from the LBI Health Department.

Upon a roll call vote, motion carried:

Ayes(7): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Raber, Mrs. Southwick
Nays: 0
Abstain: 0

- C. **Comments:** Mr. Schragger asked to discuss consolidation. A motion was made by Mr. Schragger to hold the discussion. There was no second to the motion; therefore, the motion failed.

20. **ANNOUNCEMENTS**

A. School Board Election 2022

The following seats will be available in the fall: Brielle Hoffacker, Long Beach Township, Fred Schragger, Harvey Cedars, and Marilyn Wasilewski, Barnegat Light. The deadline for filing petitions is Monday, July 25, 2022, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 8, 2022.

B. Dates to Remember

- May 11: National School Nurses' Day
NJSLA – 4TH Grade Testing in AM
Worry Woos Assembly @ EJ – PK-2 – 4 presentations
After-School Band for Grades 4, 5 & 6
- May 12: NJSLA – 4TH Grade Testing in AM
Grade 3 to Tuckerton Seaport
Mindfulness Matters Program for Grades 1 & 2
- May 13: NJSLA – 4TH Grade Testing in AM
- May 16: NJSLA – 3rd Grade Testing – 5/16-5/20 in AM
After-School Ukulele for Grades 4, 5 & 6
- May 17: NJSLA – 3rd Grade Testing in AM
EJ Spring Show, "The Great Outdoors"
Mindfulness Matters Program for PK & K
After-School Violin for Grades 5 & 6
- May 18: NJSLA – 3rd Grade Testing in AM
Grade 5 to LBI Marine Field Station (rain date 5/19)
Kidz in Kitchen – PK & K - EJ Gym
- May 19: NJSLA – 3rd Grade Testing in AM
Presentation by Monica Wellington, "Zinnia's Flower Garden"
SRMS to LBI for 6th Grade Orientation
Mindfulness Matters Program for Grades 1 & 2
Kidz in Kitchen – Grades 1 & 2 -EJ Gym
- May 20: NJSLA – 3rd Grade Testing in AM
PK- ½ Day Class – to Ship Bottom Park
- May 23: After-School Chorus for Grades 5 & 6
- May 24: Mindfulness Matters Program for PK & K
LBI Spring Concert – "Pop Rocks"
- May 25: Grade 2 to Cape May Zoo
- May 26: K Classes to Storybook Land
Mindfulness Matters Program for Grades 1 & 2
- May 27: EJ & LBI Field Day @ EJ in A.M.
Early Dismissal – EJ School 1:00, LBI School 1:10
- May 30: SCHOOL CLOSED – MEMORIAL DAY

- May 31: Mindfulness Matters Program for PK & K
- June 13: Board of Education Meeting (Monday), LBI Grade School, 7 p.m.
- June 14: Kindergarten Graduation
- June 16: Sixth Grade Graduation

21. **PUBLIC COMMENT:** None
22. **Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on Monday, June 13, 2022, at 6:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(7): Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

23. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.
24. **ADJOURNMENT**

At 7:19 p.m., a motion was made by Brielle Hoffacker, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary