

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
February 15, 2022
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on February 15, 2022.

Board President, Colette Southwick, called the meeting to order at 7:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|------------|----------------|-----------------|
| Dr. Chung | Mrs. Hoffacker | Mrs. Wasilewski |
| Ms. Conway | Mrs. Linkewich | Mrs. Raber |
| Ms. Hagler | Mr. Schragger | Mrs. Southwick |

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reported on the following: Grade Level Happenings (located on the website), Governor Murphy's announcement–lifting the mask mandate on March 7th–looking for additional guidance from the state, Safety Plan update, 3rd marking period activities and after-school activities, PTA meeting and upcoming events, stress relief for students–outside as much as possible, and iReady Assessments–data available next month.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: Prek is working on letters P-S and centers–Groundhog Day and Valentine's Day, Kindergarten is working on counting by 1s, 5s, and 10s up to 100 and assignments on George Washington and Abraham Lincoln for President's Day, First Grade is working on phonics/Orton-Gillingham Program and in science learning about plants/animals, and what it means to be an American, Second Grade is working on an assignment, "If I Were President," learning about money and telling time and learning about earth, land and water. In PE students played hockey and are learning fleeing/chasing games (tag, etc.). The EJ Garden is planting red and green lettuce, radishes, spinach and snap peas. He reported on report cards, parent/teacher conferences, the 100th day of school, and reported that 434 cans of soup were donated to St. Francis Food pantry from the Souper Bowl food drive.
6. **REPORT OF THE PRESIDENT:** No report.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** None

9. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

December 14, 2021: Closed Session

January 25, 2022: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Mr. Schragger asked if Mr. Sciarillo reviewed the closed session minutes for release to the public. Mr. Sciarillo said that he reviewed both, and they are approved for release.

Upon a roll call vote, motion carried:

December 14th Closed Session:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Raber, Mrs. Southwick

Nays{ }: 0

Abstain(1): Mrs. Wasilewski

Upon a roll call vote, motion carried:

January 25th Regular and Closed Session:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mr. Schragger, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain(2): Mrs. Linkewich, Mrs. Wasilewski

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski reported that the committee will be meeting soon.
- Personnel: Stephanie Chung reported that the committee met on February 9th and discussed the following: full-time secretary and job description, payroll coordinator-motion on agenda, and update to unpaid leave policy.
- Policy: Danielle Hagler - no report
- Building/Grounds/Transportation/Finance: Kristy Raber reported that the committee will meet briefly after the meeting.
- Curriculum: Brielle Hoffacker reported that the committee met on February 9th and discussed the following: materials, professional development, social/emotional learning, summer work, iReady, Chromebook purchases, SRMS Peer Leadership visit with 6th graders, after-school activities, 6th grade Shark Tank, EJ grading, PD calendar, graduation dates, and Field Day.
- Public Relations: Peter Kopack - no report
- PTA Liaison: Kelly Linkewich reported that the PTA met on February 14th and discussed the following: Field Day, Bay Day, and Spirit Wear on sale 2/21 - 3/3.

11. **PERSONNEL**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

- A. Letter of Intent to Retire
Motion to accept a letter of intent to retire from Christine Kelly, School Business Administrator/Board Secretary, effective July 1, 2022. Ms. Kelly has been employed by the district since 2018.
- B. Payroll/Health Benefits/Personnel Coordinator
Motion to approve the employment of LisaAnne Foglia, Payroll/Health Benefits/Personnel Coordinator, beginning on or about April 1, 2022, for the 2021-2022 school year at the annual salary of \$57,000 prorated. Pending receipt of required paperwork.
- C. Confidential School Secretary Job Description
Motion to approve the Confidential Secretary job description as presented. (see enclosed)
- D. Substitute Personnel
Motion to approve the employment of substitute personnel for the 2021-2022 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Erik Rickert Teacher

Mrs. Southwick thanked Ms. Kelly for her service to the district.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
 Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

12. **POLICY**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

- A. Policy/Regulation Approval
Motion to approve the first reading of the following new and revised policies and regulation:
 - 1. Policy 1620 Administrative Employment Contracts (M) (Revised)
 - 2. Policy 2431 Athletic Competition (M) (Revised)
 - 3. Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
 - 4. Policy 2464 Gifted and Talented Students (M) (Revised)
 - 5. Policy & Regulation 5330.05 Seizure Action Plan (M) (New)
 - 6. Policy 6440 Cooperative Purchasing (M) (Revised)
 - 7. Policy & Regulation 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)
 - 8. Policy & Regulation 7440 School District Security (M) (Revised)
 - 9. Policy 7450 Property Inventory (M) (Revised)
 - 10. Policy & Regulation 7510 Use of School Facilities (M) (Revised)
 - 11. Policy 4436 Personal Leave (Revised)

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski,
Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain(1): Mr. Schragger

13. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Marilyn Wasilewski, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

A. **Financial Reports**

1. **Financial Reports of the Secretary to the Board of Education**

Motion to approve financial reports for the month of January 2022.

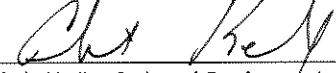
- a. Report of the Secretary dated January 31, 2022
- b. Report of the Treasurer dated January 31, 2022

2. **Statement of Cash Balances**

Motion to accept the Statement of Cash Balances for the month of January 2022 which are reconciled with the Board Secretary's Reports by fund for that month.

3. **SBA Certification**

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of January 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

3-31-, 2022

B. **Transfers**

Motion to approve the January 2022 transfer report.

C. **Bills List**

Motion to approve the February 2022 Bills List, totaling \$106,809.11

D. **Travel and Training**

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
3/19/22	Denise Lake	Nurse	NJSSNA Spring Conference	Virtual	\$99 registration
3/22/22	Patti Gerety	Teacher	Just-in-Time Math Interventions	Virtual	\$279 registration
4/13/22	Patti Gerety	Teacher	Dyslexia: Targeted Interventions	Virtual	\$279 registration

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Red Bulls Soccer, LBI Grade School field and bathroom access, week of July 18th - 22nd (9:00 - 12:00) at a fee of \$100/day.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Semi Waiver

Motion to approve submission of a waiver to the County Office of Education for participation in SEMI for the 2022-2023 school year. The waiver is for 40 students or fewer and the current projection of eligible students in the Long Beach Island School District is 10. SEMI is a federal reimbursement program through Medicaid for special education students who receive Medicaid. A waiver will protect against noncompliance for QSAC.

B. 2022/2023 School Calendar

Motion to approve the 2022/2023 school calendar as presented. (see enclosed)

C. School Security Grant

The Board of Education approved the submission of the School Security Grant application N.J.A.C. 6A:26A-4.4(c) and acceptance of Grant funds for the 2020-2021 school year in the amount of \$16,000 and the availability of local funds in case the total estimated costs of the proposed work exceed the school district's grant allowance.

D. Evaluation Models

Motion to approve the following evaluation models for the Long Beach Island School District for the 2021-2022 school year:

Teachers: Charlotte Danielson Framework for Teaching Evaluation Instrument

Principal: Strong Leader Effectiveness Performance Evaluation System

Mrs. Southwick asked for clarification on how the snow day in the 2022-2023 school calendar would be used. Dr. Kopack explained.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich,
Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

(Addendum Item)

A. Safe Return to In-Person Instruction and Continuity of Services Plan Revision

Motion to approve the Long Beach Island School District's revised Safe Return to In-Person Instruction and Continuity of Services Plan as presented.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

17. **ANNOUNCEMENTS**

A. Dates to Remember

February 17: After-School Academy for Kindergarten

February 18: Early Dismissal – Teacher In-Service (EJ-1:00 and LBI-1:10)

February 21: President's Day - School Open

February 22: Washington's Birthday
Bus Driver Appreciation Day
Early Dismissal Parent/Teacher Conferences (EJ-1:00 and LBI-1:10)
LBI School Evening Conferences

February 23: Early Dismissal Parent/Teacher Conferences (EJ-1:00 and LBI-1:10)

February 24: Early Dismissal Parent/Teacher Conferences (EJ-1:00 and LBI-1:10)
EJ School Evening Conferences

February 28: After-School Math League - Grade 6

March 7: After-School Math League - Grade 5

March 14: After-School Math League - Grade 6

March 15: Board of Education Meeting, LBI Grade School, 7 p.m. (Preliminary Budget Review)

B. Project Child Find

Required annual Project Child Find information is posted on our website for children between the ages of 3-14 who may have an educational, physical, mental, or emotional disability and may be in need of special education services. Project CHILD FIND develops and distributes information to the public about early intervention services and special education programs throughout New Jersey.

18. **PUBLIC COMMENT:** None

Mr. Schragger asked for clarification on enrollment. Dr. Kopack explained.

19. **Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on March 15, 2022, at 6:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(9): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:18 p.m., a motion was made by Brielle Hoffacker, second by Marilyn Wasilewski to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary