

LONG BEACH ISLAND BOARD OF EDUCATION

BOARD MEETING MINUTES

January 4, 2022

Long Beach Island Grade School Media Center
Reorganization(Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER** – The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on January 4, 2022.

School Business Administrator/Board Secretary, Chris Kelly, called the meeting to order at 7:02 p.m. and proceeded with the Pledge of Allegiance and the read the following notice and Open Public Meetings Act Announcement:

2. **PLEDGE OF ALLEGIANCE**

3. **NOTICE**

The annual organization meeting of the Long Beach Island Board of Education will be held at 7 p.m. on Tuesday, January 4, 2022, at the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey.

4. **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

"This meeting is hereby called to order. Adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building, the Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

5. **OATH OF OFFICE**

The Oath of Office was administered by Mr. Sciarrillo, Esq. to the newly elected Board members who represent the following constituent districts:

- | | | |
|----|---------------------|-------------------------------|
| A. | Long Beach Township | (3 years) – Colette Southwick |
| B. | Long Beach Township | (3 years) – Colleen Conway |
| C. | Surf City | (3 years) – Kristy Raber |

6. **ROLL CALL OF MEMBERS**

Dr. Chung	Mrs. Hoffacker	Mrs. Southwick
Ms. Conway	Mrs. Linkewich	
Ms. Hagler	Mrs. Raber	

ABSENT: Mr. Schragger, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, SBA/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.

7. ACCEPTANCE OF ELECTION RESULTS

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

Motion to have the combined statement of results of the 2021 school election made a part of the organization meeting minutes.

<u>Name</u>	<u>Number of Votes</u>
Colette Southwick, Long Beach Township	930
Colleen Conway, Long Beach Township	839
David S. McWilliam, Long Beach Township	565
Write-in, Long Beach Township	13
Kristy Raber, Surf City	387
Write-in, Surf City	6

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

8. NOMINATIONS AND ELECTION OF OFFICERS

A. Nominations for President of Board of Education for a one-year term, beginning tonight.

NOMINATION(S) 1. Colette Southwick 2. None

NOMINATED BY: Danielle Hagler _____

Second Kristy Raber **Second** _____

Motion by Colette Southwick, second by Kristy Raber to close nominations:

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Brielle Hoffacker, second by Kristy Raber to vote for President:

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

RESULTS OF VOTE (PRESIDENT): Mrs. Southwick

Board President, Mrs. Southwick, took the chair:

B. Nominations for Vice President of the Board of Education for a one-year term,
beginning tonight.

NOMINATION(S) 1. Kristy Raber 2. None

NOMINATED BY: Kelly Linkewich

Second Brielle Hoffacker Second _____

Motion by Brielle Hoffacker, second by Kelly Linkewich to close nominations:

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Kelly Linkewich, second by Brielle Hoffacker to vote for Vice President:

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

RESULTS OF VOTE (VICE PRESIDENT): Mrs. Raber

9. ESTABLISHMENT OF ANNUAL MEETING CALENDAR

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

Resolved to establish the 2022 Annual Meeting Calendar. All public meetings will be held at 7 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ unless otherwise noted. Executive (closed) sessions will be held prior to the public meeting beginning at 6:30 p.m. The Long Beach Island Board of Education reserves the right to cancel, postpone, or change the meeting dates, times and places with proper notice according to law. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Month	Meeting	Comment
January	January 25, 2022	
February	February 15, 2022	
March	March 15, 2022	(Preliminary Budget Review)
April	April 12, 2022	
April	April 27, 2022 (Wednesday)	(Public Budget Hearing)
May	May 10, 2022	
June	June 13, 2022 (Monday)	
July	July 19, 2022	
August	August 16, 2022	
September	September 20, 2022	
October	October 25, 2022	
November	November 15, 2022	
December	December 6, 2022	
January 2023	January 3, 2023	(Reorganization)

Ms. Kelly asked Mr. Sciarrillo if verbiage can be added to the advertisement to include a virtual option if needed. Mr. Sciarrillo said the minutes could be amended to include this language.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

10. OFFICIAL BOARD NEWSPAPER

Motion by Kristy Raber, second by Danielle Hagler to approve the following:

Motion to authorize *The Press of Atlantic City* as the official newspaper of the Board.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

11. POLICIES

Motion by Danielle Hagler, second by Brielle Hoffacker to approve the following:

Motion to adopt all policies established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present board might wish to make changes.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

12. EDUCATIONAL PROGRAMS

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

Motion to adopt all educational programs and practices established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present Board might wish to make changes.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

13. BUSINESS ADMINISTRATOR AUTHORIZATION

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

Motion that the Board of Education approve the Business Administrator/Board Secretary to approve bids, approve account transfers, pay bills, approve construction change orders and approve travel in accordance with policies 6471 and 3240, Board member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with lists of such bids, transfers, payments, construction change orders and travel subject to presentation and ratification at the next business meeting of the board.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

14. SUPERINTENDENT'S AUTHORIZATION

Motion by Kristy Raber second by Kelly Linkewich to approve the following:

Motion that the Board of Education approve the Superintendent of Schools or his designee to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the board.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

15. (WITHDRAWN) BOARD COMMITTEES

Motion, that upon the recommendation of the Superintendent, to approve 2022 Board Committees as presented.

16. **CODE OF ETHICS** - Mr. Anthony Sciarillo, Esq. gave an Ethics presentation entitled, "The 5 Cs":

1. Commitment
2. Confidentiality
3. Chain of Command
4. Claims
5. Conflict

Mr. Sciarillo also spoke about parameters of participation in negotiations. When the training concluded, Board Members each read an Ethics Code.

Motion by Brielle Hoffacker second by Kristy Raber to approve the following:

RESOLVED, that in accordance with N.J.S.A. 18A: 12-24.1, the members of the Long Beach Island Board of Education shall abide by the following Code of Ethics for School Board Members:

- A. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
- B. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- C. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- D. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- E. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*
- F. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- G. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*

- H. *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- I. *I will support and protect school personnel in proper performance of their duties.*
- J. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS:

(The Board received the acknowledgement for signatures.)

17. **PUBLIC COMMENT:** None

18. **RESOLUTION:**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

Resolved that the Board of Education will open its next scheduled Executive Session meeting on January 25, 2022, at 6:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Conway, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

19. **EXECUTIVE SESSION (If Needed):** The Board did not enter into executive session.

20. ADJOURNMENT

At 7:28 p.m. a motion was made by Brielle Hoffacker, seconded by Danielle Hagler to adjourn the meeting. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary