SIMI VALLEY UNIFIED SCHOOL DISTRICT
MEASURE X
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MEETING MINUTES
August 18, 2021

Time: 6:30 PM Online via Zoom
Location: Online using the "Zoom" meeting platform
https://zoom.us/j/97352878347?pwd=dGFIZWtnWFFTVmdQc1RrK2JpWE85UT09

1. **Call To Order: Ms. Jones called the Citizens' Bond Oversight Committee to Order at 6:32**
2. **Roll Call**

Present:

Jennifer Jones, Chairperson
Shawn Herrera
Bethany Lowry
Frank Sinsheimer
Steven Randall
Anabel Moctezuma-Pala
Jayesh Patel
John Strickler
Josh Mengers
Josh Platten
Katharine Smith
Omar Noorzal
Ray Mehata
Rebecca Hopkins
Lori Rubenstein, Bond Program Manager
Susan Stevenson, Accountant, arrived 7:00

Absent:
Barry Fisher
Kim Knight
Ron Todo
Pedro Avila

Visitors:
None

3. **Pledge of Allegiance: Led by Steve Randall**
4. **Introductions**
   New CBOC Members – The attendees each introduced themselves
5. **Approval of Minutes:** May 12, 2021
   Motion: To Approve May 12, 2021 Minutes, by Mr. Sinsheimer Second: Mr. Randall
   Vote: 4/0 Motion passes (9 Abstentions, Not Members at that Time)
6. **Public Comments**
   None

7. Action Items

None

8. Information Items

8.1 Project Update – Garden Grove MPR

Ms. Rubenstein presented a time lapse video of the construction of the Garden Grove MPR. Ms. Rubenstein offered to give an in-person tour if any Committee Members would like to see the building in-person.

8.2 Re-Cap of Measure X

8.2.1 Ms. Rubenstein and Ms. Jones provided a Re-Cap of the Measure X Bond.

8.2.1.1 Passed on November 8, 2016, $239 Million, Reviewed Ballot Measure and Ballot Language

8.3 Measure X Board Approvals

8.3.1 Reviewed the 8-17-21 Board Approvals for Measure X items

8.3.1.1 No comments

8.3.2 Expenditures Reports

8.3.2.1 Reviewed Expenditures May 10, 2021 – June 30, 2021

8.3.2.2 Reviewed Expenditures July 1, 2021 – August 8, 2021

8.3.2.3 Mr. Mehta asked why staff salaries were listed as a bond expense. Ms. Jones explained that the only staff and administrators' salaries that are allowed under the bond were the Bond Department who administer the bond projects.

8.4 Review CBOC By-Laws

8.4.1 Discussion regarding the responsibility of the CBOC Committee.

8.4.1.1 Mr. Herrera explained that the committee is to oversee the expenditures spent are for authorized projects, as set forth in the Bond Measure Language. The Committee does not have a say on which projects are done or the cost of the projects.

8.4.1.2 Mr. Mengers requested to see the sites of the projects. Ms. Jones stated that Committee members can attend the Bid Walks and Bid Openings. Ms. Rubenstein will notify the Committee when these occur. However, due to the Brown Act only three (3) Committee members can attend at the same time. If more would like to attend we will follow the guidelines of the Brown Act to make this happen.

8.4.1.3 Ms. Jones explained that there is an Audit that is done by the District's Audit Firm that will be given to the Committee to review and approve near the end of the year, as well as an Annual Report which is usually done by the Chair and presented to the Board of Education around May

8.4.1.4 Communication: Ms. Jones explained that no more than three (3) committee members can assemble or discuss, including emails in the same correspondence. Doing so would be in violation of the Brown Act. Any correspondence should go through Ms. Rubenstein, the District's Representative.

9. Discussion Items

9.1 CBOC Committee Elections Section 7.3, 9 of By-Laws

Chair

Vice-Chair

This item was tabled until the May 2022 meeting, as the current committee officers will hold office until then.

9.2 CBOC Committee Categories Section 5.1 of By-Laws

(1) Parent or Guardian of a Child Enrolled in the District
(1) Parent or guardian of a child enrolled in the District and active in a parent - teacher organization, such as P.T.A
(1) Active in a business organization representing the business community located in the District
(1) Active in a senior citizens' organization
(1) Active in a bona-fide taxpayers association
(2) members of the community at large

Each member listed which category they fall under – see the attached spreadsheet.
There was discussion on the different categories, for the Local Business, Senior Citizen Org and the Taxpayer Org.
Mr. Strickler expressed interest to be the Senior Citizen representative. Mr. Sinsheimer will send the information for Mr. Strickler to join the Senior Citizen Org.
Ms. Hopkins expressed interest to be the Bona-field Taxpayer representative. Mr. Randall will send the information to join the Ventura County Taxpayers Association.
Mr. Noorzai expressed interest to be the Local Business representative, since he has an LLC registered in Simi Valley. Ms. Rubenstein to verify with the District's attorney if this will suffice since there is no business license.

There was a motion to table this item until the next meeting. This will give time to the members and District to have the questions answered.
Motion: Mr. Sinsheimer Second: Mr. Mengers Vote: 14/0 motion passes

10. Next Meeting

10.1 **Date:** November 17, 2021 **Time:** 6:30 PM **Location:** by Zoom
10.2 Agenda Items
10.2.1 Committee Member Category Representation
10.3 Assignments
10.3.1 Ms. Rubenstein to verify the Local Business Requirements
Mr. Strickler looking into becoming the Senior Citizen Representative
Ms. Hopkins looking into becoming the Taxpayer Representative

10. Other Business

10.1 Next regular Board of Education meetings are on September 21, 2021, October 19, 2021, November 16, 2021
10.2 Next scheduled CBOC meetings are on November 17, 2021, February 16, 2022, May 11, 2022

11. Adjournment **Time_8:01_ by Ms. Jones**

Motion: Mr. Sinsheimer Second: Ms. Hopkins Vote: 14/0 Passes