SIMI VALLEY UNIFIED SCHOOL DISTRICT
MEASURE X
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MINUTES OF MEETING HELD ON
AUGUST 15, 2018

Time: 6:47 pm

Location: District Office – University Conference Room
101 W. Cochran Street
Simi Valley, CA 93065

1. **CALL TO ORDER:** The meeting was called to order at 6:47 PM by Richard Grossman

In Attendance: Members: Jenniffer Jones, Kathleen Hinkle, Bethany Lowry, Alisa Hensel, Kareem Jubran, Richard Grossman, Kimberly Knight, Shawn Herrera, Steven Randall, Frank Sinsheimer

Alternates: Not present
District staff: Tony Joseph, Jake Finch
Absent: Barry Fisher, Diane Bentz
Guests: None
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2. **PLEDGE OF ALLEGIANCE:** Led by Kimberly Knight

3. **INTRODUCTIONS:** None

4. **APPROVAL OF MINUTES:** The May 16, 2018 CBOC Meeting Minutes were approved MSCU Hinkle/ Hensel.

5. **PUBLIC COMMENTS:** None

6. **ACTION ITEMS:** None

7. **INFORMATION ITEMS:**

7.1 Projects Report: Mr. Joseph handed out the Measure X Projected Budget Page from the May 3, 2018 Bond Workshop, which includes the dollar values of the first through fourth series of bond sales. Mr. Joseph indicated that the program is working it's way through the first series, which was for $70 Million. Approximately $21 Million of the first series has been expended to date, and approximately $14.5 Million of remaining commitments have been encumbered and are under contract. This amounts to approximately $35 Million of the first series expended or committed to date. Mr. Joseph also handed out the Measure X Projects Master List that was an attachment to the 7-26-18 E-mail from Ron Todo, and indicated that the projects on this list are being implemented with the first $70 Million (noted as "Draw #1" on the Projects Master List). Mr. Joseph indicated the summer projects have progressed well. Mr. Joseph provided a set of the plans & specifications for a project which is currently out to bid for the Simi Valley HS entry improvements.

7.2 Expenditures Report: Printed copies of the Expenditures Reports from the Escape accounting system for the periods from 5-16-18 through 6-30-18 (identifying $8,320,891.35 expended during this period) and from 7-1-18 through 8-10-18 (identifying $1,057,343.23 expended during this period) were made available at this meeting, and also E-mailed to the CBOC. Mr. Joseph explained that the Escape accounting system has fiscal-year ending on 6-30, thus new reports begin on 7-1. Mr. Joseph indicated the CBOC can request additional information pertaining to any of the items listed in the expenditures reports.

7.3 Measure X Board Approvals: Mr. Joseph handed out an updated spreadsheet titled SVUSD Measure X Board Authorizations (Inception through 8/15/18). This updated spreadsheet identifies a total of $33,842,949 in board authorizations. Mr. Joseph brought printed copies of the recent Measure X Board of Education approvals to the meeting, which were from the May, June, and August, 2018 Board of Education meetings. Mr. Joseph has also transmitted electronic pdf copies of all Board of Education approvals involving Measure X funds to the CBOC. It was noted that all of the Measure X expenditures at Simi Elementary have been transferred out of Measure X, as shown on the updated expenditures report.

7.4 State Funding Update: Mr. Joseph provided documentation regarding funds that were received from the state for the modernization project at Mountain View ES ($2,567,015 received), and for several modernization projects at Royal HS ($2,155,208 received). Mr. Joseph indicated that the state requires these funds be utilized by the District to implement improvements to the schools. The District has been on the state's Modernization School Facilities Program Workload funding list for the modernization projects that were constructed at Mountain View ES (Estimated State Grant of $2,253,569) and at White Oak ES (Prior Estimated State Grant of $2,310,557) and for a variety of modernization projects that were constructed at Royal HS (State grant of $2,155,208). White Oak ES is currently on the state's Workload List as of July 31, 2018 with an updated Estimated State Grant of $2,586,682. The state occasionally adjusts the grant amounts to account for inflation and construction cost escalations.

7.5 Simi ES Expenditures: Transferred out of Measure X.

7.6 Other Items: A CBOC member requested an update on the 2-Way Radios. Mr. Joseph indicated that the District advertised a Request for Proposals for provision of equipment and support for District-wide radio systems, and that two firms had responded. Grading and performance criteria were included in the RFP, and an evaluation committee assembled by the District's IT Department had reviewed the proposals. A contract for the work is currently in the final stages of development.

A CBOC member asked for clarification regarding the Lundgren Management Board item, Consent #23 at the 6-26-18 Board Meeting, as it identifies work at 101 W. Cochran, and also includes funding from Measure X. Mr. Joseph explained that the Measure X program needed staff augmentation for a limited number of HVAC installation projects during the Summer of 2018, thus a portion of Lundgren Management's time was dedicated to manage the construction phase for the HVAC projects at Atherwood ES, Apollo HS, and Garden Grove ES, totaling $13,275 or 20% of the board authorization. The other 80% of Lundgren Management's work is being paid from other funding sources, for their work at 101 W. Cochran.

8. DISCUSSION ITEMS:

8.1 Measure X CBOC Report to the Board of Education: Jenniffer Jones reported to the Board of Education at their August 7, 2018 meeting, regarding the CBOC's activities, review of board items, and meetings. Kathleen Hinkle will report to the Board of Education at the October 2 Board meeting.

9. NEXT MEETING:

Date: November 14, 2018
Time: 6:30 pm

Location: District Office – 2nd Floor University Conference Room (if available)
101 W. Cochran Street
Simi Valley, CA 93065

10. OTHER BUSINESS: Kathleen Hinkle will report to the Board of Education on 10/2.

11. ADJOURNMENT: On MSCU Jones/ Randall the meeting was adjourned at 7:22 PM.