SIMI VALLEY UNIFIED SCHOOL DISTRICT
MEASURE X
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MINUTES OF MEETING HELD ON
February 17, 2021

Time: 6:30 pm

Location: Online utilizing Zoom
Hosted by Tony Joseph
101 W. Cochran Street, Simi Valley, CA 93065

1. **CALL TO ORDER:** The meeting was called to order at 6:42 PM by Jenniffer Jones

   In Attendance: Members: Shawn Herrera, Frank Sinsheimer, Steven Randall, Richard Grossman, and Jenniffer Jones

   District staff: Tony Joseph, Jake Finch

   Absent: Members: Kimberly Knight, Bethany Lowry, Barry Fisher (Experienced technical difficulties joining the Zoom meeting)

   Guests: None
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2. **PLEDGE OF ALLEGIANCE:** Led by Shawn Herrera

3. **INTRODUCTIONS:** None

4. **APPROVAL OF MINUTES:** The November 18, 2020 Meeting Minutes were approved MSCU Sinsheimer / Randall.

5. **PUBLIC COMMENTS:** None

6. **ACTION ITEMS:**

6.1 Annual Report for Fiscal Year 2020: The CBOC had been waiting to receive the Performance Audit, prior to finalizing their Annual Report. The Performance Audit was E-mailed to the CBOC on February 16, 2021, and was presented to the Board of Education at their February 16 Board meeting. A Draft Annual Report prepared by Jenniffer Jones, was displayed for CBOC comments and revisions at the CBOC meeting. The CBOC agreed upon various revisions and additional information to include in the Annual Report. Mr. Joseph incorporated the requested revisions and additional information into the Annual Report while it was displayed on the screen at the CBOC Zoom meeting. The CBOC reviewed the updated Annual Report and the updated Annual Report was approved MSCU Sinsheimer / Randall. Mr. Joseph indicated the CBOC's Annual Report will be presented to the Board of Education as an information item at their March 16 Board meeting.

7. **INFORMATION ITEMS:**

7.1 Projects Report: Mr. Joseph displayed the list of Measure X Board Authorizations from Inception through 2/17/21, and scrolled to the last two pages on the list which show the most recent Board authorizations. Mr. Joseph noted that several of the authorizations are for design and engineering services for upcoming projects. Projects now starting construction include the Royal HS Boy's Locker Room Modernization, security fencing & landscape improvements at Arroyo, Berylwood, and Park View elementary schools. Renovations at the Royal HS MPR are ongoing while renovations at the Simi Valley HS MPR are awaiting DSA approval of additional structural reinforcements required by DSA. Bids are due on March 2 for the last phase of renovations to the classrooms at Hillside Middle School. Plans are being finalized for bidding out the classroom renovations project for Santa Susana Elementary School. Design is in progress for the classroom renovations project at Sinaloa Middle School.

7.2 Expenditures Report: Mr. Joseph asked if the CBOC had any questions about any of the expenditures on the most recent report, 11-16-20 through 2-7-21 which was E-mailed to the CBOC on 2/11/21. The CBOC asked why payroll expenditures were included on the report. Mr. Joseph indicated that the Measure X bond measure that was approved by the voters included provisions for the District to hire staff that was dedicated to the Measure X program. Mr. Joseph had also E-mailed the CBOC a Tally of Measure X expenditures since inception, identifying a total of $59,733,169.54 expended through 2-7-21.

7.3 Measure X Board Approvals: Mr. Joseph has been E-mailing the CBOC scanned copies of the board approvals involving Measure X funds, after each Board of Education meeting. The CBOC did not have any questions regarding the Board approvals.

7.4 Annual Performance Audit: The Performance Audit was provided to the CBOC on February 16, 2021.

8. DISCUSSION ITEMS:

8.1 Annual Report for 2020: Refer to Action Item 6.1

8.2 CBOC Report to the Board of Education; The CBOC is awaiting resumption of in-person Board of Education meetings.

8.3 The CBOC requested the District seek new members on the CBOC from the community. As the terms expire for existing members, the CBOC would like to have an overlap in service between new members and members terming out. The By-Laws indicate the CBOC shall consist of at least seven (7) members. Since all but one of the current members joined at approximately the same time, a loss in continuity would occur if new members were to join upon the existing members terming out.

9. NEXT MEETING:

Date: May 12, 2021
Time: 6:30 pm

Location: Online via Zoom

10. **OTHER BUSINESS:** None.

11. **ADJOURNMENT:** On MSCU Randall/ Sinsheimer, the meeting was adjourned at 8:05 pm.