SIMI VALLEY UNIFIED SCHOOL DISTRICT
MEASURE X
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MINUTES OF MEETING HELD ON
February 12, 2020

Time: 6:35 pm

Location: District Office – University Conference Room
101 W. Cochran Street
Simi Valley, CA 93065

1. **CALL TO ORDER:** The meeting was called to order at 6:45 PM by Frank Sinsheimer

In Attendance: Members: Bethany Lowry, Shawn Herrera, Steven Randall, Kimberly Knight, Frank Sinsheimer

District staff: Tony Joseph, Jake Finch

Absent: Jenniffer Jones, Barry Fisher, Alisa Hensel, Richard Grossman, Diane Bentz,

Guests: None

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2. **PLEDGE OF ALLEGIANCE:** Led by Tony Joseph
3. **INTRODUCTIONS:** None

4. **APPROVAL OF MINUTES:** The November 20, 2019 Meeting Minutes were approved MSCU Randall/ Sinsheimer.

5. **PUBLIC COMMENTS:** None

6. **ACTION ITEMS:**
   6.1 Annual Report for 2019: The CBOC's Annual Report for 2019 was reviewed at this meeting. The Annual Report for 2019 was approved MSCU Knight/ Randall.

   6.2 Removal of member Diane Bentz from CBOC due to expiration of term and non-attendance at CBOC meetings: It was noted that Diane Bentz is listed on the roster of CBOC members, however Ms. Bentz has not attended a CBOC meeting in over two years, and her term on the committee has expired. Diane Bentz was removed from the committee MSCU Knight/ Randall.

7. **INFORMATION ITEMS:**

7.1 Measure X Performance Audit: The Performance Audit for Fiscal Year 2018/ 2019 was presented to the Board of Education at their January 21, 2020 meeting at which time it was also E-mailed to the CBOC. The Performance Audit was conducted by Eide Bailly CPA's & Business Advisors, and did not contain any findings.

7.2 Projectss Report: Mr. Joseph indicated that this time of year is very busy for the Bond Management Office due to preparations for the projects that will be occurring during the summer break. Recently awarded projects in construction or about to start construction include the Simi Valley High School MPR Renovation, Katherine ES and Crestview ES Classroom Renovations, Garden Grove ES MPR Building, and Simi Institute for Careers & Education MPR Building. The Royal High School MPR Renovation Project is currently out to bid. Other projects are being prepared for bid. Jake Finch showed the CBOC the location on the District's web site where the plans & specifications for each project are located, and posted for the bidders.

7.3 Measure X Expenditures Report: Mr. Joseph provided each attendee with a 1-page tally of the periodic Measure X expenditures updates, showing a total of $44,539,802 in Measure X funds expended through 2/7/20. Printed copy of the Expenditures Report from the Escape accounting system for the most recent period (from 11/18/19 through 2/7/20) was made available at this meeting, and was E-mailed to the CBOC on 2/10/20. The CBOC inquired regarding the recent expenditures for legal counsel. Mr. Joseph indicated that a lengthy bid protest was responsible for the legal counsel fees incurred during the bid and award phase for the Simi Valley High School MPR Renovation Project. Mr. Joseph indicated that the District was able to award the Simi Valley High School MPR Renovation Project to the lowest bidder after the protest(s) were resolved with the higher bidders. The CBOC also asked why legal fees were incurred at Sinaloa Middle School, as shown on the updated expenditures report. Mr. Joseph indicated that legal fees were incurred for both Sinaloa Middle School and Valley View Middle School for the re-roof project that is currently out to bid, due to issues that required legal counsels expertise in order to bid out the re-roof projects in compliance with applicable provisions of the California Public Contract Code.

7.4 Measure X Board Approvals: Mr. Joseph brought printed copies of the board approvals involving Measure X funds that have occurred since the last CBOC meeting. The board approvals were also E-mailed to the CBOC shortly after each Board meeting. The CBOC did not have any questions regarding the Board approvals.

7.5 State Funding Update: A printed copy of the School Facilities Fund Release dated November 18, 2019, and indicating Total Funds Released of $1,996,455 for state matching modernization funds for the White Oak Elementary School Modernization Project was presented to the CBOC at the meeting. It was noted that the White Oak ES Modernization Project occurred several years ago, and the District is finally receiving the state matching funds. The District has submitted the Royal HS Girl's Locker Room Renovation Project to the state for future modernization funding, and is in the process of submitting applications to the state for the Simi Valley HS and Royal HS MPR renovation projects.

8. DISCUSSION ITEMS:

8.1 Annual Report for 2019: The CBOC's Annual Report for 2019 was reviewed page-by-page during this meeting prior to the CBOC approving the annual report.

8.2 CBOC Report to the Board of Education; Jenniffer Jones, who was not present at this meeting, left a phone message with Mr. Joseph indicating she would like to present the CBOC's annual report to the Board of Education. The CBOC indicated they would like to

have Ms. Jones present their annual report at the March 17, 2020 Board of Education Meeting.

9. **NEXT MEETING:**
   Date: May 13, 2020
   Time: 6:30 pm

   Location: District Office, 2nd Floor Conference Room, 101 W. Cochran Street

10. **OTHER BUSINESS:** None.

11. **ADJOURNMENT:** On MSCU Randall/ Lowry the meeting was adjourned at 7:38 pm.