SIMI VALLEY UNIFIED SCHOOL DISTRICT
MEASURE X
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MINUTES OF MEETING HELD ON
November 20, 2019

Time: 6:45 pm

Location: Atherwood Elementary School – Building 500
2350 E. Greensward Street
Simi Valley, CA 93065

1. **CALL TO ORDER:** The meeting was called to order at 6:45 PM by Richard Grossman

   In Attendance: Members: Jenniffer Jones, Barry Fisher, Bethany Lowry, Richard Grossman, Steven Randall, Frank Sinsheimer

   District staff: Tony Joseph
   Absent: Shawn Herrera, Alisa Hensel, Kimberly Knight, Diane Bentz,
   Guests: None
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2. **PLEDGE OF ALLEGIANCE:** Led by Steven Randall

3. **INTRODUCTIONS:** None

4. **APPROVAL OF MINUTES:** The August 14, 2019 CBOC Meeting Minutes were approved MSCU Sinsheimer/ Randall.

5. **PUBLIC COMMENTS:** None

6. **ACTION ITEMS:** None

7. **INFORMATION ITEMS:**
   7.1 Projects Report: The CBOC toured the recently completed Building 500 Classroom Renovation project at Atherwood Elementary School at the beginning of this meeting. The cost for the construction contract for this project was noted by Mr. Joseph as $129,500 plus $12,513 for change orders. Mr. Joseph indicated a variety of projects involving Measure X funds are in the design, bid, and construction phases, including construction of new MPR buildings at Garden Grove Elementary School and Simi Institute for Careers & Education, bidding of the Simi Valley High School MPR Renovation Project, bidding of the Crestview Elementary School Classroom Renovation Project, and recent award of the Katherine Elementary School Classroom Renovation Project.

   7.2 Expenditures Report: Mr. Joseph provided each attendee with a 1-page tally of the periodic Measure X expenditures updates, showing a total of $42,369,129 in Measure X funds expended through 11/17/19. Printed copy of the Expenditures Report from the Escape accounting system for the most recent period (from 7/1//19 through 11/17/19) was made available at this meeting, and was E-mailed to the CBOC on 11/20/19. Mr. Joseph indicated that if the CBOC have any questions regarding expenditures on this report, they can E-mail

him the questions for provision of documentation related to any of the expenditures. There were no questions regarding this Expenditures Report at the meeting.

7.3 Measure X Board Approvals: Mr. Joseph brought printed copies of the recent Measure X Board of Education approvals to the meeting. It was noted that the November 19, 2019 board authorization for the Katherine Elementary School Classroom Renovation Project was for $247,005 which is substantially lower than any of the other bids that the District received. Mr. Joseph indicated the District is required to award projects to the lowest responsive and responsible bidder. It was noted that the contractor this project was awarded to, Pre Con Industries, Inc. has not been awarded a contract on any prior projects of the District to the best of Mr. Joseph's knowledge. It was also noted that there are many reasons why a contractor would submit a very low bid, and that the Public Contract Code identifies the allowable reasons and process required, should the Contractor requests to be relieved of their bid. Mr. Joseph indicated that in the case of the bid submitted by Pre Con Industries for the Katherine Elementary School Classroom Renovations Project, no such request for bid relief was submitted.

7.4 State Funding Update: The state modernization grant reimbursement for White Oak ES in the amount of $1,996,455 is expected to be received by the District at the end of this month. The District has submitted the Royal HS Girl's Locker Room Renovation Project to the state for future modernization funding.

8. DISCUSSION ITEMS:

8.1 Annual Report for the 2019 calendar year. The CBOC plans to have their Annual Report for the 2019 calendar year ready for approval at their next CBOC meeting on February 12, 2020, and to present it to the Board of Education on February 18, 2019. In order to approve their Annual Report, the CBOC needs to receive the Performance Audit prior to their next meeting. The District expects to receive the Performance Audit by mid-December, 2019. Section 15286 of the Education Code requires the Performance Audit to be presented to the CBOC and Board of Education at the same time, no later than March 31 of each year.

8.2 Facebook; Jenniffer Jones asked whether there was information on the recently completed projects which installed security cameras throughout the District, and which provided new 2-way radios to District staff, that could be posted on Facebook to update the community on these additional security measures. Mr. Joseph indicated that this would need to be addressed at the Superintendent's level due to the sensitive nature of the workings of these security measures.

9. NEXT MEETING:

Date: February 12, 2020
Time: 6:30 pm

Location: District Office, 2nd Floor Conference Room, 101 W. Cochran Street

10. OTHER BUSINESS: None.

11. ADJOURNMENT: On MSCU Jones/ Randall the meeting was adjourned at 7:37 pm.