SIMI VALLEY UNIFIED SCHOOL DISTRICT
MEASURE X
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MINUTES OF MEETING HELD ON
NOVEMBER 14, 2018

Time: 6:35 pm

Location: District Office – University Conference Room
101 W. Cochran Street
Simi Valley, CA 93065

1. **CALL TO ORDER:** The meeting was called to order at 6:35 PM by Richard Grossman

In Attendance: Members: Jenniffer Jones, Bethany Lowry, Alisa Hensel, Richard Grossman, Steven Randall, Frank Sinsheimer

Alternates: Not present
District staff: Tony Joseph, Jake Finch
Absent: Barry Fisher, Kathleen Hinkle, Kimberly Knight, Shawn Herrera, Diane Bentz
Guests: None

2. **PLEDGE OF ALLEGIANCE:** Led by Bethany Lowry

3. **INTRODUCTIONS:** None

4. **APPROVAL OF MINUTES:** The August 15, 2018 CBOC Meeting Minutes were approved MSCU Jones/ Hensel.

5. **PUBLIC COMMENTS:** None

6. **ACTION ITEMS:** None

7. **INFORMATION ITEMS:**

7.1 Projects Report: Mr. Joseph indicated that notices of completion for several of the summer projects have now been issued, however, there remain several projects which commenced at the beginning of the summer period that are in their final stages of construction. Jenniffer Jones inquired about the status of the 2-way radio project and other safety projects. Mr. Joseph indicated the pre-construction meeting was recently held for the 2-way radio project, and that the regulatory submission and approval process had commenced for obtaining licensing for the radio transmitters. Mr. Joseph indicated the anticipated completion date for the 2-way radio project would be in mid to late April, 2019. Mr. Joseph indicated he would provide more information regarding the security camera installations project, which is currently in progress at the high schools and middle schools, with the elementary schools to follow. This summer's security fencing projects have been completed at several school sites, and are nearing completion at other school sites. A project

to replace the classroom furniture throughout Santa Susana High School is scheduled for the winter break.

7.2 Expenditures Report: Mr. Joseph provided each attendee with a 1-page tally of the periodic Measure X expenditures updates, showing a total of $27,118,705 in Measure X funds expended through 11/12/2018. Printed copies of the Expenditures Reports from the Escape accounting system for the most recent period (from 8/11/18 through 11-12-18) were made available at this meeting, and also E-mailed to the CBOC. Steven Randall inquired regarding the payroll expenditures on the most recent Escape printout. Mr. Joseph indicated the payroll expenditures are for the 9 bond staff and himself, all of whom are listed on the Measure X web page which can be accessed under District/ Business & Facilities/ Measure X Bond on the District's website.

7.3 Measure X Board Approvals: Mr. Joseph provided each attendee with an updated spreadsheet titled SVUSD Measure X Board Authorizations (Inception through 10/31/18). This updated spreadsheet identifies a total of $38,818,121 in board authorizations. Mr. Joseph brought printed copies of the recent Measure X Board of Education approvals to the meeting. The CBOC inquired about the $27,000 Consent Item No. 16 from the October 2, 2018 board meeting. Mr. Joseph indicated that this item is for additional inspection that is needed on the Structured Cabling Project, due to the number of areas that are being worked on and simultaneously tested after school hours. The hourly rate for these inspection services was also discussed, and Mr. Joseph indicated that this inspection firm has historically billed the regular hourly rate, which is $74 per hour on the agreement which is included with the board authorization. The CBOC also inquired about the $1,534 Consent Item No. 12 from the October 30, 2018 board meeting, which was for hand watering of newly planted materials while the District was awaiting SCE power (which is needed for operating the new irrigation controllers) to be energized.

7.4 State Funding Update: Mr. Joseph indicated the District has received state matching modernization funds for all the projects it has been in line for funding, except for the White Oak Elementary School Modernization Project. White Oak ES is currently on the first page of the state's Workload List as of September 30, 2018 with an Estimated State Grant of $2,586,682. Mr. Joseph indicated that the next steps in the funding process for White Oak ES would be to gain a position on the state's approved, unfunded list. From there, the State Allocation Board would need to act on apportionment of modernization funding at one of their meetings. It is anticipated that the apportionment for White Oak ES will occur in 2019.

7.5 Upcoming Bond Workshop: Mr. Joseph indicated that a proposed 10-Year plan for Measure X will be presented to the Board of Education at the Bond Workshop scheduled to commence at 4:00 PM on November 27 at the District Office. The Bond Workshop is expected to last approximately an hour, and all are welcome to attend.

7.6 Annual Report: Jenniffer Jones will prepare the Draft Annual Report for 2018, which will be finalized after the CBOC has received the results of the audit, which is currently in progress according to Mr. Joseph.

7.7 Other Items: Election of Officers. Mr. Joseph indicated the CBOC needs to hold an election in accordance with the By-Laws, Section 9. Richard Grossman asked that the Election of Officers be placed as an Action Item on the Agenda for the next CBOC meeting.

An updated list identifying Required Categories of CBOC members was handed out by Mr. Joseph. It was noted that Steven Randall is a member of a bona-fide taxpayers association, and this was not reflected on the updated list, which will be further updated and attached to these minutes. It was noted that the updated list includes each current CBOC member, and does not contain the names of any CBOC members who have resigned. The total number of CBOC members is 11 as of the date of this meeting.

8. DISCUSSION ITEMS:

8.1 Measure X CBOC Report to the Board of Education: Alisa Hensel or Jenniffer Jones will report to the Board of Education at the Bond Workshop on November 27.

9. NEXT MEETING:

Date: February 13, 2019
Time: 6:30 pm

Location: District Office – 2nd Floor University Conference Room (if available)
101 W. Cochran Street
Simi Valley, CA 93065

10. OTHER BUSINESS: None.

11. ADJOURNMENT: On MSCU Sinsheimer/ Jones the meeting was adjourned at 7:36 pm.

Attachment: Updated list of CBOC members identifying Required Categories