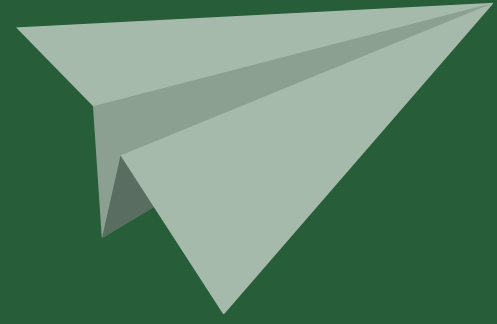
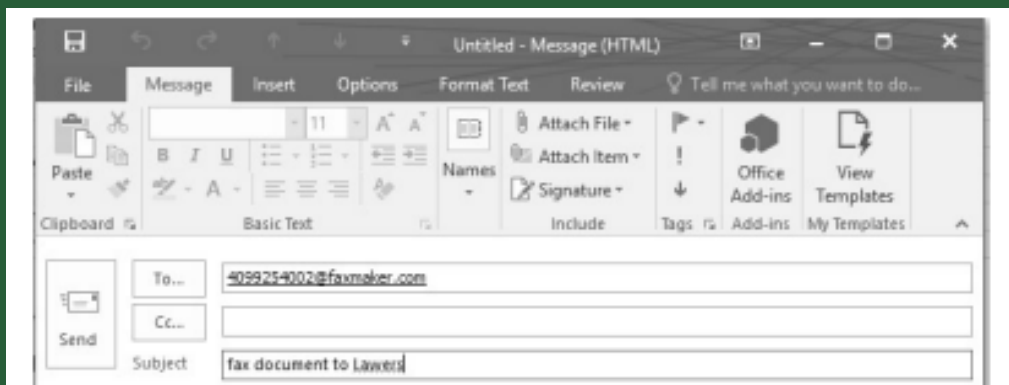


# Sending a Fax from your Outlook Email



- Open Outlook email, and click new mail. In the "To:" space, enter the recipients fax number @faxmaker (No dashes or spaces)
- Example: 4099254002@faxmaker.com - include 1 for long distance calling
- Insert/Add any attachment or text as needed in the body of the email
- Send email as usual



For any issues, questions or concerns, please contact Technology by entering a HelpDesk ticket in Eduphoria