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SUPERINTENDENT

**LAS VIRGENES UNIFIED SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING**

March 16, 2023

Present: Ms. Angela Cutbill, Board Vice President
Ms. Lesli Stein, Board President
Dr. Dan Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent/CBO
Ms. Julie Abbott, Director of Child Nutrition, Maintenance, Operations & Facilities
Mr. Shawn Vudmaska, Bond Project Manager
Mr. Adrian Noack, Theatrical Production Manager
Ms. Liz Cangelosi, Facilities Coordinator
Ms. Leslie Schwarz, Facilities Coordinator
Ms. Preeti D’Souza, Construction Manager, Telacu

The meeting came to order at 10:05 a.m.

PAEC Update

Ms. Cangelosi shared an update regarding the Performing Arts and Education Centers, noting that ticket sales have been good. She shared that events have been pushed out to elementary schools and attendance has been strong. Ms. Cangelosi also spoke about the staffing procedure for events. The committee commended the work they have been doing.

Dr. Gleason spoke about the sound system at the PAEC’s and what the timeline for upgrade. Mr. Noack explained that the projects are almost through DSA approval and is hopeful they will be finalized soon. Mr. Noack also spoke about the need to replace the curtains at both sites. Ms. Cangelosi also shared that the Freshman Free program, allowing 9th grade students to attend events at the PAEC’s for free, has been utilized by

over 300 students so far this year. The Committee acknowledged the work of the PAECs and requested that the Board be kept updated on the maintenance and programmatic schedule.

EV Charging

Ms. Abbott shared that So Cal Edison will provide all infrastructure for EV charging for free. She noted that Agoura High School was approved to be used as a site for this. Ms. Stein asked how many stations there will be and Ms. Abbott shared there will be two single port stations and ten double port stations. Ms. Stein asked who will be responsible for paying for this service and Ms. Abbott replied that whoever is charging their vehicle is responsible. She noted that the District can set the rate they'd like to charge. Ms. Abbott shared that the stations will be for the community with exceptions during school hours. Dr. Stepenosky asked if all the money would be given to the schools and Ms. Abbott stated the District would receive the majority of it. Ms. Abbott also noted that the number of solar panels installed at AHS will support the charging stations. Dr. Gleason shared that this is at least an 8 year commitment. Ms. Cutbill asked when this project would take place and Ms. Abbott said it will be done over the summer and will not impact summer school. The committee approves this project.

AHS Cell-Tower Upgrade

Ms. Abbott shared that T-mobile would like to upgrade their cell tower at AHS. This project would stay within the current footprint. The committee asked if there would be an impact to site lines-- the answer being no The committee approves this project.

Facility Use Rules

Dr. Gleason shared the Facility Use Rules and proposed an amendment to the language that states that a fine of \$500 will be enacted for any violation. The committee discussed the history of these rules and the impact. Following discussion, the committee approves amending this language.

TK Equipment Supplies/ Pod Placement

Dr. Gleason shared a proposal to place storage pods at each elementary school site for TK storage while work on expanding TK is being done. The committee approves this project as long as the pods are removed once they are no longer needed. Ms. Abbott hopes to have them gone before school starts.

Per the request of the committee, Dr. Gleason will also bring more TK student data to the next Facilities meeting.

Kitchen Infrastructure

Ms. Abbott shared that Child Nutrition plans to make updates to the elementary school kitchens, starting at Chaparral. Plans include updating antiquated equipment and providing new paint. Ms. Abbott also shared plans to add awnings and name cafeterias. Child Nutrition will also begin catering District events.

TK Restrooms/ Boardroom/ HVAC

Mr. Vudmaska shared the proposed locations for TK restrooms at each elementary school site. Mr. Vudmaska also shared designs for the Boardroom at the District Office. Plans include extending the dais to one level, providing access to another exit and updating the overall space. Mr. Vudmaska and Ms. Abbott will work on getting prices for materials.

Ms. Abbott shared an update regarding the HVAC upgrade at Sumac Elementary. She noted that t-bar ceilings will need to be installed in order to reduce the cooling load. The committee asked if the aesthetic of the current open ceilings could be maintained and the answer is “no” for efficiency of heating and cooling. Ms. Abbott also shared that the library needs a lighting upgrade as well as insulation.

Lease Updates

Dr. Gleason shared updates regarding long term lease agreements. He noted that the District has been meeting with the various groups and working to ensure that both parties are committed to following what was previously agreed upon.

Measure S Series A Budget and Master Plan

Dr. Gleason shared the proposal for bond projects recommended for Series A and Series B. The committee would like this proposal to come to the next Board Meeting.

Ms. D’Souza shared an overview of how the budgets were formed noting that they are made up of three categories: soft costs, hard costs and contingency costs. Soft costs, such as administrative fees, advertising, printing, legal fees, architectural fees, etc. make up 25-30% of the budget. Hard costs, such as construction, testing, DSA inspections, furniture and equipment, make up 65-75% of the budget. Contingency costs make up 5-10% of the budget.

Ms. Stein asked if each site is represented in either Series A or B. Mr. Vudmaska noted that they were, pointing out that each site is receiving solar. Ms. Stein asked that the school sites be listed in the project proposal instead of being grouped together as “district-wide”. Ms. Cutbill and Ms. Stein asked for these items to be included in the upcoming presentations.

Ms. D'Souza shared that Telacu will be on hand at the 3/28 Board Meeting to discuss all of the recommendations.

Solar Design

Ms. Abbott noted that the Solar Resolution will also go before the Board at the 3/28 meeting. She shared that she has walked all sites to determine the best placement for solar and shared the placement recommendations with the committee. Placements include parking lots, fields and some places on campus. The committee discussed options for the solar placement and next steps for the Board. Placement recommendations will be brought before the Board on 3.28.

Other Business

Ms. Abbott shared fencing color options for expanding the fencing at White Oak Elementary. The committee would like to proceed with using the color brown for the fencing.

The meeting adjourned at 1:25 p.m.