

**BARRE UNIFIED UNION SCHOOL DISTRICT  
BOARD MEETING**

August 9, 2023 at 6:00 p.m.

**In-Person:** BUUSD Central Office, 120 Ayers Street, Barre

**Virtual Option:** Click this link to join the meeting remotely:

Meeting ID: [meet.google.com/vxi-arvi-mgb](https://meet.google.com/vxi-arvi-mgb)

Phone Numbers: (US)+1 929-777-4801 PIN: 769 689 006#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

*Public comment is welcomed and limited to 2 minutes per agenda item. The board will hear public comments and questions, but won't respond directly during public comments. This can feel impersonal, but is in place to allow the board to stay on task and address the work of the board for that meeting.*

**AGENDA**

- |      |   |
|------|---|
| 6:00 | 1. Call to Order  |
| 6:05 | 2. Pledge and Mindfulness Moment  |
| 6:10 | 3. Additions or Deletions with Motion to Approve the Agenda   |
| 6:15 | 4. Executive Session (as needed)  |
| 6:20 | 5. Comments for Items Not on the Agenda   |
|      | 5.1. Public Comment   |
|      | 5.2. Student Voice  |
| 6:35 | 6. Consent Agenda   |
|      | 6.1. Regular Meeting Minutes - July 26, 2023  |
|      | 6.2. Warrant Approvals (7/27)   |
| 6:45 | 7. Current Business   |
|      | 7.1. New Hires <b>[ACTION]</b>  |
|      | 7.2. Superintendent Evaluation Committee  |
|      | 7.3. School Board Member Matter   |
|      | 7.4. OML Violation  |
| 7:45 |   |
| 7:50 | 8. Old Business   |
| 8:00 | 9. Other Business/Round Table   |
| 8:10 | 10. Future Agenda Items   |
| 8:15 | 11. Next Meeting Dates: August 23, 2023, BUUSD Central Office and via Google Meet<br>September 13, 2023, BUUSD Central Office and via Google Meet |
|      | 12. Executive Session   |
|      | 12.1. Personnel Matter - Schedule Contract Performance  |
|      | 12.2. Personnel Matter - Employee Evaluation  |
|      | 12.3. Personnel Salaries/Contracts  |
|      | 13. Adjournment   |

## **PARKING LOT OF ITEMS**

- A. Procedures for Policies (Sept. Meeting)
- B. Warrant Signature Page (Finance Cmt: Aug. 21; Board Meeting; Sept.)
- C. Discuss Board Stipends (Finance Cmt: Aug. 21; Board Meeting; Sept.) (added by Mr. Boutin, May 2023)
- D. Explanation from AOE on the Cost Per-Pupil Formula (Finance Cmt: Aug. 21; Board Meeting; Sept.)
- E. Youth Risk Behavior Survey Results Presentation (Fall Sept/Oct)
- F. Food Service Presentation (added by Mrs. Spaulding, July 2023)
- G. Curriculum Committee Charge
- H. Follow-up: Combining Middle School Athletic Programs (added by Mrs. Spaulding)
- I. Board Member Participation in Exit Interviews (added by Mr. Boutin, June 2023)
- J. Discuss Removing Article 3 and 4 and Restructuring Plan (added by Mr. Boutin, May 2023 and Mr. Reil, Nov 2022)
- K. Q & A with Pietro Lynn (added by Mrs. LeClerc, June 2023)
- L. Expanded Special Education Report
- M. CIA Plan Update (Quarterly: Nov., Jan., Apr. & June)
- N. Enrollment/Home Study (Quarterly: Nov., Jan., Apr. and June)

## **MEETING NORMS**

- 1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- 2. Make decisions based on clear information
- 3. Honor the board's decisions
- 4. Keep meetings short and on time
- 5. Stick to the agenda
- 6. Keep remarks short and to the point
- 7. Everyone gets a chance to talk before people take a second turn
- 8. Respect others and their ideas

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## BARRE UNIFIED UNION SCHOOL DISTRICT BOARD MEETING

BUUSD Central Office and Via Video Conference – Google Meet  
July 26, 2023 - 6:00 p.m.

### MINUTES

#### **BOARD MEMBERS PRESENT:**

Giuliano Cecchinelli, II (BC) – Chair  
Chris Parker (BT) – Vice Chair  
Paul Malone (BT) - Clerk  
Michael Boutin (BC)  
Nancy Leclerc (At-Large)  
Ben Moore (BC) – joined at 6:10 p.m.  
Terry Reil (BT)  
Sonya Spaulding (BC)

#### **BOARD MEMBERS ABSENT:**

Emily Reynolds (BT)

#### **ADMINISTRATORS PRESENT:**

Chris Hennessey, Superintendent  
Jamie Evans, Facilities Director  
Carol Marold, Director of Human Resources

#### **GUESTS PRESENT:**

Dave Delcore – Times Argus	Dale Burnash	Alice Farrell	Michael Gilbar	Sarah Helman
Josh Howard	Prudence Krasofski	Joelen Mulvaney		

#### **1. Call to Order**

The Chair, Mr. Cecchinelli, called the Wednesday, July 26, 2023, Regular meeting to order at 6:00 p.m., which was held at the BUUSD Central Office and via video conference.

#### **2. Pledge and Mindfulness Moment**

The Board held a Mindfulness Moment.

#### **3. Additions and/or Deletions to the Agenda**

Discussion included requests to hold Executive Sessions at the end of the meeting (to accommodate members of the public), deletion of Agenda Item 7.2 (until after the Finance Committee has held discussion), to add 7.7 Accusation of Harassment by Board Chair, to amend 6.2 to include the Warrant dated 07/20/23, and to take Agenda Item 7.3 out of order.

**Mrs. Spaulding made a motion to approve the Agenda. The motion was not seconded.**

Brief discussion was held regarding the appropriateness of discussion of proposed item 7.7 in open vs. Executive Session.

**Mrs. Spaulding withdrew the motion to approve the Agenda.**

**On a motion by Mr. Malone, seconded by Mrs. Leclerc, the Board voted 4 to 2 to postpone discussion of ‘Accusation of Harassment by Board Chair’ to the next Regular meeting and to seek a legal opinion (prior to the meeting) on whether discussion can/should be held in the open portion of the meeting.**

**Mr. Boutin, Mrs. Leclerc, Mr. Malone, and Mr. Reil voted for the motion.**

**Ms. Parker and Mrs. Spaulding voted against the motion.**

**Mr. Moore was not present for the vote.**

Mr. Moore joined the meeting.

**On a motion by Mrs. Spaulding, seconded by Mr. Malone, the Board unanimously voted to approve the amended agenda with deletion of 7.2, taking 7.3 out of order, taking 7.7 off the agenda (which technically had not been added on), and amending 6.2 (the Warrant agenda item).**

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## **4. Executive Session**

No items were proposed for discussion in Executive Session.

## **5. Public Comment for Items Not on the Agenda**

### **5.1 Public Comment**

None.

### **5.2 Student Voice**

None.

## **6. Consent Agenda**

### **6.1 Approval of Minutes – June 28, 2023 Regular Meeting**

**On a motion by Mr. Malone, seconded by Mrs. Leclerc, the Board unanimously voted to approve the Minutes of the June 28, 2023 Regular Meeting.**

### **6.2 Warrant Approvals (6/28, 7/5, 7/13, and 7/20)**

Lengthy discussion was held, including, but not limited to; staff use and associated membership fees, appreciation of the new format, concern that school identifiers are missing for some items, a request from Mrs. Perreault (for feedback on the new system), a request for clarity of GMP expenses and Novice payment history, monies spent on Staff Appreciation/awards, the SHS service contract for unit ventilators, the number of classrooms left for asbestos removal (approximately 15 at \$6,000 to \$7,000 each), tuition paid to Saint Michael's College, training by Tyler Technologies, food service expenses (tracked by building?), technology expenses vs. budget, dump trucks/dump trailer use, appropriateness of some of the questions/discussion under this agenda item (Warrant Approval) and if it is more appropriate for the Finance or Facilities Committees, coding for SEA under SHS, 2023 graduation expenses (booked in FY24), and the benefit of having Warrant questions presented prior to meetings.

**On a motion by Mr. Boutin, seconded by Mrs. Spaulding, the Board unanimously voted to approve the Warrants for 06/28/23, 07/05/23, 07/13/23, and 07/20/23.**

Discussion moved to Agenda Item 7.3

## **7. Current Business**

### **7.1 New Hires**

The resumes and BUUSD Notification of Employment Status Forms for Kelsey Treat (BCEMS ECO teacher), Abigail Duncan (BTMES 4<sup>th</sup> grade), Samantha (Alex) Alexander (SEA Special Educator), and Mackenzie Kovaka (BCEMS Developmental Design Teacher) were distributed. Mr. Hennessey provided an overview of the candidates and it was noted that Ms. Treat has been hired to teach ECO, as the District has been unable to hire a Spanish teacher. Brief discussion ensued, which included concern regarding the lack of equity for BCEMS students (BTMES students will have Foreign Language), and a request to find a way to utilize the BTMES Spanish teacher at both BCEMS and BTMES, including possible virtual options. Mr. Hennessey advised that the District has had a very difficult time hiring foreign language teachers. Mr. Hennessey advised that there will be a new, more streamlined system for sharing employee candidate information. It was confirmed that the candidate information in the packet has personal information redacted. In response to a query, Mr. Hennessey advised that BCEMS is down 3 Special Educators, SHS needs a head of Guidance, and there are quite a few other openings, including support positions. Updated information will be presented to the Board at a later date. A community member suggested that the District consider ASL (American Sign Language) as a foreign language for BCEMS.

**On a motion by Mr. Boutin, seconded by Mrs. Spaulding, the Board unanimously voted to approve the hiring of Kelsey Treat, Abigail Duncan, Samantha (Alex) Alexander, and Mackenzie Kovaka.**

### **~~7.2 Warrant Procedure~~**

~~A copy of the BUUSD Warrant Procedures (revised 07/05/23) was distributed.~~

### **7.3 Response to Student and Family Needs**

A copy of a memo from Mr. Hennessey (dated 07/21/23) was distributed.

Mr. Hennessey acknowledged that the past few weeks have been incredibly challenging (due to the flood). It was noted that the facilities suffered minimal damage. The District is aware of the concerns voiced regarding the use of District facilities for emergency shelters. Mr. Hennessey advised that BCEMS administrators canvassed various neighborhoods checking on the welfare of students and families. The recovery process will most likely extend well into the school year. Lexington Foods was lauded for preparing meals for the community during this disaster. Lengthy discussion was held regarding the unavailability of BTMES as an emergency shelter (as had been agreed to when the generator was installed). It was noted that the showers and hot water at BTMES were not



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adequate to be used for an emergency shelter. Work has been performed to fix the showers (which have been unused for many years). It was noted that less hot water is available in the summer when the boiler is not in operation. The BCEMS gym floor is undergoing renovations (preventing its use), and SHS is also in the midst of major renovations, which prevents its use as an emergency shelter. It was also noted that the 'men's locker room' showers at BTMES and SHS do not meet privacy standards (large, open shower areas – not private showers). Mr. Boutin queried regarding possible use of FEMA funds to renovate showers, and ways in which the District may be able to serve students in a location outside of the flooded areas (many are living in areas with toxic 'mud/sludge', and have no water or electricity in their homes). Staffing and transportation could be problematic. Mrs. Spaulding queried regarding what the District or the Board can do to assist students and families. It was noted that backpacks and school supplies are very much in need. There are systems in place at all schools to assist with dispersing supplies. Mr. Malone advised regarding discussion at the Barre Town Select Board meeting, including the Town's surprise that BTMES was not available as an emergency shelter, and inquired regarding the MOU between Barre Town and the school District. It was noted that there was also a document signed by the Red Cross and the District, which included a list of what the Red Cross requires of an emergency shelter. In response to a query, it was noted that the Town of Barre is responsible for monthly testing of the generator and that a protocol is necessary to assure this can occur. In response to a query, Mr. Evans advised that as of now, BTMES meets the necessary requirements. Mr. Boutin requested a list of what school supplies are needed for students. Mr. Hennessey noted that there are a lot of efforts to provide aid and that those efforts need to be coordinated. It was noted that each school has procedures in place for the distribution of school supplies. Mr. Boutin noted that it is important to register with both FEMA and 211. The District has been in contact with VSBIT. Mr. Evans lauded Don Lessard for his efforts to monitor and mitigate flood damage to SHS. Mr. Reil requested that once this crisis has passed the District work collaboratively with Barre City and Barre Town to plan for any future emergencies, and report the outcome of that collaboration to the Board. Ms. Parker advised that many students will be returning to school with flood related trauma and that the District needs to be prepared to deal with these social/emotional needs. Ms. Parker also stressed the need to coordinate distribution of necessities. Discussion moved to agenda item 7.1.

## **7.4 Behavior Committee/Task Force Charge**

A document titled BUUSD Behavior Committee was distributed.

A copy of an email to the Board from Mr. Hennessey (dated 06/07/23) was distributed.

A copy of an email from Mr. Boutin to Mr. Hennessey (dated 05/26/23) was distributed.

A document titled BUUSD Action item Briefing Memo (for 07/26/23 meeting) was distributed.

Mr. Boutin provided an overview of the proposed Behavioral Committee/Task Force, and quoted the most recent response from legal counsel regarding formation of such a committee. Legal counsel, after reviewing the information provided, responded that he thinks it's excellent and loves the idea that the school board is diving into this issue. Outstanding questions include the make-up of committee members. Mr. Boutin is requesting Board support for the formation of this committee, and requested comments and questions from the Board. Lengthy discussion ensued, including; concern that Board Members do not have the expertise to participate on this type of a committee, that the committee might focus solely on data and that 'children will be left behind', concern that protected information might be shared or Board objectivity might be skewed (for when dealing with disciplinary matters in a judiciary capacity), clarification that no individual 'cases' would be shared at the committee level and reiteration that legal counsel does support this initiative, the importance of showing the community that the Board is taking steps to assist with behavioral issues, a suggestion that the District commit to having the majority of professional development geared toward behavior issues, confirmation that the scope of proposed committee is very narrow (to allow Board Members to meet their judiciary obligations), the responsibility to community members who have strongly voiced that the current system is not working, the benefits of reviewing data, policies, and procedures, acknowledgment that the District cannot fix the root of the matter (home/parenting situations), acknowledgment that 'behavior' has been continually voiced as a problem (by staff, parents, and students), accountability for outcomes of education, the need to review policies and procedures (to assure they are adequate and being followed), funding, supporting staff, restriction of education resulting from negative classroom behaviors of some students, the obligation to education all students, concern over committee membership (the need to include a mental health professional), concern of bias by committee members, the need for open mindedness of committee members, concern over possible micromanagement, a suggestion that the focus be narrowed, concern over the proposed timeframe for the committee, concern that participation on the committee is a burden for staff, reiteration of the most recent response from legal counsel "I've reviewed the document. I think it's excellent. I love the idea of the Board, with the assistance of other persons, drilling down into this kind of issue. Well done.", a belief that legal counsel has 'blessed' having this committee, a suggestion that the Board take the opportunity to see that what needs to be done (to address behavioral issues) is being done, a query regarding who will obtain the data, a query regarding the availability of funding (if the consensus is that more staff or programs are needed), administrative team concern that a lot of the work is being done and administrators want time to present what they have been working on, concern regarding ongoing behavioral issues that continually disrupt the learning of classmates, community members belief that they have followed the chain of command and are now asking the Board to step in, concern that students are being harmed academically, physically, and emotionally, and that discussion does not include how to assist/protect the 'victims', concern that individuals who are complaining may not have enough data, concern that 50% of students don't feel that they belong, a belief that hired professionals can address issues better than an ad-hoc committee, clarification of the make-up of the proposed committee (which does include professionals within the District), community member support for the committee and the need to find new ways to improve the system that many believe is not working, a belief that policies and procedures need to be reviewed, a suggestion that an element to be explored is how parenting impacts classroom behavior and working to improve the

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partnership between the school and parents (community connections), an offer from VSBIT to assist with this issue, a suggestion that this item be tabled for now to allow time for administrators to present the work they are doing to address behavioral issues, concern that the Board has been made aware (by community members) that there are problems and the Board has not taken action

**On a motion by Mr. Boutin, seconded by Mr. Reil, the Board voted 4 to 3 against the motion to move forward, to create a behavioral committee based on the presented behavioral committee charge and instruct staff to advertise the positions of membership which would be for one month, with the desired make-up of the committee to be two Board Members, one administrator, staff fluent in behavior, and three teachers, and one community member.**

**Mr. Boutin, Mrs. Leclerc, and Mr. Reil voted for the motion.**

**Mr. Moore, Mr. Malone, Ms. Parker, and Mrs. Spaulding voted against the motion.**

## **7.5 Discuss Reinstatement of SHS SRO Position**

Mr. Malone advised regarding his reasoning for reinstating the position of SRO at SHS. It was clarified that the request to reinstate the SRO should be done as soon as possible (the upcoming year) and that financing could be achieved by making shifts to the current budget.

**Mr. Boutin moved to instruct the Superintendent to look to hire an SRO for Spaulding High School. Mr. Malone seconded the motion.**

In response to a query, Mr. Malone advised regarding why the position was previously eliminated. It was noted that it is important to have the 'right fit'. It was noted that to hire an SRO requires contracting with the City of Barre. Mr. Boutin noted that contracting with Barre City presents a conflict of interest for him. **Mr. Boutin withdrew his motion.** Lengthy discussion ensued, including; the belief that behavior issues and an SRO go hand in hand, a query regarding whether the position is full-time or part-time (full-time), a belief that the SRO's responsibilities need to fit in with administrators' plans and has to fit in with the school's behavior plans (not the beliefs of the SRO), that the SRO needs to be a 'good fit' that supports the school's needs, discussion of the success of the SRO at BCEMS, extra training required of SRO's, the need to discuss this with the Barre City Chief of Police, does BCPD have the capacity to provide an SRO, confirmation that the BCEMS SRO does get pulled from the school to deal with other police matters, police response time when located off-site, concern over who would respond if there was a major event at SHS (and how quickly they could respond), a community member's concern that in the past, the presence of an SRO did not guarantee student safety, a community member's concern that in the past, the District paid for an SRO, but was not being provided with the services, a community member's request that any contract include a clause that does not require the District to pay for services that are not being received, a community member's input regarding the benefits of having an SRO (student safety, building positive relationships, and identifying potential problems), confirming that an SRO candidate can insure that they will build positive relationships with various populations of students (students with disabilities, students of color, etc.), a suggestion to look to the successful SRO Programs at BCEMS and BTMES, the opinion that given current discretionary spending, it appears there is enough money in the budget to fund an SRO, next steps, and a query regarding spending money on something different to support students (if an SRO can't be hired).

**On a motion by Mr. Reil, seconded by Mr. Malone, the Board voted 5 to 1 to instruct the Superintendent to look to hire an SRO for Spaulding High School.**

**Mrs. Leclerc, Mr. Malone, Mr. Moore, Ms. Parker, Mr. Reil voted for the motion.**

**Mrs. Spaulding voted against the motion.**

**Mr. Boutin abstained.**

## **7.6 Action Memos**

A document titled BUUSD Action Item Briefing Memo was distributed.

Mr. Boutin provided clarification regarding his suggestion that the Board utilize Action Memos in an effort to streamline agendas.

Mr. Boutin provided an overview of the action memo form, how it is utilized, and requested that the Board consider implementing its use. Brief discussion was held regarding the benefits and drawbacks of utilizing the form. The Board did not make a formal decision regarding use of the form.

## **8. Old Business**

### **8.1 Second and Final Reading of Fire Emergency Preparedness Drills Policy (F3) (Required)**

A copy of the policy was distributed. A revised copy of the policy (from the addendum) was distributed.

A copy of an email from Sean M. Toohey to Mr. Cecchinelli and Ms. Parker (dated 06/29/23) was distributed.

Ms. Parker advised regarding legal counsel's recommendation to adopt the policies as written by VSBA, noting that the policy can be amended in the future to be 'more' than what is required by statute, but not less than statute requires. Regarding policy F4, it was noted that the optional section is not necessary, as there are no doors that need to be kept unlocked.

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**On a motion by Mr. Boutin, seconded by Mrs. Leclerc, the Board unanimously voted to approve the Second and Final Readings of the Fire Emergency Preparedness Drills Policy (F3), and the Access Control and Visitor Management Policy (F4) as presented in the addendum, and agreed to adopt said policies.**

## **8.2 Second and Final Reading of Access Control and Visitor Management Policy (F4) (Required)**

A copy of the policy was distributed. A revised copy of the policy (from the addendum) was distributed.

Action taken under Agenda Item 8.1.

## **8.3 Rescind Access Control Policy (F25)**

A copy of the policy was distributed.

With the adoption of Policy F4, this policy should be rescinded.

**On a motion by Mr. Malone, seconded by Mr. Reil, the Board unanimously voted to rescind the Access Control Policy (F25).**

## **8.4 Superintendent Evaluation Service Agreement**

A copy of a document titled Superintendent Evaluation Service Agreement Between the BUUSD and VSBA was distributed.

Mr. Cecchinelli advised regarding the date change made to the document.

**On a motion by Mrs. Spaulding, seconded by Ms. Parker, the Board voted 4 to 3 to approve the Superintendent Evaluation Service Agreement and authorized the Board Chair to sign the document.**

**Mr. Boutin, Mr. Moore, Ms. Parker, and Mrs. Spaulding voted for the motion.**

**Mrs. Leclerc, Mr. Malone, and Mr. Reil voted against the motion.**

## **9. Committee Reports**

### **9.1 Finance Committee**

The Committee did not meet in July.

The next meeting is Monday, August 21, 2023 at 6:00 p.m.

### **9.2 Facilities & Transportation Committee**

The next meeting is Monday, July 31, 2023 at 6:00 p.m.

### **9.3 Policy Committee**

The Committee did not meet in July.

The next meeting is Wednesday, August 16, 2023 at 6:00 p.m.

### **9.4 Curriculum Committee**

The Committee did not meet in July and will not meet in August.

The next meeting is Wednesday, September 6, 2023 at 6:00 p.m.

### **9.5 Negotiations Committee**

The next meeting date is to be determined

### **9.6 CVCCSD Board**

The Board did not meet in July.

The next meeting is Monday, August 14, 2023.

## **10. Other Business/Round Table**

Mr. Reil appreciates the new schedule for distribution of the packet and addendum. Mr. Reil queried regarding the delay in moving meetings back to SHS. Mr. Hennessey believes that SHS might be available for the August 23<sup>rd</sup> meeting. Mr. Reil requested the Board's permission to contact legal counsel (Pietro Lynn) with follow-up questions related to the topic of Administrator Contracts. Mrs. Spaulding requested that the Board discuss Mr. Reil's questions in Executive Session, prior to voting on whether or not to authorize permission. Mr. Cecchinelli added Agenda Item 13.1 – Administrator Contracts.

Mr. Boutin advised regarding employee engagement for current staff, noting that he is not sure if Gallup would be the best way to proceed, and he is still working on the best way to proceed. Mr. Boutin advised regarding a recent purchase that was paid for out of the facilities budget rather than the food service surplus account. Mr. Boutin recommends that future purchases should come out of more restrictive funds before coming out of less restrictive funds.

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Mrs. Spaulding queried regarding utilizing supplies (popcorn, books, sunglasses etc.) that were planned for the Heritage Festival (which has now been postponed) for distribution to the areas affected by flooding. It was suggested that popcorn, books, etc., be distributed at the concerts in Currier Park. Mr. Hennessey will recirculate sign-up sheets for volunteers.

Mr. Malone noted that the flood was an interesting experience, as he got to see many individuals that he hasn't seen in years and there was a wonderful volunteer turnout. It was noted that the governor was at the north end of Barre today. Mr. Malone reported that the York Scholarship has changed its awards to be four \$90,000 awards, plus one \$50,000 award and the SHS Scholarship Board is looking into increase the Reynold's awards as well as other awards. Collectively, the District has one of the largest scholarship programs in the state. The District tracks almost \$1,000,000 in scholarship awards per year (for the graduating class). For the class of 2023, there were 60 applicants and each applicant received an award.

Mrs. Leclerc thanked Mr. Evans and Mr. Lessard for managing the water/flooding issues at Spaulding High School.

## 11. Future Agenda Items

Mr. Boutin would like to add a 'standing' agenda item for 'Discussion of Removing Articles 3 and 4 and Restructuring Plan' (Parking Lot Item F)

### 08/09/23 Meeting:

- Executive Session for Personnel Matter – Schedule Contract Performance Update (as discussed 06/14/23)
- Executive Session for Personnel Matter – Complete Evaluation Discussed on 06/28/23

### 08/23/23 Meeting:

- Procedures for Policies (Parking Lot Item D)
- 5-Year Capital Plan

### Parking Lot:

- Warrant Signature Page (Parking Lot Item E) – modify to indicate to add to September Agenda
- Discuss Board Stipends (Parking Lot Item G) – modify to indicate to add to September Agenda
- Explanation from AOE on the Cost Per-Pupil Formula (Parking Lot Item J) – modify to indicate to add to September Agenda
- Add to Parking Lot – Food Service Presentation (Board added 07/26/23)
- Add to Parking Lot - Behavior Presentation – Including Reporting (Board added 07/26/23)

## 12. Next Meeting Dates

Wednesday, August 9, 2023 at 6:00 p.m. at the BUUSD Central Office and via video conference.

Wednesday, August 23, 2023 at 6:00 p.m. – location to be announced.

Mr. Hennessey advised he has an unforeseen engagement and will not be available to attend the August 9, 2023 meeting. Mr. Hennessey will choose a representative dependent on the agenda items.

## 13. Executive Session as Needed

### 13.1 Administrator Contracts

Administrator Contract Questions was proposed for discussion in Executive Session.

**On a motion by Mr. Reil, seconded by Mr. Malone, the Board unanimously voted to enter into Executive Session, with Mr. Hennessey in attendance, at 9:48 p.m. under the provisions of 1 VSA section 313 to discuss the item proposed for discussion.**

The remaining information was provided by the Board Clerk.

**On a motion by Mr. Boutin, seconded by Mrs. Leclerc, the Board unanimously voted to exit Executive Session at 10:05 p.m.**

**On a motion by Mr. Boutin, seconded by Mrs. Leclerc, the Board voted 4 to 3 to allow Mr. Reil, via e-mail, to send questions to Pietro Lynn regarding administrative contracts.**

**Mr. Boutin, Mrs. Leclerc, Mr. Malone, and Mr. Reil voted for the motion.**

**Ms. Parker and Mrs. Spaulding voted against the motion.**

**Mr. Moore abstained.**

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## **14. Adjournment**

**On a motion by Mrs. Spaulding, seconded by Mr. Reil, the Board unanimously voted to adjourn at 10:08 p.m.**

Respectfully submitted,

*Andrea Poulin*

BARRE UNIFIED UNION SCHOOL DISTRICT VOUCHER

Voucher No: 1016Voucher Date: 07/27/2023Prepared By: *mg*

Printed: 07/27/2023 07:44:33 AM

BARRE UNIFIED UNION SCHOOL DISTRICT is hereby authorized to draw warrants against BARRE UNIFIED UNION SCHOOL DISTRICT funds for the sum of \$765,086.29 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*Lisa Perreault*

Signature

Required

Signature II

Optional

Signature III

Optional

BARRE UNIFIED UNION SCHOOL DISTRICT

Fund		Amount
101	GENERAL FUND	\$763,582.09
245	ARP ESSER	\$409.69
601	FOOD SERVICE	\$1,094.51
		<b>\$765,086.29</b>

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACP DIRECT						
Check Group:						
Labsonic LS275 School Headphones- Blue		24	240053	0245093 7/13/2023	101.3097.51.11.0.2230.57380.000000 INSTRUCT TECH - BC EQUIP	\$202.80
Labsonic LS275 School Headphones- Purple		24	240053	0245093 7/13/2023	101.3097.51.11.0.2230.57380.000000 INSTRUCT TECH - BC EQUIP	\$202.80
Labsonic LS275 School Headphones- Red		24	240053	0245093 7/13/2023	101.3097.51.11.0.2230.57380.000000 INSTRUCT TECH - BC EQUIP	\$202.80
Labsonic LS275 School Headphones- Yellow		24	240053	0245093 7/13/2023	101.3097.51.11.0.2230.57380.000000 INSTRUCT TECH - BC EQUIP	\$202.80
ACP Tiered Shipping		1	240053	0245093 7/13/2023	101.3097.51.11.0.2580.57380.000000 TECHNOLOGY - BC TECH EQUIPMENT	\$70.98
Labsonic LS275 School Headphones- Green		24	240053	0245093 7/13/2023	101.3097.51.11.0.2230.57380.000000 INSTRUCT TECH - BC EQUIP	\$202.80
Check #: 90165						
PO/InvoiceTotal:						\$1,084.98
Vendor Total:						\$1,084.98
AMAZON CAPITAL SERVICES 12						
Check Group:						
Special Education Instructional Supplies		1	0	1FM4-YX3R-7171 7/5/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$147.65
SHS- Art Supplies		1	0	1HJQ-6XPF-477H 7/19/2023	101.1276.31.11.0.1102.56110.000000 ART - SUPPLIES	\$107.97
BTMES- Supplies		1	0	1WG4-LVFW-TLF Y 7/14/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$97.50
Check #: 90166						
PO/InvoiceTotal:						\$353.12
Check Group:						
SHARPIE Permanent Markers, Fine Point, Black, 36 Count		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$24.99

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Fidget Toys Set, 70 Pack Sensory Toys Party Favors Kids Autism Autistic Children, Classroom Treasure Box Chest Prizes Pinata Stuffer Gifts Small Mini Bulk Toy Carnival ADHD		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$19.99
Ziploc Gallon Food Storage Slider Bags, Power Shield Technology for More Durability, 26 Count, Pack of 4 (104 Total Bags)		2	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$40.82
Handepo 100 Pack A5 Kraft Notebooks Ruled Lined Journals Notebooks Soft Cover Kraft Composition Notepad Travel Diary Journals Memo for Girls, Students, Office, School Supplies (Fresh Color)		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$66.99
EXPO Low Odor Dry Erase Markers, Fine Tip, Black, 36 Count		2	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$45.26
DiRose Quart Bags Pack of 500 – 1 Quart Reclosable Food Storage Bags – Practical and Durable Design – Food Safe Non-BPA Material – Easy Double Zip Closure – Ideal for Food, Snacks, Organizing		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$23.25
Rainbow Kraft Lightweight Sentence Strips, 5 Assorted Colors, 1-1/2 in x 3/4 in ruled 3" x 24", 100 Strips		2	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$13.58
ASTROBRIGHTS Mega Collection Multi Color Cardstock   Assorted Color Paper   More Sheets, Value Pack   65lb/176 GSM   Recycable & Sustainable   Crafting Cardstock   5 Colors, 320 Sheets (8.5"x11")		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$18.99
700 Pack Water Balloons Biodegradable Latex Water Bomb Balloon Assorted Colors for Summer Splash Fun Fight Games with 2 Hose Nozzles Refill Kits		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$7.99
Anylabel Clear Packing Tape, 1.88" x 54.6 Yards, 6 Rolls, 3" Core, for Moving, Sealing, Packaging, Shipping, Storage, Packaging Tape Refills for Dispenser		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$12.98



# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sticky Notes 3x3 Inches Bulk 28 Pack 2800 Sheets Colored Self-Stick Pads, 100 Sheets/Pad, 4 Bright Colors (Yellow, Green, Pink, Blue) for Office Supplies, School, Home		1	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$16.99
Two Pocket Folder, HERKKA 100 Pack 2 Pocket Folders, Letter Size Paper Folders Designed for Office and Classroom Use, Assorted 5 Colors		2	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$67.90
Cap Erasers for Pencils Pulk - Pencil Top Erasers Sukh 120 Pack Pencil Cap Erasers Toppers for Kids Latex Free Assorted Colors School Erasers Caps for Teachers Sudents Classroom Home and Office		2	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$9.98
60 Pack Pencil Sharpeners Bulk - Double Hole Pencil Sharpener Manual with Cover for School Kids, Small Cute Pencil sharpeners Handheld for Students School Classroom Supplies		2	24318923	1L17-F1LK-V7VH 7/23/2023	245.3097.19.11.4.1101.56110.000000 ARP ESSER - SUPPLIES	\$39.98
Check #: 90166						
PO/InvoiceTotal:						\$409.69
Check Group:						
Sam Lawrence - classroom budget - approved by Jen		1	241143104	143N-74KP-NVN P 7/17/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$194.08
Sam Lawrence - classroom budget - approved by Jen		1	241143104	1TNX-YHPP-QN9 4 7/17/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$75.16
Check #: 90166						
PO/InvoiceTotal:						\$269.24
Check Group:						
Lisa Damiata -supplies - approved by Jen		1	241143106	1QFC-NQG1-XP K 7/18/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$192.65
Check #: 90166						
PO/InvoiceTotal:						\$192.65

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
At the Heart of Leadership		3	243215323	1HGC-MCWX-N4 CL 7/21/2023	101.1276.31.11.0.2410.56410.000000 PRINCIPALS OFFICE - BOOKS	\$59.85
Check #: 90166						
PO/InvoiceTotal:						\$59.85
Check Group:						
10-Pack of Batteries for Radios		1	243215329	11F4-G3Q9-4XT4 7/19/2023	101.1276.31.11.0.2410.56110.000000 PRINCIPALS OFFICE - SUPPLIES	\$305.99
Check #: 90166						
PO/InvoiceTotal:						\$305.99
Vendor Total:						\$1,590.54
B&H PHOTO VIDEO						
Check Group:						
Epson Brightlink 100" Projection Whiteboard		2	240054	214947552 7/14/2023	101.3097.51.11.0.2230.57360.000000 INSTRUCT TECH - SHS EQUIP	\$1,907.72
Epson Brightlink 100" Projection Whiteboard		9	240054	215006765 7/17/2023	101.3097.51.11.0.2230.57360.000000 INSTRUCT TECH - SHS EQUIP	\$8,554.36
Check #: 90167						
PO/InvoiceTotal:						\$10,462.08
Vendor Total:						\$10,462.08
BELLCATE, LLC						
306868						
Check Group:						
ESY TUITION		1	240030	3369 7/1/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$10,210.40
Check #: 90168						
PO/InvoiceTotal:						\$10,210.40
Check Group:						
ESY TUITION		1	240031	3370 7/1/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$10,210.40

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 90168						
PO/InvoiceTotal:						\$10,210.40
Vendor Total:						\$20,420.80
BEMAN, CHRISTOPHER A						
Check Group:						
Employee Mileage Reimbursement		1 0		V98541488 7/20/2023	101.3097.51.22.0.2711.53220.000000 SEA REIMB - TRANSPORT CONTRA SRVC	\$31.44
Check #: 90169						
PO/InvoiceTotal:						\$31.44
Vendor Total:						\$31.44
BLACK RIVER PRODUCE	5566					
Check Group:						
SHS: Food Service		1 0		571109 7/1/2023	601.3097.51.15.9.3100.56310.000000 FOOD SERVICE - FOOD PURCHASES	\$453.43
SHS: Food Service		1 0		577672 7/1/2023	601.3097.51.15.9.3100.56310.000000 FOOD SERVICE - FOOD PURCHASES	\$585.40
Check #: 90170						
PO/InvoiceTotal:						\$1,038.83
Vendor Total:						\$1,038.83
CAPITAL ONE TRADE CREDIT	3857					
Check Group:						
SHS- Maintenance Supplies		1 0		1049953 7/1/2023	101.0000.00.00.0.0000.22421.000000 ACCOUNTS PAYABLE	\$10.09
BCEMS- Maintenance Supplies		1 0		497964 7/18/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$20.69
BCEMS- Maintenance Supplies		1 0		497966 7/18/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$36.86
SHS- Maintenance Supplies		1 0		498011 7/19/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$51.25

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHS- Maintenance Supplies		1 0		498017 7/19/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$30.69
BTMES- Maintenance Supplies		1 0		498063 7/20/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$40.86
SHS- Maintenance Supplies		1 0		498073 7/20/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$4.14
BTMES- Maintenance Supplies		1 0		498102 7/21/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$39.56
BTMES- Maintenance Supplies		1 0		498115 7/21/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$120.96
BCEMS- Maintenance Supplies		1 0		498175 7/24/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$44.99
BTMES- Maintenance Supplies		1 0		498218 7/25/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$8.95
Check #: 90171						
PO/InvoiceTotal:						\$409.04
Check Group:						
drawdown for SEA shop supplies		1 240060		497998 7/19/2023	101.3097.51.21.0.1206.56110.000000 SEA PROGRAM - SUPPLIES	\$26.95
drawdown for SEA shop supplies		1 240060		498018 7/19/2023	101.3097.51.21.0.1206.56110.000000 SEA PROGRAM - SUPPLIES	\$39.56
Check #: 90171						
PO/InvoiceTotal:						\$66.51
Vendor Total:						\$475.55
CHARTER COMMUNICATIONS	91					
Check Group:						
Account #: 110104201 / Services: 7/1/23 - 7/31/23		1 0		11010420107012 3 7/1/2023	101.3097.51.11.0.2580.55310.000000 TECHNOLOGY - COMMUNICATION	\$4,886.20
Check #: 90172						
PO/InvoiceTotal:						\$4,886.20

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$4,886.20
DONALD LESSARD	3870					
Check Group:						
Employee Reimbursement: Replacing sneakers due to flood		1 0		V82868969 7/23/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$109.95
Check #: 90173						
PO/InvoiceTotal:						\$109.95
Vendor Total:						\$109.95
F.W. WEBB COMPANY	148					
Check Group:						
BCEMS- Maintenance Supplies		1 0		81599317 7/18/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$70.42
Check #: 90174						
PO/InvoiceTotal:						\$70.42
Vendor Total:						\$70.42
FIRST BANKCARD PAYMENT PROCESSING	306755					
Check Group:						
BTMES- Pencil Boxes		1 0		CC #8296 7/15/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$40.74
BTMES- Pencil Boxes		1 0		CC #8296 (1) 7/16/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$96.03
BTMES: J. Nye- Materials for Meet & Greet Events		1 0		CC #8296 (2) 7/18/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$46.93
BTMES- J. Nye: School Supplies		1 0		CC #8296 (3) 7/18/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$35.87
BTMES- J. Nye: School Supplies		1 0		CC #8296 (4) 7/18/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$35.82
Check #: 90175						
PO/InvoiceTotal:						\$255.39

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
vented electric dryer		1	240077	CC #2908 7/18/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$648.00
dryer power cord		1	240077	CC #2908 7/18/2023	101.3097.51.21.0.1201.56110.000000 SPED INSTR - SUPPLIES	\$28.48
				Check #: 90175		
					PO/InvoiceTotal:	\$676.48
					Vendor Total:	\$931.87
FOLLETT CONTENT SOLUTIONS, LLC						
Check Group:						
Late Invoice		1	0	692470F 7/11/2023	101.1276.31.11.0.2220.56410.000000 LIBRARY - BOOKS	\$24.42
				Check #: 90176		
					PO/InvoiceTotal:	\$24.42
					Vendor Total:	\$24.42
GRAINGER, INC.	194					
Check Group:						
SHS- Maintenance Supplies		1	0	9776109606 7/20/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$246.31
				Check #: 90177		
					PO/InvoiceTotal:	\$246.31
					Vendor Total:	\$246.31
GRIFFIN, ASHLEY L						
Check Group:						
Employee Reimbursement- Field Trip SEA		1	0	V99648850 7/19/2023	101.3097.51.21.0.1206.56110.000000 SEA PROGRAM - SUPPLIES	\$12.00
				Check #: 90178		
					PO/InvoiceTotal:	\$12.00
					Vendor Total:	\$12.00
GUY'S REPAIR SHOP, LLC	215					

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SHS- Maintenance Supplies		1 0		38086 7/20/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$184.94
					Check #: 90179	
					PO/InvoiceTotal:	\$184.94
					Vendor Total:	\$184.94
HANNAFORDS CHARGE SALES	217					
Check Group:						
SEA- Water (Boil Notice)		1 0		Ticket #0398 7/14/2023	101.3097.51.21.0.1206.56110.000000 SEA PROGRAM - SUPPLIES	\$13.47
					Check #: 90180	
					PO/InvoiceTotal:	\$13.47
					Vendor Total:	\$13.47
INTEGRITY COMMUNICATIONS	241					
Check Group:						
BTMES- Surface Mount Door Phone for Stock		1 0		42787 7/24/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$592.34
					Check #: 90181	
					PO/InvoiceTotal:	\$592.34
					Vendor Total:	\$592.34
LACKEY'S FLOORING LLC	5905					
Check Group:						
BCEMS- Rooms 102 & 103 Flooring		1 0		1369 7/24/2023	101.1381.51.11.0.2610.54510.000000 FACILITIES - CONSTRUCTION SERVICES	\$6,853.00
BCEMS- Room 108 & 109 Flooring		1 0		1370 7/24/2023	101.1381.51.11.0.2610.54510.000000 FACILITIES - CONSTRUCTION SERVICES	\$6,853.00
					Check #: 90182	
					PO/InvoiceTotal:	\$13,706.00
					Vendor Total:	\$13,706.00
LEA BUEL	307492					

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Employee Mileage Reimbursement		1 0		V91276530 7/21/2023	601.3097.51.15.9.3100.55810.000000 FOOD SERVICE - TRAVEL/CONF	\$55.68
					Check #: 90183	
					PO/InvoiceTotal:	\$55.68
					Vendor Total:	\$55.68
LEXINGTON	6244					
Check Group:						
BTMES- End of Year Staff Lunch		1 0		2023-7 7/1/2023	101.0000.00.00.0.0000.22421.000000 ACCOUNTS PAYABLE	\$1,476.75
					Check #: 90184	
					PO/InvoiceTotal:	\$1,476.75
					Vendor Total:	\$1,476.75
LOWELL MCLEOD'S INC	287					
Check Group:						
BCEMS- Maintenance Supplies		1 0		S 77487 7/25/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$59.40
					Check #: 90185	
					PO/InvoiceTotal:	\$59.40
					Vendor Total:	\$59.40
LYNN, LYNN & BLACKMAN, P.C.	3718					
Check Group:						
Legal Services		1 0		11929 7/12/2023	101.3097.51.11.0.2311.53410.000000 BOARD - LEGAL SERVICES	\$791.00
					Check #: 90186	
					PO/InvoiceTotal:	\$791.00
					Vendor Total:	\$791.00
MAPLEWOOD CONVENIENCE STORES, INC	4943					
Check Group:						



# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Special Ed Transport- Fuel		1 0		2949 7/17/2023	101.3097.51.21.0.2711.56260.000000 BUUSD SPED TRANS - FUEL	\$339.25
					Check #: 90187	
					PO/InvoiceTotal:	\$339.25
					Vendor Total:	\$339.25
MYSTERY SCIENCE	6489					
Check Group:						
District Membership 2023-2024: BT Portion		1 0		223412 (BT) 7/17/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$1,395.00
					Check #: 90188	
					PO/InvoiceTotal:	\$1,395.00
					Vendor Total:	\$1,395.00
NELSON ACE HARDWARE	339					
Check Group:						
BCEMS- Maintenance Supplies		1 0		275268 7/10/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$248.59
BTMES- Maintenance Supplies		1 0		275487 7/21/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$32.96
					Check #: 90189	
					PO/InvoiceTotal:	\$281.55
					Vendor Total:	\$281.55
NEW ENGLAND LEAGUE OF MIDDLE SCHOOLS	707					
Check Group:						
2023-2024 Membership Dues		1 241143126		02029 7/19/2023	101.1020.51.11.0.2410.58110.000000 PRINCIPALS-DUES	\$325.00
					Check #: 90190	
					PO/InvoiceTotal:	\$325.00
					Vendor Total:	\$325.00
O'REILLY AUTO PARTS	6217					
Check Group:						

# Barre Unified Union School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BTMES- Maintenance Supplies		1 0		2674-290383 7/6/2023	101.1020.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$24.57
				Check #: 90191		
					PO/InvoiceTotal:	\$24.57
					Vendor Total:	\$24.57
rk MILES	307219					
Check Group:						
SHS- Maintenance Supplies		1 0		374388/5 7/18/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$1,516.36
				Check #: 90192		
					PO/InvoiceTotal:	\$1,516.36
					Vendor Total:	\$1,516.36
SAINT MICHAEL'S COLLEGE	426					
Check Group:						
GED 516: Educational Foundations. Instructor: Bedell, C, 3 credits, May 22, 2023.		1	242169001	Student ID: 5910091 7/17/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$1,518.75
GED 522: Teaching Literacy in PK-6, 3 credits, July 13, 2023		1	242169001	Student ID: 5910091 7/17/2023	101.1381.51.11.0.1101.52510.000000 GENERAL INSTR - COURSE REIMB	\$1,518.75
				Check #: 90193		
					PO/InvoiceTotal:	\$3,037.50
					Vendor Total:	\$3,037.50
SANEL AUTO PARTS	430					
Check Group:						
SHS- Maintenance Supplies		1 0		386844 7/20/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$71.25
				Check #: 90194		
					PO/InvoiceTotal:	\$71.25
					Vendor Total:	\$71.25
SCHOOL DATEBOOKS INC	4318					

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
School Datebooks for Grade 5 - approved by Erica		1	241143108	S23-0261962 7/14/2023	101.1020.51.11.0.1101.56410.000000 GENERAL INSTR - BOOKS	\$378.12
				Check #: 90195		
					PO/InvoiceTotal:	\$378.12
					Vendor Total:	\$378.12
SCHOOL HEALTH CORP_3255	647					
Check Group:						
BCEMS- Nurse Supplies		1	0	4207383-00 7/1/2023	101.0000.00.00.0.0000.22421.000000 ACCOUNTS PAYABLE	\$137.99
				Check #: 90196		
					PO/InvoiceTotal:	\$137.99
					Vendor Total:	\$137.99
SECURSHRED	4188					
Check Group:						
BUUSD- Shredding		1	0	430786 7/20/2023	101.3097.51.11.0.2610.54320.000000 BUUSD FACILITIES - REPAIR & MAINT	\$22.00
				Check #: 90197		
					PO/InvoiceTotal:	\$22.00
					Vendor Total:	\$22.00
SHERWIN WILLIAMS	443					
Check Group:						
SHS- Maintenance Supplies		1	0	0064-9 7/18/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$63.50
SHS- Maintenance Supplies		1	0	0082-1 7/18/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$173.15
SHS- Maintenance Supplies		1	0	0094-6 7/19/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$22.21
BCEMS- Maintenance Supplies		1	0	0099-5 7/19/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$30.72

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHS- Maintenance Supplies		1 0		0132-4 7/20/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$37.58
SHS- Maintenance Supplies		1 0		0165-4 7/21/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$12.07
Check #: 90198						
PO/InvoiceTotal:						\$339.23
Vendor Total:						\$339.23
STAPLES ADVANTAGE	6722					
Check Group:						
supply room		1	241143113	7611863507-0-1 7/19/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$2,625.09
Check #: 90199						
PO/InvoiceTotal:						\$2,625.09
Check Group:						
Supply room		1	241143123	7612006525-0-1 7/18/2023	101.1020.51.11.0.1101.56110.000000 GENERAL INSTR - SUPPLIES	\$224.69
Check #: 90199						
PO/InvoiceTotal:						\$224.69
Vendor Total:						\$2,849.78
SWISH WHITE RIVER LTD.	485					
Check Group:						
BCEMS- Custodian Supplies		1 0		W570292 7/6/2023	101.1381.51.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$143.85
BCEMS- Custodian Supplies		1 0		W570293 7/6/2023	101.1381.51.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$93.20
BCEMS- Custodian Supplies		1 0		W571714 7/17/2023	101.1381.51.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$49.15
BCEMS- Custodian Supplies		1 0		W571715 7/17/2023	101.1381.51.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$191.60

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHS- Custodian Supplies		1 0		W571721 7/17/2023	101.1276.31.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$120.70
BCEMS- Custodian Supplies		1 0		W572684 7/20/2023	101.1381.51.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$39.50
BTMES- Custodian Supplies		1 0		W572686 7/20/2023	101.1020.51.11.0.2610.56120.000000 FACILITIES-CUSTODIAL SUPPLIES	\$75.00
BTMES- Custodian Supplies		1 0		W572689 7/20/2023	101.1020.51.11.0.2610.56120.000000 FACILITIES-CUSTODIAL SUPPLIES	\$1,144.00
BCEMS- Custodian Supplies		1 0		W572962 7/24/2023	101.1381.51.11.0.2610.56120.000000 FACILITIES - CUSTODIAL SUPPLIES	\$558.35
Check #: 90200						
PO/InvoiceTotal:						\$2,415.35
Vendor Total:						\$2,415.35
THE HOME DEPOT PRO	306731					
Check Group:						
SHS- Maintenance Supplies		1 0		753444124 7/6/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$69.92
Check #: 90201						
PO/InvoiceTotal:						\$69.92
Vendor Total:						\$69.92
THE NEW SCHOOL OF MONTPELIER	345					
Check Group:						
TUITION- July 2023		1 240048		07012023 6 7/14/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$11,103.12
Check #: 90202						
PO/InvoiceTotal:						\$11,103.12
Check Group:						
TUITION- July 2023		1 240049		07012023 4 7/14/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$11,103.12
Check #: 90202						

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
TUITION- July 2023		1	240050	07012023 5 7/14/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$11,103.12
Check #: 90202						
PO/InvoiceTotal:						\$11,103.12
Check Group:						
TUITION- July 2023		1	240051	07012023 2 7/14/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$11,103.12
Check #: 90202						
PO/InvoiceTotal:						\$11,103.12
Check Group:						
TUITION- July 2023		1	240052	07012023 3 7/14/2023	101.3097.51.21.0.1201.55610.000000 SPED INSTR - STUDENT TUITION	\$11,103.12
Check #: 90202						
PO/InvoiceTotal:						\$11,103.12
Vendor Total:						\$55,515.60
TOWN OF BARRE	503					
Check Group:						
BTMES Water Bill: School		1	0	Acct# 2102- School 7/15/2023	101.1020.51.11.0.2610.54110.000000 FACILITIES-WATER & SEWER	\$2,847.16
BTMES: Water Bill- Garden		1	0	Acct#: 2102/ Garden 7/15/2023	101.1020.51.11.0.2610.54110.000000 FACILITIES-WATER & SEWER	\$77.27
BTMES Water Bill: Chip Bldg		1	0	Acct#2102- Chip Bldg 7/15/2023	101.1020.51.11.0.2610.54110.000000 FACILITIES-WATER & SEWER	\$67.00
Check #: 90203						
PO/InvoiceTotal:						\$2,991.43
Vendor Total:						\$2,991.43

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TRACTOR SUPPLY CREDIT PLAN	504					
Check Group:						
BCEMS- Maintenance Supplies		1 0		Ticket #17084 7/25/2023	101.1381.51.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$476.97
				Check #: 90204		
					PO/InvoiceTotal:	\$476.97
					Vendor Total:	\$476.97
UNITED AG & TURF NE	307563					
Check Group:						
SHS- Maintenance Supplies		1 0		10111455 7/19/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$124.45
SHS- Maintenance Supplies		1 0		10114222 7/20/2023	101.1276.31.11.0.2610.56130.000000 FACILITIES - MAINT SUPPLIES	\$23.73
				Check #: 90205		
					PO/InvoiceTotal:	\$148.18
					Vendor Total:	\$148.18
VEHI DENTAL PROGRAM	526					
Check Group:						
Delta Dental- June Coverage		1 0		7777 203 0000 (3) 7/1/2023	101.0000.00.00.0.0000.22421.000000 ACCOUNTS PAYABLE	\$23,930.49
Delta Dental- July Coverage		1 0		7777 203 0000 (July) 7/1/2023	101.0000.00.00.0.0000.22476.000000 DENTAL INS PAYABLE	\$23,301.04
				Check #: 90206		
					PO/InvoiceTotal:	\$47,231.53
					Vendor Total:	\$47,231.53
VEHI HEALTH PROGRAM	527					
Check Group:						
Health Insurance- Licensed Platinum: August 2023		1 0		16558631808058 8 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$15,063.76

# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Health Insurance- Licensed Gold: August 2023		1 0		16558631808058 9 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$372,702.75
Health Insurance- Licensed Silver: August 2023		1 0		16558631808059 0 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$9,559.20
Health Insurance- Licensed Silver: August 2023		1 0		16558631808059 1 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$4,941.00
Health Insurance- Non-Licensed Platinum: August 2023		1 0		16558631808059 2 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$5,199.07
Health Insurance- Non-Licensed Gold: August 2023		1 0		16558631808059 3 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$9,656.45
Health Insurance- Non-Licensed Gold: August 2023		1 0		16558631808059 4 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$145,568.58
Health Insurance- Non-Licensed Silver: August 2023		1 0		16558631808059 5 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$10,428.12
Health Insurance-Non Licensed Silver: August 2023		1 0		16558631808059 6 7/6/2023	101.0000.00.00.0.0000.22475.000000 HEALTH INS PAYABLE	\$1,738.02
Check #: 90207						
PO/InvoiceTotal:						\$574,856.95
Vendor Total:						\$574,856.95
VERMONT PRINCIPALS ASSOCIATION	541					
Check Group:						
Luke's Dues		1	243215332	357 7/1/2023	101.1276.31.11.0.2410.58110.000000 PRINCIPALS OFFICE - DUES	\$645.00
Mari's Dues		1	243215332	357 7/1/2023	101.1276.31.11.0.2410.58110.000000 PRINCIPALS OFFICE - DUES	\$645.00
Check #: 90208						
PO/InvoiceTotal:						\$1,290.00



# Barre Unified Union School District

## Voucher Detail Listing

Voucher Batch Number: 1016

07/27/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VERMONT SCHOOL BOARD ASSOC VSBA						Vendor Total: \$1,290.00
Check Group:						
2023-2024 VSBA Dues - School Board	543	1	24318925	02-23160 7/5/2023	101.3097.51.11.0.2311.58130.000000 BOARD - DUES	\$10,695.00
Check #: 90209						PO/InvoiceTotal: \$10,695.00
						Vendor Total: \$10,695.00
W.B. MASON CO., INC.						
Check Group:						
Tape/Pens/Cards/Desk Pads	715	1	243215324	239796470 7/18/2023	101.1276.31.11.0.1111.56110.000000 ENGLISH - SUPPLIES	\$46.23
Tape/Pens/Cards/Desk Pads		1	243215324	239844351 7/20/2023	101.1276.31.11.0.1111.56110.000000 ENGLISH - SUPPLIES	\$6.56
Check #: 90210						PO/InvoiceTotal: \$52.79
						Vendor Total: \$52.79
WASHINGTON CENTRAL SU						
Check Group:						
Course - Dev. Gender, Racial, and Inter-Sectional Justice - SNHU	563	1	240079	3744275- M. Weiss 7/21/2023	101.3097.51.21.0.1201.52520.000000 SPED INSTR - TEACHER TUITION REIMB	\$360.00
Check #: 90211						PO/InvoiceTotal: \$360.00
						Vendor Total: \$360.00
						Grand Total: \$765,086.29

End of Report

## BARRE UNIFIED UNION SCHOOL DISTRICT

## NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office  
(please submit via email to [hr@buusd.org](mailto:hr@buusd.org))

Date Received by Central Office:

7-26-23

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Winchell Delano Location: BTMES

Submission Date: 7/26/23 Administrator Action/Checklist Complete: ☒ Y ☐ N

Position: Special Educator Grade (If Applicable): Middle School

Endorsement (If Applicable): ☐ Hourly-Non Exempt ☒ Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: ☐ a.m. to ☐ p.m.

Account Code: 101-3097-51-21-0-1201-51110

Replacement? ☒ Y ☐ N

If Yes, For Whom? Gabe Aguilar Salary Rate: \$ 56,566.00

Administrator Approval: Adam Rosen, Stacy Anderson Signature Date: 7/26/23

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

## For Central Office Use Only:

Contract Complete Date ☐ Offer Letter Complete Date ☐ DOH ☐

Total Years of Experience: 0 Step: 1 Column Placement: M

Hourly Rate: \$ ☐ Salary Rate: \$ ☐ Seniority Date: ☐

Contract Type: ☒ Teacher ☐ Para ☐ Replacement ☐ Interim ☐ Offer/Non-Contracted Letters  
☐ AFSCME ☐ N/A

Days Per Year: 190 Salary: \$ 47,743 Contract Days: 190

Teacher: AOE Endorsement: ☐ YES ☒ NO

If No, Required: ☒ Provisional ☐ Emergency ☐ Apprenticeship

Para-Educator: Associates Degree ☐ YES ☐ NO (If NO) → ParaPro ☐ YES has passed ParaPro  
☐ NO will need to take ParaPro

Chris Hennessey

Superintendent and/or HR Director Approval Signature

July 28, 2023

Date

## Winchell Delano

15 Grandview Terrace, Minneapolis, VT 05652 • Phone: 802.253.2022, Fax: 802.253.1375

### Education

*Masters of Arts in Environmental History*  
University of Kansas

May 2011

Bachelor of Arts in History  
Gonzaga University

May 2007

### Relevant Leadership Mental Health Experience

*Program Director*

May 2021 - October 2022

Confluence Behavioral Health - Thetford, Vermont

- Coordinated and maintained operations department budgets.
- Served as the organization's point person for human resources tasks such as: recruiting, hiring, training, issuing certifications, and staff development for 8-10 direct care/middle management employees.
- Created and managed direct care staffing schedules, planned all weekly outdoor excursions (itineraries, permits and schedules).
- Responsible for all on-campus logistics with client intakes and discharges (about 40-55 each per year).
- Contributed to program development/handbook content, managed on-site daily schedule, created and completed quarterly company improvement projects.

*Assistant Field Director*

August 2019 - May 2021

Confluence Behavioral Health - Thetford, Vermont

- Collaborated on much of the above with the Director of Operations.
- Supervised direct care staff on campus and on excursion.
- De-escalation of client behavior outside of baseline, facilitated logistics for placement on discharges against medical advice (~ 8 per year).

### Relevant Residential Direct Care Mental Health Experience

*Lead Mentor*

August 2018 - July 2019

Confluence Behavioral Health - Thetford, Vermont

- Fostered and maintained a safe emotional and physical atmosphere for young adult participants ranging in age from 18-28.
- Implemented individual and group treatment plans by conducting objective participant observation, group discussions, and interventions.
- Assessed and met participant attributes and needs while remaining strengths-based and value neutral; identify risks and respond appropriately

*Senior Field Instructor*

May, 2011 - May, 2014

Second Nature Wilderness Therapy - Duchesne, Utah

- Immersive 8-day on, 6 days off schedule, hiking and primitive camping in remote wilderness with adolescent clients ranging in age from 13-17.
- Collaborated with Licensed Therapists to deliver an individualized experience to each client while teaching academic curriculum, leading daily intensive therapeutic groups, demonstrating wilderness skills and role modeling appropriate interpersonal behavior.
- Facilitated and maintained the entire group's safety and efficacy (both staff and clients).

*Expedition Guide, Base Camp Manager*

Summers 2005 – 2008, 2014

Les Voyageurs Inc.

- Collaborated with program leadership to improve the quality of services offered.
- Supervised guides to ensure deadlines and expectations are met, served as a resource for guides and liaison to the Program Director.
- Mentored teenagers in their leadership, communication skills, and grit while on their 30, 45, or 60 day remote Canadian canoe trips.

**Certifications and Computer Skills**

- Certifications: Wilderness First Responder, CPR, First Aid
- Computer Skills: Microsoft Office, Google Suite

**Relevant Outdoor Experience**

Rediscover North America

- Organized and led a six-man canoe expedition from the Gulf of Mexico to the Arctic Ocean. Traveled over 5,300 miles beginning January 2nd, 2015 and finished in 245 days. Responsible for every facet of trip preparation/implementation (excluding photography and film). This required learning new skill sets in areas such as web site design and maintenance, forging/managing sponsor relationships, blog authorship, and private fundraising campaigns/bookkeeping. Corporate sponsors included Canoe and Kayak Magazine, Hilleberg, Shred Ready, Bear Naked, Wind Paddle Sails, Astral, and Big Agnes. Awarded Canoe and Kayak's Expedition of the Year in 2016 and currently airs the documentary *Rediscover North America* on Amazon Prime.

Trans-Territorial Canoe Expedition

- Organized and co-led a canoe expedition from Skagway, Alaska to Chesterfield Inlet on Hudson Bay. Traveled over 2,600 miles and finished in 135 days. Primary responsibilities were resupply logistics, food menu, and crew gear. The trip earned Canoe and Kayak Magazine's Expedition of the Year in 2013 and currently airs the documentary *2600 Above 60* on Vimeo.

# BARRE UNIFIED UNION SCHOOL DISTRICT

## NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office  
(please submit via email to [hr@buusd.org](mailto:hr@buusd.org))

Date Received by Central Office:

7-25-23

**To be Completed by Hiring Administrator:** (please leave notes for Central Office on the back page)

Name: <span style="border: 1px solid black; padding: 2px;">Morgan Segit</span>		Location: <span style="border: 1px solid black; padding: 2px;">BCEMS</span>	
Submission Date: <span style="border: 1px solid black; padding: 2px;">7/25/23</span>		Administrator Action/Checklist Complete: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
Position: <span style="border: 1px solid black; padding: 2px;">Licensed Teacher to Support SpEd</span>		Grade (If Applicable): <span style="border: 1px solid black; padding: 2px;">Elementary</span>	
Endorsement (If Applicable): <span style="border: 1px solid black; padding: 2px;"></span>		<input type="checkbox"/> Hourly-Non Exempt <input checked="" type="checkbox"/> Salary-Exempt	
Hours Per Day: <span style="border: 1px solid black; padding: 2px;">7.5</span>	Scheduled Hours: <span style="border: 1px solid black; padding: 2px;"></span>	a.m. to <span style="border: 1px solid black; padding: 2px;"></span> p.m.	
Account Code: <span style="border: 1px solid black; padding: 2px;">101.3097.51.21.0.1201.51110</span>			
Replacement? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N			
If Yes, For Whom? <span style="border: 1px solid black; padding: 2px;">Rachel Sterling</span>		Salary Rate: \$ <span style="border: 1px solid black; padding: 2px;">44,028.50</span>	
Administrator Approval: <span style="border: 1px solid black; padding: 2px;">Rebekah Mortensen, Stacy Anderson</span>		Signature Date: <span style="border: 1px solid black; padding: 2px;">7/25/23</span>	

**REVERSE SIDE:** Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

### For Central Office Use Only:

Contract Complete Date <span style="border: 1px solid black; padding: 2px;"></span>		Offer Letter Complete Date <span style="border: 1px solid black; padding: 2px;"></span>		DOH <span style="border: 1px solid black; padding: 2px;"></span>	
Total Years of Experience: <span style="border: 1px solid black; padding: 2px;">8</span>		Step: <span style="border: 1px solid black; padding: 2px;">9</span>		Salary Placement: \$ <span style="border: 1px solid black; padding: 2px;">M</span>	
Hourly Rate: \$ <span style="border: 1px solid black; padding: 2px;"></span>		Salary Rate: \$ <span style="border: 1px solid black; padding: 2px;"></span>		Seniority Date: <span style="border: 1px solid black; padding: 2px;"></span>	
Contract Type: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Para <input type="checkbox"/> Replacement <input type="checkbox"/> Interim <input type="checkbox"/> Offer/Non-Contracted Letters					
<input type="checkbox"/> AFSCME <input type="checkbox"/> N/A					
Days Per Year: <span style="border: 1px solid black; padding: 2px;">190</span>		Salary: \$ <span style="border: 1px solid black; padding: 2px;">61,858</span>		Contract Days: <span style="border: 1px solid black; padding: 2px;">190</span>	
Teacher: AOE Endorsement: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
If No, Required: <input type="checkbox"/> Provisional <input type="checkbox"/> Emergency <input type="checkbox"/> Apprenticeship					
Para-Educator: Associates Degree <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO) → ParaPro <input type="checkbox"/> YES has passed ParaPro					
<input type="checkbox"/> NO will need to take ParaPro					

Chris [Signature]

Superintendent and/or HR Director Approval Signature

JULY 27, 2023

Date

# Morgan Segit

193 North Main Street

Barre, VT 05641

802.247.2641 msegit@nyu.edu

## EDUCATION

**Southern New Hampshire University** - Manchester, NH Oct. 2013  
**Master's of Education:** Curriculum & Instruction – Specialty in Reading

**State University of New York at Cortland** - Cortland, NY May 2010  
**Bachelor of Science:** Early Childhood Education  
President's List and Dean's List Fall 2009, Spring 2009 & Fall 2010  
Student Teaching: Binghamton Center, Spring 2010

**Niagara University** - Niagara Falls, NY Aug. 2005 - Dec. 2007  
Early Childhood and Childhood Education

## PROFESSIONAL DEVELOPMENT

**Building Blocks** August 2019  
Stern Center for Language and Learning - Williston, VT

**Reading & The Brain** Jan. 2018 - May 2018  
Stern Center For Language and Learning - Williston, VT  
*Course on the neuroscience of reading and how research and knowledge of the English language improve classroom instruction*

**Lucy Calkin's Writing Workshop** Sept. - Dec. 2016  
Lamoille Area Professional Development Academy (LAPDA) - Williamstown, VT  
*Instruction on best practices on explicit writing instruction, Units of Study in Narrative, Argumentative/Opinion and Information writing*

**Responsive Classroom Course for Elementary Educators (Level II)** July 2018  
Responsive Classroom © - Barre, Vermont

**Orton Gillingham +50 hour Practicum** July 2015- Oct. 2015  
Stern Center for Language and Learning  
*A multi-sensory approach to teaching phonemic awareness, phonics, vocabulary, development, fluency and comprehension strategies to elementary aged children through explicit, daily, instruction*

**Foundational Literacy Skills: T-I-M-E- for Teachers** Winter/Spring 2015  
Stern Center for Language and Learning - Williamstown, VT  
Provides teachers with conceptual understanding of how children learn to read and elements of effective reading and spelling instruction

**Leveled Literacy Intervention** Summer & Fall 2013  
Lesley University - Cambridge, MA



Fountas and Pinnell's training on their supplementary Intervention system, which offers daily, small-group based instruction for the lowest achieving children in early grades

**K-2 Math: Early Numeracy**  
2013

Fall 2012/Winter

A workshop on how to introduce and teach early numeracy to students Kindergarten through Second grade. The PNOA was a primary focus, along with creating manipulatives to use with students

**PROFESSIONAL CERTIFICATIONS**

**Vermont Standards Board for Professional Educators**

- Early Childhood Education, Birth – Grade 3 (Endorsement Code 0-36) HQT

**Orton Gillingham Classroom Educator Level**

- O.G. is an instructional approach intended primarily for use with individuals who have difficulty with reading, spelling, and writing of the sort associated with dyslexia. It is used in whole group universal instruction as well as small group intervention

**EXPERIENCE**

**WILLIAMSTOWN ELEMENTARY SCHOOL**

Aug. 2014 - June 2021

**Kindergarten Teacher**

- Provide instruction in literacy, mathematics and writing daily, as well as global studies and science weekly.
- Provide daily whole and small group Orton Gillingham (O.G.) phonics, phonemic and phonological lessons
- Incorporate mindfulness, Zones of Regulation and weekly social-emotional lessons into the classroom to support students socially and emotionally
- Attend weekly data team meetings with colleagues to discuss students strengths and weaknesses and make sure appropriate interventions are taking place
- Assess students on a regular basis informally and summatively to inform instruction

Reference - Jamie Kinnarney, Principal, [jkinnarney@onsu.org](mailto:jkinnarney@onsu.org) (802) 433-6653

**WILLIAMSTOWN ELEMENTARY SCHOOL**

Aug. 2013 - Jun. 2014

**K-2 Reading Interventionist**

- Provided Leveled Literacy Intervention groups to Kindergarten, First and Second grade students both in and outside of the classroom
- Provided pre-reading and pre-phonics instruction to Kindergarten students, with a focus on letter and sound recognition, sight word recognition, decoding and blending sounds and CVC words
- Provided small group math intervention for Kindergarten students, focusing on number identification, number conceptualization, math vocabulary, addition and number writing
- Provided handwriting instruction using the Handwriting Without Tears program for Kindergarten students
- Collaborated with teachers to plan appropriate interventions and instruction for students

Reference - Jamie Kinnarney, Principal, [jkinnarney@onsu.org](mailto:jkinnarney@onsu.org) (802) 433-6653 or Michaela

Martin, Co-Director of School Transformation & Effectiveness, [mmartin@onsu.org](mailto:mmartin@onsu.org) (802) 433-5818

**BARRE TOWN MIDDLE AND ELEMENTARY SCHOOL** Sept. 2012 – Jun. 2013  
**Special Education Paraprofessional**

- Provided academic support in literacy and math in and outside of the classroom for students on Individualized Education Plans in Kindergarten through Second grade
- Collaborated with Special Educators to plan and prep instruction for students on Individualized Education Plans and students on Education Support Team plans
- Served as member of the School Health Advisory Committee “Crops By Kids” garden committee and “Safety Routes To School” committee

Reference - Melissa Anderson, Kindergarten Special Educator, (802) 476-6702

**WILLIAMSTOWN ELEMENTARY SCHOOL** Oct. 2010 – Aug. 2012  
**Special Education Paraprofessional**

- Provided pull-out literacy and math services to students in grades first through fifth
- Assisted with implementing school-wide approach for Responsive Classroom and PBIS (Positive Behavior Interventions and Supports) behavioral systems

***VOLUNTEER WORK***

**ONWARD! Summer Program Teacher** Jun - Jul. 2011, 2015, 2017

Planned and implemented weekly programs like “Ocean Life and Rainforest Animals,” where Kindergarten through third grade students learned about new habitats, read books, made crafts and took virtual field trips

**ONWARD! Afterschool Program Teacher** Oct. 2013

Taught “ReCrafts” to students in grades third through fifth grade, with a focus on how to use recyclable materials for homemade crafts and gifts

**Girls On The Run Coach** Mar. - Jun 2011, 2012, 2014

Coached program for girls in grades third through fifth that builds self-esteem and self-respect, and educates participants about healthy eating and exercise habits through running

***SKILLS***

- Google suite, including Docs, Slides, Drive and Gmail
- Chromebooks
- Smart Board
- Microsoft Office suite, including Word, PowerPoint, Excel