

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

December 1, 2022

The annual Truth-In-Taxation Hearing was held virtually on December 1, 2022 at 6:00 pm. At roll call the following members were present: Julie Corcoran, Alex Keto, Jill Landstrom, Kate Luthner, Rob Rapheal, Gail Theisen and Superintendent Dr. Steve Massey, ex officio. Absent: Jeff Peterson

Director of Business Services, Chrissy Rehnberg-Eide, presented the district's proposed tax levy followed by an opportunity for public questions and answers. There was no citizen input or questions submitted.

At 6:35 pm Member Rapheal moved to adjourn the Hearing. The motion was 2nd by Member Corcoran, all members present voted aye and the Hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Keto at 7:00 p.m. on Thursday, December 1, 2022, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Jill Landstrom, Kate Luthner, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Jeff Peterson

Member Rapheal moved to approve the agenda. The motion was 2nd by Member Luthner. All members present voted aye. The motion carried.

4. **SCHEDULED / UNSCHEDULED VISITORS:**

Green Cards: There were 0 green card speakers.

5. **POSITIVE HAPPENINGS:**

Student Report: Forest Lake Area High School Black Student Union and LatinX Group members spoke on their mission statement, group objectives and activities.

School Report: Forest View Elementary Principal Urness and music teacher Mrs. Hogan brought a group of third graders to share excerpts from their fall concert.

School Board Members gave updates of recent activities in the district and community.

6. **REPORTS:**

Workshops & Conferences – various conferences and workshops were attended by members

916 – Member Keto reported they are meeting next week

Buildings & Grounds Committee – Member Keto stated that tax levy and telescope project at High School were reviewed

City of Forest Lake – Member Luthner reviewed upcoming seasonal events

Communications Committee – Member Rapheal reviewed website content and district email communications discussions

Community Education – Member Keto reported on upcoming meeting dates

Curriculum, Instruction & Equity Committee - Member Landstrom reported on World’s Best Workforce and readiness goals

Equity in Our Schools – Member Rapheal reviewed American Indian Education Title VI funds

Finance Committee – Member Luthner reported on budget review and inflation gaps, Truth-In-Taxation and Legislative updates

Policy Committee – Member Landstrom reported that they reviewed seven policies

Staff Welfare Committee – Member Rapheal reviewed enrollment, transportation and legislation

Superintendent Report - Dr. Massey recognized Mr. Urness and Mrs. Hogan from Forest View Elementary as well as Ms. O’Donnell and her BSU / LatinX group of students. Transportation program is on a good protactory with routes being covered and drivers returning to work and being hired. We are still looking for new drivers as well as working with an outside source for options for efficiency and consistency. Recognition is given to the work happening in elementary schools in regard to the large undertaking of curriculum adoption going on by educators. This is an exciting time with winter activities underway.

7. CONSENT AGENDA ITEMS:

Member Theisen moved to approve agenda items 7.1-7.4, the motion was 2nd by Member Landstrom. All members present voted aye. The motion carried.

7.1 Approved the Minutes of November 3 & 17, 2022

7.2 Approved the Bills as of December 1, 2022

7.3 Approved Classified Personnel:

Authorization of Transfer

- Berg, Kristofer - from Regular to Substitute School Bus Driver, effective December 1, 2022.
- Kupczak, Angela - from ECFE Office Assistant IV to Senior Accountant-Finance, 40 hours per week and 52 weeks per year, effective December 19, 2022.
- Larkin, Rochelle - from General Custodian to Night Lead Custodian at the Middle School, 40 hours per week and 52 weeks per year, effective November 28, 2022.
- Mollner, Michael - from Pool Operator/General Custodian to Night Lead Custodian at the Education Center, 40 hours per week and 52 weeks per year, effective November 28, 2022.

Leave of Absence

- Fore, Ethan - Special Education Paraprofessional at STEP, effective November 25, 2022.

Recommendation of Employment

- Causevic, Halid - Custodian at the Middle School 40 hours per week and 52 weeks per year, effective November 21, 2022.

- Hollan, Jessica - Custodian at the Senior High, 40 hours per week and 52 weeks per year, effective November 30, 2022.
- Leahy, Michael - Substitute School Bus Driver, effective November 23, 2022.
- Salin, Krista - Trainee School Bus Aide, effective November 14, 2022.
- Skoriuchow, Amanda - Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective December 5, 2022.

Resignation(s)

- Donaldson, Jasmine - Special Education Paraprofessional at the Education Center, effective November 11, 2022.
- Greeder, Chad - School Bus Driver, effective November 23, 2022.
- Larson, Dana - Special Education Paraprofessional at the Middle School, effective November 28, 2022.
- Larter, James - Assistant Buildings & Grounds Supervisor Districtwide, effective December 6, 2022.
- McCloud, Samantha - Special Education Paraprofessional at the Education Center, effective October 18, 2022.

7.4 Approved Licensed Personnel:

Adding New Clubs to Forest Lake High School

- HOSA (Health Professionals) - Schedule C / Level V
- Knowledge Bowl - Schedule C / Level V

Authorization of Position

- Increase of 1.0 for ECSE staffing due to increased enrollment

Recommendation of Employment

- LeGeault, Josephine - 1.0 FTE effective 12/12/2022 contingent upon proper licensure

Resignation

- Bosshardt, Jeffry - resign effective end of day 11/18/2022
- Severson, Gina - resign effective end of day 11/18/2022

8. ACTION ITEMS:

8.1 Donations: Member Keto reviewed and thanked the organizations providing donations totaling \$15,659.09. Member Luthner moved, 2nd by Member Corcoran to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Theisen moved, 2nd by Member Luthner to approve the FLAS Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Theisen moved, 2nd by Member Rapheal to Certify the 2022 Property Taxes Payable in 2023. By roll call vote, all members present voted aye. The motion carried.

8.4 Member Theisen moved, 2nd by Member Luthner to approve the Resolution Establishing Combined Polling Places for Multiple Precincts and Designated Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. By roll call vote, all members present voted aye. The motion carried.

8.5 Member Corcoran moved, 2nd by Member Landstrom to approve High School Advanced Placement Course – AP Precalculus. By roll call vote, all members present voted aye. The motion carried.

8.6 Member Theisen moved, 2nd by Member Corcoran to approve High School Advanced Placement Course – AP Seminar. By roll call vote, all members present voted aye. The motion carried.

9. NEW BUSINESS:

9.1 First Reading - Out-Of-State Travel by School Board Members Policy 103B

9.2 First Reading - Employee Alcohol and Other Drug Use Policy 422

9.3 First Reading - Harassment and Violence Policy 425

9.4 First Reading - Drug-Free Workplace / Drug-Free School Policy 435

9.5 First Reading - Student Medication Policy 528

9.6 First Reading - Student Transportation Safety Policy 531

9.7 First Reading - Graduation Requirements Policy 613

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Rapheal moved, 2nd by Member Corcoran to adjourn. By roll call, all members present voted aye and the meeting adjourned at 8:18 p.m.

Jeff Peterson, President

Gail Theisen, Clerk

Date: 1/05/2023