

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

February 2, 2023

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, February 2, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, and Superintendent Steve Massey, ex officio. Absent: Gail Theisen

Member Rebelein moved to approve the agenda. The motion was 2<sup>nd</sup> by Member Corcoran. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were 6 in attendance with discussion on school finance, transportation and Special Education resources.

Green Cards: There was 1 green card speaker who addressed a question about our bills as well as the topic of materials in school libraries.

Special Education Director Wilson presented on Federal and State laws and mandates, funding issues, parental rights and services offered by the department.

5. POSITIVE HAPPENINGS:

Forest Lake Schools FFA reviewed the events and overview of this inter-curricular group as well as their new FLAMS Chapter.

6. REPORTS:

Workshops & Conferences – MSBA Leadership Conference was attended by some members

916 – Report that new members were welcomed, officers were elected, board wage increase of \$100/month and approval of legislative platform.

Buildings & Grounds Committee – Member Corcoran reported on the Ice Arena and Buildings & Grounds updates

City of Forest Lake – Member Christenson reported on licensing renewals

Communications Committee – Member Christenson reviewed customer service and focus experiences

Community Education – Member Christenson reviewed Early Childhood programs

Curriculum, Instruction & Equity Committee - Member Rapheal reviewed FLAHS Career Pathways

Equity in our Schools – No report

Finance Committee – Member Corcoran talked on budget planning, on site clinic and self-insurance

Policy Committee – Member Rebelein referred to policies that will appear later in the agenda

Staff Welfare Committee – Member Christenson talked about the transportation study

Superintendent Report - Dr. Massey acknowledged School Board Appreciation Month and thanked our board members for all that they do. Legislative and Government budget updates were given. Next Thursday, 2/9/23, will be the FLAS Black History Night Event celebrating Black History Month. Also Eastridge School will be hosting the SEC Music Fest next week.

#### 7. CONSENT AGENDA ITEMS:

Member Rapheal moved to approve agenda items 7.1-7.5, the motion was 2<sup>nd</sup> by Member Corcoran. All members present voted aye. The motion carried.

7.1 Approved the Minutes of January 5 & 19, 2023

7.2 Approved the Bills as of February 2, 2023

7.3 Approved Classified Personnel:

##### Add / Change of Position(s)

- Eliminate Business/Human Resources Office Assistant III position, effective January 12, 2023.
- Add Early Childhood Family Education Teaching Assistant II position at Wyoming Elementary, 25 hours per week and 37 weeks per year, effective February 2, 2023.
- Eliminate two unfilled Cook Helper positions, each 15 hours per week & 37 weeks per year, effective February 2, 2023.
- Add Cook Helper position at the Senior High School, 32.5 hours per week and 37 weeks per year, effective February 2, 2023.

##### Authorization of Transfer

- Chouinard, Lee - ECFE Teaching Assistant II at Wyoming Elementary, from 26.75 to 20.75 hours per week and 37 weeks per year, effective January 25, 2023.
- Harer, Callie - School Bus Aide from 33.9 to 37.5 hours per week and 37 weeks per year, effective December 1, 2022.
- Kropp, Melissa - ECFE Teaching Assistant II at Wyoming Elementary, from 15.5 to 26.75 hours per week and 37 weeks per year, effective January 25, 2023.
- Ingersoll, Becky Jo - School Bus Driver from 32.5 to 38.25 hours per week and 37 weeks per year, effective January 26, 2023.
- Martinson, Kathy - School Bus Aide from 30 to 33.5 hours per week and 37 weeks per year, effective January 18, 2023.

Recommendation of Employment

- Caldwell, William - Noon Duty Supervisor at Lino Lakes Elementary, 13.75 hours per week and 37 weeks per year, effective January 25, 2023.
- Collier, David - Custodian at the Senior High School, 40 hours per week and 52 weeks per year, effective January 23, 2023.
- Henderson, Leah - School Age Childcare Program Aide at Forest View Elementary, 10 hours per week & 40 weeks per year, effective January 30, 2023.
- Kapphahn, Katie - Special Education Paraprofessional at the Senior High School, 15 hours per week and 37 weeks per year, effective January 25, 2023.
- Mesenbring, Trisha - Student Services Office Assistant IV at the Senior High School, 8 hours per day & 40 weeks per year, effective January 30, 2023.
- Mundahl, Sarah - Noon Duty Supervisor at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective February 6, 2023.
- Pittman, Molly - Special Education Paraprofessional at Lino Lakes Elementary, 27.5 hours per week and 37 weeks per year, effective January 25, 2023.
- Randall, Carrie – School Age Childcare Program Aide at Columbus Elementary 10 hours per week and 40 weeks per year, effective January 30, 2023.
- Redepenning, Megan - Noon Duty Supervisor at Lino Lakes Elementary, 13.75 hours per week and 37 weeks per year, effective January 25, 2023.
- Thill, Kristine - Early Childhood Family Education Teaching Assistant II, 15.5 hours per week and 32 weeks per year, effective January 20, 2023.

Resignation(s)

- Bernier, Karen - Cook Helper at Wyoming Elementary, effective January 24, 2023.
- Goodwin, Rebecca - Special Education Paraprofessional at Wyoming Elementary, effective February 3, 2023.
- Manderud, Debra - School Bus Driver, effective January 31, 2023.
- Thiele, Margurite - ECSE Paraprofessional at the Education Center, effective February 13, 2023.

## 7.4 Approved Licensed Personnel:

Increase in Hours

- Ringaman, Kerri - from less than 600 hours to more than 600 hours during the 22-23 sy only.

Non-Curricular Assignments(s)

- Ackerman, Brianna - GSA Head (HS)
- Ardolf, Michael - Clay Target 1.0 Asst (HS)
- Blom, Samantha - Girls' LaCrosse 1.0 Asst (HS)
- Brischke, Andrea - Girls' Golf - Head (HS)
- Forsythe, Daniel - Girls' Golf Asst (HS)
- Gunderson, Charles - Girls' Golf Dev Coach .5 - 9th Gr (HS)
- Johnson, Traci - Girls' LaCrosse 1.0 Asst (HS)
- Luskey, Kristin - Adaptive Track .5 Head & .5 Asst (HS)
- Madison, David - Clay Target Head (HS)
- Martin, Billee-Jo - Clay Target 1.0 Asst (HS)

- McCarthy, Nathan - Clay Target 1.0 Asst (HS)
- Oakley, Kayla - Adaptive Track .5 Head & .5 Asst (HS)
- O'Donnell, Jennifer - Black Student Union & Latinx Club (HS)
- Spears, Donald - Clay Target 1.0 Asst (HS)
- Zimmer, Nichelle - Open Minds Club .50 Head (MS)

Recommendation of Employment

- Sauter, Sara - 1.0 FTE Title 1 at Lino Lakes effective 1/23/23

Resignation

- Pasqualini, Jordan - resign effective end of 22-23 sy

Unpaid Leave(s) of Absence (LOA)

- Gerschke, Laura - Policy 415 LOA for 2023-2024 sy
- LaBree, Allison - Policy 415 LOA for 2023-2024 sy
- Landherr, Lisa - Policy 415 LOA for 2023-2024 sy
- Zimanske, Craig - Policy 415 LOA for 2023-2024 sy

7.5 Approved the addition of Hitesman Law, P.A. as approved legal counsel.

8. ACTION ITEMS:

8.1 Member Hagglund moved, 2<sup>nd</sup> by Member Rapheal to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.2 Donations: Member Christenson reviewed and thanked the organizations providing donations totaling \$7,169.11. Member Christenson moved, 2<sup>nd</sup> by Member Rapheal to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.3 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Proposed 2023-2024 School Board Meeting Dates. All members present voted aye. The motion carried.

8.4 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Bullying Prevention Policy 541 . All members present voted aye. The motion carried.

8.5 Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to approve the School Board Meeting Minutes Policy 107. All members present voted aye. The motion carried.

8.6 Member Rebelein moved to commit, 2<sup>nd</sup> by Member Rapheal to return the Transportation Employee Drug & Alcohol Policy 430 to Policy Committee for further review. All members present voted aye. The motion carried.

8.7 Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to approve the Drug-Free Workplace / Drug-Free School Policy 435. All members present voted aye. The motion carried.

8.8 Member Rebelein moved, 2<sup>nd</sup> by Member Rapheal to approve the Crisis Management Policy 538 . All members present voted aye. The motion carried.

8.9 Member Rebelein moved, 2<sup>nd</sup> by Member Christenson to approve the Technology Acceptable Use and Safety Policy 540. All members present voted aye. The motion carried.

9. NEW BUSINESS:

9.1 First Reading – School Board Member Reimbursement Guidelines Policy 103A

9.2 First Reading – School Board Meetings Policy 106

9.3 First Reading – Consider Discontinuance of Policy 711 – Face Covering Policy

Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to rescind Face Covering Policy 711, effective immediately. Member Rapheal called the question to procure a vote, the call was 2<sup>nd</sup> by Member Corcoran. All members present voted aye to call the vote. Original Motion to Discontinue Face Covering Policy 711 vote was called with all members present voting aye. The motion carried.

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to adjourn. By roll call, all members present voted aye and the meeting adjourned at 9:12 p.m.

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Jeff Peterson, President

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Gail Theisen, Clerk

Date: 03/02/2023