

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

March 2, 2023

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, March 2, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Rebelein moved, 2<sup>nd</sup> by Member Rapheal to approve the agenda. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were 10 in attendance with discussion on transportation, different learning situations and PTA groups.

Green Cards: There were 0 green card speakers.

5. POSITIVE HAPPENINGS:

Forest Lake Area High School RISE Program participants presented on the objectives of their group, focusing on Positive Community Norms.

6. REPORTS:

916 – Member Theisen reported on strategic plan and budget

Buildings & Grounds Committee – Member Hagglund gave ice arena, various projects and budget updates

City of Forest Lake – Member Christenson reported on a new park commission plan and sale to FLAS

Communications Committee – Member Rapheal talked about the upcoming website plans

Community Education – Member Christenson gave enrollment and activity updates

Curriculum, Instruction & Equity Committee - Member Rebelein reviewed the A&I Plan & FLAMS courses

Finance Committee – Member Corcoran gave budget, legislative and land purchase updates

Policy Committee – Member Rebelein stated they reviewed policies covered later in the meeting

Staff Welfare Committee – Member Peterson talked on transportation, budget right sizing and legislation

Superintendent Report - Dr. Massey reviewed the Safe Learning Plan and the impacts of this being the final year of ESSR / Covid-19 relief funding. A legislative update was given, focusing on the activity and opportunities involving education funding possibilities. Plans for an upcoming "Opt-In Program" regarding transportation was gone over, in hopes that it may relieve some of our busing issues.

#### 7. CONSENT AGENDA ITEMS:

Member Rebelein moved to approve agenda items 7.1-7.5, the motion was 2<sup>nd</sup> by Member Rapheal. All members present voted aye. The motion carried.

7.1 Approved the Minutes of February 2 & 16, 2023

7.2 Approved the Bills as of March 2, 2023

7.3 Approved Classified Personnel:

##### Authorization of Transfer

- Beireis, Autumn - from SAC Assistant Site Manager at Linwood Elementary to Childcare Support Specialist at the Education Center, 40 hours per week and 52 weeks per year, effective March 14, 2023.
- Carnes, Anne - from Custodian to Weekend Coordinator Custodian at the Senior High School, 40 hours per week and 52 weeks per year, effective March 11, 2023.
- Claiborne, Lauren - from Noon Duty Supervisor at Columbus Elementary to ECFE Teaching Assistant at Wyoming Elementary, 25 hours per week and 32 weeks per year, effective March 14, 2023.
- Claiborne, Lauren - School Age Childcare Program Aide at Columbus Elementary, from 20 to 10 hours per week and 32 weeks per year, effective March 3, 2023.
- Hennagir, Amber - from Noon Duty Supervisor at Columbus Elementary to Early Childhood Special Education Teaching Assistant at the Education Center, 22.5 hours per week and 37 weeks per year, effective February 28, 2023.
- Hentges, John - from Regular to Substitute School Bus Aide, effective February 13, 2023.
- Yost, Ilona - Cook Helper at the Senior High School from 15 to 20 hours per week and 37 weeks per year, effective February 27, 2023.

##### End of Employment

- Deleon, Miel - Cook Helper at Lakes International Language Academy, effective February 21, 2023.

##### Recommendation of Employment

- Christenson, Jill - Noon Duty Supervisor at Scandia Elementary, 12.5 hours per week and 37 weeks per year, effective February 17, 2023.
- Cornell, Kelsey - Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective March 14, 2023.
- Franke, Philip - Custodian at Columbus/Linwood Elementaries, 40 hours per week and 52 weeks per year, effective February 21, 2023.
- Marcussen, Jackson - Early Childhood Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective February 28, 2023.

- Nahl, Katherine - Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effective February 21, 2023.
- Thorn, Dennis - School Bus Driver, 32.5 hours per week and 37 weeks per year, effective February 16, 2023.

Resignation(s)

- Schenz, Kimberlee - Early Childhood Family Education Nurse, effective January 27, 2023.
- Wilcox, Mikayla - Special Education Paraprofessional at Forest View Elementary, effective February 17, 2023.

7.4 Approved Licensed Personnel:

Increase in Hours

- Increase in speech therapy from .8 (at end of 2022) to 1.0 FTE starting the 2023-2024 school year.

Non-Curricular Assignments(s)

- Anton, Laura - Yearbook Advisor (CS)
- Davison, Laura - Synchro Swim Head (HS)
- Fischer, Sarah - HS Speech .80 Asst (HS)
- Gjerner, Travis - HS Baseball .95 9th Grade Coach (HS)
- Henry, Kale - HS Baseball Head Coach (HS)
- Husfeldt, Abby - Synchro Swim 1.0 Asst. Coach (HS)
- Ingalls, Ronald - HS Boys' Tennis Head Coach (HS)
- King, Ryan - HS Baseball .95 Asst Coach (HS)
- Marn, Jeffrey - HS Baseball .10 Asst & .05 9th Grade (HS)
- Moberg, Ronald - HS Girls' Track 1.0 Asst Coach (HS)
- Newcomb, Timothy - HS Speech .90 Head (HS)
- Norling, Benjamin - HS Baseball .80 Asst Coach (Booster Paid) (HS)
- Peper, Allison - Synchro Swim .60 Asst Coach (HS)
- Porter, William - HS Baseball .95 Asst Coach (HS)
- Richardson, Andrew - HS Boys' Track Head Coach (HS)
- Spaeth, Sadie - Jr Class/Prom .50 Head & .50 Asst (HS)
- Thein, Erin - Synchro Swim 1.0 Asst Coach (HS)

Resignation

- Bice, Kimberly - effective end of 22-23 sy
- Lindholm, Morgan - effective end of 22-23 sy
- Lutz, Alici - effective end of 22-23 sy
- Wolbeck, Kayla: effective end of 22-23 sy

Unpaid Leave(s) of Absence (LOA)

- Buhman, Megan - unpaid LOA for approximate dates 5/30/23 - 6/9/23
- Bullock, Jamie - unpaid LOA for approximate dates 5/12/23 - 6/9/23
- Harden, Holly - unpaid LOA for approximate dates 2/6/23 - 3/3/23
- Loire, Kasia - unpaid LOA for approximate dates 5/22/23 - 6/9/23
- Wagner, Kali - unpaid LOA for approximate dates 5/24/23 - 6/9/23

7.5 Approve the American Indian Parent Advisory Council (AIPAC) – Annual Compliance Vote of Concurrence or Non-Concurrence and AIPAC Member Roster

8. ACTION ITEMS:

8.1 Donations: Member Christenson reviewed and thanked the organizations providing donations totaling \$7,990.00. Member Christenson moved, 2<sup>nd</sup> by Member Rapheal to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Corcoran moved, 2<sup>nd</sup> by Member Rebelein to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Rapheal moved, 2<sup>nd</sup> by Member Corcoran to approve the School Board Member Reimbursement Guidelines Policy 103A with the inclusion to reflect the School Board stipends that were approved at the 1/06/23 School Board Meeting. Members voting aye were Christenson, Corcoran, Peterson, Rapheal and Theisen. Members voting nay were Hagglund and Rebelein. The motion carried.

8.4 Member Corcoran moved, 2<sup>nd</sup> by Member Theisen to approve the School Board Meetings Policy 106 . All members present voted aye. The motion carried.

8.5 Member Corcoran moved, 2<sup>nd</sup> by Member Theisen to approve the Awarding of Food Service Prime Vendor to Upper Lakes Foods. By roll call vote, all members present voted aye. The motion carried.

8.6 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve the Purchase Agreement for Ice Arena Land. By roll call vote, all members present voted aye. The motion carried.

8.7 Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to approve April 10, 2023 as a potential instructional make up day, if it is not needed then the current calendar will stay as is. By roll call vote, all members present voted aye. The motion carried.

8.8 Member Rapheal moved, 2<sup>nd</sup> by Member Theisen to remain hosting the School Board meetings at the FLAS District Office going forward.

Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to postpone the motion on the floor. Members voting aye to postpone this motion were none. Members voting nay to postponement were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein and Theisen. The motion failed.

Returning to Member Rapheal's original motion of keeping the School Board meetings at the FLAS District Office, which was second by Member Theisen a vote was called. Voting aye were Members Christenson, Corcoran, Hagglund, Peterson, Rapheal and Theisen. Voting nay was Member Rebelein. The motion carried.

9. NEW BUSINESS:

9.1 First Reading – Transportation, Employee Drug & Alcohol Testing Policy 313 (Formerly Transportation Employee Drug & Alcohol Policy 430)

At 8:33 pm Member Hagglund moved, 2<sup>nd</sup> by Member Christenson to take a short recess.

At 8:40 pm Member Hagglund moved, 2<sup>nd</sup> by Member Theisen to resume the meeting.

9.2 First Reading – Meal Charging Policy 506

9.3 First Reading – Wellness Policy 546

9.4 First Reading – 2024-2026 FLAS Achievement & Integration Plan

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

11. REGULAR MEETING RECESSES TO GO INTO CLOSED SESSION TO REVIEW AND DISCUSS SUPERINTENDENT GOALS AND MIDYEAR EVALUATION

At 9:12 pm Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to recess the regular meeting to go into closed session to Review and Discuss Superintendent Goals and Midyear Evaluation. All members present voted aye and the meeting recessed. The closed meeting convened 9:19 pm. Roll call was taken and members present were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein and Theisen. Others present were Dr. Massey.

At 10:17 pm Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to go into open session. All members present voted aye. At 10:18 pm the regular meeting was reconvened. Roll call was taken and members present were Christenson, Corcoran, Hagglund, Peterson, Rapheal, Rebelein and Theisen. Others present were Dr. Massey

As there was no further business, Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to adjourn. By roll call, all members present voted aye and the meeting adjourned at 10:19 pm.

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Jeff Peterson, President

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Gail Theisen, Clerk

Date: 04/06/2023