

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

April 6, 2023

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, April 6, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Luke Hagglund, Jeff Peterson, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio. Members absent: Julie Corcoran, Rob Rapheal

Member Theisen moved, 2<sup>nd</sup> by Member Christenson to approve the agenda.

Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to amend the agenda to strike 8.10 from the agenda.

Member Theisen called the motion

By roll call vote, Members Hagglund and Rebelein voted in favor of striking 8.10 from the agenda. Members Christenson, Peterson and Theisen voted nay. The motion failed to remove 8.10 from the agenda.

By roll call vote, Members Theisen, Christenson and Peterson voted aye on the motion to approve the agenda as presented. Members Rebelein and Hagglund voted nay. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were several in attendance with discussion on transportation

Green Cards: There were nine green card speakers on agenda topics.

5. POSITIVE HAPPENINGS:

FLACS Principal Kelly Tschudy-Lafean and team presented on their instructional methods and visions at the Community School.

Elementary Literacy Achievement was reviewed showcasing the new literacy curriculum used throughout the elementaries and the progress that has been made since implementation.

Member Rebelein moved, 2<sup>nd</sup> by Member Theisen calling for a 10 minute recess beginning at 8:38 PM. All members present voted aye. The motion passed.

At 8:48 roll call was taken with all present except Members Corcoran and Rapheal. The meeting resumed.

Positive Happenings - various workshops, conferences and happenings were discussed.

6. REPORTS:

916 – Member Theisen talked about Dashboard access, teacher vacancies and routine actions

Buildings & Grounds Committee – Member Hagglund reported on the ice arena, long term facilities maintenance and other project updates

City of Forest Lake – No report

Communications Committee – Member Christenson covered Digital Backpack and the District Calendar

Community Education – No report

Curriculum, Instruction & Equity Committee - Member Rebelein stated we would get to see the same presentation tonight

Finance Committee – Member Peterson gave a budget and legislative update

Policy Committee – Member Rebelein stated they reviewed the first readings coming up later

Staff Welfare Committee – Member Theisen talked on enrollment, media resources & legislation

Superintendent Report - Dr. Massey gave updates on transportation concerns and bus driver recruiting as well as legislative proposals with potential new revenue along with new state mandates.

#### 7. CONSENT AGENDA ITEMS:

Member Theisen moved to approve agenda items 7.1-7.4, the motion was 2<sup>nd</sup> by Member Rebelein. All members present voted aye. The motion carried.

7.1 Approved the Minutes of March 2 & 16, 2023

7.2 Approved the Bills as of April 6, 2023

7.3 Approved Classified Personnel:

##### Authorization of Transfer

- Bowman, Laura - ECFE Teaching Assistant at Scandia Elementary, from 6 to 26.75 hours per week and 37 weeks per year, effective April 10, 2023
- Claiborne, Lauren - from ECFE Teaching Assistant at Wyoming Elementary to Special Education Paraprofessional at Columbus Elementary, 30 hours per day & 37 weeks per year, effective April 10, 2023
- Haworth, Abby - from ECSE Office Assistant III to Student Services Administrative Assistant IV at the Senior High School, 40 hours per week and 40 weeks per year, effective April 10, 2023
- Soule, Michael - from Regular to Substitute School Bus Driver, effective March 14, 2023
- Pittman, Molly - Special Education Paraprofessional at Lino Lakes Elementary from 25 to 27.5 hours per week and 337 weeks per year, effective March 28, 2023
- Ulvin, Ian - from Special Education Paraprofessional to Behavior Intervention Specialist Districtwide, 37.5 hours per week and 37 weeks per year, effective April 11, 2023

##### End of Employment

- Kline, Meghan - ECFE Teaching Assistant at Lino Lakes Elementary, effective March 2, 2023

Recommendation of Employment

- Fleck, Alaina - Noon Duty Supervisor at Forest View Elementary, 10 hours per week and 37 weeks per year, effective April 3, 2023
- Hayek, Julie - Noon Duty Supervisor at Forest View Elementary, 10 hours per week and 37 weeks per year, effective April 3, 2023
- Hendren, Jeff - Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 37 weeks per year, effective March 27, 2023
- LeMay, Nicole - Noon Duty Supervisor at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective March 27, 2023
- Miller, Johnnie - Trainee School Bus Driver, effective March 20, 2023
- Schmidt, James - School Bus Mechanic, 40 hours per week and 52 weeks per year, effective March 9, 2023
- Shackett, Timothy - Trainee School Bus Driver, effective March 27, 2023
- Thobe, Jeffrey - Trainee School Bus Driver, effective March 20, 2023
- Werlein, Mark - School Bus Mechanic, 40 hours per week and 52 weeks per year, effective March 9, 2023

Resignation(s)

- Bilbrey, Jordan - Special Education Paraprofessional at the Middle School, effective April 7, 2023
- Chelstrom, Joni - School Bus Driver, effective March 31, 2023
- Kagni, Adjoavi Grace - Custodian at the Education Center, effective March 10, 2023
- Kane, Ashley - Special Education Paraprofessional at Scandia Elementary, effective June 8, 2023
- Ketchum, Rebecca - Noon Duty Supervisor at Forest View Elementary, effective March 3, 2023
- Morris, Renee - Noon Duty Supervisor at Columbus Elementary, effective March 24, 2023
- Murray, Susan - School Age Childcare Program Aide at Linwood Elementary, effective April 21, 2023
- Reinhart, Laney - Special Education Paraprofessional at the Senior High School, effective March 17, 2023
- Schwab, Annette - Special Education Paraprofessional at Columbus Elementary, effective April 7, 2023
- Spong, Barbara - ECFE Teaching Assistant at Scandia Elementary, effective March 24, 2023
- Symanietz, Randy - School Bus Driver, effective March 17, 2023
- Wohlwend, Julianne - Special Education Paraprofessional at Lino Lakes Elementary, effective June 8, 2023

## 7.4 Approved Licensed Personnel:

Agreement to Extend Probationary Period

- LeTexier, Austin - Extend probationary period at least through the 2023-2024 school year

Change in Resignation Date

- Daher, Erica - from end of day 6/9/23 to end of day 4/14/23

Employment

- Fiorella, Karla - 1.0 FTE effective 4/6/23 contingent upon satisfactory background check
- O'Keefe, Kristine - 1.0 FTE effective 23-24 sy contingent upon proper licensure

End of Employment

- Anderson, Hannah - effective 6/9/23
- Berens, Robert - effective 6/9/23
- Curtis, Blair - effective 6/9/23
- Hultgren, Robert - effective 6/9/23
- Kimber, Victoria - effective 6/9/23
- Kirchmeier, Chelsea - effective 6/9/23
- Konold, Marina - effective 6/9/23
- Malone, Frank - effective 6/9/23
- Mitchell, Carl - effective 6/9/23
- Wilson, Eric - effective 6/9/23

Non-Curricular Assignments(s)

- Casey, Timothy - HS Softball .55 Asst (Booster Paid) (HS)
- Fleming, Noah - Boys' Lacrosse 1.0 Asst (HS)
- Fritzing, Christopher - Boys' Lacrosse 1.0 Asst (Booster Paid) (HS)
- Hageman, Gene - Boys' Lacrosse 1.0 Asst (Booster Paid) (HS)
- Olson, Bridget - Synchro Swim .4 Asst Coach (HS)
- Thomas, Bailey - HS Softball .55 Asst (Booster Paid) (HS)
- Underkoffler, Lawrence - HS Boys' Golf (Dev.) .5 - 9th Grade (HS)

Resignation

- Hull, Julie - effective end of 22-23 sy
- Loo, Jonathan - effective end of boys' 22-23 hockey season
- Rivard, Annette - effective end of 22-23 sy
- Steffel, Lauren - effective end of the 22-23 sy

Unpaid Leave(s) of Absence (LOA)

- Navara, Shayna - Unpaid LOA for approximate dates 4/26/23 - 6/8/23
- Sirek, Nicole - Unpaid CC LOA for 23-24 sy

## 8. ACTION ITEMS:

8.1 Member Theisen moved, 2<sup>nd</sup> by Member Christenson to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.2 Donations: Member Christenson reviewed and thanked the organizations providing donations totaling \$19,553.18. Member Christenson moved, 2<sup>nd</sup> by Member Theisen to accept donations provided to FLAS. By roll call vote, Members voting aye: Christenson, Theisen, Peterson. Members abstaining: Rebelein, Hagglund. The motion carried.

8.3 Member Theisen moved, 2<sup>nd</sup> by Member Rebelein to Approve the General Fund Balance Adjustment. All members present voted aye. The motion carried.

8.4 Member Theisen moved, 2<sup>nd</sup> by Member Christenson to Adopt the Resolution Relating to the Termination and Non-Renewal of Probationary Teachers. By roll call vote, all members present voted aye. The motion carried.

8.5 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to Adopt the Resolution Relating to the Non-Renewal for the Portion of a Teacher’s 2022-2023 Assignment for which the Teacher Does Not Hold Continuing Contract Status. By roll call vote, all members present voted aye. The motion carried.

8.6 Member Hagglund moved, 2<sup>nd</sup> by Member Rebelein to Accept the Federal Audit. By roll call vote, all members present voted aye. The motion carried.

8.7 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to Approve Transportation Employee Drug & Alcohol Testing Policy 313 (Formerly Transportation Employee Drug & Alcohol Policy 430). All members present voted aye. The motion carried.

8.8 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to Approve Meal Charging Policy 506. All members present voted aye. The motion carried.

8.9 Member Hagglund moved, 2<sup>nd</sup> by Member Theisen to Approve Wellness Policy 546. All members present voted aye. The motion carried.

8.10 Member Theisen moved, 2<sup>nd</sup> by Member Christenson to Approve the 2024-2026 FLAS Achievement & Integration Plan.

9:40 pm Members Hagglund and Rebelein exited the meeting, not to return.

9:43 pm Member Peterson adjourned the meeting due to not having a quorum.

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Jeff Peterson, President

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Gail Theisen, Clerk

Date: 05/04/2023