

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

May 4, 2023

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, May 4, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Hagglund moved, 2nd by Member Rapheal to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were several in attendance with discussion on Special Education services.

Green Cards: There were no green card speakers.

5. POSITIVE HAPPENINGS:

FLAHS SADD group presented on making positive choices and their various activities.

Scandia Elementary Principal Hull and Officer Boesel presented on the Scandia DARE program.

FLAS American Indian Parent Advisory Committee (AIPAC) presented on the goals and objectives of their program.

Positive Happenings – district activities and happenings were discussed.

6. REPORTS:

916 – Member Theisen reported on budget, policies and goals

Buildings & Grounds Committee – Member Hagglund reported on the ice arena, LTFM and building maintenance.

City of Forest Lake – no report

Communications Committee – Member Christenson reported on Kindergarten mailings and the Community Education catalogue

Community Education – Member Christenson reported on programs and how course selection is done.

Curriculum, Instruction & Equity Committee - Member Rebelein reported on the Title I program.

Finance Committee – Member Corcoran reported on budget status and planning, fund balance, and medical premiums.

Policy Committee – Member Rebelein stated they reviewed the policies coming up later

Staff Welfare Committee – no report

Superintendent Report - Dr. Massey thanked all of the presenters, gave a legislative update as well as information on the FLAHS Career Fair and end of the year activities.

7. CONSENT AGENDA ITEMS:

Member Rapheal moved to approve agenda items 7.1-7.4, the motion was 2nd by Member Hagglund. All members voted aye. The motion carried.

7.1 Approved the Minutes of April 6, 13 & 20, 2023

7.2 Approved the Bills as of May 4, 2023

7.3 Approved Classified Personnel:

Authorization of Transfer

- Besch, Traci - from Title 1 Para/Noon Duty Supervisor to ECFE Teaching Assistant at Wyoming Elementary, 20 hours per week and 37 weeks per year, effective May 15, 2023.
- Branson, Craig from Substitute to Regular School Bus Driver, 30 hours per week and 37 weeks per year, effective April 17, 2023.
- Hennagir, Amber - Noon Duty Supervisor at Columbus Elementary from 12.5 to 3.75 hours per week and 37 weeks per year, effective April 12, 2023.
- Hennagir, Amber - Special Education Paraprofessional from 22.5 hours per week at the Education Center to 26.25 hours per week at Columbus Elementary and 37 weeks per year, effective April 12, 2023.
- Huarcaya, Martha - Noon Duty Supervisor at Forest View Elementary, from 10 to 20 hours per week and 37 weeks per year, effective April 17, 2023.
- Knight, Sandy - from Transportation Safety Coordinator to Office Assistant III at the District Office, 40 hours per week and 44 weeks per year, effective April 27, 2023.
- Krebs, Randy - from Regular to Substitute School Bus Driver, effective May 1, 2023.
- Peltier, Jeanie - from Substitute to Regular School Bus Driver, 31.7 hours per week and 37 weeks per year, effective April 18, 2023.
- Pittman, Molly - Special Education Paraprofessional at Lino Lakes Elementary, from 25 to 26.25 hours per week and 37 weeks per year, effective March 28, 2023. (CORRECTION)
- Shackett, Timothy - From Trainee to Regular School Bus Driver, 32.5hours per week and 37 weeks per year, effective April 10, 2023.

End of Employment

- Erickson, Jessica - Noon Duty Supervisor at Wyoming Elementary, effective April 26, 2023.

Recommendation of Employment

- Bauer, Ashley - Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective April 20, 2023.
- Frenning, Curtis - School Bus Mechanic, 40 hours per week and 52 weeks per year, effective April 3, 2023.
- Kurtz, Emily - School Age Childcare Assistant Site Manager at Linwood Elementary, 32.5 hours per week and 52 weeks per year, effective April 24, 2023.

Resignation(s)

- Lynch, Nancy - Cook Helper at Scandia Elementary, effective June 8, 2023.
- Lumbert, Heather - Special Education Paraprofessional at Columbus Elementary, effective June 8, 2023.
- Plante, Tayler - Office Assistant III at the District Office, effective April 28, 2023.
- Shackett, Timothy - School Bus Driver, effective May 1, 2023.
- Stern, Christine - Cook Helper at Forest View Elementary, effective May 12, 2023.
- Tating, Rebecca - Cook Helper at the Senior High School, effective April 28, 2023.
- Zacharias, Vicki - Custodian at Wyoming Elementary, effective July 7, 2023.

7.4 Approved Licensed Personnel:

Change from Unpaid Leave of Absence to Paid Leave of Absence

- Navara, Shayna - Change from unpaid LOA to paid LOA for approximate dates 4/26/23 - 6/8/23 (April 6, 2023 SB Mtg)

Employment

- Borowske, Rachael - 1.0 FTE effective 23-24 sy
- Dobbs, Courtney - 1.0 FTE effective 23-24 sy
- Johnson, Grace - 1.0 FTE effective 23-24 sy contingent upon proper licensure and satisfactory background check
- Steffen, Justin - 1.0 FTE effective 23-24 sy contingent upon proper licensure and satisfactory background check
- Zwiers, Kay - .2 FTE effective 23-24 sy

End of Employment

- Fiorella, Karla - effective end of 22-23 sy

Resignation

- Coffman, Katelyn - resign effective end of 22-23 sy @ conclusion of summer school
- Olson, Abigail - resign effective end of 22-23 sy
- O'Meara, Kayla - resign effective end of 22-23 sy
- Osborn, Scotty - resign effective end of 22-23 sy
- Starr, Simonne - resign effective end of 22-23 sy
- Walters, Angela - resign effective end of 22-23 sy
- Zosel, Martha - resign effective end of 22-23 sy

Transfers

- Carufel, Shannon - from Special Education Facilitator to Scandia Elementary School Principal effective 7/1/23
- Lang-Nieman, Hayley - from Achievement Specialist to HS Asst Principal effective 7/1/23

8. ACTION ITEMS:

8.1 Donations: Member Christenson reviewed and thanked the organizations providing donations totaling \$16,894.12. Member Christenson moved, 2nd by Member Rapheal to accept donations provided to FLAS. All members voted aye. The motion carried.

8.2 Member Peterson moved, 2nd by Member Hagglund to approve the FLAS Staff Retirement Notice(s). All members voted aye. The motion carried.

8.3 Member Hagglund moved, 2nd by Member Rebelein to Approve the Proposed New Policy: School Board Procedures Rules of Order Policy 106A. Members voting aye: Hagglund, Rebelein. Members voting nay: Corcoran, Peterson, Theisen, Christenson, Rapheal. The motion failed.

8.4 Member Corcoran moved, 2nd by Member Theisen to Approve the Public and Private Personnel Data Policy 406. All members voted aye. The motion carried.

8.5 Member Rebelein moved, 2nd by Member Hagglund to Approve the 2022-24 Bus Drivers and Bus Aides Agreement. All members voted aye. The motion carried.

9. NEW BUSINESS:

9.1 First Reading – Salary Deferral Program Policy 307

9.2 First Reading – Title IX Sex Nondiscrimination Policy; Grievance Procedures & Process Policy 510

9.3 First Reading – Community Use of School District Facilities & Equipment Policy 701

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2nd by Member Rebelein to adjourn. All members voted aye and the meeting adjourned at 8:59 pm.

Jeff Peterson, President

Gail Theisen, Clerk

Date: 06/01/2023