

# Parent and Family Engagement Plan for Shared Student Success

## 2023-24 School Year



## CLARK CREEK ELEMENTARY SCHOOL STEM ACADEMY

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### Jointly Developed School Plan for Shared Student Achievement

#### *What is it?*

The plan describes how **Clark Creek Elementary School** will provide opportunities to improve family engagement to support student learning at school and at home. The purpose is to establish an equal partnership for the common goal of improving student achievement. School staff, in meaningful consultation with parents, jointly developed and agreed upon a written plan that includes activities that support effective parent and family engagement.

#### *How is it revised?*

The plan is revised annually each spring to meet the changing needs of parents and the school. **Clark Creek Elementary School** involved parents in an ongoing and timely manner in the planning, review and improvement of programs under Title I. Meetings were held for parents to formulate suggestions, to participate in decisions relating to the education of their child and for staff to respond to any suggestions as soon as practicably possible. Parents were involved in the development of the plan by providing feedback at meetings or through an online feedback form. Additionally, parent input and comments regarding this plan are welcome during the school year. All parent feedback received during the school year will be used to revise the plan for the next school year. An annual survey is also distributed to ask parents for their suggestions on the plan and the use of funds for family engagement. The School Parent and Family Engagement Plan is then updated and distributed to parents and the local community. If the schoolwide plan is not satisfactory to parents,

the school will submit any unsatisfactory parent comments on the plan to the district.

#### *Who is it for?*

This plan is for all students attending **Clark Creek Elementary School** and their families. The school will provide opportunities and information, to the extent practicable, for the participation of parents and family members with limited English proficiency, parents with disabilities and parents of migratory children.

#### *Where is it available?*

At the beginning of the year, a copy of the plan is shared with parents at the Annual Title I Meeting. A copy of the plan is also provided in the new student packet, in the front office and in the Parent Resource Center of the school. Additionally, the plan is posted on the school website and via social media for families and the local community. The plan will also be provided in Spanish.



#### *What is Title I?*

**Clark Creek Elementary School** is identified as a Title I school under the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards by improving teaching and learning for students. All Title I schools must jointly develop a written Parent and Family Engagement Plan with parents and family members of participating children.

## School-Parent Compact

As part of the plan, **Clark Creek Elementary School** and our families will jointly develop a School-Parent Compact that outlines how parents, school staff and students will share the responsibility for improved student academic achievement. The Compact will detail how a partnership will be built and developed to help children achieve the State's high standards. The school collaboratively:

- Developed a School-Parent Compact jointly with parents;
- Created a Compact that explains how parents, school staff and students share learning responsibilities; and
- Described identified strategies that will promote student growth on school/grade level academic achievement goals.

## Annual Title I Meeting

The school encourages and invites all parents to attend the Annual Title I Meeting. The meeting will cover the School Parent and Family Engagement Plan, the Schoolwide Plan, the School-Parent Compact, Title I requirements and rights of parents to be involved. The meeting will be held at a convenient time in the fall and will also be available online on the school website. Meeting advertisements will be shared in multiple ways.

## Communications

**Clark Creek Elementary School** will promote and support parents and family members by:

- Providing timely information about Title I programs through multiple advertisements;
- Offering meetings at various times and days of the week;
- Providing meetings in flexible formats including in-person meetings, online meetings and posted information;
- Posting recorded meetings and information for families that have transportation and childcare barriers;
- Addressing opportunities for regular meetings, if requested;
- Responding to parent requests for Title I programs within 2 school days via phone, email, notes or in-person contacts;
- Providing opportunities for parents to conference with teachers through phone calls, emails and meetings;
- Providing information related to parent programs in an understandable and uniform format, including alternative formats, upon request, and in a language parents can understand; and
- Making an interpreter available at Title I parent meetings.



## Reservation of Funds

School Districts that receive more than \$500,000 in Title I funds are required to reserve 1% of funds for parent and family engagement activities. **Clark Creek Elementary School** will engage parents and family members in decisions about how these funds are spent. The school will provide input opportunities for how the funds are used through an input meeting, online form and survey.

## Coordination of Services

**Clark Creek Elementary School** will coordinate and integrate parent and family engagement programs and activities with other Federal, State and local programs. The school will also conduct other activities that encourage and support parents in more fully participating in the education of their children by:

- Coordinating and integrating parent and family engagement programs, activities and strategies with the English for Speakers of Other Languages (ESOL), Pre-kindergarten, Special Education and Gifted Programs;
- Coordinating with other organizations, businesses and community partners to provide additional supports and resources to families; and
- Making resources available through a Parent Resource Center which contains free academic brochures, pamphlets, games, supplies and books.



## Building Capacity of School Staff

Clark Creek Elementary School will provide training and resources to educate teachers, pupil services personnel, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents in:

- The value and utility of contributions of parents;
- How to reach out to, communicate with and work with parents as equal partners;
- Implementing and coordinating parent programs;
- Building ties between home and school;
- Providing information for Title I events and resources in a format, and, to the extent practicable, in a language that parents can understand; and
- How to respond to requests for parent and family engagement activities.

The school will train staff by providing in-person or online meetings to build staff capacity each semester. Information and resources will also be provided through email.

The school will provide reasonable support for parent and family engagement activities at parents' request by providing them with information through Meet and Greet, the Annual Title I Meeting, Title I Parent Engagement events, stakeholder meetings, new student packets, posted resources and a Parent Resource Center.

## Building Capacity for Family Engagement

Clark Creek Elementary School will provide activities to build parent capacity for involvement to support their children's academic achievement. The following activities have been chosen through meaningful consultation with parents:

- Providing literacy training for parents;
- Maximizing parent participation by arranging school meetings at a variety of times and providing online options;
- Providing information packets for parents upon request from all workshops if they are not able to attend; and
- Developing appropriate roles for community-based organizations, faith-based organizations or businesses in engagement activities.

## 2023-2024 Parent Engagement Events

- August 2023 – Annual Title I Meeting
- August 2023 – Clark Creek Curriculum Night
- November 2023 – ESOL Night
- January 2024 – Literacy Night
- March 2024 – Math Night
- April 2024 – Parent Revision Meeting

## Parent and Family Engagement

To Clark Creek Elementary School, parent and family engagement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, ensuring that:

- Parents play an integral role in assisting their child's learning;
- Parents are encouraged to be actively involved in their child's education at school; and
- Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The school values the contributions and engagement of parents and family members.



## School Parent Resource Center

Come visit the school Parent Resource Center during school hours or during Title I Parent Engagement events at 3219 Hund Road, Acworth, GA 30102 (media center) to check-out books, pamphlets, study materials and activities to use at home with your child. Resources are available in multiple languages. Materials may also be requested through an online form at: <https://cces.cherokeek12.net/title-1>.





## Building Capacity of Parents

Clark Creek Elementary School is committed to building parents' capacity for strong parent and family engagement to ensure effective engagement of parents and to support a partnership among the school and the community to improve student academic achievement. The school will:

- Provide materials and training to help parents work with their children to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate;
- Provide resources to families through meetings, online, teacher conferencing and the Parent Resource Center;
- Provide assistance to parents in understanding topics such as:
  - ◇ Description and explanation of the curriculum in use at the school;
  - ◇ Challenging State academic standards (The Georgia Standards of Excellence) and achievement levels of standards students are expected to meet annually;
  - ◇ State and local academic assessments, including alternate assessments, and a description and explanation of the assessments used to measure student progress (Georgia Milestones);
  - ◇ Requirements of Title I, Part A;
  - ◇ How to monitor their child's progress;
  - ◇ How to work with educators to improve the achievement of their child;
  - ◇ Strategies parents can use to support their child's academic progress; and
  - ◇ Partnering with teachers to support their child's academic achievement.
- Provide parents individual student academic assessment results and interpretation of those results.

