



100 Med High Drive, Mercedes, TX, 78570
956.514.4201



Credits per Semester	0.5 credits per semester
Instructor	<p>Instructor: Ruth Cano</p> <p>Email: ruth.cano@stisd.net School Phone: (956) 514-4201 School Address: 100 Med High Drive, Mercedes, TX, 78570</p> <p>Conference times available for communication: Monday – Friday 8:00am-8:50am</p>
Course Description	The Arts, Audio/Video Technology, and Communications Career Cluster requires a creative aptitude, a strong background in computer and technology applications, a strong academic foundation, and a proficiency in oral and written communication.
Learning/Performance Objectives	<p>Objective: Students are expected to develop an understanding of the various and multifaceted career opportunities in this cluster and the knowledge, skills, and educational requirements for those opportunities.</p>
Adopted Instructional Materials	<p>Materials Needed: Technology for STISD Online access</p>
Instructional Methods	Lectures, class discussions, projects and individual assignments, cooperative learning



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<p>Grading Policy</p>	<p>This course will be comprised of the following grading categories:</p> <p>Major Assessments 50% Minor Assessments 30% Daily Work 20%</p> <p>The academic year is divided into four quarters, or 9 -week periods. The weight for each nine-week period will be 37.5 percent and the semester exam will weigh 25 percent. There will be a minimum of 5 grades per student during each three weeks progress report grading period. This course will comprise 3 grading categories: Major Assessments 50%, Minor Assessments 30%, and Daily Work 20%. There will be a minimum of 9 assessments per nine-week grading period to constitute students' course grade for that grading period.</p> <p>These assessments will minimally comprise 3 major assessments (valued at 50%) and 6 minor assessments (valued at 30%). There may be more than 5 grades posted during a three-week period.</p> <p>For more information, please refer to the Student and Parent Handbook.</p>
<p>Cell Phone and Technology Policy</p>	<p>Students are provided with a Chromebook, Internet HotSpot, Ipad with Keyboard, Digital Pen, and a calculator for grades 8 and 9.</p> <p><u>Cell phone classroom policy:</u> Please refer to the Student and Parent Handbook.</p>
<p>Assessment Policy</p> <p>Retesting Procedures</p>	<p>Frequently during the year, formative assessments will be given. These will be in the form of homework, written or oral quiz, readings and discussion, student writing, or tests. Feedback will be given on all formative assessments.</p> <p>The formative assessments are critical to learning because they provide feedback as to what essential learning we will focus on next. They will help influence and shape the process of learning while we still have time to improve before tests or grades are given.</p> <p>Students may retake tests only upon receiving a failing grade of below 70%.</p> <p>Additional assigned material during tutorials may be a prerequisite to taking a retest. The time and date for all retests is determined by the teacher. No penalty is assigned for the weight of retest grades. Semester Exams will not be eligible for retest.</p>



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<p>Student's Responsibilities:</p>	<p>As a student in this class, it is your responsibility to:</p> <ul style="list-style-type: none"> -Be on time and ready to learn. Technology issues are always possible in a virtual environment. Plan accordingly and login early to avoid delays and still make it on time even if technology fails. -Communicate with your teacher. Your teacher is your best resource. Let them know if you have questions or issues. -Complete and turn in assignments on a timely manner. -Check Skyward to keep track of grades and missing assignments. -If you are absent, you need to make-up the work missed. Check the class webpage and Infinite Campus to see which assignments you are missing. Contact the teacher for instructions or further help.
<p>Late Work Policy</p>	<p>All work is due at the designated assigned time.</p> <p>Late work due to absences: Students absent on a workday shall receive a due date for the next class meeting. All homework is due at the beginning of the class hour. Assignments submitted electronically are due before the beginning of class time on the scheduled due date. Students who are absent on a workday will be assigned said work, upon their return to class and given the same time frame for completion as originally assigned. Students shall request these assignments. Work turned in during this time shall receive full credit.</p> <p>Late work not due to absences: For all assignments turned in late, 10 points shall be deducted for each day an assignment is late with the maximum penalty not exceeding 50 points.</p> <p>District policy: District policies will be enforced at all times in my classes in regard to tardies, dress code and any issue not mentioned in this syllabus.</p>