

Memorandum

TO: All Personnel Requiring Re-Licensing – June 2024

FROM: District 623 Re-Licensing Committee (CEC)

Mary Schifsky, RAHS, Chairperson – mary.schifsky@isd623.org

Jodi Kyllonen, RAHS

Katie Hauser, RAMS

Maureen Foreman, Fairview

Joni Springer, EDW

RE: Dates for CEC Meetings 2023-2024 School Year

Make certain to check committee meeting dates and have your materials submitted via PD Express in time for the committee to approve them.

Please refer to the document “Staff Re-licensure Checklist” for all of the necessary requirements and steps you need to take to renew your license.

PLEASE NOTE: The last meeting is in MAY. Failure to submit relicense materials on or before the last meeting date will NOT guarantee a renewal by June 30th.

CEC Meeting Dates:

1. January 10, 2024
2. February 7, 2024
3. March 6, 2024
4. April 3, 2024
5. May 1, 2024

Meetings are exclusively for the CEC Committee and are not open to the public.

If you have any further questions or concerns, please email cec@isd623.org.