



TOWN OF WEST HARTFORD

MEETING MINUTES

FAIR RENT COMMISSION

July 27, 2023 at 6:30 PM

West Hartford Town Hall Room 314

I. Meeting Opening

- A. Call to Order: Interim Chair Nichole Berklas welcomed everyone and started the meeting at 6:30 pm.
- B. Roll Call
Present: Commissioners Nichole Berklas, Nastajha Ortiz, Ashley Rigby, Bruce Wittchen, and Kyle Zelazny. Commissioners Alexis Safo-Agyeman and Salvatore Tripoli were absent. A quorum of members was present.
- C. Approval of Minutes from June 29, 2023 Meeting
Motion made by: Bruce Wittchen
Motion seconded by: Nastajha Ortiz
Vote: Motion passes unanimously

II. New Business

- A. Explanation of Administrative Hearing Guidelines

Interim Chair Berklas advised that everyone was present for the purpose of holding a hearing. The court reporter was present. Interim Chair Berklas ensured that all parties were present, and went over the hearing procedures.

- B. Case #2023-02, Gabriel v. 4 Sisters Forest LLC

Commissioner Ortiz swore in the Complainant and Respondent's representatives. Interim Chair Berklas numbered the exhibits provided by the Respondent. Commissioners then had the opportunity to ask questions

of both parties. Respondent's counsel was given the opportunity to make a statement. Commissioners then discussed the matter and came to a final finding. Interim Chair Berklas made a motion to dismiss, and Commissioner Zelazny seconded the motion. The motion was approved by a unanimous vote.

III. Adjournment

Meeting adjourned at 6:59 pm.