



# HEALTH SERVICES

## NURSE/AIDE

## SUBSTITUTES

# Q&A

### **Where do I check in upon arrival to campus?**

You will enter the front doors of the campus and ask for the campus substitute specialist.

### **How do I cancel a job after I accepted?**

You will need to contact the District Lead Nurse.



### **Do I have a conference/planning period?**

No, the nursing department does not have a conference/planning period.

### **Can I wear jeans on Fridays on all campuses?**

yes, every Friday is jeans day with a SF spirit shirt or health related/nursing shirt.

### **Who do I contact if I have any questions regarding my substitute status for the district?**

You can contact the district substitute coordinator, Tara Mata at [tara.mata@sfnisd.org](mailto:tara.mata@sfnisd.org) or 409-925-9032



What is the name of the app to pick up open substitute jobs?

Frontline (AESOP) is the app you can download.