

BUS DRIVER - AUTOMOTIVE MECHANIC

DISTINGUISHING FEATURES OF THE CLASS:

This work involves the operation of an automotive vehicle used to transport students and/or passengers, and the efficient performance of a variety of automotive repair and machinist tasks. When operating the vehicle, the operator is responsible for the safety and conduct of the passengers. The work is performed under general supervision with leeway allowed for the use of independent judgment. Supervision may occasionally be exercised over the work of helpers.

TYPICAL WORK ACTIVITIES:

1. Operates a bus on a regular schedule and/or on special occasions;
2. Checks operating condition of the bus before starting a trip;
3. Reports any mechanical defects to superior;
4. Maintains orderly conduct of students and passengers while on the bus;
5. Performs skilled operations in making general repairs on gasoline and diesel motor equipment;
6. Grinds valves and fits new bearings, pistons, and rings;
7. Assembles and times engines;
8. Repairs and overhauls brake systems, differentials, transmissions, front and rear axles, and clutches;
9. Performs safety inspections on buses;
10. May weld and operate machine shop equipment;
11. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of driving safety practices and traffic laws and regulations; ability to operate a bus under all driving and road conditions; good knowledge of automotive mechanics, repair methods, and of the terminology and tools of the trade; demonstrated ability to make difficult repairs to automotive and other mechanical equipment; knowledge of welding and the machinist trade; ability to work from plans and specifications and to follow oral and written instructions; ability to lay work out for self and others; mental alertness; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Eligibility for the appropriate level New York State Motor Vehicle Operator's License at the time of application; possession of license at the time of appointment; and

- EITHER: (A) Two years of experience performing skilled automotive repair work;
OR: (B) Any equivalent combination of training and experience.

NOTES:

1. In School Districts, drivers must be at least 21 years of age. In addition, candidates must satisfy the requirements for School Bus Driver set forth in the Rules and Regulations of the New York State Commission of Education.
2. Courses in automotive mechanics and repair may be substituted for a maximum of one year of experience. Thirty credit hours are equivalent to one year of experience.

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