

Library Media Program Evaluation Report



January 2017

Mission of the Holden R-III Library Media Centers

- ❖ The mission of the Holden R-III School Library Media Centers is to develop a solid support system for students to develop their potential as information gatherers by providing resources, technology and training. This is designed to contribute to a desire for lifelong learning while allowing for differences in learning styles by providing an inviting atmosphere to diverse cultures and by working actively with students, faculty and administration to reinforce the school curriculum. The Library Media Centers will strive to remain on the cutting edge of technology as to provide students with the best possible opportunities.

Philosophy Statement of the Holden R-III Library Media Centers

The Library Media Centers are:

- ❖ An integral part of the district's educational
- ❖ Designed primarily to meet the informational, recreational, and instructional needs of students and faculty
- ❖ Responsible for the collection, organization, inventory, and dissemination of information and materials
- ❖ One of the district's primary instructional components with responsibilities for teaching information literacy and research skills
- ❖ A non-threatening environment in which students and faculty can pursue intellectual and recreational interests.

Library Media Center Objectives



- ❖ The primary objective of the school Library Media Centers is to implement, enrich, and support the educational objectives of the school it serves. The Library Media Centers should provide a wide range of materials on various levels of difficulty, diverse viewpoints, and a wide array of cultural entities.

Library Media Center Objectives

- ❖ To provide materials which support and enhance the school curriculum, while taking into consideration the various interests and abilities of the students served
- ❖ To organize the collection so patrons can find information quickly and use the facility efficiently
- ❖ To provide materials representative of religious, ethnic, and culture groups as well as their contribution to American heritage
- ❖ To provide materials that will stimulate growth in factual knowledge, literacy appreciation, aesthetic values, and ethical standards
- ❖ To promote reading as a lifelong skill
- ❖ To provide leadership and assistance in the use of instructional technology
- ❖ To work closely with school faculty to enhance and support the curriculum

Holden R-III Board-adopted policies for Library Media Center

- ❖ The Board has approved all policies that DESE requires for the library media center and are available online.
- ❖ Confidentiality Policy and Intellectual Access Policy (IIAC) (Last revised 03/17/2003)
- ❖ Copyright Policy (EGAAA) (Last revised 03/17/2003)
- ❖ Selection Policy and Reconsideration Policy (IIAC-R1) (Last revised 03/17/2003)
- ❖ Acceptable Use Policy for Accessing the Internet (EHB-AP1) (Last revised 05/14/2012)

Holden R-III CSIP 2012-2017 Objective 1, Strategy 6

Library Media Centers will support the educational programs.

- ❖ Action Steps:
- ❖ Library Media personnel and classroom teachers will collaborate to integrate information literacy skills into the curriculum.
- ❖ Research and media skills are blended into our curriculum as a whole. To be ready for college, workforce training, and life in a technological society, students need the ability to gather, comprehend, evaluate, synthesize, and report on information and ideas, to conduct original research in order to answer questions or solve problems, and to analyze and create a high volume and extensive range of print and nonprint texts in media forms old and new. The need to conduct research and to produce and consume media is embedded into every aspect of today's curriculum. The library staff is skillful in assisting in research skills and works effectively and cooperatively with teachers in teaching information literacy skills through whole class instruction and when individual students come to the library to access information and resources.



The student's guide to media messages

Have you ever ordered something you saw in a magazine or changed your opinion after reading comments on a blog post? Even the savviest media consumers are swayed by messages. That's why it is important to understand how media influences us.

What constitutes media?



Advertisements, magazine covers



Snap, tweets, social media posts



Television news, articles



Books



Blog posts



Movies, YouTube videos

When evaluating a site, look for:¹



- **Author.** A reputable site provides contact info, credentials and qualifications.
- **Date.** This helps readers decide if the information is fresh and relevant.
- **Citations.** Without knowing sources, it's impossible to vet the content.
- **Domain extension.** Domains like .gov and .edu tend to have more reliable information than .net and .org, which can be used by anyone.
- **Presentation.** A well-written and well-designed site can be an indication that it's more reliable.

Ask yourself these questions:²



- Who created it?
- What's the purpose?
- Who's the audience?
- What techniques are used?
- What was omitted from the message and why?
- Who benefits?
- What stereotypes are promoted?

¹ Source: University of Wisconsin at Green Bay

² Source: Media Literacy in the K-12 Classroom, Second Edition

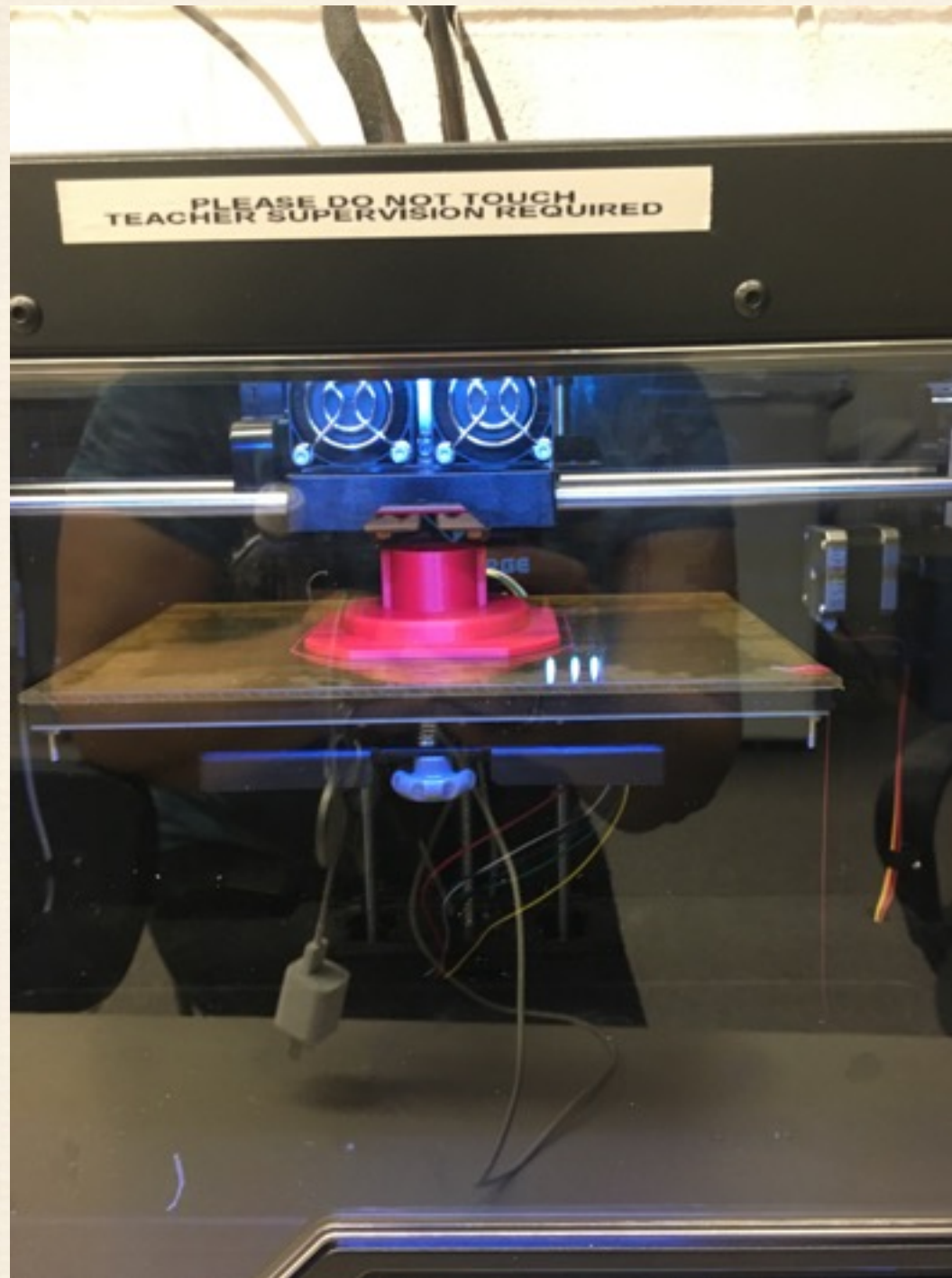
Collaboration in teaching information literacy skills

- ❖ Assisting RtI with book selections, organization and purchases.
- ❖ Consulting with teachers about needs for classes as a whole and for individual students' literacy needs.
- ❖ Assisting students in book selection and recommendations
- ❖ Book Fairs
- ❖ New Studio at Middle School has provided opportunities for students to enhance their literacy skills, public speaking skills, collaboration and computer skills.

Collaboration in teaching information literacy skills

- ❖ STEAM Centers (makerspaces) will be a place to explore science, technology, engineering, art and math by offering equipment and experiences that enhance classroom instruction and curriculum.
- ❖ STEAM Centers will provide opportunities for increased creativity, problem solving and collaboration among students.
- ❖ Middle school and high school reorganized the fiction collections this year by genres so students can find the books they are looking for with ease.

❖ 3D Printers in STEAM Centers



Facilities that help encourage student use

- ❖ The library media centers provide a place for students to feel comfortable and welcome. More than simple aesthetics, the layout and furnishings of our libraries are meant to foster learning and thoughtful collaboration.
- ❖ Booths, cafe tables, comfortable chairs and couches, Create center, STEAM Makerspaces, and Studio for small and medium groups foster collaboration.
- ❖ Furniture (tables and chairs) are replaced as needed.



Obsolete Equipment



- ❖ Each year, equipment is examined for items that are out-of-date, worn or no longer essential in the education and learning process. Worn-out equipment is replaced periodically. As equipment becomes out-of-date or no longer useful, equipment and materials are withdrawn from the collection and sent to surplus and replaced with current equipment. It is the objective of the library media center to invest in new “cutting edge/state-of-the-art” equipment for our students and staff.
- ❖ Citrix-based computer labs have been replaced with the 1:1 student Chromebooks & MacBooks. The library staff has been an integral part in the implementation of the 1:1 technology program.

Operation Hours of Library Media Centers

- ❖ Elementary: 7:45 a.m. – 3:45 p.m.
- ❖ Middle School: 7:45 a.m. – 3:45 p.m.
- ❖ High School: 7:30 a.m. – 4:00 p.m.

Student and Staff input for resources

- ❖ The Library Media Center staff receives input from staff and students based on surveys, resources and materials request/recommendation forms for curriculum and instruction needs, students' requests for reading materials based on their interests. Staff provide input on equipment, online resources, DVD's, books, magazines, professional material, etc. that fit with their curriculum. A log of the materials requested is used when purchasing new materials for the library media centers.

Collection Analysis Techniques to evaluate the LMC resources

- ❖ Board of Education Program Evaluation of the Library Media Services
- ❖ Missouri School Improvement Program (MSIP) Standards and Indicators
- ❖ DESE Standards for Missouri School Library Media Centers
- ❖ Annual Collection Planning and Evaluation Reports
- ❖ Building Collection Improvement Plans
- ❖ Financial Planning – Annual Budgets, based on needs
- ❖ Library Catalog Circulation Reports
- ❖ Inventory Reports for materials and equipment
- ❖ Student and staff surveys / recommendations / requests (attached)
- ❖ Titlewise Collection Analysis reports
- ❖ TitleMap Collection Analysis reports (Follett Library Resources)