

Com 240 – Interpersonal Communication

Instructor: Megan Gore

Email:

Phone:

Office Hours: By appointment

Class Times:

Text: Interpersonal Messages: Communication and Relationship Skills, J. A. Devito, 4th Edition, ISBN: 9780134202044

A reserve copy of the text is available at the Jackson College library in William Atkinson Hall on the Jackson Central Campus. It is available for use in the library only.

- **Text Book Zero** - An electronic version of the textbook (buy or rent) is available from Amazon.com. Please click [HERE](#) for a link to this option.

Course Description: Students will learn to improve communication in one-on-one and small group situations. In this course, students will examine basic verbal and nonverbal elements affecting communication between individuals in family, peer group, and work contexts. Specific units of discussion include intrapersonal perspective, conflict resolution, self-disclosure, message generation, intercultural messages and nonverbal communication.

Course Objectives: JCC's Board of Trustees has determined that all of our graduates should develop or enhance certain essential skills while enrolled here. These skills are called General Education Outcomes (GEOs). The GEO for this course is:

- GEO 2: Speak clearly, concisely and intelligibly

Class Participation and Attendance:

1. Regular attendance and participation is imperative. This course revolves around communication and fosters a positive learning environment, which requires your participation. You will learn not only from the textbook, but also me, classmates, and what you bring to the experience.
2. Sleeping, working on other class work, reading newspapers, listening to your ipod, text messaging, etc. is not appropriate behavior for class. If you engage in such disruptive and rude behavior you will receive a grade penalty determined by me.
3. Bring the textbook and all needed class materials to class each session.
4. Participation is more than just showing up to class; it involves actively listening to the instructor and fellow classmates, and taking part in class discussions. This is a communication class about interpersonal communication.

Late Assignments:

1. Assignments are due at the beginning of class on the scheduled due date.
2. Grades will be lowered by 10-points for each **day** (not class period) it is late.
3. In-class assignments/activities cannot be “made up” or turned in late.
4. There are no make-ups for exams, journals, or presentations.

Tips for Success:

- Don't wait until the last minute (day before) to do an assignment.
- Keep plenty of ink/toner in your printer.
- Check your email account often.
- Exchange phone numbers and email addresses with your classmates to get information you miss when you are absent.
- Follow directions as they are outlined on the assignment sheets (it's amazing how many people fail to do this). If in doubt....ASK.
- On your exams, print legibly. If it can't be read, it can't be graded.

Course Work:

1. **Journals:** Throughout the semester you will be asked to complete journals. Included in the journal will be in-class activities, in-class writing assignments, and discussion questions pertaining to the textbook and outcomes of the course. These are pop journals that will be completed in class and there are no make-ups for journals. You must be in class to complete these assignments.
2. **Exams:** There will be two exams covering lectures, chapters from the book, outcomes, and class discussions. Each test is worth 50 points.
3. **Movie Analysis**
4. **Research Assignment**
5. **Who Do You Think You Are?**
6. **Group Presentation**

Points and Grades:

Pop Journals (10 points each)	100
Movie Analysis	50
Research Assignment	75
Group Project	100
Exam # 1	50
Exam # 2	50
Who do you think you are?	50
Total Points	475

Grading Scale:

93-100=A	73-76=C
90-92= A-	70-72=C-
87-89= B+	67-69=D+
83-86= B	63-66=D
80-82= B-	60-62=D-
77-79= C+	59 & below=E

Learning Accommodations: Any student who requires special accommodations for learning, or who has a particular need is invited to share these concerns or requests with me as soon as possible.

Academic Dishonesty Policy: We will adhere to the Jackson College policy on [academic dishonesty](#). It states that all work must be done by the student whose name appears on the document and that all sources be correctly credited. If you have additional questions, please contact me directly.

Incomplete Policy: In accordance with JC's policy, an Incomplete or "I" grade is only issued to *students who have demonstrated good standing in the class and hold a passing grade at the time of an extenuating circumstance that precludes completion of the class*. Documentation validating the circumstance may be required. Generally, the rule holds: No incomplete granted for this class. Please click [HERE](#) to view JC's official Incomplete Policy.

Extra Credit: Your grade is based on your assignments, nothing else. Therefore, there are no extra credit options for this class.

Class Climate: It is my goal to facilitate an open, engaging, and comfortable classroom climate. My standards may be rigorous, but it is my desire to foster a relaxed and fun classroom environment. Please be mindful of the effect your words have on your fellow classmates. Any statement, joke, or gesture that disrespects, offends, or denigrates another on the basis of gender, race, religion, sexual preference, age, or ability will not be tolerated.

May

- 23 Introduction to Class
- 28 No Class Memorial Day**
- 30 Chapter 1 – Foundations of Interpersonal Communication

June

- 4 In Class Work Day
- 6 In Class Work Day
- 11 Chapter 2 – Culture and Interpersonal Communication (Group Presentation)
- 13 Chapter 3 – Perception of Self and Others (Group Presentation)
- 18 Chapter 4 – Listening in Interpersonal Communication (Group Presentation)
- 20 Who do you think you are? Presentations**
- 25 Chapter 5 – Verbal Messages
- 27 Chapter 6 – Nonverbal Messages

July

- 2 Chapter 7 – Emotional Messages
- 4 No Class Independence Day**
- 9 Review for Midterm
- 11 Midterm Exam (Chapters 1-7)**
- 16 Research Day – No In Class Meeting**
- 18 Chapter 8 – Conversation Messages
- 23 Chapter 9 – Interpersonal Relationships
- 25 Chapter 10 – Interpersonal Relationship Types and Theories
- 30 Chapter 11 – Interpersonal Conflict Management

August

- 1 Lets watch a movie!
- 6 In Class Work Day (Movie Analysis Due)**
- 8 Research Papers Due/Informal Presentations**
- 13 Review for Final Exam
- 15 Final Exam Due (Chapters 7-11)**