

# SUMNER-BONNEY LAKE SCHOOL DISTRICT

## A GREAT PLACE TO LEARN.



### FAMILY COMMUNICATION PROTOCOL:

#### Lockdowns, Police Activity, Potential Threats to Student Safety, Bus Accidents

During an emergency, our first priority is to protect our students and staff. When we share information, our goal is to ensure that it's timely and accurate. At times, we're not at liberty to share information from law enforcement. We communicate what we can, when we can. Emergency situations, and the time and method of communication, vary widely. This chart for communication protocol is used only as a guide as situations may merit alternative actions.

SITUATION	PARENT EMAIL	PARENT ROBOCALL	PRINTED LETTER	SCHOOL WEBSITE
<p><b>Police activity on campus or near school; No transportation impact</b></p> <ul style="list-style-type: none"> <li>• Modified/full lockdown</li> <li>• No impact to transportation or arrival/dismissal times</li> </ul> <p><i>Time of communication: As soon as possible when lockdown initiated.</i></p> <p><b>Threat cleared and lockdown lifted</b></p> <p><i>Time of communication: As soon as possible after threat has been cleared and lockdown is lifted.</i></p>	✓			
<p><b>Police activity on campus or near school; Transportation impacted</b></p> <ul style="list-style-type: none"> <li>• Modified/full lockdown</li> <li>• Suspect still at large</li> <li>• Change in transportation or arrival/dismissal times</li> </ul> <p><i>Time of communication: As soon as possible when lockdown initiated.</i></p>	✓	✓		✓
<p><b>Threat: Bomb, Weapon, etc.; No transportation impact</b></p> <ul style="list-style-type: none"> <li>• No modified/full lockdown or evacuation</li> <li>• No impact to transportation or arrival/dismissal times</li> </ul> <p><i>Time of communication: After threat/situation is stabilized</i></p>	✓			
<p><b>Threat: Bomb, Weapon, etc.; No transportation impact</b></p> <ul style="list-style-type: none"> <li>• Modified/full lockdown or evacuation</li> <li>• No impact to transportation or arrival/dismissal times</li> </ul> <p><i>Time of communication: As soon as possible when lockdown initiated.</i></p> <p><b>Threat cleared and lockdown lifted</b></p> <p><i>Time of communication: As soon as possible after threat has been cleared and lockdown is lifted.</i></p>	✓			
<p><b>Threat: Bomb, Weapon, etc.; Transportation impacted</b></p> <ul style="list-style-type: none"> <li>• Modified/full lockdown or evacuation</li> <li>• Change in transportation or arrival/dismissal times</li> </ul> <p><i>Time of communication: As soon as possible</i></p>	✓	✓		✓

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SITUATION	PARENT EMAIL	PARENT ROBOCALL	PRINTED LETTER	SCHOOL WEBSITE
<p><b>Wild animal on campus or near school; No transportation impact</b></p> <ul style="list-style-type: none"> <li>• Modified/full lockdown</li> <li>• No impact to transportation or release time</li> </ul> <p><i>Time of communication: As soon as possible when lockdown initiated.</i></p> <p><b>Threat cleared and lockdown lifted</b></p> <p><i>Time of communication: As soon as possible after threat has been cleared and lockdown is lifted.</i></p>	✓			
<p><b>Wild animal on campus or near school; Transportation impacted</b></p> <ul style="list-style-type: none"> <li>• Modified/full lockdown</li> <li>• Change in transportation or arrival/dismissal times</li> </ul> <p><i>Time of communication: As soon as possible</i></p>	✓	✓		
<p><b>Weapon at school</b></p> <p><i>Time of communication: After situation is stabilized</i></p>	✓			
<p><b>Bus accident; No impact to transportation</b></p> <ul style="list-style-type: none"> <li>• No impact to transportation time</li> </ul> <p><i>Time of communication: After situation is stabilized</i></p>	✓		✓	
<p><b>Bus accident; Transportation impacted</b></p> <ul style="list-style-type: none"> <li>• Change in time students arrive to school/home</li> </ul> <p><i>Time of communication: As soon as possible</i></p>	✓	✓	✓	