

Welcome to a new school year at Bethlehem Christian Academy!

The start of a new school year is always a special time filled with much excitement as we begin to travel the road ahead. There is so much to learn and experience that we must thank God for these many blessings of growth and discovery. I would love for you to partner with us to provide the best care possible for your student(s); please take a few moments to review the information below.

Student Health Information: Please review and update your student(s) Medical information in the FACTS portal. If you make any changes concerning your child's health that may impact daily routines or medical care while on campus, please email me at SKump@bcamail.org so I can review the information. It is especially helpful to have current phone numbers and to be aware of any health-related issues that may impact your student's ability to learn, attend class regularly or to get about the building safely.

Permission for Clinic Treatment: Giving consent is a simple "click" in our FACTS system and will help ensure that your child receives the best care that we are able to provide on campus.

Please see below for step-by-step instructions to update your child's medical consent for treatment. I also ask that you please take a few moments to see if any additional medical information needs to be updated or added for us to provide the best care possible for your child.

** If you do not wish to have any medical treatment of your child at BCA please email me directly at skump@bcamail.org to discuss an alternate plan of care.

Please review your students' information in FACTS by following these steps:

- To *VIEW* student information, select Student>Medical from the options on the left side of the portal
- To *EDIT* student information, select School>Web Forms>Family Demographic Form>Student Medical Form
- **Important:** Please be sure that "Yes" is selected for "Permission to Treat"
- If you add/edit any medical conditions, allergies, or care instructions, please email skump@bcamail.org. You may need to have a signed form on file.

Medical Conditions? Please take a few moments to fill out and submit our Medical Care Plan and provide the clinic with an updated Medical Action Plan (Asthma Action Plan, Epileptic Action Plan, ETC) from your physician for the start of the school year. Sharing the details of your child's medical condition allows us to provide the best care possible.

*All forms must be renewed each school year.

Medications at School? Will your child be requiring any daily or as needed medications while at school? We must have a Medication Authorization form on file with the school; each medication requires its own form. This includes inhalers, allergy medications and over-the counter meds like Tylenol, Ibuprofen, topical creams. *All forms may be printed from your FACTS portal.*

Important Information Regarding Medications

- New medication forms for both prescription and over the counter (OTC) medications must be signed and submitted every year by a parent/guardian. **Printable Medication Authorization & Inhaler/Epinephrine/Injection Authorization Forms are available in FACTS*
- New updated Medical Action Plan (Asthma Action Plan, Hypo/Hyperglycemic Plan or Seizure Management Plan, etc.) for your child is requested to be provided at the time of medication drop off. These are plans created and managed by your child's physician managing their condition(s).
- Medication must remain in the properly labeled pharmacy or original OTC container and be within expiration date.
- The parent/guardian is responsible for having the medication delivered directly to the school in a properly labeled original container by an adult.
- If your child has rescue medications and they plan to self-carry an Inhaler/Epinephrine/Injection Authorization Form for respiratory conditions, epinephrine auto-injector, insulin, glucagon, and related diabetes supplies, there must be a provider written permission which includes an attestation that the student has demonstrated the ability to self-administer and written parent/guardian consent.

We request that you ask your pharmacist to give you a **second identically labeled container** for any prescription medications your student will take at school. We also request that you bring **small containers of any OTC medications** that your child will take.

❖ ***Printable Medication Authorization & Inhaler/Epinephrine/Injection Authorization Forms and Medical Care Plans are available in your FACTS account.***

**Located under "School" in the taskbar → "Resource Documents" → "Clinic Form Links"*

No medications needed during school? There is no need to complete the Medication Authorization Form

Health Policies

Please take a few moments to review our updated Health and Illness Policy.

*Student Handbooks are available for reference in your FACTS portal.

Handbooks are *located under "School" in the taskbar* →. *"Resource Documents"* then *please select the appropriate Handbook for your Student(s) and click to view.*

Illness

Students are not allowed to attend school with any contagious symptom such as, but not limited to, the following:

- VOMITING/DIARRHEA: Keep your child home for 24 hours after the last time he/she vomited or had diarrhea.
- FEVER: Temperature of 100 degrees or higher is considered fever. A child should be feeling well and be "fever free" without the use of Tylenol or Advil or other fever reducing medications for 24 hours before returning to school.
- SORE THROAT & FEVER: if your child has a sore throat accompanied by a fever, be sure to keep your child home. This will cut down on the spread of the virus throughout the school.
- POSITIVE CULTURE/SWAB FOR STEEP THROAT: your child may return to school no sooner than 24 hours after the first dose antibiotic has been administered.
- CONJUNCTIVITIS (PINK EYE): requires a child to be on eye drops for full 24 hours before returning to school.
- ANTIBIOTICS: Keep your child at home for 24 hours after receiving their first dose of antibiotics.
- Any symptoms of infectious childhood diseases
- Severe coughing
- Open lesions
- Undiagnosed rash

The office must be notified if a child is diagnosed as having any of the following communicable diseases:

Campylobacter	Chickenpox	Common cold
Conjunctivitis	Diphtheria	Strep throat
Hepatitis A	H. Flu	Herpes Simplex I
Impetigo	Influenza	Lice
Measles	Meningococcal	Salmonella
Ringworm	Rotavirus	Viral Gastroenteritis
Scabies	Shigellosis	COVID-19

Students may return to school after being released by a physician.

Thank you in advance for partnering with us to ensure we have the most up to date and accurate information for your student(s). I am so grateful to share another great year with the students, staff, and community.

Blessings,

Stephanie Kump, RN