

Application: Children's Aid College Prep Charter School 2022-23 Annual Report

Drema Brown - dbrown@childrensaidcollegeprep.org
2022-2023 Annual Report

Summary

ID: 0000000253

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

CHILDREN'S AID COLLEGE PREPARATORY CHARTER SCHOOL 800000071164

a1. Popular School Name

CACPCS

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #12 - BRONX

e. Date of Approved Initial Charter

Sep 13 2011

f. Date School First Opened for Instruction

Aug 28 2012

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of Children's Aid College Prep Charter School ("CACPCS") is to prepare students for success in high school, college and life by providing them with a rigorous instructional experience; addressing their physical and social-emotional needs; fostering a sense of pride and hope; and serving as a safe and engaging community hub.

CACPCS partners with Children's Aid ("CA," formerly known as The Children's Aid Society) to deliver a community school approach towards education. The community school strategy is based on evidence showing that an integrated focus on academics, expanded learning opportunities, physical and mental health, social-emotional learning, and family and community partnership is crucial for student success. At CACPCS, these elements form the foundation of the school. CACPCS prioritizes a rigorous classroom environment, co-teaching, an extended school day and school year, afterschool, summer camp, enrichment opportunities, and comprehensive student supports such as mental and social-emotional well-being services, parent engagement, support for families, and medical, dental and vision services at a nearby Children's Aid health clinic or other community-based providers.

h. School Website Address

<https://www.cacpcs.org/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

630

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

567

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8

I. Charter Management Organization

Do you have a [Charter Management Organization?](#)

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1232 Southern Blvd. Bronx, NY.10459	347-871-9002	NYC CSD 12	K-5	K-5	3-5

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Casey Vier	Principal	347-871-9002	917-624-0430	
Operational Leader	Steven Soto	Operations Manager	347-871-9002	347-350-1852	
Compliance Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	dbrown@childrensaidcollegeprep.org .
Complaint Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	dbrown@childrensaidcollegeprep.org .
DASA Coordinator	LeRon Barrino	Dean of Students	347-871-9002	347-871-9002	
Phone Contact for After Hours Emergencies	Drema Brown	Head of School	347-871-9002	347-401-3109	dbrown@childrensaidcollegeprep.org .

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Final COO_2023 Submission.pdf](#)

Filename: Final COO_2023 Submission.pdf **Size:** 46.6 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[NYC Inspection Report 2022.pdf](#)

Filename: NYC Inspection Report 2022.pdf **Size:** 440.1 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1919 Prospect Ave., Third Floor, Bronx, NY 10457	347871-9002	NYC CSD 12	6-8	6-8	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Robin Fleshman	Principal	347-871-9002	347-416-3116	rfleshman@childrensaidsaidcollegeprep.org .
Operational Leader	Andre Clarke	Operations Manager	347-871-9002	917-903-9063	aclarke@childrensaidsaidcollegeprep.org .
Compliance Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	dbrown@childrensaidsaidcollegeprep.org .
Complaint Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	dbrown@childrensaidsaidcollegeprep.org .
DASA Coordinator	Ashley Brown	Dean of Students	347-871-9002	917-504-3153	abrown@childrensaidsaidcollegeprep.org .
Phone Contact for After Hours Emergencies	Drema Brown	Head of School	347-401-3109	347-401-3109	dbrown@childrensaidsaidcollegeprep.org .

m2b. Is site 2 in public (co-located) space or in private space?

Co-located Space

m2c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	N/A	No		No		Yes

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Drema Brown
Position	Head of School
Phone/Extension	347-401-3109
Email	dbrown@childrensaidcollegeprep.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is stylized and cursive, starting with a large loop on the left and ending with a horizontal line on the right.

Signature, President of the Board of Trustees



Date

Jul 31 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Children's Aid College Prep Charter School 2022-23 Annual Report

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<u>https://www.cacpcs.org/about/financials</u>
2. Board meeting notices, agendas and documents	<u>https://www.cacpcs.org/about/board</u>
3. New York State School Report Card	<u>https://data.nysed.gov/essa.php?year=2022&instid=800000071164</u>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>https://resources.finalsite.net/images/v1690914947/chilrensaidcollegepreporg/a51fbmz1zkmjdsipaqdm/2022-23_District_Safety_Plan_and_Emergency_Response_Procedures.pdf</u>
6. Authorizer-approved FOIL Policy	<u>https://resources.finalsite.net/images/v1675601068/chilrensaidcollegepreporg/ldza6mu3rctyoalerzlg/freedomofinformationlawpolicy_2021_22.pdf</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>https://www.nysed.gov/sites/default/files/2014%20Subject%20Matter%20List.pdf</u>

Thank you.



Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until **August 1 2023** but will be identified as a required task thereafter and due on **November 1, 2023**. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023**.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[2022-23 CACPCS Trustee Annual Report Financial Disclosure form A Velazquez](#)

Filename: 2022-23_CACPCS_Trustee_Annual_Repo_63JAi3g.pdf Size: 182.2 kB

[Lolita Jackson 2022-23 CACPCS Trustee Annual-report-current-and-former-trustee-financial-disclosure-form](#)

Filename: Lolita_Jackson_2022-23_CACPCS_Trus_MGFoEs7.pdf Size: 356.1 kB

[2022 23 CACPCS Trustee Annual Financial Disclosure form Michelle DeLong](#)

Filename: 2022_23_CACPCS_Trustee_Annual_Fina_8C5qsMV.pdf Size: 185.4 kB

[CACPCS 2022-23 Trustee-Financial-Disclosure-Form Rumph](#)

Filename: CACPCS_2022-23_Trustee-Financial-D_X9JHYm0.pdf Size: 428.8 kB

[2023](#)

Filename: 2023.07.26.CACPCS_NB_financial_disclosure.pdf Size: 330.2 kB

[PBoyer CACPCSDISCLOSUREOFFINANCIALINTERESTBYCURRENTORFORMERTRUSTEE2023](#)

Filename: PBoyer_CACPCSDISCLOSUREOFFINANCIAL_eCjGSIO.pdf Size: 1.5 MB

[2022-23 CACPCS Trustee Annual-report-current-and-former-trustee-financial-disclosure-form Jane Goldman -updated and signed](#)

Filename: 2022-23_CACPCS_Trustee_Annual-repo_KeuForV.pdf Size: 522.5 kB

[2022-23 CACPCS Trustee Annual-report-current-and-former-trustee-financial-disclosure-form Beth Leventhal](#)

Filename: 2022-23_CACPCS_Trustee_Annual-repo_nZU0BqW.pdf Size: 293.5 kB

[2022-23 CACPCS Trustee Annual-report-current-and-former-trustee-financial-disclosure-form Sandra Escamilla](#)

Filename: 2022-23_CACPCS_Trustee_Annual-repo_tKSjbuG.pdf Size: 380.7 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Michelle DeLong	michelle delong @yahoo .com	Chair	Executive, Learning, Achievement and Evaluation, Governance and Finance and Audit Committee	Yes	5	6/30/2022	6/30/2024	11
2	Beth Leventhal	bethple venthal @gmail. com	Vice Chair	Executive, Learning, Achievement and Evaluation, Governance and Finance and Audit Committee	Yes	5	6/30/2023	6/30/2025	12
3	Nina Bershad	nin.bers hadker	Secretary	Executive,	Yes	4	06/30/2022	06/30/2024	11

	ker	@gmail.com		Finance					
4	Michelle Rumph	mrumph79@gmail.com	Treasurer	Executive, Finance	Yes	3	6/30/2023	6/30/2025	11
5	Jane Goldman	janegoldman@yahoo.com	Trustee/Member	Executive, Learning, Achievement and Evaluation	Yes	4	6/30/2022	6/30/2024	12
6	Phoebe Boyer	pboyer@childrensaidnyc.org	Trustee/Member	Executive, Governance	Yes	3	6/30/2022	6/30/2024	10
7	Sandra Escamilla	sescamilla@childrensaidnyc.org	Trustee/Member	Executive, Learning, Achievement and Evaluation	Yes	1	6/30/2022	6/30/2024	10
8	Lolita Jackson	lolitaj@aol.com	Trustee/Member	Executive, Governance	Yes		6/30/2023	6/30/2025	6
9	Anita Velazquez	anitavelazquez1232@gmail.com	Parent Rep	Executive, Learning, Achievement and Evaluation	Yes		2/15/2023	6/30/2024	5 or less

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	9
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

9

Total number of Voting Members added during the 2022-2023 school year:

1

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

15

Thank you.

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>CACPCS utilized the following outreach strategies to engage families from this target group in 2022-23:</p> <ol style="list-style-type: none"> 1) Posted flyers and placed notices in visible locations throughout the community served (e.g. community centers, local businesses) 2) Displayed print and digital advertisements on MTA buses and subway stations that have routes in CSD 12; 3) Hosted recruitment presentations at preschools and day care centers in the community, including Children's Aid (CA) early childcare centers and programs run by other preschool providers; 4) Provided electronic and hardcopy CACPCS applications to preschools in the community; 5) Conducted in-person school tours and open houses at both CACPCS school locations; 6) Leveraged the relationships and network of community contacts of the CACPCS Board, CACPCS staff, and Children's Aid (CA) leadership and staff, including staff at multiple CA program sites in 	<p>In addition to repeating the strategies used in 2022-23 that yielded the best results, CACPCS will also host focus groups of parents and caregivers of students from this target group to learn more about how to adjust and refine our recruitment strategies for this population.</p>

	<p>close proximity to the CACPCS school buildings such as the CA Bronx Family Center (which runs foster care and preventive services), the CA Next Generation Center (which runs adolescent and young adult programming), the CA licensed medical clinic, and multiple CA community schools;</p> <p>7) Ran social media ad campaigns year-round rather than at the height of the recruitment season;</p> <p>8) Enrolled students over-the-counter in grade levels with no waiting lists;</p> <p>9) Utilized CACPCS's existing parent body to serve as ambassadors;</p>	
English Language Learners	<p>Although CACPCS has consistently made investments in its recruitment efforts over the years, a focus for 2022-23 was to increase investments in the recruitment of ELLs/MLLs through:</p> <ul style="list-style-type: none"> • Increased investment in translation services to ensure timely translation of all recruitment materials into Spanish, Arabic, and French, which are three of the most dominant languages for elementary and middle school students in CSD 12. • Increased investment in a multilingual, year-round marketing and communication strategy focused specifically on 	<p>In addition to repeating the strategies used in 2022-23 that yielded the best results, CACPCS will also host focus groups of parents and caregivers of students from this target group to learn more about how to adjust and refine our recruitment strategies for this population.</p>

	<p>recruiting ELL families.</p> <ul style="list-style-type: none"> • Increased investment in multilingual, year-round marketing materials and ads pushed out across the Bronx via ads on public transportation. • Ensuring the Community School Director and other key staff were made aware of trends in enrollment and school resources available to migrant families in the community who may be looking for supportive school environments. 	
Students with Disabilities	<p>CACPCS utilized the following outreach strategies to engage SWDs and their parents:</p> <p>(1) Hosted recruitment presentations at preschools and day care centers in the community, including Children's Aid (CA) early childcare centers and programs run by other Students with Disabilities preschool providers in which we highlight the range of services we provide to Students with Disabilities;</p> <p>(2) Conducted in-person school tours and open houses at both CACPCS school locations to provide prospective families with an opportunity to see our learning environment;</p> <p>(3) Leveraged the relationships and network of community contacts of the CACPCS Board, CACPCS staff, and CA leadership and staff, including staff at multiple CA program sites in close proximity to the CACPCS school buildings such as the CA Bronx Family Center (which runs foster care and preventive</p>	<p>In addition to repeating the strategies used in 2022-23 that yielded the best results, CACPCS will also host focus groups of parents and caregivers of students from this target group to learn more about how to adjust and refine our recruitment strategies for this population.</p>

services), the CA Next Generation Center (which runs adolescent and young adult programming), the CA licensed medical clinic, and multiple CA community schools to connect with families of Students with Disabilities.

(4)Enrolled students over-the-counter in grade levels with no waiting lists so that opportunities remain available throughout the year to Students with Disabilities.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>CACPCS focused its retention efforts on the following four strategies in 2022-23:</p> <p>(1) Connecting with community partners - Outreach and engagement of community partners to deepen the school's connections to organizations and community leaders who are most connected to CACPCS's target communities.</p> <p>(2) Increased investments in retention strategies - Increased investments in a marketing and communications strategy that tells our unique school story.</p> <p>(3) Increased parent engagement - To increase parent engagement, CACPCS's school leadership, specifically the Principals, Academic Deans, Director of Special Education and Interventions and Community School Director (supported by the Head of School, Operations Managers and Operations Assistants), were responsible for increasing parent engagement efforts that would support retention including:</p> <ul style="list-style-type: none"> • Increased after school and summer program options; increased enrichment, school-wide community-building events, etc.. • Improved the school experience - CACPCS deepened the school culture work, especially at the middle school 	<p>CACPCS plans to continue the retention strategies utilized in 2022-23 during the 2023-24 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies.</p>

	<p>level by creating positive campus-wide experiences for students and their families in collaboration with the two other schools on the campus and implementing a middle school transition program to support/retain students in the transition from 5th to 6th grade.</p>	
English Language Learners	<p>CACPCS implemented strategies to increase ELL enrollment and the school continued to serve larger groups of non-native English speakers and recognized a need to focus on targeted ELL supports to maintain a high ELL retention rate.</p> <p>In 2022-23 there was a specific focus on assigning ELLs to staff better-equipped to meet their needs and/or who spoke the same native language to support CACPCS's ELL students.</p> <p>The school hired one full-time ESL Interventionist to work directly with students, with classroom teachers as a co-teacher in classrooms with large numbers of ELLs and as a trainer to help teachers incorporate specific ELL-focused strategies in their practice.</p> <p>CACPCS focused staff recruitment to bring in more bilingual applicants for CACPCS plans to continue the retention strategies utilized in 2022-23 during the 2024 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's</p>	<p>CACPCS plans to continue the retention strategies utilized in 2022-23 during the 2023-24 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies.</p>

	retention strategies.	
Students with Disabilities	<p>The CACPCS school model provides support to Students with Disabilities that has positively influenced their return to CACPCS at high rates each year. However, continued improvements to the school experience further supported CACPCS's retention efforts. More specifically, understanding that students thrive in the school's highly responsive environment that promotes individualized student supports, CACPCS continued its focus on delivering the comprehensive range of school day and integrated support services. These services were designed and coordinated by a team that included the Community School Director, the Director of Special Education and Interventions, and other members of the school's leadership team. These comprehensive supports included a range of academic intervention programs available to students, leveraged the school's co-teaching and small group instructional approach, and prioritized ensuring that all students' needs were understood and addressed. This team of professionals also coordinated regular communication with parents and caregivers throughout the year and planned experiences to build connections between parents and staff in</p>	<p>CACPCS plans to continue the retention strategies utilized in 2022-23 during the 2023-24 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies</p>

CACPCS plans to continue the retention strategies utilized in 2022-23 during the 2023-24 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies as well as additional support of SWD students' transitions from elementary school to middle school and from middle school to high school.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2023-2024 School Calendar

Filename: 2023-2024_School_Calendar_s8CwT7t.pdf Size: 76.2 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anita Velazquez

Name of Charter School Education Corporation:

Children's Aid College-Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent representative.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

As a parent trustee I do have a child who attends the elementary school.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

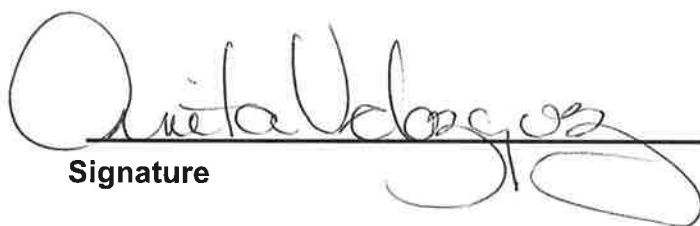
Business Address:

E-mail Address:

1232
antivelazquez.0422@gmail.com

Home Telephone:

Home Address:



Signature

7/20/23.

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Lolita Jackson

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michelle DeLong

Name of Charter School Education Corporation:

Children's Aid College Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

_____ michelledelong@yahoo.com

Home Telephone:

_____ 914-523-8220; 914/51

Home Address:

_____ 15 Dolma Rd Scarsdale, NY 10583

_____  7/26/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Phoebe Boyer

Name of Charter School Education Corporation:

Children's Aid College Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Children's Aid provides comprehensive management services (CMO) to Children's Aid College Prep Charter School.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Children's Aid	Children's Aid provides services to Children's Aid College Prep Charter School through a management Services Agreement	\$2,000,000	Phoebe C. Boyer President & CEO of Children's Aid	Recusal from voting on any transaction involving Children's Aid

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-949-4921

Business Address:

117 West 124th Street, 5th Floor, New York, NY 10027

E-mail Address:

pboyer@childrensaidnyc.org

Home Telephone:

Home Address:

333 Central Park West, New York, NY 10025



Signature

7/26/2023

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jane Goldman

Name of Charter School Education Corporation:

Children's Aid College Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

•

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

janemgoldman@yahoo.com

Home Telephone:

(516) 840-9066

Home Address:

630 Park Avenue, Apt 9A, NY Ny 10065



Jane Goldman (Jul 26, 2023 09:14 EDT)

07/24/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

2022-23 CACPCS Trustee Annual-report-current-and-former-trustee-financial-disclosure-form_Jane Goldman

Final Audit Report

2023-07-26

Created:	2023-07-26
By:	Drema Brown (dremab@childrensaidnyc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAi4XTr9JWmIXuzv9eWh2pcNE7_sJAOY63

"2022-23 CACPCS Trustee Annual-report-current-and-former-trustee-financial-disclosure-form_Jane Goldman" History



Document created by Drema Brown (dremab@childrensaidnyc.org)

2023-07-26 - 10:31:35 AM GMT



Document emailed to janemgoldman@yahoo.com for signature

2023-07-26 - 10:32:31 AM GMT



Email viewed by janemgoldman@yahoo.com

2023-07-26 - 1:12:26 PM GMT



Signer janemgoldman@yahoo.com entered name at signing as Jane Goldman

2023-07-26 - 1:14:08 PM GMT



Document e-signed by Jane Goldman (janemgoldman@yahoo.com)

Signature Date: 2023-07-26 - 1:14:10 PM GMT - Time Source: server



Agreement completed.

2023-07-26 - 1:14:10 PM GMT



Adobe Acrobat Sign

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

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None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Beth Luventhal

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

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Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

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None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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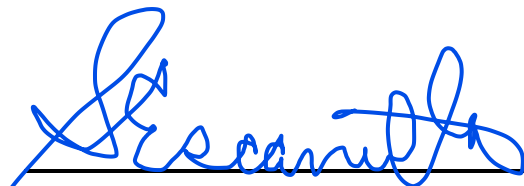
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Signature



Date

Acceptable signature formats include:

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last revised 04/2022



CACPCS Academic Calendar 2023 - 2024

August 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

First Day of School for All Scholars (K-8)

September 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Last Day of School for All Scholars K - 8

Key

- First Day of School - August 28, 2023
- Last Day of School - June 21, 2023
- Early Dismissal/Staff Professional Development
- Holidays/School Closings
- Parent Teacher Conferences
- Testing Days - Grades 3-8
- School Orientation Dates

School Hours
Monday through Friday
7:45AM - 4:10PM

School Office Hours
7:30AM - 5:30PM

☒ System is Compliant

☐ System is Non-Compliant

THIS FORM WILL BE FILED WITH THE LOCAL AHJ



77 Water Street, 8th Floor
New York, NY 10005
Phone: 646-415-7707
Inspections@reliablefirepro.com

Master Fire Suppression
Piping Contractor #151C

KITCHEN SYSTEM REPORT

COMPANY Children's Aid - Bronx		CONTACT		PHONE (347) 871-9002		EMAIL	
ADDRESS 1232 Southern Blvd		CITY Bronx		STATE NY		ZIP 10459	
AHJ / FIRE PROTECTION DISTRICT		INSPECTION TYPE Semi-Annually				SYSTEM ID 018559	

WO# 46335	DATE 6/15/2022	HAZARD AREA PROTECTED 3rd Floor Kitchen	
SYSTEM MFG & SYSTEM TYPE Ansul R-102 System		CAPACITY 6.00	NUM OF CYLS 2

Initial Actions / Observations		Yes	No	N/A
1	Last Serviced By? Reliable Fire Protection			
2	Were building personnel notified of the inspection?	✓		
3	Was the monitoring company notified?	✓		
4	System found charged and functioning at time of technician's arrival?	✓		
5	System un-tampered with since last visit?	✓		
6	System found to be at proper pressure upon arrival?	✓		

Visually Check System		Yes	No	N/A
7	Baffle-type filters installed in hood?	✓		
8	System [and appliance layout] appear unchanged since last service?	✓		
9	Were the nozzle caps in place at the time of arrival?	✓		
10	Visible piping and nozzles properly connected, braced, and free of damage?	✓		
11	Piping/conduit/cabling free from observable obstructions	✓		
12	Nozzle(s) inspected and found to be clear of obstructions?	✓		
13	Correct nozzle type(s) for protected equipment, plenum and ducts?	✓		
14	Nozzle(s) properly positioned over appliances?	✓		
15	Nozzle(s) properly positioned in duct(s) and plenum(s)?	✓		
16	Is there a fan warning sign on hood?	✓		
17	Flow points/extinguishing agent within mfg's allowed maximums?	✓		

Hazard Inspection		Yes	No	N/A
18	Hazard configuration appeared to remained unchanged?	✓		
19	Are all observable penetrations to the hood and duct sealed?	✓		
20	No readily observable obstructions or interference that could impact effectiveness of the suppression system?	✓		

System Functional Test		Yes	No	N/A
21	System disarmed per manufacturer's recommendations?	✓		
22	Detection line tested and found to operate properly?	✓		
23	Proper number and placement of detectors/links?	✓		
24	Did the system operate properly from activation of a manual pull station?	✓		
26	Replaced links with proper temperature rating?	✓		
Quantity		Temperature and Type		
6		450 degree SL Fusible Link		
32	Did control head(s)/cylinder releasing device(s) operate properly?	✓		
Asco 2" Electric Gas Valve		Ceiling Behind Hood		
25	Electric gas shut-off valve installed and working properly?	✓		
27	Is the manual reset for electrical gas valves operational?	✓		
29	Did all gas appliances shut off upon system operation? (Electric Gas Valve)	✓		
Building Fire Alarm Connection		018662		
31	Did the alarm system activate when the system tripped?	✓		

Cylinders and Agent		Yes	No	N/A
Ansul 3.0 gal System Tank		RFP021503		
		Left of Hood		
33	Cylinder Pressure 0 psi	✓		
34	Hydrostatic test date of cylinder checked. Due: 1/1/2029	✓		
35	Were all cylinders free of signs of external corrosion and/or damage?	✓		
36	Are all cylinders securely mounted?	✓		
Ansul 3.0 gal System Tank		RFP021504		
		Left of Hood		
33	Cylinder Pressure 0 psi	✓		
34	Hydrostatic test date of cylinder checked. Due: 1/1/2029	✓		
35	Were all cylinders free of signs of external corrosion and/or damage?	✓		
36	Are all cylinders securely mounted?	✓		
Ansul Double Tank Cartridge		RFP025447		
37	Cartridge inspected or replaced with mfg's recommended interval (if applicable)? Weight 116.00	✓		

System Reactivation		Yes	No	N/A
38	Test adapters/links, keeper pins, etc., removed from the system?	✓		
39	Detection (link) line has proper tensioning?	✓		
40	Was the control head reset?	✓		
41	Were all fuel sources and power restored?	✓		
42	Were all pilot lights supplied by the gas valve relit?	✓		
43	Microswitch/relay(s) reset -- electrical appliances "on"?	✓		
44	Are all nozzle caps in place?	✓		
45	Were all filters reinstalled?	✓		
46	Were all cartridges reinstalled? (if applicable)	✓		
47	Tandem/slave releasing device(s) reset properly?	✓		

Final		Yes	No	N/A
48	Operator's manual on site?	✓		
49	Class K portable extinguisher available and properly serviced?	✓		
50	Remote manual release free from obstructions?	✓		
51	Has the system been placed back in service?	✓		
52	Monitoring company notified that the system is back in full service?	✓		
53	Were building personnel notified of the system condition?	✓		
54	Have you received a signature from the building personnel?	✓		
55	Inspection tag affixed to system?	✓		

NOTIFICATION OF DEFICIENCIES

Customer Initials :

☐ A mark made in the adjacent box indicates that deficiencies exist with the current condition of the Fire Suppression System. If this is the case, the customer's authorized representative, by his or her signature and initials acknowledges these deficiencies represent an IMMEDIATE AND SERIOUS SAFETY CONCERN that the customer must correct. Service Company shall not be responsible if the Fire Suppression System malfunctions or fails to function. It is the owner's responsibility to ensure that all deficiencies are removed or repaired.

NOTIFICATION OF EXHAUST SYSTEM GREASE BUILD UP

Customer Initials :

☐ A mark made in the adjacent box indicates that we recommend that the entire exhaust and ventilation control system as well as all appliances be inspected by a properly trained, qualified, and certified company or person(s) acceptable to the authority having jurisdiction to determine if cleaning is required. Any visual observations or comments noted by our Service Technician regarding grease build up are for informational purposes only and are based on readily observable conditions at the time of service.

Authorized Customer Representative	Authorized Company Representative
Signature :	Signature :
Print Name :	Print Name :
	Certification Number : P00049

Description of Deficiencies

Comments and Recommendations

Equip Lineup								
HD	Appliance Type	Appliance Sub Type	Length	Width	Nozzle Qty	Nozzle Type	Nozzle2 Qty	Nozzle2 Type
A	Plenum			89.00	1	1N		
A	Duct		10.00	18.00	1	2W		

A	Range	w/ Obstruction - High Prox	24.00	36.00	3	1F		
A	Other	Oven	38.00	38.00				
B	Plenum			89.00	1	1N		
B	Duct		10.00	18.00	1	2W		
B	Other	Steamer	24.00	24.00				
B	Tilt Skillet / Braising Pan		24.00	39.00	3	3N		

**Ansul R-102 System
018559**



**Ansul R-102 System
018559**



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018559**



**Ansul R-102 System
018559**



**Ansul R-102 System
018559**



ALL CONDITIONS NOTED ARE LIMITED TO ONLY THOSE THAT COULD BE OBSERVED AT THE TIME OF THIS INSPECTION

Certificate of Occupancy

CO Number: 220405176F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx Address: 1232 SOUTHERN BOULEVARD Building Identification Number (BIN): 2117981	Block Number: 02979 Lot Number(s): 14 Building Type: New	Certificate Type: Final Effective Date: 05/01/2019
This building is subject to this Building Code: 2008 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-B (2014/2008 Code) Building Occupancy Group classification: E (2014/2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 6 Height in feet: 74 No. of dwelling units: 0			
C.	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Acting

Commissioner

Certificate of Occupancy

CO Number:

220405176F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	399	100	A-3		3	MULTIPURPOSE ROOM, USE AS A GYMNASIUM OR AUDITORIUM IN CONJUNCTION WITH 1ST FLOOR. TOTAL OCCUPANT LOAD IS 399 WHEN USED AS AN AUDITORIUM (STAGE 50 + AUDITORIUM 349). 349 PERSONS WHEN USED A GYMNASIUM. OCCUPANT LOAD FOR THIS FLOOR IS 451 WHEN USED AS AN AUDITORIUM, 401 WHEN USED AS A GYMNASIUM.
CEL	16	50	B		3	OFFICES
CEL	27	40	E		3	CLASSROOM /MULTIPURPOSE
CEL	6	75	F-2		3	ELECTIRCAL, MECHANICAL, AND GAS METER ROOM
CEL	3	100	S-1		3	STORAGE ROOMS
001 001 308		100	A-3		3	CORRIDOR/ASSEMBLY
001 001 7		50	B		3	OFFICES
001 001 28		60	E		3	LIBRARY/MEDIA
001 001 1		75	F-2		3	TELECOM
001 001 1		100	S-1		3	STORAGE ROOMS
002 002 149		100	A-3		3	OUTDOOR EXERCISE CLASSROOM



Borough Commissioner



Acting

Commissioner

Certificate of Occupancy

CO Number: 220405176F

Permissible Use and Occupancy							
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Floor	From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002	002	15	50	B		3	OFFICES
002	002	198	100	E		3	CLASSROOMS
002	002	1	75	F-2		3	ELECTRICAL RM
003	003	1	100	S-1		3	ACCESSORY STORAGE(SCIENCE PREP)
003	003	150	100	E		3	CLASSROOMS
003	003	189	100	A-3		3	CAFETERIA
003	003	1	75	F-2		3	ELECTRICAL
003	003	7	50	B		3	KITCHEN/SERVERY
003	003	1	100	S-1		3	STORAGE ROOM
003	003	1	100	U		3	TRASH ROOM
003	003	2	50	B		3	STAFF LOUNGE
004	004	1	100	S-1		3	STORAGE
004	004	19	50	B		3	OFFICES



Borough Commissioner



Acting

Commissioner

Certificate of Occupancy

CO Number: 220405176F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004 004 29		100	A-3		3	BREAK OUT SPACE
004 004 229		40	E		3	CLASSROOMS
004 004 1		75	F-2		3	ELECTRICAL ROOM
005 005 58		100	A-3		3	OUTDOOR EXERCISE/CLASSROOM
005 005 259		40	E		3	CLASSROOMS
005 005 1		75	F-2		3	ELECTRICAL/IT
005 005 2		50	B		3	STAFF LOUNGE
005 005 2		100	S-1		3	STORAGE ROOMS
006 006 9		50	B		3	OFFICES
006 006 1		75	F-2		3	ELEC. IT
006 006 126		40	E		3	CLASSROOMS
006 006 196		100	A-3		3	TERRACE
ROF 6		75	F-2		3	MECHANICAL AND ELECTRICAL ROOMS



Borough Commissioner



Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: **220405176F**

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
ROF	2	100	S-1		3	STORAGE ROOM
BICYCLE PARKING FOR 7 BIKES AT 1 PER 10,000 SF.						
END OF SECTION						



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END OF DOCUMENT