PBCS Wave 3 Enhancements
MONTHLY STATUS REPORT

Reporting Period: June 23-July 23, 2023
Prepared By: Wendyl Aban
Current Status: On Track

Project Schedule
<table>
<thead>
<tr>
<th>Planning Phase</th>
<th>Development</th>
<th>Testing</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed</td>
<td>Completed</td>
<td>In Progress</td>
<td>August 1, 2023</td>
</tr>
<tr>
<td>Oct 27, 2022</td>
<td>Mar 10, 2023</td>
<td>July 28, 2023</td>
<td></td>
</tr>
</tbody>
</table>

Accomplishments
- INC0071256 - Department User Advanced need ability to enter Revenue enhancement has been migrated into production.

In Progress
<table>
<thead>
<tr>
<th>Enhancement Request</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>INC0059344 – Prorate H&amp;W benefits for all EE who have more than one position.</td>
<td>7/28 – Internal group review of findings. Project group identified several items that failed testing. Will need to go back to development to address failed items. 7/17 - Enhancement is currently being tested</td>
</tr>
</tbody>
</table>

Next Steps
- Enhancement Request Testing
- District Signoff on Enhancement Requests
- Project Closure
PBCS OCI Migration
MONTHLY STATUS REPORT

Reporting Period: June 23 – July 23, 2023
Prepared By: Jeff Collum
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Research</th>
<th>Initial Migration &amp; Testing</th>
<th>UAT &amp; Final Migration</th>
<th>Redwood Theme &amp; New Environments</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete</td>
<td>In Progress</td>
<td>Not Started</td>
<td>Not Started</td>
<td>Not Started</td>
</tr>
<tr>
<td>April - May</td>
<td>May - August</td>
<td>August - September</td>
<td>October - February</td>
<td>February</td>
</tr>
</tbody>
</table>

Accomplishments
1. Enrolled in Oracle Customer-Managed Migration
2. Received new CI Environments from Oracle (URLs)
3. Created Project Charter and Project Plan
4. Received Approval of Project Charter and Project Plan
5. Held Kick-off meeting with all teams involved
6. Held Small group meetings with all teams involved
7. Sent communication to PBCS Districts introducing project
8. Completed Single Sign-On Configuration with Network Team
9. Completed initial cloning of
   a. Development (3) environments
   b. Narrative Reporting testing environment
   c. QA Testing (3) environments

In Progress
1. Create Plans for Functional Test, UAT, and Final Validation
2. Connect Narrative Reporting testing environment to Dev and QA Testing environments
3. Perform initial cloning of
   a. Sandbox (3) environments
   b. Production (3) environments
   c. Narrative Reporting production environment
4. Update Automated Integrations of
   a. Development (3) environments
5. Draft and send communication to PBCS Districts advising of the project timeline and UAT invitation

Next Steps
1. Begin Functional Testing
2. Update Automated Integrations of
   a. QA Testing (3) environments
   b. Sandbox (3) environments
   c. Production (3) environments

Risks/Mitigation
1. The risk of cloning errors.
   a. Will be mitigated by working with Oracle to resolve the issues.
2. Test plans for Functional Testing, UAT, and Final Validation have not been completed.
   a. Will be mitigated by moving forward without a plan.
3. Project team members being pulled to work on non-related Production issues.
   a. Will be mitigated by reducing the testing timeline and effort, so the Go Live deadline is met.
Recruiting Adoption and District Deployment Phase
MONTHLY STATUS REPORT

Reporting Period: June 23 – July 23, 2023
Prepared By: Reesa Ficket
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning/Prep</th>
<th>Validation and Enhancements Development</th>
<th>Business Process Mapping</th>
<th>Testing and Training</th>
<th>Go Live and Post Go Live Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete July – Aug 6 Weeks</td>
<td>Complete Oct - Jan 18 Weeks</td>
<td>In Progress Jan-July 6 Months</td>
<td>July-Sep</td>
<td>Sep-Oct</td>
<td>Nov</td>
</tr>
</tbody>
</table>

Accomplishments
- Developed and tested 10 enhancements based on gaps and pain points identified in the “As-Is” Business Process mapping

In Progress
- Conducting future state “To-Be” sessions and change management sessions with all 9 Districts
- Creating change analysis documentation to support each district
- Configuring 2 new districts: Escondido and La Mesa Spring Valley

Next Steps
- Conduct user acceptance testing with each district
- Conduct training and deployment with each district

Risks/Mitigation
- Limited district participation in providing district current business process, meeting schedules commitment and UAT testing phase. We will need to coordinate with primary contacts in each district.
- Staffing changes at districts may require re-introduction to the project and additional training and support to get them up to speed. We will need to coordinate with primary contacts in each district.
- Districts may want customizations based on their own business process. We will be delivering a county-wide solution to best meet the needs of all districts.
- Changes to position management may impact more districts than just the Recruiting districts. More communication and training may be required.
- Districts may attempt to get other items outside of Recruiting resolved as part of this recruiting project. If a non-recruiting district brings forth an issue, we will have to conduct an analysis to determine if the issue is able to be resolved or is out of scope.
# AP_ACH Project – Phase 2

## MONTHLY STATUS REPORT

**Reporting Period**: July 2023

**Prepared By**: Rico Edillor/Sai Sundar

**Current Status**: On Track

## Project Schedule

<table>
<thead>
<tr>
<th>Planning Phase</th>
<th>System Configuration</th>
<th>System Integration Testing</th>
<th>User Acceptance Testing</th>
<th>Project Go Live</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Progress</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

## Accomplishments:

- Completed writing the supplier portal enhancement requirement document.
- Completed working session with the project core team to review the supplier portal enhancement document.
- Met with project sponsor and presented the supplier portal enhancement document.
- Attended SMC webinar on ‘Supplier Enablement - Best Practices in Deploying the PeopleSoft Supplier Portal’
- Migrated custom process supplier bank routing validation to PeopleSoft Financial production environment.

## In Progress:

- Working on Portal design to holistically address supplier data collection.
- Holding working session with project core team to come up with a new portal design
- Creating design document for the new supplier portal design

## Next Steps:

- Finalize portal design.
- Meet with project sponsor to present supplier portal design document
- Create initiative/plan to get backing from different stakeholders for a major change in supplier data collection and portal design

## Risks/Mitigation:

- Enhancement to existing supplier portal functionality will require changes to the current customization which will take development time and testing. Customization and testing will further push back the project timeline. Provide timeline required to develop the custom process and dedicate full time resource to work on the customization. Provide expectations to the districts waiting to use supplier electronic payment functionality.
- Suppliers will now be responsible for providing TIN/W9 information via the Supplier portal instead of district staff entering it for them. The supplier may not be completely agreeable to the upcoming changes. Emphasize that to get paid electronically, suppliers must do their part in providing their banking information themselves for security reasons to avoid compromise of their financial and PII information.
Feedback Tools:
Idea and Community Boards Software and Implementation
MONTHLY STATUS REPORT

Reporting Period: June 23 – July 23, 2023
Prepared By: Uyen Quach
Current Status: In-progress

Project Schedule

<table>
<thead>
<tr>
<th></th>
<th>Selection</th>
<th>Implementation</th>
<th>UAT and Training</th>
<th>Post Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/2023</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Accomplishments
1. Completed the proof-of-concept (POC) implementation with IdeaNote
2. Reviewed the POC with the product owner. The system did not meet expectations. We decided to go back to the research phase.
3. Contacted Aha Ideas and ServiceNow Communities.
4. Scheduled working a working session with Aha Idea on 7/26/2023
5. Met with ServiceNow representative on 7/24/2023 to discuss our needs.

In Progress
1. Working with Aha Ideas and ServiceNow to implement the use cases

Next Steps
1. Evaluate Aha Ideas and ServiceNow

Risks/Mitigation
The risk is we are not able to select a system after reviewing them. In that case, we will need to go back out and continue with the search.
Tools Upgrade 8.59
MONTHLY STATUS REPORT

Reporting Period: June 23 – July 23, 2023
Prepared By: Steve Clark
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning/ Prep</th>
<th>System Configuration &amp; Retrofit 8.59.16 TLS Project</th>
<th>Testing (QA &amp; UAT)</th>
<th>Go-Live</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete</td>
<td>Complete</td>
<td>In Progress</td>
<td>Tenatative October</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Accomplishments
- Applied Tools 8.59 to ‘G’ and ‘T’ environments. This tools upgrade will support the TLS project.
- Cleaned up security, SYSAUDIT and DDDAUDIT reports.

In Progress
- Working on security initiatives that were identified to be rolled out with Tools 8.59 upgrade.
- Conduct system testing for Tools 8.59 upgrade.

Next Steps
- Migrate to ‘PT’ environments when ready for user testing.
- Conduct training for Tools 8.59 upgrade.

Risks/Mitigation
- Find appropriate time on calendar to go-live with the Tools 8.59 upgrade.
TLS Project
MONTHLY STATUS REPORT

Reporting Period: June 23 – July 23, 2023
Prepared By: Jay and Andrew

Current Status: TBD

**Project Schedule**

<table>
<thead>
<tr>
<th>RFPs &amp; Planning Phase</th>
<th>System Config</th>
<th>Unit / System Integration Testing</th>
<th>User Acceptance Testing (UAT)</th>
<th>Fixes / Config Updates</th>
<th>Training / Final UAT</th>
<th>Project Go Live Date</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

**Accomplishments**

- RFP1 finalized and in final review.
- Project Charter Complete with Timelines – Ready for review and final approval.
- High Level Scope is defined.
- Current as is Business Process/Requirements Started.
- Phase1 – FLSA Rates and Compliance Kick off.

**In Progress**

- RFP2 – Kiosks/Tablets utilizing custom app/software.
- RFP3 – TLS Project Implementation.
- RFP4 – Project Management, Communication and Change
- RFP5 and/or Job Req – Resource SME for Substitution

**Next Steps**

- Release RFPs to providers
- Draft MOU
- Detailed requirements from School Districts
- Build detailed project plan
- TLS Focus Group – 10 districts

**Risks/Mitigation**

- Timeline risk due to ESSER funding date of Sept 2024
Chula Vista:  
CalPers Audit and Payroll Adjustments  
MONTHLY STATUS REPORT

Reporting Period: June 23 – July 23, 2023  
Prepared By: Bruce and Steve  
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Research</th>
<th>Selection</th>
<th>Implementation</th>
<th>UAT and Training</th>
<th>Post Support</th>
<th>Closure</th>
</tr>
</thead>
</table>

Accomplishments

1. Uploaded and processed all payline uploads for February, March, April and May.
2. Implemented the necessary changes to PeopleSoft’s pay calculation process to accommodate larger data loads.
3. Developed a tentative solution to address retirement reporting errors.
4. Worked on some code fixes for the custom PERS payroll and xml file programs.

In Progress

1. Analysis continues to determine the best method for decoupling pay stipends from base salaries.
2. More payline uploads are expected in the coming months.
3. Testing and evaluation are underway on retirement reporting fixes (see item 3 in the previous section).
4. Testing changes to the PERS payroll and XML file programs.

Next Steps

1. Determine the best method for decoupling pay stipends from base salaries.
2. Develop a timeline for all remaining activities, including remaining payline uploads, mass updates to Job Data and possibly other screens, and retirement fixes.
3. Work with the district to implement business process changes around salary assignments and placement.

Risks/Mitigation

1. The district continues to pay its employees using the current model of bundling stipends with base salaries, which continues to pose problems with retirement reporting.
   a. Mitigation: determine the best method to decouple stipends from base salary. Assist the district with making mass changes to impacted employees, both active and terminated. Provide guidance for a new method of implementing stipends for employees going forward. This is contingent upon proposed salary changes being ratified by the district’s bargaining units.
Financial Integration Project - Sweetwater:
MONTHLY STATUS REPORT

Reporting Period
July 2023

Prepared By
Rico Edillor

Current Status
On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning</th>
<th>System Configuration</th>
<th>System Integration</th>
<th>User Acceptance Testing</th>
<th>Project Go Live</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 2023</td>
<td>May 2023</td>
<td>Jun 2023</td>
<td>Jul 2023</td>
<td>Jul 2023</td>
<td>Aug 2023</td>
</tr>
</tbody>
</table>

Accomplishments

1. Completed mapping of chartfield requirements for the different types of journals to be transmitted using the custom web service interface.
2. Competed limited testing of GL journal and budget journal manual upload using the web interface in test environment.
3. Processed and posted test GL and budget journals in PeopleSoft Finance test environment.
4. SDCOE Business services staff completed the review and validation of GL and budget journals posted in PeopleSoft Finance that were uploaded using the custom web services upload.

In Progress

1. Switching testing environment to FIN FX – test connectivity
2. Test batch process uploading GL and budget journals using multiple journals from Sweetwater Infor system to PeopleSoft FX test environment
3. Business Service staff to continue reviewing and validating journal data uploaded using Infor batch process.
4. Resolving any issue caused by switching test environment

Next Steps

1. Complete testing and switch over journal upload custom process to production environment.
2. Monitor the upload process and make adjustment as necessary
3. Business service to continue to monitor journal data being done in production using the web services process
4. SDCOE Business services to run reports/queries to validate data with Sweetwater Infor system and perform sampling/reconciliation with Infor journal data.

Risks/Mitigation

1. Large volume of journal lines transmission may affect system performance. Make multiple transmission of journal data when performance is impacted by large volume of data transmission.
2. Discrepancies with journal lines validation between PeopleSoft and Infor system.
Tools Upgrade 8.58.13 & Kabana Recruiting Dashboards
MONTHLY STATUS REPORT

Prepared By: Andy Esserman/Shekar

Current Status: On Track

Reporting Period: June 23 – July 23, 2023

**Project Schedule**

<table>
<thead>
<tr>
<th>Planning/Prep</th>
<th>System Configuration &amp; Retrofit 8.59.16 TLS Project</th>
<th>System Configuration &amp; Retrofit 8.58.13 Recruiting</th>
<th>Testing (QA &amp; UAT)</th>
<th>Go-Live</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete</td>
<td>Complete</td>
<td>Complete</td>
<td>In Progress</td>
<td>08/05/2023</td>
<td></td>
</tr>
</tbody>
</table>

- **Accomplishments**
  - Applied Tools 8.58.13 to 'i' environments, including retrofits of modified objects. This will support our Kibana reporting framework.
  - Applied Recruiting Solution PUM enhancement for Recruiting Kibana dashboards to 'I' environments.

- **In Progress**
  - Cleaning up security, SYSAUDIT and DDDAUDIT reports as part of Tools upgrade.

- **Next Steps**
  - Migrate Tools 8.58.13 upgrade to 'I' environments to conduct system testing for Tools 8.58.13 upgrade and Kibana recruiting dashboards.
  - Planning go-live date for Tools 8.58.13/Recruiting Adoption for Kibana dashboards – District Adoption and use case.

- **Risks/Mitigation**
  - Find appropriate time on calendar to go-live with Tools 8.58.13/Recruiting dashboards