

PBCS Wave 3 Enhancements

MONTHLY STATUS REPORT

Reporting Period

Prepared By

Current Status

June 23-July23, 2023

Wendyl Aban

On Track

Project Schedule

Planning Phase	Development	Testing	Project Closure
Completed Oct 27, 2022	Completed Mar 10, 2023	In Progress July 28, 2023	August 1, 2023

Accomplishments

- INC0071256 - Department User Advanced need ability to enter Revenue enhancement has been migrated into production.

In Progress

Enhancement Request	Status
INC0059344 – Prorate H&W benefits for all EE who have more than one position.	7/28 – Internal group review of findings. Project group identified several items that failed testing. Will need to go back to development to address failed items. 7/17 - Enhancement is currently being tested

Next Steps

- Enhancement Request Testing
- District Signoff on Enhancement Requests
- Project Closure

PBCS OCI Migration

MONTHLY STATUS REPORT

Reporting Period

Prepared By

Current Status

June 23 – July 23, 2023

Jeff Collum

On Track

Project Schedule

Research	Initial Migration & Testing	UAT & Final Migration	Redwood Theme & New Environments	Closure
Complete April - May	In Progress May - August	Not Started August - September	Not Started October - February	Not Started February

Accomplishments

1. Enrolled in Oracle Customer-Managed Migration
2. Received new CI Environments from Oracle (URLs)
3. Created Project Charter and Project Plan
4. Received Approval of Project Charter and Project Plan
5. Held Kick-off meeting with all teams involved
6. Held Small group meetings with all teams involved
7. Sent communication to PBCS Districts introducing project
8. Completed Single Sign-On Configuration with Network Team
9. Completed initial cloning of
 - a. Development (3) environments
 - b. Narrative Reporting testing environment
 - c. QA Testing (3) environments

In Progress

1. Create Plans for Functional Test, UAT, and Final Validation
2. Connect Narrative Reporting testing environment to Dev and QA Testing environments
3. Perform initial cloning of
 - a. Sandbox (3) environments
 - b. Production (3) environments
 - c. Narrative Reporting production environment
4. Update Automated Integrations of
 - a. Development (3) environments
5. Draft and send communication to PBCS Districts advising of the project timeline and UAT invitation

Next Steps

1. Begin Functional Testing
2. Update Automated Integrations of
 - a. QA Testing (3) environments
 - b. Sandbox (3) environments
 - c. Production (3) environments

Risks/Mitigation

1. The risk of cloning errors.
 - a. Will be mitigated by working with Oracle to resolve the issues.
2. Test plans for Functional Testing, UAT, and Final Validation have not been completed.
 - a. Will be mitigated by moving forward without a plan.
3. Project team members being pulled to work on non-related Production issues.
 - a. Will be mitigated by reducing the testing timeline and effort, so the Go Live deadline is met.

Recruiting Adoption and District Deployment Phase

MONTHLY STATUS REPORT

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Prepared By

Current Status

June 23 – July 23, 2023

Reesa Ficket

On Track

Project Schedule

Planning/ Prep	Validation and Enhancements Development	Business Process Mapping	Testing and Training	Go Live and Post Go Live Support	Closure
Complete July – Aug 6 Weeks	Complete Oct - Jan 18 Weeks	In Progress Jan-July 6 Months	July-Sep	Sep-Oct	Nov

Accomplishments

Developed and tested 10 enhancements based on gaps and pain points identified in the “As-Is” Business Process mapping

In Progress

Conducting future state "To-Be" sessions and change management sessions with all 9 Districts

Creating change analysis documentation to support each district

Configuring 2 new districts: Escondido and La Mesa Spring Valley

Next Steps

Conduct user acceptance testing with each district

Conduct training and deployment with each district

Risks/Mitigation

Limited district participation in providing district current business process, meeting schedules commitment and UAT testing phase. We will need to coordinate with primary contacts in each district.

Staffing changes at districts may require re-introduction to the project and additional training and support to get them up to speed. We will need to coordinate with primary contacts in each district.

Districts may want customizations based on their own business process. We will be delivering a county-wide solution to best meet the needs of all districts.

Changes to position management may impact more districts than just the Recruiting districts. More communication and training may be required.

Districts may attempt to get other items outside of Recruiting resolved as part of this recruiting project. If a non-recruiting district brings forth an issue, we will have to conduct an analysis to determine if the issue is able to be resolved or is out of scope.

AP_ACH Project – Phase 2

MONTHLY STATUS REPORT

Reporting Period

Prepared By

Current Status

July 2023

Rico Edillor/Sai Sundar

On Track

Project Schedule

Planning Phase	System Configuration	System Integration Testing	User Acceptance Testing	Project Go Live	Project Closure
In Progress	TBD	TBD	TBD	TBD	TBD

Accomplishments:

- Completed writing the supplier portal enhancement requirement document.
- Completed working session with the project core team to review the supplier portal enhancement document.
- Met with project sponsor and presented the supplier portal enhancement document.
- Attended SMC webinar on 'Supplier Enablement - Best Practices in Deploying the PeopleSoft Supplier Portal'
- Migrated custom process supplier bank routing validation to PeopleSoft Financial production environment.

In Progress:

- Working on Portal design to holistically address supplier data collection.
- Holding working session with project core team to come up with a new portal design
- Creating design document for the new supplier portal design

Next Steps:

- Finalize portal design.
- Meet with project sponsor to present supplier portal design document
- Create initiative/plan to get backing from different stakeholders for a major change in supplier data collection and portal design

Risks/Mitigation:

- Enhancement to existing supplier portal functionality will require changes to the current customization which will take development time and testing. Customization and testing will further push back the project timeline. Provide timeline required to develop the custom process and dedicate full time resource to work on the customization. Provide expectations to the districts waiting to use supplier electronic payment functionality.
- Suppliers will now be responsible for providing TIN/W9 information via the Supplier portal instead of district staff entering it for them. The supplier may not be completely agreeable to the upcoming changes. Emphasize that to get paid electronically, suppliers must do their part in providing their banking information themselves for security reasons to avoid compromise of their financial and PII information.

Feedback Tools:

Idea and Community Boards Software and Implementation

MONTHLY STATUS REPORT

Reporting Period

Prepared By

Current Status

June 23 – July 23, 2023

Uyen Quach

In-progress

Project Schedule

Research	Selection	Implementation	UAT and Training	Post Support	Closure
7/1/2023					

Accomplishments

1. Completed the proof-of-concept (POC) implementation with IdeaNote
2. Reviewed the POC with the product owner. The system did not meet expectations. We decided to go back to the research phase.
3. Contacted Aha Ideas and ServiceNow Communities.
4. Scheduled working a working session with Aha Idea on 7/26/2023
5. Met with ServiceNow representative on 7/24/2023 to discuss our needs.

In Progress

1. Working with Aha Ideas and ServiceNow to implement the use cases

Next Steps

1. Evaluate Aha Ideas and ServiceNow

Risks/Mitigation

The risk is we are not able to select a system after reviewing them. In that case, we will need to go back out and continue with the search.

Tools Upgrade 8.59

MONTHLY STATUS REPORT

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Prepared By

Current Status

June 23 – July 23, 2023

Steve Clark

On Track

Project Schedule

Planning/ Prep	System Configuration & Retrofit 8.59.16 TLS Project	Testing (QA & UAT)	Go-Live	Closure
Complete	Complete	In Progress	Tenatative October	TBD

Accomplishments

- Applied Tools 8.59 to 'G' and 'T' environments. This tools upgrade will support the TLS project.
- Completed retrofit of modified objects for Tools 8.59 upgrade in 'G' and 'T' environments.
- Cleaned up security, SYSAUDIT and DDDAUDIT reports.
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In Progress

- Working on security initiatives that were identified to be rolled out with Tools 8.59 upgrade.
- Conduct system testing for Tools 8.59 upgrade.
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Next Steps

- Migrate to 'PT' environments when ready for user testing.
- Conduct training for Tools 8.59 upgrade.
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Risks/Mitigation

- Find appropriate time on calendar to go-live with the Tools 8.59 upgrade.

TLS Project

MONTHLY STATUS REPORT

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Current Status

June 23 – July 23, 2023

Jay and Andrew

- **Project Schedule**

RFPs & Planning Phase	System Config	Unit / System Integration Testing	User Acceptance Testing (UAT)	Fixes / Config Updates	Training/ Final UAT	Project Go Live Date	Project Closure	
	TBD	TBD	TBD	TBD	TBD	TBD	TBD	

Accomplishments

- RFP1 finalized and in final review.
- Project Charter Complete with Timelines – Ready for review and final approval.
- High Level Scope is defined.
- Current as is Business Process/Requirements Started.
- Phase1 – FLSA Rates and Compliance Kick off.

In Progress

- RFP2 – Kiosks/Tablets utilizing custom app/software.
- RFP3 – TLS Project Implementation.
- RFP4 – Project Management, Communication and Change
- RFP5 and/or Job Req – Resource SME for Substitution

Next Steps

- Release RFPs to providers
- Draft MOU
- Detailed requirements from School Districts
- Build detailed project plan
- TLS Focus Group – 10 districts

Risks/Mitigation

- Timeline risk due to ESSER funding date of Sept 2024

Chula Vista:

CalPers Audit and Payroll Adjustments

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June 23 – July 23, 2023

Bruce and Steve

On Track

Project Schedule

Research	Selection	Implementation	UAT and Training	Post Support	Closure

Accomplishments

1. Uploaded and processed all payline uploads for February, March, April and May.
2. Implemented the necessary changes to PeopleSoft's pay calculation process to accommodate larger data loads.
3. Developed a tentative solution to address retirement reporting errors.
4. Worked on some code fixes for the custom PERS payroll and xml file programs.

In Progress

1. Analysis continues to determine the best method for decoupling pay stipends from base salaries.
2. More payline uploads are expected in the coming months.
3. Testing and evaluation are underway on retirement reporting fixes (see item 3 in the previous section).
4. Testing changes to the PERS payroll and XML file programs.

Next Steps

1. Determine the best method for decoupling pay stipends from base salaries.
2. Develop a timeline for all remaining activities, including remaining payline uploads, mass updates to Job Data and possibly other screens, and retirement fixes.
3. Work with the district to implement business process changes around salary assignments and placement.

Risks/Mitigation

1. The district continues to pay its employees using the current model of bundling stipends with base salaries, which continues to pose problems with retirement reporting.
 - a. Mitigation: determine the best method to decouple stipends from base salary. Assist the district with making mass changes to impacted employees, both active and terminated. Provide guidance for a new method of implementing stipends for employees going forward. This is contingent upon proposed salary changes being ratified by the district's bargaining units.

Financial Integration Project - Sweetwater:

MONTHLY STATUS REPORT

Reporting Period	Prepared By	Current Status
July 2023	Rico Edillor	On Track

Project Schedule

Planning	System Configuration	System Integration	User Acceptance Testing	Project Go Live	Project Closure
Mar 2023	May 2023	Jun 2023	Jul 2023	Jul 2023	Aug 2023

Accomplishments

1. Completed mapping of chartfield requirements for the different types of journals to be transmitted using the custom web service interface.
2. Completed limited testing of GL journal and budget journal manual upload using the web interface in test environment.
3. Processed and posted test GL and budget journals in PeopleSoft Finance test environment.
4. SDCOE Business services staff completed the review and validation of GL and budget journals posted in PeopleSoft Finance that were uploaded using the custom web services upload.

In Progress

1. Switching testing environment to FIN FX – test connectivity
2. Test batch process uploading GL and budget journals using multiple journals from Sweetwater Infor system to PeopleSoft FX test environment
3. Business Service staff to continue reviewing and validating journal data uploaded using Infor batch process.
4. Resolving any issue caused by switching test environment

Next Steps

1. Complete testing and switch over journal upload custom process to production environment.
2. Monitor the upload process and make adjustment as necessary
3. Business service to continue to monitor journal data being done in production using the web services process
4. SDCOE Business services to run reports/queries to validate data with Sweetwater Infor system and perform sampling/reconciliation with Infor journal data.

Risks/Mitigation

1. Large volume of journal lines transmission may affect system performance. Make multiple transmission of journal data when performance is impacted by large volume of data transmission.
2. Discrepancies with journal lines validation between PeopleSoft and Infor system.

Tools Upgrade 8.58.13 & Kabana Recruiting Dashboards

MONTHLY STATUS REPORT

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Prepared By

Current Status

June 23 – July 23, 2023

Andy Esserman/Shekar

On Track

Project Schedule

Planning/ Prep	System Configuration & Retrofit 8.59.16 TLS Project	System Configuration & Retrofit 8.58.13 Recruiting	Testing (QA & UAT)	Go-Live	Closure
Complete	Complete	Complete	In Progress	08/05/2023	

- ***Accomplishments***

- Applied Tools 8.58.13 to 'i' environments, including retrofits of modified objects. This will support our Kibana reporting framework.
- Applied Recruiting Solution PUM enhancement for Recruiting Kibana dashboards to 'i' environments.

- ***In Progress***

- Cleaning up security, SYSAUDIT and DDDAUDIT reports as part of Tools upgrade.

- ***Next Steps***

- Migrate Tools 8.58.13 upgrade to 'i' environments to conduct system testing for Tools 8.58.13 upgrade and Kibana recruiting dashboards.
- Planning go-live date for Tools 8.58.13/Recruiting Adoption for Kibana dashboards – District Adoption and use case.

- ***Risks/Mitigation***

- Find appropriate time on calendar to go-live with Tools 8.58.13/Recr dashboards