Great Valley Elementary School



Student/Parent Handbook

4223 McDougald Blvd
Stockton, CA 95206
Phone: (209) 938-6300
Fax: (209) 938-6385

Principal: Ms. Johnson
Vice Principals: Mrs. O'Neill & Mrs. Groves

Great Valley Students and Families,

Welcome back to another school year here at Great Valley. I truly hope that your summer was restful and fun. As we begin another school year, I am excited to continue to be a part of the Great Valley family and look forward to working together, guiding our children toward their success.

A student's time at elementary school is one where we set the foundation of their academic future. From Universal Transitional Kindergarten through 8th grade, our purpose is to build a strong academic base that each student can build upon. This only happens if we have a strong partnership between home and school. A key component to this partnership is maintaining an open line of communication. I highly recommend establishing a line of communication with your child's teacher throughout the year. Please know that myself and our Vice Principals, Mrs. Groves and Mrs. O'Neill, are here for you as well.

We encourage you to get involved in one of the many parent opportunities we have, including Parent Teacher Club (PTC), volunteering in your child's classroom or our school library, attending our School Site Council and/or English Language Advisory Committee meetings and many more. Please contact the front office should you wish to have more information regarding any of the above activities.

Please note our new school hours:

UTK-K 8:00am-2:25pm

1st-8th Grade 8:00am-2:20pm

Finally, you will be able to view your child's new teacher via Parent Connect and/or Student Connect on August 1st.

Looking forward to another great year at Great Valley. GO BRUINS!

Sincerely,

Theresa Johnson

Theresa Johnson
Principal
tjohnson@musd.net
(209) 938-6300

IMPORTANT DATES TO REMEMBER

August 3rd First Day of School
August 9th Minimum Day
August 15th UTK-5 Back to School Night
August 16th 6-8 Back to School Night
August 18th Minimum Day
August 21st Fall MAP Testing Begins
August 31st Picture Day
September 4th NO SCHOOL—Labor Day
September 7th 8th Grade Parent Meeting
September 8th Minimum Day
September 11th-15th Goal Setting Conferences
September 15th-October 15th Hispanic Heritage Month
September 27th Minimum Day
October 1st-31st Breast Cancer Awareness Month
October 2nd National Custodian Day
October 6th Minimum Day
October 9th-13th NO SCHOOL—Fall Break
October 19th 3rd Grade Ag Adventure
October 23rd Tri. 1 Writing Assessment Begins
October 25th Make Up Picture Day
October 23rd-27th Red Ribbon Week
October 26th Trunk or Treat
October 31st-November 2nd Dia de los Muertos
November 3rd End of Trimester 1
November 6th Start of Trimester 2
November 10th NO SCHOOL—Holiday
November 17th Tri 1 Report Cards Distributed
November 22nd Minimum Days
November 23rd-24th Thanksgiving Holiday
November 30th Trimester 1 Showcase Awards
December 1st Trimester 1 Showcase Awards
December 13th Winter Concert
December 15th Minimum Day
December 11th -15th Winter Spirit Week
December 18th-January 3rd Winter Break
January 8th Winter MAP Testing Begins
January 12th Minimum Day
January 15th NO SCHOOL—MLK Holiday
January 22nd 100th Day of School
January 22nd – 26th Goal Setting Conferences
February 1st - 29th Black History Month
February 1st ELPAC/PFT Testing Begins
February 12th NO SCHOOL--Holiday
February 12th -16th Kindness Week
February 13th Tri. 2 Writing Assessment Begins
February 19th NO SCHOOL--Holiday
February 23rd Trimester 2 Ends
February 28th Minimum Day
March 2nd-6th Read Across America
March 1st -31st Women's History Month
March 8th Minimum Day/Tri. 2 Report Cards Distributed
March 11th - 15th Spring Break
March 20th Trimester 2 Showcase Awards
March 22nd Trimester 2 Showcase Awards
March 28th Minimum Day
March 29th-April 1st NO SCHOOL-Spring Break
April 1st Vice Principal Appreciation Day
April 3rd Para Appreciation Day
April 4th Librarian's Appreciation Day
April 8th CAASPP Testing Begins
April 12th Talent Show
April 15th Spring MAP Testing Begins
April 17th 8th Grade Celebration of Promotion Pictures
April 19th Minimum Day
April 26th Administrative Assistants Day
April 29th Trimester 3 Writing Assessments Begins

May 1st Principal Appreciation Day
May 3rd Ag Day
May 5th -Cinco de Mayo
May 8th Spring Concert
May 6th-10th Teacher Appreciation Week
May 14th-17th 5th Grade Science Camp

May 15th– 21th Classified Appreciation Week
May 22nd 8th Grade Celebration of Promotion
May 23rd Tri. 3 Showcase Awards
May 24th Tri. 3 Showcase Awards
May 24th Minimum Day
May 24th Kinder Promotion
May 26th 8th Grade Clap Out
May 24th Tri. 3 Report Cards Distributed
May 24th Last Day of School



PARENT/SCHOOL COMMUNCIATION

Parents are encouraged to contact the school whenever the need arises. Appointments can be made to meet with teachers before or after school by calling the office or by emailing them. An MUSD district calendar is being provided and copies will be available in the office. **Please keep the school informed about any address changes, changes in phone numbers and emergency contacts** so that the school can get in contact with you should the need arise.

COMMUNICATON WITH TEACHER

Our number one priority is to open the lines of communication to establish good working relationships between students, teachers, and parents. If you have a suggestions, concerns, or questions about something occurring in class, an assignment or anything else related to the classroom, please contact your child's teacher first. Please note that during the instructional day it is difficult for teachers to be in contact with you, so expect communication from the teacher before or after school. If you call the office, they will forward you to the teacher's voicemail, which will be returned within 24 hours.

COMMUNICATON WITH SITE ADMINISTRATION

GV site administration values communication with parents, so it is our priority to open the lines of communication immediately. Any suggestions, input and feedback you may have, is highly encouraged. Should you have concerns after first speaking with the teacher, you are encouraged to contact site administration. Appointments can be made to meet with site administrators by calling the office or by emailing them.

PARENT/COMMUNITY INVOLVEMENT

We invite and encourage your interest and participation in any of the following programs/activities: GV PTC, School Site Council, DACSFP (district), ELAC (GV), DELAC (district), and other volunteer activities that come up throughout the year. While this year is going to look different, we encourage you to stay in touch with your child's teacher regrading volunteer opportunities that come up.

School Site Council

The school site council is a group of elected parents and staff members that meets 5 times per year. This group of parents, teachers and staff members is instrumental in making decisions that affect the school regarding the school's Strategic Plan, instructional programs and budget. Members are nominated, voted in, and serve for a two-year term. **If you are interested in participating on the School Site Council, please contact the principal**.

Parent Teacher Committee (PTC)

Great Valley PTC is an organization of consisting of parents, staff and community members. Goals established by this organization promote the enrichment of curriculum by providing field trips, assemblies, library and classroom books and materials. The PTC meets monthly. We hope you will join this worthwhile organization. Membership is just $10.

English Language Advisory Committee (ELAC)

ELAC is a committee of parents that meet to assist in the development of the School Plan for Student Achievement (SPSA) and approves the Site Safety Plan.

Great Valley Elementary School
Parent & Family Engagement Policy

The staff of Great Valley Elementary School believes that education is a cooperative effort between the school and home. Parents are encouraged to actively participate in parent engagement activities on a regular basis. During these meetings, parent input is welcomed to assist Great Valley to improve upon the development and implementation of our school plan, school compact and the review of data to determine the needs of students and where to focus our resources.

- Parents will be encouraged to serve as members of the School Site Council, English Learners Advisory Council, and the Parent Teacher Club.
- Parents will be elected to serve on District Advisory Committees (District Advisory for State and Federal Programs, and District English Learners Advisory Committee)
- Parents/Guardians will be encouraged to attend Title 1 Meetings, serve as volunteers in the school, attend student performances and school meetings, and participate in other activities that will assist them in the understanding of the school setting and working with their child.
- Great Valley School staff will strive to build consistent and effective communication between the home and school. This will be accomplished through newsletters, parent/teacher conferences, parent/teacher communication, parental information sessions, NTI messages, the Great Valley Facebook page, Great Valley website, Q parent Connect, teacher to parent Remind App, and Class Dojo.
- Parents/Guardians will be offered opportunities to learn techniques and strategies that they can use to improve their children's academic success and help their children in learning at home.
- Administrators, teachers, and staff will be trained to communicate effectively with parents through staff development training, conferences, in-services, and/or related workshops. Personnel will also be educated on the value of parent contributions and how to reach out to, and work with, parents as equal partners.
- An annual meeting will be held to inform parents of the Title 1 program and its requirements.
- The process for providing parents of Title 1 students with timely information about the program, overall student performance, individual student assessment results, school curriculum, types of assessment, and proficiency level and state standards will be accomplished through such methods at meetings, conferences, parenting classes, and newsletters.
- A teacher/student/parent compact will be distributed at the beginning of the year through the Student Handbook and at goal setting conferences. New students entering Great Valley will be given the compact as part of the registration process.

NOTICE AND SCHOOL NEWS

Please watch for notices and school newsletters to keep you informed of current and upcoming school events. Please make sure that you have set up Parent Connect. This will allow you access to your child's most recent grades and attendance information. Also Sign up for Peach Jar on the Manteca Unified website, check our website at greatvalley.mantecausd.net and follow Great Valley Elementary School on Facebook to stay up to date on school events.

CLASSROOM VISITS

Visits to any classroom during school hours must be arranged in advance with the teacher. If the teacher or an administrator feels that a classroom visit would disrupt the instructional program, the request will be denied. Teacher/parent conferences should be scheduled with the teacher during non-instructional time. Parents (custodial or non-custodial) or guardians may not use the school setting to resolve visitation or other custodial rights. Address these issues outside of school. Classroom observation requests: Reasonable accommodations shall be considered. Upon written request by parent/guardian at least twenty-four (24) hrs in advance, Monday-Friday, school officials shall arrange for the parental observation of the requested class(es)/activity for no more than twenty (20) minutes.

RESTRICTED VISITATION

An administrator may refuse to admit a visitor on campus if he or she believes that the individual's presence or behavior may interrupt the school environment, instruction, or operation or if their visit jeopardizes the security, health or safety of students and staff or has the potential of causing property damage. Visitors may not come on campus to confront students.

ARRIVAL & DISMISSAL (*PARKING LOT/DRIVE THRU/CROSSWALKS)

- Parents use extra caution when driving on or near the campus. **You are encouraged to walk or bike to school, as parking spots are very limited.**
- Keep the drive through lane clear at all times. Stay in your vehicle while stopped at the yellow curb (10 minutes maximum)
- Relinquish curb spot to school buses.
- Obey all exit and entrance signs.
- **DO NOT PARK IN THE RED CURB ZONES AS THIS MAY RESULT IN TICKETING.**

Bikers/Skaters/Scooters

- **ALL STUDENTS MUST WEAR A HELMET**
- Walk bicycles/scooters/skateboards on the front sidewalk and on the school grounds.
- Obey all traffic and safety rules.
- Park and lock your bike only in the bicycle racks.

ATTENDANCE

One of the primary reasons, students struggle in school is related to non-attendance. Students are required to be at school every day, all day. When absent, it is the parent's responsibility to call the school attendance line and report the absence and the reason for it. Submit a note to the teacher/office from your Dr. when you return to school for medical appointments/illness. All absences are unexcused if we do not receive a Dr. note within three days of the absence. Students who have continual absences may be referred to the school nurse and/or counselor and the District's Student Attendance Review Board (SARB). The only reasons we are allowed to mark an absence "excused" include:

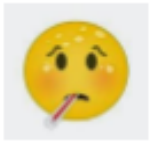
1) **Student is too ill to attend school (fever, vomiting, Dr. excusal)**
2) **Court-related appointment for student (not a family member)**
3) **Medical appointment for student (not a family member)**
4) **Death of an immediate family member (parent, grandparent, sibling)**

California Education Code 48200 states: All persons between 6 and 18 years of age are required by California Law to attend school. Parents have a legal responsibility to ensure their child's attendance.

PERFECT ATTENDANCE

Perfect attendance means that a student has been at school and on time/all day every day. Tardiness will exclude a student from perfect attendance.

Do I Need To Stay Home From School?

I NEED TO STAY HOME IF. . .						
I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL
						
Temperature of 100 degrees or higher	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Active head lice	Redness, itching, and/or "crusty" drainage from eye.	Hospital stay and/or ER visit

I AM READY TO GO BACK TO SCHOOL WHEN I AM. . .						
Fever free for 24 hours without the use of fever reducing medication. i.e. Tylenol, Motrin	Free from vomiting for at least 2 solid meals.	Free from diarrhea for at least 24 hours.	I have been evaluated by my doctor and have a note to return to school	Treated with appropriate lice treatment at home and checked in through front office.	Evaluated by my doctor and have note to return to school.	Released by my medical provider to return to school.

*****In the event that a child displays any symptoms of COVID-19, the appropriate MUSD protocol will be followed. You must complete the MUSD Symptom Survey found on the district web page.***

A.M. Arrival

- Students are not allowed on campus before 7:45. Due to a lack of supervision, waiting around on campus or in the office, is not allowed. School begins at 8:00.

P.M. Dismissal

- UTK and Kindergarten is dismissed at 2:25; 12:20 on minimum days.
- Grades 1 through 8th are dismissed at 2:20; 12:15 on minimum days.
- For after school activities (sports, music, tutoring, etc.) you will be provided a calendar, please reference this calendar for pick up on days where after school events might be taking place.
- Parents of students who are habitually dropped off early or picked up late, will be contacted by site administration.
- Although we do our best to try to contact parents/guardians or emergency contacts to pick students up, if we are unable to get ahold of an adult, MUSD procedures indicate that if students are not picked up within 45 minutes of dismissal, Stockton PD are to be called.
- If you have difficulties picking up your students on time, you may want to consider enrolling your students in the Give Every Child A Chance (GECAC) after school program that is housed on the Great Valley campus. Information for this program is available in the Great Valley office.

Leaving Campus
Great Valley is a closed campus. Any student needing to leave campus or check out early, must be cleared by the office before leaving. **A parent, guardian or emergency contact is the ONLY adult allowed to check a student out.**

Tardies
Students who arrive late will need to check in at the office. Office staff will document the tardy for accurate attendance and send the student to class. Teachers plan meaningful instruction from arrival to dismissal, so being on time is critical to a child's success. Please reference the tardy policy. If your child is habitually tardy, the school administrators will be meeting with families and your child will be placed on a Tardy Contract.

MEDICATION AT SCHOOL

In compliance with Education Code 49423, **no medication will be accepted or administered at school without parent request and a physician form** (with detailed instructions, filled out completely and signed by both the physician and the parent). Non-prescription medication such as aspirin will not be administered at school even at the parent's request. Parents may bring medication to school and administer it to their student. Students are not to keep medication on their person or in their desks. *All medication must be turned in to the office.*

INJURIES AT SCHOOL

When a student has been injured at school, the following procedures will be followed:

- Teacher and/or school site assistant (SSA) is notified immediately.
- Site administrator and office staff are notified.
- Student is stabilized at the scene to determine if the student can or should be moved.
- Students on the playground will be directed to move from the area.
- Office personnel notify parent.
- Office personnel will call 911 when necessary and direct emergency personnel onto the campus.

HEALTH SERVICES

All first aid is referred to the office. Serious injuries or illness shall be reported to the parent. If your child becomes ill at school, we contact you immediately. If we can not reach you, we will use the emergency contact informaiton you have provided. It is the parents' responsibility to keep all phone numbers and addresses current.

SCHOOL TELEPHONE & MESSAGES

In the event that a parent needs to get a message to their child in case of an emergency, please call the office and messages will be relayed to the classroom. Please refrain from texting or calling students' personal cell phones during the day, as their use is in violation with MUSD's Board cell phone policy.

SCHOOL LUNCH

All students will have access to breakfast and lunch free of charge for the 2023-2024 school year, if they choose. Breakfast and lunch may be brought from home. Please be sure to alert the office if your child has a dietary restriction and/or allergy, so that Nutrition Services can be made aware and accommodations addressed.

TEXTBOOKS, LIBRARY BOOKS & DEVICES

Textbooks and library books and are loaned to the students for the school year. From the moment these books or devices are issued, they are the student's responsibility. **State law requires payment for lost or damaged books and devices.**

Our textbook and library policy:

- Teachers may require books to be covered.
- Do not write or mark in textbooks or library books.
- Protect textbooks and library books from inclement weather, small children and/or pets.
- We highly discourage the lending of books. They are the students' responsibility as soon as they are checked out to them.
- Do not leave books unattended in the classroom / on the playground / in the restroom, cafeteria, etc.
- At the end of the year, report cards and/or diplomas will be held until damaged or lost books are paid for.
- Students' grades UTK-8 are now allowed to take their student issued devices home to support online learning. **If a device is damaged or having technical difficulties, please let your teacher know and/or submit a helpdesk ticket to access our Technical Support.** Any damage that is found to be the result of neglect will be the parents or guardian's responsibility to pay the cost of the damage.

**Sample cost of a textbook for a seventh grader:*

Science	$75.00
Math (2 books)	$80.00
English	$80.00
Social Studies	$80.00
Workbooks	$18.00

Our device policy:

Students' grades UTK-8 are allowed to take their students devices home to support online learning. Teachers and Parents can ask for students to leave their device on campus if they are neglecting or misusing their device at home.

- If a device is damaged or having a technical difficulty, please let your teacher or admin know to submit a helpdesk ticket.
- Any damage that is found to be a result of neglect will be the parents/guardian's responsibility to pay the cost of the damage. First incident to the device will be covered by the school. Second incident to the device, parents/guardian's will be responsible for any fees.
- **Any physical damages or lost chargers will be the responsibility of parents/guardians to pay prior to getting a replacement.**
- Remember DO NOT put stickers or etch your name into the device.
- Remember DO NOT eat or drink near the device.
- Keep workstation clean and neat.
- Do Not share students' credentials to others.

**Sample cost of device and chargers:*

Replacement charger $43.25
Keyboard $50
Screens $100
Dell Laptop $150 or up

LOST AND FOUND

All lost items should be reported to the office. All possessions should be properly labeled with the student's name. The school is not responsible for lost items. Students should only be bringing necessary items on campus once we return to school, but in the event they forget or lose one of their personal belongings, a "Lost and Found" barrel is located in the cafeteria for coats, sweaters, gloves, etc. All items in this barrel will be donated to charity on the day after school is dismissed for Winter Break and on the day after school is dismissed in May.

YEARBOOK

Each year the school will produce a yearbook! Please watch for information regarding sales on yearbooks.

PHOTO POLICY

Students' pictures are taken during the school year for a variety of purposes. The regular student and class pictures are taken shortly after school starts. Throughout the year, the yearbook may take pictures of students participating in various activities or ask students to submit pictures virtually. On occasion, the local newspapers are invited to cover certain student activities or school events. **If you do not wish to have your student's photograph taken, please notify the office at the beginning of the school year so that your request can be documented.**

CLASSROOM BIRTHDAYS

Please communicate with your child's teacher regarding their class birthday policy.

GRADES & CITIZENSHIP

UTK through 3rd grade:

Effort/Standards
- E-Excellent
- S-Satisfactory
- N-Needs Improvement

Assessment Key
- 4-Standard Exceed
- 3-Standard Met
- 2-Standard Nearly Met
- 1-Standard Not Met

4th through 8th grade:

Academic Marks
- A-Excellent
- B-Above Average
- C-Average
- D-Below Average
- F-Failing

Effort/Standards
- E-Excellent
- S-Satisfactory
- N-Needs Improvement

HOMEWORK and MAKE UP WORK POLICIES

These policies are developed at the discretion of each teacher, please refer to their policies for specific policy information.

STUDENT SUCCESS TEAM (SST) MEETINGS

The SST brings parents, teachers, administrators, and support personnel together in a collaborative and problem-solving atmosphere to support students in the classroom. Students may be referred by a parent/guardian, or teacher. If you have any questions regarding this process, contact your child's teacher or the vice principal.

8th GRADE CELEBRATION OF PROMOTION REQUIREMENTS

To be eligible to participate in promotion celebration exercises and activities, your child must:

- Earn 18 grade points, three grade points for the year, and an overall GPA of 1.0 in each of the following subjects: Math, Science, Social Studies, English/Language Arts, Physical Education and an Elective.
- Have no F's during the 3rd trimester of 8th grade (regardless of GPA).
- Not be under disciplinary action for severe infractions of the school rules or District policy, as determined by the principal.
- Have no more than two absences without parent/guardian knowledge (cut)
- No more than one recorded offense resulting in suspension.
- Demonstrate consistent effort toward maintaining continuous satisfactory behavior and grade point average.

Students who have not met the academic, citizenship and attendance requirements will not participate in celebration of promotion activities including ceremonies, sports, dances, field trips, etc.

ELIGIBILITY

In order to participate in any extracurricular activities a student must meet ACADEMIC ELIBITILITY REQUIREMENTS. Students must have earned a minimum of a 2.0 GPA or a "C" grade point average during the preceding grading period with no more than one "F" grade to be eligible to participate in extracurricular activities, such as athletics, student council, and 7/8 grade dances/socials.

School Wide Behavior Expecations

BRUINS

ROARS!



Great Valley Bruins ROARS to success by being:

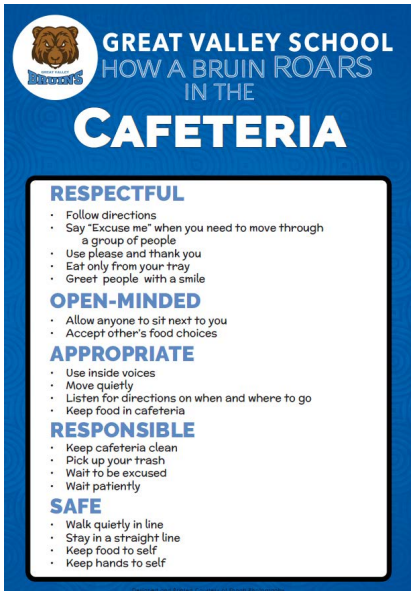
Respectful
Open-Minded
Appropriate
Responsible
Safe

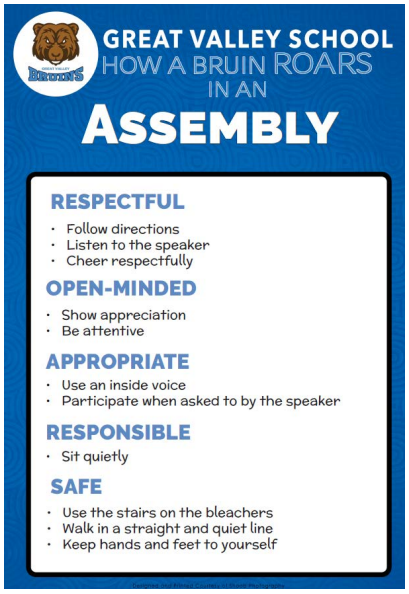
Positive Behavior Incentives

Great Valley is continually developing programs and activities to encourage both academic success and positive behavior choices. Some positive behavior incentives include:

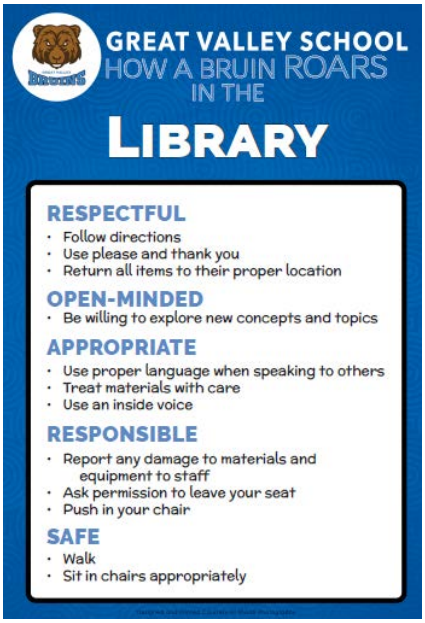
- **Assemblies**
- **Positive Morning Announcements**
- **Character Awards**
- **Perfect Attendance**
- **Gift Cards**
- **Honor Roll**
- **Fun Friday**
- **Special Activities**
- **Blue Tickets**
- **Prizes**

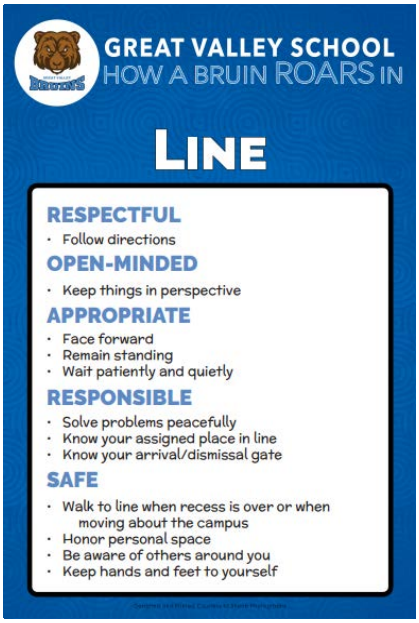

GREAT VALLEY SCHOOL
HOW A BRUIN ROARS AT
ARRIVAL / DISMISSAL
RESPECTFUL
· Follow Directions
OPEN-MINDED
· Keep things in perspective
APPROPRIATE
· Face forward
· Remain standing
· Wait patiently and silently
RESPONSIBLE
· Complete survey at home
· Know your arrival/dismissal gate
· Know who is picking you up and where
SAFE
· Walk to class and/or exit gate
· Honor personal space
· Be aware of others around you
· Keep hands and feet to yourself


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
IN THE
CAFETERIA
RESPECTFUL
· Follow directions
· Say "Excuse me" when you need to move through a group of people
· Use please and thank you
· Eat only from your tray
· Greet people with a smile
OPEN-MINDED
· Allow anyone to sit next to you
· Accept other's food choices
APPROPRIATE
· Use inside voices
· Move quietly
· Listen for directions on when and where to go
· Keep food in cafeteria
RESPONSIBLE
· Keep cafeteria clean
· Pick up your trash
· Wait to be excused
· Wait patiently
SAFE
· Walk quietly in line
· Stay in a straight line
· Keep food to self
· Keep hands to self


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
IN AN
ASSEMBLY
RESPECTFUL
· Follow directions
· Listen to the speaker
· Cheer respectfully
OPEN-MINDED
· Show appreciation
· Be attentive
APPROPRIATE
· Use an inside voice
· Participate when asked to by the speaker
RESPONSIBLE
· Sit quietly
SAFE
· Use the stairs on the bleachers
· Walk in a straight and quiet line
· Keep hands and feet to yourself


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
IN THE
HALLWAYS/ COURTYARD
RESPECTFUL
· Follow directions
· Use please and thank you
OPEN-MINDED
· Give support to any Bruin that ROARS
APPROPRIATE
· Use quiet voices when walking by classrooms
· Stay in a straight line when walking with your class
RESPONSIBLE
· Go directly to your destination
· Report any problems to staff
· Be on time
SAFE
· Keep hands, feet, and objects to yourself
· Walk
· Be aware of yourself, your belongings, and others
· Keep walkways clear and clean


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
IN THE
LIBRARY
RESPECTFUL
· Follow directions
· Use please and thank you
· Return all items to their proper location
OPEN-MINDED
· Be willing to explore new concepts and topics
APPROPRIATE
· Use proper language when speaking to others
· Treat materials with care
· Use an inside voice
RESPONSIBLE
· Report any damage to materials and equipment to staff
· Ask permission to leave your seat
· Push in your chair
SAFE
· Walk
· Sit in chairs appropriately


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS IN
LINE
RESPECTFUL
· Follow directions
OPEN-MINDED
· Keep things in perspective
APPROPRIATE
· Face forward
· Remain standing
· Wait patiently and quietly
RESPONSIBLE
· Solve problems peacefully
· Know your assigned place in line
· Know your arrival/dismissal gate
SAFE
· Walk to line when recess is over or when moving about the campus
· Honor personal space
· Be aware of others around you
· Keep hands and feet to yourself


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
IN THE
OFFICE
RESPECTFUL
· Follow directions · Use an inside voice
· Say please and thank you
· Touch only your belongings
· Greet people with a smile
OPEN-MINDED
· Listen to others' ideas
· Consider all perspectives/points of views
APPROPRIATE
· Use inside voice · Use proper language
· Share your opinions and ideas calmly
· Wait for your turn to speak
RESPONSIBLE
· Use materials properly
· Arrive and Leave with a pass
· Ask permission to use the restroom or the phone
· Push in your chair · Clean up your mess
SAFE
· Keep hands/feet to yourself
· Keep all chair legs on the floor
· Sit properly in your chair · Walk


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
ON THE
PLAYGROUND
RESPECTFUL
· Follow directions · Take turns
· Listen to all staff · Play fair
OPEN-MINDED
· Keep comments positive · Use caring words
APPROPRIATE
· Face forward/feet first on the slide
· Call people by their names only
RESPONSIBLE
· Return equipment · Pick up your trash
· Call a time out for injured players
· Help others
· Report problems to an adult
SAFE
· Play only approved games in assigned areas
· Be aware of your surroundings
· Use equipment correctly
· Seek adult assistance for disagreements
· Stay on your feet
· Keep hands and feet to yourself


GREAT VALLEY SCHOOL
HOW A BRUIN ROARS
IN THE
RESTROOM
RESPECTFUL
· Follow directions
· Respect the privacy of others
· Respect the property of others
APPROPRIATE
· Use inside voice
· Wait your turn
· Wash your hands
RESPONSIBLE
· Keep restroom clean
· Use time wisely
· Report problems to an adult
· Keep cell phones off and put away
SAFE
· Keep water in sink
· Keep floors clean and dry
· Keep feet on the floor
· Walk



GREAT VALLEY SCHOOL

PBIS Staff Handbook

This manual is for all teachers and staff at Great Valley School. Its goal is to explain the school-wide positive behavioral interventions and support (PBIS) plan at Great Valley. The positive approach of PBIS ensures that our students will be taught the behaviors we expect. They will be rewarded when they succeed and corrected when they make mistakes. For a school-wide system to work effectively, it is important that each staff member reads and understands this manual of support.

Great Valley PBIS Staff Handbook 2023-2024

Introduction to PBIS

Great Valley School has implemented PBIS (Positive Behavior Intervention and Support) beginning in 2013-14. PBIS is a school-wide system of support that includes proactive strategies for *defining*, *teaching*, and *supporting and acknowledging* appropriate student behaviors. It is a framework and mindset, not a curriculum or program, thus it is flexible and can be tailored to the needs of the school. PBIS is an RTI (response to Intervention) program involving systematic assistance to students having difficulty, frequent progress measurement and increasingly intense intervention research based support. PBIS is adjusted and modified as needed and is data driven. It is important that the components of PBIS be implemented with as much fidelity (consistency) as possible to achieve maximum effectiveness. PBIS involves all members of our community, but it is managed by a team of site community members. The goal of PBIS is to build a positive, safe, healthy school climate for both staff and students that in turn leads to improved academic performance and ultimately a culture of high expectations and excellence for both students and staff.

Components of PBIS

I. Defining Appropriate Behaviors

School-wide behavior expectations for all students (ROARS) were developed by the PBIS team and approved by the Great Valley Staff in the spring of 2014 based on the most common issues seen in discipline data. These are, in effect, what might be known as the "School Rules". Teachers will teach these rules and expectations, and introduce our ROARS words. Students should be familiar with these **words**. ROARS signage and classroom posters are to be taught at the beginning of the year and supported throughout the year by all persons on campus.

In the Summer of 2019, the PBIS team, including SSA's, paraprofessionals, office staff, teachers representing all grade spans and administrators, revised school-wide expectations to include **ROARS** with input from our Junior High Leadership class. These will serve as our guiding philosophy and help to foster the social/emotional growth of our community.

All students/staff should be familiar with these words as the year goes on!

- **R**espectful
- **O**pen-minded
- **A**ppropriate
- **R**esponsible
- **S**afe

School-wide behavior expectations are referred to as ROARS!

What does ROARS look like? What does ROARS sound like?

Rubrics (How ROARS) describing how these behavior expectations "look" in the common area of the school were developed by the PBIS team and approved by the Great Valley Staff in the Spring of 2014. Teachers are expected to teach students these behavior expectations and give students time to practice them during the month of August. Students are to be held accountable to meet these behavior expectations by both teachers and yard staff. Students failing to do so will be given additional interventions and support. These rubrics appear in the student handbook and are found in the beginning of the year PBIS power-point to be shared with students during the first weeks of school, as well as hard copies in the PBIS folder.

II. Teaching Appropriate Behaviors

In addition to teaching school rules in the month of August, teachers will provide lessons and class discussions integrating social-emotional strategies. Suggestions: Use the first 2 weeks to go over behavioral expectations (Introduce Circles during the first 2 weeks of school during ELD time).

Social/Emotional Supports to be used in the classroom:

- **Restorative Circles** - Commit to having a Circle once a week! Involve everyone. Teachers may use their Sanford Harmony Quick Connection cards as conversation starters. Invite the SSAs, Paras, Custodians, Secretaries, Administration, Cafeteria Staff. If interested in hosting observers, please contact the PBIS Team.

- **Restorative Practices**
  - *Restorative Questioning*
    - Use Restorative Questions to handle conflicts or behaviors in the classroom/playground.
    - ***New*** Everyone will have a copy of the Restorative questions (Teachers, SSAs, Paras...) in a plastic sleeve lanyard that can be worn for easy access!
  - *Affective Statements* (how to express your feelings to a student)
    - Express both pleasant and unpleasant feelings.
    - Be specific.
    - "I was really happy you worked for the entire class period" *vs. "Good job, today!"*
    - Deliver privately, if possible.
    - Use a positive tone.

Instead of….	**Try…**
"Stop that!"	"I feel unsafe when you act that way."
"Sit down and be quiet."	"I get frustrated when there is talking and joking around when I am trying to teach."
"I don't want to hear you talking like that!"	"I was shocked to hear how you were talking."

Peaceful Playground Program 2023-2024

Teachers, School Site Assistants, and Recess Buddies will be teaching the games that support our Peaceful Playground Program at the beginning of the school year on the Primary and Intermediate playgrounds.

- ★ **Peaceful Playground Reviews** will happen in the *classrooms* and on the playground on a weekly basis.
- ★ **New****Conflict Resolution Techniques** and **New** posters to be posted in

classrooms/windows
    - ★ Problem Solving Wheel (all grades)
    - ★ 12 Tools (4-8)
- ★ **Lines and Dots** were painted over the summer to assist with lining up. Teachers can add chalked numbers or student initials to help everyone come to the line in a more safe manner.

<u>5 Components of Peaceful Playground Program:</u>

1. **Game Markings**
    a. Well marked game lines and boundaries are on our playgrounds. This provides choice and spreads students out.
2. **Consistent Set of Rules**
    a. Please refer to your Peace Playground Binder for games. EVERYONE needs to play the games by the rules given. This is intentional, to reduce the amount of conflicts over changing rules.
    b. Students are expected to walk through hallways and corridors to recess.
    c. At the end of recess, students will line up at their designated area and wait for instructions from their teacher or SSA.
3. **Solutions to Conflict**
    a. Teaching skills in the classroom, on the playground, and giving reminders when problems arise are essential to our program's success.
    b. Refer to the Problem Solving Wheel posted in the classroom windows.
4. **Equipment Available**
    a. Equipment will be checked out with an equipment lanyard. All students will be given an opportunity to check out equipment. <u>*This is not behavior based to insure equity.*</u>
5. **Consistent Expectations**
    a. 100% buy in from all staff, 100% of the time.
    b. Students are to be held responsible for playing by a consistent set of rules, they also need to be held accountable for handling their playground problems by choosing from the "Problem Solving Wheel" options.
    c. Being able to play cooperatively empowers children and teaches them to work cooperatively in the classroom!

III. Support and Acknowledging Appropriate Behaviors

Current School-Wide Programs for Acknowledging Appropriate Behaviors

<u>ROARS Rewards:</u> All staff will have tickets they can give to students (UTK-8) when they see students practice appropriate **ROARS** traits at any time. Many teachers incorporate these tickets into their classroom management plans. Tickets are to be saved by the student and used to exchange for prizes from the prize cart during their library time.



MONTHLY **ROARS Certificates*:*** One student (UTK-8) from each class will be recognized at the end of each month for exhibiting **ROARS** behavior. These students will receive a certificate and a **ROARS** Dog Tag. **ROARS** students will be recognized on a monthly basis.

DAILY **ROARS Caught being Good:** Students are acknowledged for demonstrating any of the **ROARS** character traits. Staff will hand out Bruin tickets to students demonstrating **ROARS** behavior. Students will be able to accumulate Bruin tickets and exchange them later for prizes.

DAILY **Perfect Attendance Recognition**: Teachers indicate Perfect Attendance **in Q** in the same place as lunch count. 1 = "Yes" Perfect Attendance; 0 = "No" Perfect Attendance. Display the attendance flag outside the classroom. Grade spans TK-2; 3-5; 6-8 each have a Bruin Bear. The teachers with the most frequent perfect attendance for the week get to keep the bear in their classroom and will pass the bear to the new winner. For junior high ONLY enter this information for the first period of the day. Students with perfect attendance for the month will receive a Perfect Attendance Dog Tag. Students with perfect attendance for the trimester will earn a Perfect Attendance pin.

SHOWCASE AWARDS (Grades UTK - 8): After each trimester, parents will be invited to attend a grade level award ceremony where students will be acknowledged for their academic achievement, attendance and good behavior. These ceremonies are held during the regular school day.

School-wide programs to support students who are struggling to meet behavior expectations

(Tiered Interventions)

SST/Parent Conference: For students who continue to struggle with behavior expectations after class level interventions and communication with parents fail to bring about change. The new Tiered Intervention process will be explained and supported throughout the 2023-2024 school year.

Valley Community Counseling: For students who continue to struggle or have personal problems or crisis in their lives. We may be beginning developing groups for students with certain issues. Referrals are available in the office.

CICO (Check In/Check Out): Involves daily behavior monitoring and conversation with a neutral adult who will assist the child in goal setting and problem solving.

COST (Collaboration of Services Team):

Behavior Support: For students (UTK-8) who continue to display behavior impeding learning after Tier 1 interventions have been implemented with fidelity across school staff. Below is a flow chart explaining how to access regional behavior support for students in general education.

Attendance Support: When a student's attendance has become an issue, teachers will send an email to one of the vice principals referring the student to the COST program.

Academic Support: When a teacher recognizes that a student is struggling academically and interventions that are in place are not producing desired growth, teachers will send an email to one of the vice principals referring the student to the COST program.

CELL PHONES & ELECTRONIC DEVICES

The MUSD board allows students to possess and use electronic signaling and communication devices while on campus before and after school, with exception of Medical Devices. All of these devices will be put on silent mode and out of site during school hours including instructional time, lunch, brunch, breaks, passing periods, rallies, assemblies and other school activities during the instructional day, for all grades UTK-8. Students may not capture photographic or digital images while on school property during the school day without the expressed permission of the principal. **Students and parents are to be advised that the district is not responsible for the theft or loss of the students' electronic devices.**

Violation of Cell Phone & Electronic Device Policy Consequences:

- 1st Offense: Warning. Device returned to student at the end of the day from office
- 2nd Offense: Detention & parent pick up device after detention is served
- 3rd Offense or more: Alternative to Suspension and parent pick up device

DRESS CODE

The staff will actively enforce district dress standards (AR 5132) as outlined in the district parent/student handbook. The District policy states that student clothing cannot present a health or safety hazard or a distraction which would interfere with the educational process. It cannot be contrary to the law or convey messages contrary to the law and it cannot suggest gang membership. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity. Appropriate shoes must be worn at all times. Clothes shall be sufficient to conceal undergarments at all times. See-through tops and bare abdomens are prohibited. Parents will be contacted if student attire fails to meet the standards set forth by District Policy. Students who repeatedly ignore standards are subject to disciplinary action leading to possible suspension.
(see MUSD first day packet for full dress code policy)

DISCIPLINARY PROCEDURES

- Minor disciplinary problems are initially handled by the teacher using age-appropriate consequences.
- If problems become persistent, or there is a problem of a serious nature, the parents are notified by an infraction which details the problem and the consequence.
- Subsequent infractions will result in progressive discipline.
- Should there be a referral to the office, the student may receive an "Alternative to Suspension" or be suspended.
- "Alternative to Suspension" requires the student to complete an alternative consequence in lieu of a suspension.

- If the student does not follow the rules of the Alternative to Suspension consequence, the student may be suspended.

Bullying/Cyberbullying

Bullying involves an intent to harm, imbalance of power, and severe, persistent actions by one or more individuals over time.

Some of examples of bullying are listed below:

- Physical: hitting, kicking, pushing, spitting
- Verbal: teasing, threatening, name calling
- Psychological: excluding someone, spreading rumors, intimidating
- Sexual: Touching, assault, exhibitionism and many of the behaviors above.
- Damaging Commentary/threats via electronic communication.

We encourage you and or your child to talk with their teacher or the administration so that we may work together to address any issues your child is facing. Bullying incidents will be investigated and addressed in accordance with site and district policy whenever substantiated.

Prohibited Items

- Items on the list below are examples of items that cannot be brought to school. Prohibited items will be confiscated and must be picked up by parents. Those items not picked up by the end of the year will be donated to charity. The school will not be responsible for the loss of any personal items brought to school. Students may face disciplinary actions for initial or repeated offenses.
    - Real or "look alike" weapons or controlled substances.
    - Electronic devices such as radios, CD players, iPods, electronic games, cameras, shocking devices, or any other electronic device that may disrupt the learning environment. Lasers -P.C. 417.25
    - Stun guns – P.C. 12650
    - Pepper spray (Tear gas weapons) – P.C. 12403-8
    - Injurious, nauseous, or offensive substances (releasing of such in any of a variety of ways) – P.C. 375
    - Gum, candy, sunflower seeds and soda
    - Sweatbands, sunglasses (unless prescribed by a doctor – doctor's note required) and nonapproved hats.
    - Aerosol/pump sprays such as hair spray, cologne, make-up, breath sprays, shaving creams, deodorant, etc.
    - Personal property from home such as toys, fidget spinners, sports equipment, games, permanent markers, etc.
    - Water pistols or water balloons.
    - Firecrackers or similar items such as matches, lighters, etc.
    - Materials or items of a pornographic nature.

Prohibited Activities

Public Displays of Affection are not appropriate in the school setting. Such displays can result in discipline, including suspension.

Gambling of any type is not permitted on campus by law.

Hazing or Harassment of students is prohibited.

Additional prohibited activities punishable by suspension and or expulsion in accordance with California Education Code and district policy.

DRUG/ALCOHOL FREE & GANG FREE

To assure that all students have the right to attend a school that is safe and secure, Great Valley is a Drug Free/ Gang Free Zone. MUSD maintains a "zero tolerance" policy towards any drugs including marijuana, alcohol, tobacco and e-cigarettes. Any sale, use or possession of even a small amount will result in suspension and possible referral for expulsion. No gang related behavior will be tolerated on or about the school. Students who identify themselves as gang members through dress, colors, signing or other gang related behavior will be referred to the Discipline Review Board for possible expulsion.

CALIFORNIA EDUCATION CODE & BEHAVIOR

Students who violate the following sections of California Education Code 48900 will be subjected to disciplinary action that involve suspension and possible expulsion.

- Caused, or attempt to cause, physical injury.
- Possessed, sold, furnished, or been under the influence of any controlled substance, alcoholic beverage or other intoxicant.
- Possessed, used or furnished tobacco or tobacco products.
- Offered, arranged or negotiated to sell any controlled substance, alcoholic beverage or intoxicant and then either sold, delivered, furnished to any person another substance represented as such.
- Committed, or attempted to commit, robbery or extortion.
- Caused, or attempted to cause, damage to school or private property.
- Stole, or attempted to steal, school or private property.
- Engaged in obscene acts or habitual profanity or vulgarity.
- Possession of or offering to sell any drug paraphernalia.
- Disruption of school activities or otherwise willfully defying the valid authority of school personnel.
- Knowingly received stolen school or private property.
- Possession of an imitation firearm
- Sexual Assault/Battery
- Threatened or harassed witness
- SOMA drug offered, arranged or negotiated to sell or sold.
- Hazing
- Bullying/Cyber Bullying
- Aiding and abetting

Education Code 48900.3 – Act of Hate Violence

Caused, attempted, threatened to cause or participated in an act of hate violence based on another's race, color, religion, ancestry, national origin, gender or sexual orientation.

Education Code 48900.4 – Harassment

Intentionally engaged in harassing, threatening or intimidating behavior directed against a pupil or group of pupils that disrupts class work, creates a substantial disorder or invades the rights of that pupil or group by creating an intimidating or hostile educational environment. This includes cyberbullying, (i.e. inappropriate internet posts).

Education Code 48900.2 –Sexual harassment
MUSD strictly prohibits sexual harassment by a student or employee. Sexual harassment is defined as unsolicited and unwanted sexual advances, requests for sexual favors and other verbal, physical or visual conduct of a sexual nature, which can create an intimidating, hostile or otherwise offensive educational environment. Examples of conduct that are prohibited or may constitute sexual harassment include:

- Unwelcome leering, sexual gestures or propositions.
- Unwelcome sexual threats, verbal abuse, derogatory comments or sexually degrading comments. Graphic verbal comments about an individual's body or overly personal conversation.
- Sexual jokes, stories, drawings, objects, pictures or gestures.
- Spreading sexual rumors.
- Touching an individual's body or clothes in a sexual manner.
- Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint. A pupil may be suspended or expelled for the acts which are listed above if the acts occur during school activities that include, but are not limited to the following:
- While on school grounds, going to or coming from school.
- While attending, going to, or coming from school sponsored activities.

California education code 48910 permits a teacher to suspend a student from their class for excessive disruption, defiance.

Detection Dogs may periodically visit our campus to help maintain a safe and secure environment.

Video Surveillance is used on the Great Valley campus to assist in maintaining a safe environment for all students.

Great Valley Elementary
Office Discipline Referral Form (ODR)
Minor Problem Behaviors

ROARS to SUCCESS
Respectful, **O**penminded, **A**ppropriate, **R**esponsible, **S**afe

Date: _____ Time: _____ Referring Staff (First, Last): _____

Student (First, Last): _____ Class: _____ Grade: _____

Location:

□ Classroom □ Library □ Cafeteria □ Special Event/ Assembly
□ Hallway/Breezeway □ Office □ Bus/Loading Zone □Other:
□ Playground/Field □ Bathroom/Restroom

Notes:

Problem Behaviors (check the most intrusive):

Please Refer to the Behavior Level Definitions for clarification on minor vs. major referrals

Minor (Teacher Managed):

□ Inappropriate Language (Low-intensity instance of inappropriate language (not including swear words or threatening language))
□ Physical Contact (Inappropriate physical contact not resulting in serious injury)
□ Technology Violation (Inappropriate (as defined by school) use of cell phone, pager, music/video players, camera, and/or computer such as playing games, texting during class, taking electronics out of class without permission, etc.)
□ Defiance (Brief or low-intensity failure to follow directions or talks back when the teacher attempted to redirect/follow through with instruction)
□ Disrespect (Low-intensity insults or dismissive messages to adults and/or students)
□ Disruption (Low-intensity inappropriate disruption such as shouting out in class without following redirection from adults)
□ Elopement (Leaving instruction areas w/out permission)
□ Physical Contact/Physical Aggression (Inappropriate physical contact not resulting in serious injury)
□ Property Misuse (Misuse of school property meaning the property is used resulting in low-intensity damage)
□ Dishonesty/Lying (lying including lying by omission)
Other: _____

Notes: _____

Possible Motivation:

□ Avoid Adult(s)
□ Avoid Peer(s)
□ Avoid Task(s)/Activities
□ Obtain Adult(s) Attention
□ Obtain Peer(s) Attention
□ Obtain Item
□ Don't Know
□ Other:

Teacher or Staff Member Follow-Up Decisions:

□ Time Out
□ Conference with Student (Problem-Solving, Class Meeting, Mediated Student Conversation)
□ Instruction (Teach Correct Behavior, Reteach, Behavior Plan Implemented w/ Fidelity)
□ Parent (Contact, Conference)
□ Modify Environment/Expectations
□ Referral
□ Detention
□ Other:

Notes:

Others Directly Involved:

□ None □ Unknown □ Peer(s) □ Substitute: _____ □ Staff Member: _____

GV Staff Contacts

We enrourage you to stay in touch!

UTK Kindergarten

Mrs. Potter	kosmanski-potter@musd.net
Mrs. Allan	lallan@musd.net
Mrs. Lehrman	clehrman@musd.net
Mrs. Solari	dsolari@musd.net

Grades K-3

Ms. Robinson	brrobinson@musd.net

Grade 1

Mrs. Fielder	cfielder@musd.net
Mr. Short	mshort@musd.net
Miss. Romero	aromero@musd.net
Karly LaBass	klabass@musd.net

Grade 2

Mrs. Thomas	lthomas@musd.net
Mr. Willett	dwillett@musd.net
Miss. Lopez	elopez@musd.net
Mrs. Sandoval	asandoval@musd.net

Grade 3

Mrs. Fulfer	tfulfer@musd.net
Mrs. Leon	kleon@musd.net
Mrs. Cabrera	mcabrera@musd.net
Mrs. Perez	cperez@musd.net

Grade 4

Mrs. Pacheco	jpacheco@musd.net
Mrs. Edmonds	sedmonds@musd.net
Mrs. Galapia	jgalapia@musd.net

Grades 4-6

Mrs. O'Brien	mobrien@musd.net

Grade 5

Mrs. Modesto	amodesto@musd.net
Ms. Reed	jreed@musd.net
Miss Henderson Parnell	chendersonparnell@musd.net

Long Term Substitutes

Craig Guadagnolo	cguadagnolo@musd.net
Dylan Alexander	dyalexander@musd.net

Grade 6

Mr. Brown	pbrown@musd.net
TBD	
TBD	

Grades 7-8

Mr. Galapia	rgalapia@musd.net
Mrs.Castellanos	mcastellanos@musd.net
Mrs. Meyer	jmeyer@musd.net
Mrs. Simonds	bsimonds@musd.net
Mr. Niendorf	kniendorf@musd.net
Miss Vang	navang@musd.net
Mr. Spellman	dspellman@musd.net

Support Staff

Instructional Specialist-TDB	
Mrs.Carsterson(Music)	tcarstersen@musd.net
Mrs. Lara(RSP)	jlara@musd.net
Ms. Jacob(RSP)	mjacob@musd.net
Mrs. Thao, Psychologist	nthao@musd.net
Ms. Johnson, UTK-8 SLP	ajohnson@musd.net
Ms. Rachel Sharu Pre-K SLP	rsharu@musd.net

Administration

Theresa Johnson, Principal	tjohnson@musd.net
Jennifer O'Neill, Vice Principal	joneill@musd.net
Sella Groves, Vice Principal	sgroves@musd.net

Office Staff

Lori Leitner, Main Office Manager
lleitner@musd.net

Brandi Hunt, Annex Office Manager
bhunt@musd.net

Teresita Castro, Attendance	tcastro@musd.net
Natalie Tapia, Health Clerk	ntapia@musd.net
Jessica Ochoa, Clerical	jochoa@musd.net

Preschool

Nicole Acevedo	nacevedo@musd.net
Roberta Riley	
Emily Orr	eorr@musd.net

Parent/Teacher/Student/School Compact

Parent/Caregiver Commitment: I understand the importance of working cooperatively with Great Valley School. I understand that my participation is important in my child's education for their achievement and attitude. Therefore, I will carry out the following responsibilities to the best of my ability.

I'm going to:

- Bring my child to school on time and attend regularly.
- Create an environment that helps my child with their learning.
- Support my child by ensuring they read daily for at least twenty minutes.
- Supervise their learning tasks and help them to the best of my ability.
- Review all school communications and respond as soon as possible.
- Attend school functions and conferences.
- Provide my child a quiet place to study.
- Support my child to maintain positive behavior at school.
- Help my child learn to resolve conflicts in a positive way.

Parent/Caregiver's signature: _____

Student Commitment: I realize that my education is important. I know I am responsible for my own success. Therefore, I agree to carry out the following responsibilities to the best of my ability.

I'm going to:

- Arrive at school on time and attend school regularly.
- Keep a positive attitude about school.
- Cooperate and follow school and classroom rules and instructions.
- Be respectful of staff, students, and school property.
- Be responsible for my own behavior.
- Deliver school grades, letters, etc. to my parents.
- Complete classwork/homework on time.

Student signature: _____

School Commitment: We understand the importance of working cooperatively with the families and students of Great Valley. We will carry out the following responsibilities to the best of our ability.
We are going to:

- Create a physically and emotionally safe learning environment.
- Be mindful and address students' individual needs.
- Create a positive relationship with each student.
- Monitor students' progress in grade level standards and provide parents information at goal setting conferences.
- Maintain high academic and social expectations for all students.
- Explain teaching approaches, expectations, and grading systems to students and their families.

Teacher's signature: _____

Principal's signature: _____

PLEASE REMOVE THIS PAGE, SIGN, AND RETURN IT TO YOUR STUDENT'S TEACHER.

Updated 4.18.23

Great Valley
Electronic Signaling/Communication Device Contract

I, _____
(Great Valley Student Name)

understand that the Great ValleyHandbook Policy states that, all phones will be out of sight and in the "off" mode during the school day (passing period, rallies, assemblies, class time, lunch, and during all other school activities. Text messages must also be off. Cell phones may be confiscated, and consequences given, if the phones are sighted during the day.

Manteca Unified Board Policy 5131(b) regarding Electronic Signaling and Communication Devices states that the Manteca Unified Governing Board allows pupils to possess and use electronic signaling devices before and after school. All electronic signaling and communication devices will be in the "off" mode and out of sight while being transported by District operated vehicles, and during school hours including instructional time, lunch, brunch, breaks, passing period, rallies, assemblies and other school activities during the instructional day, for all grades K-12.

Students may not capture photographic or digital images while on school property during the school day without the express permission of the principal or designee.
Students and parents are to be advised that the District is not responsible for the theft or loss of students' electronic devices.

As a student of Great Valley Elementary School, I acknowledge that I have read and understand the above stated cell phone/electronic signal device policy.
I have shared this policy with my parents, and they understand that if I get my device taken away, they may have to come to the school to pick it up.

_____ _____
Student Name Date

_____ _____
Parent Signature Date

PLEASE REMOVE THIS PAGE, SIGN, AND RETURN IT TO YOUR STUDENT'S TEACHER.

Great Valley Handbook Review Verification

PLEASE REMOVE THIS PAGE, SIGN, AND RETURN IT TO YOUR STUDENT'S TEACHER.

I have read and discussed the Great Valley Student/Parent Handbook with my student.

_____	_____	_____
Student Name	Student Signature	Date
_____	_____	_____
Parent Name	Parent Signature	Date
_____	_____	
Homeroom Teacher	Grade	

PLEASE REMOVE THIS PAGE, SIGN, AND RETURN IT TO YOUR STUDENT'S TEACHER.