WITHDRAWAL PRIOR TO GRADUATION: 3123

Students age 16 or older identified by themselves or staff as potential dropouts shall become a focus of attention in the following manner:

A. Each student and his/her counselor/staff advisor shall meet for the purpose of discussing the reason for desiring to withdraw from school and the student's plans for the future, including the educational, counseling and related services which are available within the school and/or community.

B. The counselor/staff advisor and the student's teachers shall meet to discuss the student's present status and to identify program modifications and/or options that will meet the student's present and future needs.

C. The student, parent, counselor/staff advisor, and principal shall review all pertinent information and the options that are available to the student and his/her parents.

D. The District liaison for Equity and Student Attendance shall work with the student and parent/guardian to support those students who are under Becca petition.

Reasonable efforts shall be made to persuade the student to remain in school and complete requirements for a diploma. If unsuccessful at that, staff shall attempt to find placement in an appropriate alternative educational setting. Failing that, the principal shall determine if there is sufficient ground to excuse the student from continued compulsory attendance. If there is, the principal shall recommend to the Superintendent/designee that the student be excused from further school attendance. No student under the age of 18 will be permitted to withdraw unless he or she is lawfully and regularly employed and either a parent/guardian agrees that the student should not be required to attend school, or the student has been emancipated in accordance with Chapter 13.64 RCW. No student under the age of 16 will be permitted to withdraw from further school attendance unless another exception to compulsory attendance has been met.

Cross References:	Administrative Policy – 2140	Guidance and Counseling
	Administrative Policy – 3121	Compulsory Attendance
Legal References:	RCW 28A.225.010	Attendance mandatory–Age–Exceptions
	28A.225.020	School's duties upon child's failure to attend school