



How to enroll with Guardian Anytime®

How to enroll in Guardian benefits

Step 1 Go to guardianlife.com/login and click on "Register", then select "Guardian Anytime". You will need to enter your Last name, Date of birth and Member ID to complete your registration.

You must be registered for Guardian Anytime to enroll online.

If your plan administrator provided Guardian with your email address, you will receive an email inviting you to register and complete your enrollment. If you do not receive an email invitation, you can register directly at guardianlife.com/login.

Step 2 Login to Guardian Anytime with the new user ID and password created during registration. Click "Get Started".

Step 3 You will be prompted for the following for each employee benefit:

- Provide information
- Select benefits
- Review and submit

Guardian Anytime

- Enroll and make changes to benefits, including:
 - Update contact information
 - Update dependent information
- Estimate dental care costs
- Check claim status
- Find a provider
- Receive email alerts when claims are paid or information is available online
- View, download, and print materials:
 - Benefit summaries
 - Forms
 - Certificate booklets
 - Member ID cards
 - Provider directories

Guardian

Benefits

Cover Yourself with Guardian

Group ID: 00358028 Division ID: 0004

Hello Gloria,
Here is where you can learn about and enroll in the employee benefits your company, SAMPLE GUARDIAN is offering you through The Guardian Life Insurance Company of America.

Life Insurance Dental Vision

Disability Supplemental Health

As part of selecting your benefits, we'll help you determine which are right for you, what they cover, and how much they will cost. We'll also let you know what you have to do to use your benefits.

To complete your enrollment, you'll need to either **Select** or **Waive** each of the benefits available to you. Then **Review** your selections and **Submit** them online.

1. Provide Information
Tell us about yourself and the family members you'd like to provide coverage for.

2. Select Benefits
Select a benefit. Then, choose either the plan or the amount that is best for you.

3. Review & Submit
Take a final look at all your selections. Sign and submit your enrollment information online.

Enrollment due:
You have until **06/02/2021** to make your selections. If you have questions that aren't answered here, please contact your plan administrator.

Check List
If you have a spouse or dependent children, you'll need to provide their:

- Date of birth
- Address (if different from yours)
- Full-time Student Status

Get started

The Guardian Life Insurance Company of America
New York, NY

guardianlife.com

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