

**MARION SCHOOL COMMITTEE MEETING
MARION PUBLIC SCHOOLS
Marion, Massachusetts**

**September 14, 2022
REGULAR MEETING MINUTES
16 Spring Street, Marion, MA 02738**

Regular meeting of the Marion School Committee was held on Wednesday – September 14, 2022 and called to order by Chairperson Nye, at 6:00 pm.

SCHOOL COMMITTEE MEMBERS PRESENT: April Nye, Chairperson, Mary Beauregard, Nichole Nye McGaffey, Nichole Daniel and Michelle Smith (all in person).

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT: Michael S. Nelson (in-person), Superintendent of Schools, Sharlene Fedorowicz (in-person), Assistant Superintendent of Teaching & Learning, Craig Davidson (in-person), Director of Student Services, Marla Sirois (in-person), Principal, Sippican School, Peter Crisafulli (in-person), Asst. Principal, Sippican School; staff; parents; members of the press and public; and, Diana Russo, Recording Secretary – all participated via zoom.

Meeting was called to order at 6:02 p.m.

Chairperson Nye, stated in accordance with Massachusetts Open Meeting Law, the agenda has been set, the meeting is being video-taped, and unless there are any emergencies that need to be added, the agenda will be followed as outlined. Chairperson Nye read the following statement: *This meeting will be conducted in a hybrid format. School Committee, Administrators and the public will have the option of meeting in person at the Community Room of the Sippican School located at 16 Spring Street, Marion, MA 02738 or via zoom.*

Chairperson Nye informed members of the public present at the meeting and on zoom that the school committee and some members of the administration would be taking a building tour and would return after the tour was completed. The tour was completed at 6:31 p.m. Chairperson Nye expressed that the school looked amazing and thanked Mr. Jones and his staff as well as the teachers for doing an amazing job making the school look great.

RECOGNITION PRESENTATION: Administration and School Committee recognized the following new staff.

Michelle Ennis	Social Worker
Maggie Francisco	School Psychologist
Katie Pike	Art Teacher
Taylor Nelson	Special Education Teacher
Debra Smith	Elementary Teacher/Grade 4
Taylor Swoish	Paraprofessional

I. Approval of Minutes:

A. Minutes

1. Regular Meeting Minutes – May 25, 2022

MOTION: by Ms. Beauregard to accept the meeting minutes of May 25, 2022 as amended

SECONDED: Ms. Smith

MOTION PASSED 5:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes, Daniel: yes

Regular Meeting Minutes – June 15, 2022

Ms. Nye McGaffey expressed that when reviewing the June 15th minutes she found a few discrepancies regarding the conversation about the SRO. She expressed that there was conversation about an MOU and she doesn't see that in the minutes, she expressed that some of her statements are not complete, she expressed she's aware that she speaks really fast, which is something she's working on. She suggested that we go back and make some changes, she expressed that she would be happy to highlight the changes/additions. Mr. Nelson explained that the minutes are recorded, however we don't type up each and every sentence, however if there is some information/conversations or statements that you feel are important we can certainly add them to the minutes of June 15th. Mr. Nelson suggested that the minutes be held until the next meeting and that Ms. Nye McGaffey work with Ms. Russo so that the minutes can be amended.

XII. Executive Session

MOTION: by Ms. Smith to go in to Executive Session at 6:41 p.m. for the Purpose of #4 and #7 to return to the regular meeting

SECONDED: Ms. Nye McGaffey

ROLL CALL: 5:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes, Daniel: yes

MOTION: by Ms. Smith to come out of Executive Session at 7:10 p.m. to return to the regular meeting

SECONDED: Ms. Daniel

ROLL CALL: 5:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes, Daniel: yes

IV. General

A. Opening Day

Superintendent Nelson made the following statement:

On August 30th – we welcomed back our faculty and staff members for Opening Day festivities. It was clear to me that the energy that we knew pre pandemic was back. Although – many of us are sad to see summer end - you could feel the excitement of a new school year and could tell the teachers and staff were ready to get going the next day with their students. We started the day with a meet and greet in our Old Rochester Campus Cafeteria – offering our staff not only coffee and breakfast treats – but also the opportunity to reconnect with one another. It is always great to have the different schools all together. Following our meet and greet – all staff members reported to the high school auditorium. There, I had the honor of sharing opening remarks with our faculty and staff members. My focus was celebrating our educators – acknowledging the incredibly important work they do for our children and families and how great they are at it. Moreover, I stressed how important public educators and public education is in our society – and stressed that the work they do truly matters. Next, Dr. Shari Fedorowicz – jumped right in to her role and greeted our faculty and took the opportunity to introduce all new educators and staff members – including sharing some fun photographs of each new individual and fun facts about them.

Before hearing from our keynote speaker – one of our traditions on opening day is recognizing the longevity of our incredible staff members. Therefore, each principal announced which educators in their buildings had reached different milestones (example being 10 years, 15 years, etc.). Honestly – it is one of the most entertaining parts of opening day. Here is the list of those recognized this year: Finally – we heard from speaker Liz Kleinrock – her work is focused on equity and she spoke to our faculty on the importance of fostering a sense of belonging – and supporting all students and families. From there – teachers and staff members reported to their individual school buildings for additional opening day work and time to prepare their classrooms! Principal Sirois – could you please speak to what additional activities occurred after returning to Sippican?

Principal Sirois reported that they had a staff meeting where they went over safety procedures, introduced new staff, we had lunch together, which was provided by the district, and then the

teachers were able to get into their classrooms to get ready to welcome the families for our OPEN HOUSE. She expressed that every teacher from Sippican School was in the school preparing their classroom at some point during the summer months. She expressed that the commitment our teachers have to our children and families is amazing.

Ms. Nye expressed that has always been one of the favorite nights for her family the Sippican Open House, she expressed it's a great tradition.

In your back up information – I shared with all the “Welcome Back to School” message I shared with our faculty, the agenda for opening day, and our new teacher slideshow. More importantly – the next day our students kicked off the 2022-2023 school year by returning to our schools. As a Central Office staff – we all split up and made sure each school had support to greet our students and families on Day One – for example Dr. Fedorowicz spent time here at Rochester Memorial School watching all the fun that comes with the first day of school. Mr. Barber spent time at the high school and Center School, Mr. Davidson was at Sippican School and I spent the morning at the Junior High School and then Old Hammondtown School. In closing, so much time goes into planning for the students’ return during the summer and I know how much effort your building administration and incredible staff put into ensuring a smooth opening day -and from what I saw and what I’ve seen this week – that is exactly what occurred – a smooth opening day and great first week!

B. Approval of Student Handbook

Superintendent Nelson explained that Principal Sirois would present the 2022-2023 student handbook and outline any changes compared to last year's. It is recommended that the school committee review and approve the student handbook changes as presented, Mr. Nelson reported that the changes were highlighted in yellow.

MOTION: by Ms. Daniel to approve the changes to the student handbook for 2022-2023

SECONDED: Ms. Nye McGaffey

MOTION PASSED 5:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes, Daniel: yes

C. School Resource Officer Update

Chairperson Nye expressed that she wanted to come back to this conversation, she reported that the committee last spoke about this in June, she expressed that it is a very important topic to all of us. Chairperson Nye expressed that currently neither the FY 23 Sippican School Budget nor the FY23 Police budget have a School Resource Officer allocated, she expressed that conversations are ongoing to try to get that amended at Town Meeting to get it approved so that we can get it down the road. She expressed that on a side note they have been in conversations with the Police Chief Nighelli and Town Administrator Jay McGrail to look at the current FY23 budget and trying to find different solutions, she reported that they have come up with a potential “Pilot Program” that would increase Police presence in the building for the 2022-2023 school year, she explained this would not be an SRO, but would just increase Police presence in the building. She expressed that they are excited about this new endeavor and we will have more information once everything is finalized. She expressed that she thought it was important to inform the families and the community of the progress behind the scenes.

Superintendent Nelson expressed that Ms. Nye's statement was a good summary, he expressed that we promised our stakeholder groups we would have ongoing conversations with key stakeholders including the Chief of Police, Town Administrator. Mr. Nelson expressed that he feels like progress has been made since the last time this committee met and has Ms. Nye mention an SRO for FY23 is most likely not in the cards at this juncture, but he expressed he believes they have a

creative solution that would dramatically increase Police presence at the school on a daily basis, he reported that they are still working out the details with the different departments and with the school committee support we should be able to share more details in the coming weeks.

Ms. Nye wanted to clarify a point, she expressed that there are officers who are currently certified as SRO's in the Police Department currently and they do service the school whenever they are needed, but what we will be looking for will be a full time SRO for Sippican School.

V. New Business

C. Business

1. Financial Report

Mr. Nelson presented the following information to the school committee:

Financial report in relation to the general funds of Marion Elementary School District:

Final Budget Report by Department for June 30, 2022 For the purpose of our Financial Forecasting: The Marion School District has closed its Fiscal Year End as of June 30, 2022 with remaining funds in the amount of \$40,144.21. This balance includes funds from two approved funding sources from the Town Meeting in May of 2021. Of the balance referred to above:

Bristol County Agricultural High School \$ 1,927.87

Marion Public School \$38,216.34

Total funds to return to Town \$40,144.21

These funds will be returned to the Town of Marion for the purpose of Free-Cash.

2. Food Service Report: Mr. Nelson reported on the following:

- The state of Massachusetts will assist us in our continued efforts to serve all students, free meals in the 2022-2023 school year, by granting us a 1-year extension. (Extra items will be available for purchase this year; limited snacks, beverages and second entrees at an extra cost to the family)
- Titan Family Portal– Is the Food Service platform where parents can add funds to their child's account (there is a transaction fee of \$1.95 per transaction), monitor the account purchases, set up automatic payments, transfer funds amongst their children, apply for Meal Benefits and reprint important letters they have received.
- Food and Nutrition Website – featuring an Interactive Menus, Menu Mobile App, Online Meals Application, Nutrition Education for parents, students, and staff and more. Very important to check often for updates.
- Nationwide supply chain disruptions continue and menus may happen without notice, the food service office will communicate these menu changes to the respective schools, as they happen and an announcement will be made in the building.
- We have seen significant price increases across the board and these may have an impact on our program. With the costs increases as well as staying in compliance with the USDA Meal Price Equity requirement, we are anticipating a meal price increase very soon. This would apply to any second meal.

3. Facilities Report: Mr. Nelson reported on the following:

- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- Conducted annual air quality testing of facility.
- The boilers have been cleaned, serviced and inspected.
- Rear Fitness playground re-installation completed.
- Emergency Access Road completed.
- Completed ADA electric door on main entrance. (Capital Funded)

- Conducted routine maintenance on all facility systems.

D. Personnel

Mr. Nelson reviewed the following personnel changes with the school committee.

The following new staff have been hired for the 2022-2023 school year

Name	Position	Effect. Date
Michelle Ennis	Social Worker	8/29/2022
Maggie Francisco	School Psychologist	8/29/2022
Katie Pike	Art Teacher	8/29/2022
Taylor Nelson	Special Education Teacher	8/29/2022
Taylor Swoish	Paraprofessional	8/29/2022
Bailey Sweet	Paraprofessional	8/29/2022
Emmalee Sanders	Physical Education	9/21/2022

The following staff resigned or retired.

Name	Position
Cynthia Roche	Social Worker
Brenda Mannix	School Psychologist
Paula McKeen	Classroom Teacher
Erin Kirk	Art Teacher
Melissa Cieto	Special Education Teacher
Lucy Lizotte	Paraprofessional
Jocelyn Ulloa	Paraprofessional
Grace Rodrigues	Physical Education Teacher
Jacqueline L'Heureux	Cook (3hours)

The following staff changed positions

Name	Old Position	New Position
Debra Smith	Paraprofessional	Classroom Teacher
Amy Wiggins	.4 Sped/.6 Reading	Full Time Reading Teacher

VI. CHAIRPERSON'S REPORT:

Ms. Nye wanted to welcome back her school committee members, the administration, families and community. She expressed how happy she is to be in this building, she expressed there's a feeling about it, she expressed that even all of us being here together this evening and being in person, it's been far too long, she expressed that going through the building has a different feel about it, everything is so bright and cheerful. She expressed that Mr. Leonardo and his team did an amazing job getting the school ready and the teachers also did an extraordinary job getting their classrooms ready for our students and families, "We can't thank them enough". She also wanted to thank Mr. Jones personally for getting the playground ready, getting all the ADA work done, she expressed these are all huge accomplishments and we truly appreciate them. She also thanked the Town of Marion and the DPW for facilitating all the work and to Jay McGrail who was instrumental in bringing all these different departments together. She expressed that they are looking forward to a wonderful 2022-2023 school year.

CENTRAL OFFICE ADMINISTRATOR'S REPORT:

Well – I have to tell you it feels great to have three weeks in the books. I am extremely grateful to our facilities, food services, IT department, administrative team, teachers, support staff and all the other individuals who assisted in opening schools. This week – I've been able to visit all the schools, observe arrival times and dismissal times, attend open houses, kindergarten orientations and visit most of classrooms. It has really been awesome. My favorite interaction was a bumping into a familiar face – who is now a 3rd grader in one of our elementary schools – this student was quick to point out that I wore the same shoes last year when he saw me and suggested that I needed

to buy new ones for this year. I don't disagree with him. On a serious note - the school buildings and classrooms look very inviting and welcoming and reflect many of the pre pandemic staples that make school so special. During my visits it was fun to watch the students and teachers participating in community building activities as they get to know one another and establish classroom norms and expectations.

Office of Teaching & Learning Report

Dr. Fedorowicz reported that she started in August and that she has been working on Literacy with Principal Sirois. She reported that given the current state of literacy statewide, the district is looking to do a literacy assessment to see where we are in literacy. She reported that they are in the process of partnering with Hill for Literacy, which is a DESE literacy approved partner and the goal is to identify and assess our literacy system, assessment, technology and the outcome to develop a literacy plan with some action steps for leadership routine and small tiered instruction. She reported that she applied for a Literacy Grant through DESE for all of the elementary schools and this is the final outcome that would help to develop measurable and actionable literacy goals steps and we should find out later this month if we are awarded.

Dr. Fedorowicz also reported that she has spent quite a bit of time developing relationships, she expressed that it's been great, she agreed with Chairperson Nye, she expressed it was great to see all the happy faces on opening day and then also throughout the schools on the first day of school.

Dr. Fedorowicz reported the New Teacher Induction took place a week before school, she reported they had a really good turnout and the energy of all the new teachers and mentors was amazing, she reported that during orientation they reviewed teaching and learning, technology, student support services, and then the teachers were able to head to their buildings, she expressed that there were a lot of smiles, a lot of excitement and a lot of great conversations. Principals and Central Office Administrators were also present to welcome new teachers, she expressed it was a great day. She wanted to thank everyone for attending and also to thank Kim Read who made the day go extremely smooth and made the room look amazing.

Dr. Fedorowicz also gave an update on upcoming professional development, she reported that on the 1st half day on September 21st teachers will be working with Lesley University on Literacy Strategies. She reported that the November 10th full day professional development day we will be looking at literacy options that would be in line with my previous conversation and more details will be coming about that opportunity. Dr. Fedorowicz expressed that she looks forward to an exciting school year.

Office of the Director of Student Services Report

Our SAIL Program was back again on our ORR Campus. Over 200 students participated in courses that incorporated strategies in Problem-solving and critical-thinking, Writing, Reading, and Mathematics, Cooperative learning and student reflection, Interdisciplinary connections and many more. In June I shared with this committee that all four of our districts received grant funding to create extended day programming. The Summer Enrichment Program ran each afternoon after the SAIL Program offering Students K-8 opportunities in Academics, Arts, athletics and social emotional learning lessons. Over 100 students participated in our 6-week program. The most rewarding part of this program was our 15 high school students who worked as mentors for our K-8 students. It brought the whole community together in an amazing way. In conclusion, we didn't want the summer programming to end! So we applied for another grant and received even more funding to offer our 2nd ever Summer Acceleration Academy. The academy ran from August 15th through the 19th. The academy focused on early literacy skills for K-2 students and Mathematics for students in 3rd, 4th, 8th and 10th grade.

A big thank you goes out to our Director of Food Services Jill Henesey and Director of Facilities Gene Jones. Between their offices we were able to serve lunch to all participating students throughout the 7 weeks of programming and keeping our buildings clean and prepared for reopening. In total we ran 7 weeks of summer programming, totaling 172 hours of educational opportunities for 452 Tri-Town students, employing 136 staff members, with 115 of those staff members being current Tri-Town Educators and/or high school students.

PRINCIPAL'S REPORT

Ms. Sirois, Principal of Sippican School reported the following:

Back to school! The excitement has been palpable over the last two weeks. As a staff we have embraced the normal that this opening to school has brought to us. From the playground, to the cafeteria, to reading stories on the rug and playing with friends at the block center, to taking the covers off of trumpets, we look forward to all that 2022-2023 brings to Sippican.

Our Building: Gilly Leonardo and his team worked TIRELESSLY this summer to ensure that the school was not only clean but that rugs, furniture and materials in storage for the past two years were returned to classrooms. A huge thank you to Gilly for all of his efforts.

Open House: The tradition of visiting the school the night before school starts continued this year. It was wonderful to see so many Sippican families in attendance.

Sippican's Clinical Team: We are thrilled to say that we have our clinical team in place. The team which includes Ms. Francisco, Mrs. Ennis and Mrs. Emmons provided a warm welcome and many resources for families at open house.

Bulletin Boards: Sippican is again partnering with families, TTAR and ORRHS to decorate bulletin boards in the school. We have created an equity calendar for each month to recognize the diversity within our school community and the community at large. Thank you to TTAR for providing the first bulletin board.

Technology: These just in! Promethean boards were delivered and assembled last Thursday. Staff had their first training on Tuesday. These boards are interactive for students and teachers. We are all very excited to have these boards for use in ALL of our classrooms.

VASE: A new "Character Counts" initiative will be starting soon for all grade levels. Each teacher will be given a designated number of Character Coupons. Over the course of the year they may choose to award students who demonstrate our school characteristics - respect, responsibility, and kindness - in exceptional ways with a coupon for a book from our Character Counts display. The book options will change over the course of the year, and coupons earned will be displayed prominently. This project, dedicated to past principal Lyn Rivet, is made possible with initial funding from VASE and the ongoing generosity of the Braitmayer family. A special thank you to April Nye for creating this awesome display.

Playground: The back playground is open for use! A huge shout out to the ORR facilities team and the Town of Marion for their hard work. Children have had a blast climbing, flipping and playing in this space.

Sensory Rooms: We now have two sensory rooms. Sensory rooms are spaces that have been

specifically designed to give an immersive sensory experience for people with various abilities. Sippican now has a space on the first floor and one on the second floor to support students.

School Council: Stay tuned. VASE will be holding elections and we plan to meet in October.

Music: Mrs. Moore has begun having informational meetings. Students are choosing their instruments. Mrs. Richard is gearing up for the concert choir. We look forward to gathering this year to enjoy the music.

For more information, please refer to “MSC 09142022 Principal Report”.

VIII. School Committee

A. Committee Reports

1. Budget Sub-Committee – has not met.
2. Building Committee – reported on during the meeting.
3. ORR District School Committee- Ms. Smith reported that the ORR School Committee did meet on September 7th, she reported that she is very excited to have Ms. Nye as part of the ORR School Committee. She reported the committee reorganized, also heard opening day information from the administration.
4. SMEC – Ms. Smith reported that SMEC meets on September 27th.
5. Early Childhood Council- has not met.
6. READS – Mr. Nelson reported that READS meets September 15th.
7. Tri-Town Education Foundation – has not met.
8. Policy Sub Committee – Ms. Beauregard reported that the Policy Sub-Committee met earlier today are reviewed the following policies: dress code, non-discrimination, student discipline and school choice, she reported that these will be going out to all members and then reviewed at the next Joint School Committee meeting on September 29th.
9. School Council – reported on during meeting.
10. Equity Sub-Committee- Ms. Beauregard reported that they will meet on October 5th.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Marion School Committee

October 16 @ 6:30pm

Joint School Committee

November 7, 2022 @ 6:30 pm (additional meeting)

January 19, 2022 @ 6:30 pm (regular meeting)

X. Open Comments –

Ms. Jennifer Stewart made the following statement:

I'm here tonight speaking because I'm a very concerned parent.

I'm aware that Liz Klein rock was hired as a staff & faculty keynote speaker.

- Funded by a specialized grant that focuses on equity work.

- Cost - \$6,000 covering travel, stay, preparation and presentation.

- Note Ms. Kleinrock also handed out her book - Start Here Start Now!

After my initial review of the book supplied, it was clear that the book was more of a guide to take existing curriculum and teach it in a way that supports a particular political narrative.

Is the Old Rochester School district, by hosting this speaker and supplying her guide, by any way encouraging our teachers to do the same with our curriculum?

If this is the case, please request our welcome letters we were supplied the first day of school to be rewritten. The welcome letter document currently outlines topics that will be covered this school year. Be transparent if you are allowing teachers to apply what is outlined in this book to their teaching curriculum. Do you think it is appropriate to promote, on the Sippican Library Instagram

page, a speakers' "Teach and Transform" website when it has recommended children's books such as "Not My Idea"? Please review this content and pay attention to the last two pages – "Whiteness is a bad idea...it always was. Contract Binding you to Whiteness: you get: stolen land, stolen riches, special favors, Whiteness gets: to mess endlessly with the lives of your friends, neighbors, loved ones, and all fellow humans of color. Your soul Sign below, Land, riches, and favors may be revoked at any time for any reason."

In my research of Liz Kleinrock, there is a trend I'm seeing in her suggested books and articles. The focus is building trust between teachers and children, but at the same time questioning the trust of parents and caregiver's. In closing, I have a few more statements. All children belong. What we are all doing or failing to stop, is hurting children and families. Quote from Sippican School Committee website. "The Sippican School community will be responsible, respectful, and kind to ensure a nurturing learning environment." I urge you to take the time following this meeting to do your research too. Then ask yourself, is what this speaker is teaching and promoting helping to create a responsible, respectful, or kind learning environment? Thank you.

Ms. Tracey made the following statement:

I would like to applaud that parent, thank you for standing up and saying that, I did not know that, thank you for bringing awareness to what's happening in our school and our community. I would also like to thank the school committee, the way that last year Sippican let the kids see their new teachers and their class, it created a really positive way to start their summer. What I really logged on to the meeting for was regarding the SRO, very disheartening to hear that it is not happening this year and I would have liked more information regarding specifics that, I think we are all in hard economic times, but when there's a necessity like this that we chose to rally and pull together and we figure it out. It sounds like that's what you guys are trying to do, but I would just like more information and if there's anything we can do as community to help you guys get what you need so we can keep our kids safe. I don't think it's fix all, but it will be a big step in helping to keep our children safe. Thank you for your time and thank you for all you do and thank you to that mother for paying attention to things that maybe I would've know of.

Chairperson Nye thanked Ms. Steward and Ms. Tracy for attending the meeting and also for their comments.

ADJOURN

MOTION: by Ms. Smith to adjourn at 8:04

SECONDED: Ms. Daniel

Motion Passed

**Respectfully Submitted,
Diana Russo**

**MARION SCHOOL COMMITTEE MEETING
MARION PUBLIC SCHOOLS
16 Spring Street
Marion, Massachusetts**

September 14, 2022

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/98312987964?pwd=SGttSGFWK2xRckVwVDdramRpTTdOdz09>

Meeting ID: 983 1298 7964

Passcode: 977232

This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person in the Community Room at Sippican School located at 16 Spring Street, Marion, MA 02738 or via zoom. Public is able to attend in person or via zoom

TIME: 6:00 p.m.

MEETING TO ORDER

TOUR OF THE BUILDING

RECOGNITION PRESENTATION – New Staff

I. Approval of Minutes

A. Minutes

- 1. Regular Minutes: May 25, 2022 June 15, 2022**
- 2. Executive Session Minutes: May 25, 2022**
- 3. Budget Sub-Committee: NONE**

II. Consent Agenda

III. Agenda Items Pending

XII. Executive Session

IV. General

A. Opening Day

B. Approval of Student Handbook

C. School Resource Officer Update

V. New Business

A. Policy Review

B. Curriculum

C. Business

- 1. Financial Report**
 - a. Revolving Account Balances**
- 2. Food Service Report**
- 3. Facilities Report**
- 4. Budget Transfers**

D. Personnel

VI. Special Report

VII. Unfinished Business

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VIII. School Committee

A. Committee Reports

- 1. Budget Subcommittee**
- 2. Building Committee**
- 3. ORR District School Committee**
- 4. SMEC**
- 5. Early Childhood Council**
- 6. READS**
- 7. Tri-Town Education Foundation**
- 8. Policy Sub-Committee**
- 9. School Council**
- 10. Equity Sub-Committee**

B. School Committee Re-Organization

C. School Committee Goals

IX. Future Business

A. Timeline

B. Future Agenda Items

X. Open Comments

XI. Information Items

XII. Executive Session

ADJOURNMENT

MARION PUBLIC SCHOOLS
Marion, MA

TO: Marion School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: September 9, 2022
RE: Agenda Items

The following items are on the agenda for September 14, 2022

I. Approval of Minutes

A.1. Regular Minutes –

Recommendation

That the School Committee review and approve the minutes of May 25, 2022 and June 18, 2022. Please refer to “MSC 09072022 May Minutes” and “MSC 09142022 June Minutes”.

A.2. Executive Session Minutes –

Recommendation

That the School Committee review and approve the minutes of May 25, 2022. These will be shared at the meeting.

XII. Executive Session

Recommendation

That the School Committee enter into executive session for purposes of exception #4, to discuss the deployment of security personnel or devices.

IV. General

A. Opening Day

Recommendation:

That the School Committee hear an update regarding Opening Day.

B. Approval of Student Handbook

Recommendation

That the School Committee review for approval a change to the student handbook. Please refer to “MSC 09142022 Student Handbook”.

C. School Resource Officer Update & Proposal

Recommendation

That the School Committee have a discussion about a School Resource Officer.

V. New Business

C. Business

1. Financial Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MSC 09142022 FY22 Memo” and “MSC 09142022 FY22 Financial Report”.

a. Revolving Account Balances

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MSC 09142022 Revolving Account”

2. Food Services Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122022 Food Service Report”.

3. Facilities Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122022 Facilities Report”.

D. Personnel

The following new staff have been hired for the 2022-2023 school year

<u>Name</u>	<u>Position</u>	<u>Effect. Date</u>
Michelle Ennis	Social Worker	8/29/2022
Maggie Francisco	School Psychologist	8/29/2022
Katie Pike	Art Teacher	8/29/2022
Taylor Nelson	Special Education Teacher	8/29/2022

Taylor Swoish	Paraprofessional	8/29/2022
Bailey Sweet	Paraprofessional	8/29/2022
Emmalee Sanders	Physical Education	9/21/2022

The following staff resigned or retired.

Name	Position
Cynthia Roche	Social Worker
Brenda Mannix	School Psychologist
Paula McKeen	Classroom Teacher
Erin Kirk	Art Teacher
Melissa Cieto	Special Education Teacher
Lucy Lizotte	Paraprofessional
Jocelyn Ulloa	Paraprofessional
Grace Rodrigues	Physical Education Teacher
Jacqueline L'Heureux	Cook (3hours)

The following staff changed positions

Name	Old Position	New Position
Debra Smith	Paraprofessional	Classroom Teacher
Amy Wiggins	.4 Sped/.6 Reading	Full Time Reading Teacher

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

<u>Marion School Committee</u>	<u>Joint School Committee</u>
October 26, 2022	September 29, 2022
Hybrid	Hybrid

Future Agenda Items

- Initial Budget Review (January)
- Health Unit Application (February)
- Budget Public Hearing (April)
- Budget Approval (April)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Committee Reorganization (June)
- School Improvement Plan Approval (June)
- Approval of Leases (June)
- Approval of School Committee Goals for the following year (June)

XI. Information Items

- FOOD SERVICE DIRECTOR REPORT, September 2022
- FACILITIES DIRECTOR REPORT, September, 2022

If you have any questions regarding any of these recommendations, please feel free to call me.

New Teachers Sippican School





Maggie Francisco School Psychologist Sippican School



- My birthday is on New Year's Eve.
- I went to Saint Anselm College- I had wanted to go there since I was 10 years old!
- I love playing cornhole, I have even helped design and build cornhole boards.
- My mom was my elementary school principal.
- I am the oldest sibling in my family, but I am also the shortest!





Michelle Ennis

School Adjustment Counselor

Sippican School



- I came from Ireland to America when I was 18.
- I have six grandchildren.
- I've had one of my photographs published nationally by National Geographic & Parade Magazine.
- I've performed in professional bands for twenty years.
- I've worked in domestic violence shelters, correction facilities, court systems and now a school system.





Katie Pike Art Teacher Sippican School



- Taught ceramics to young children at Arts for Youth summer camp in Bridgewater for 2 years.
- Loves to explore the outdoors in New Hampshire.
- Cat mom to 2 fur babies.
- Knew I wanted to be a teacher since kindergarten.
- Have dyed my hair every color of the rainbow!





Debra Smith

Grade Four Teacher

Sippican School



- Worked at Sippican as a Para and an LTS last year.
- Started my career as a high school English teacher.
- Was adopted and worked for an agency providing services for adoptive families.
- Volunteered for Big Brothers/Big Sisters 20 years ago and remain in contact with my Little Sister.
- Been taking ASL classes for the past 6 months.





Taylor Nelson

Gr. 6 Special Education Teacher

Sippican School



- I grew up on Martha's Vineyard and my parents still live there.
- I have a 5 month old daughter named Adalynn and she has become my entire world.
- I traveled to Australia to represent the USA and play soccer when I was 12.
- I love animals and have 1 dog and 4 rabbits.
- My favorite Holiday is Thanksgiving because you get to be with people you love and food is one of the ways to my heart!





Sippican School New Staff

Taylor Swoish, Paraprofessional

New Teachers Center School





Allison Dunn

Remedial Math Teacher

Center School



- I have taught first, second, and third grade!
- I got my Bachelor's and Master's degrees at UConn—GO HUSKIES!! I played club field hockey during my time there.
- I'm an artist! I love to paint, take photos, and create in my free time.
- I have two kids and a black lab named Pearl.
- My favorite food is a lobster roll.



New Teachers Old Hammondtown School





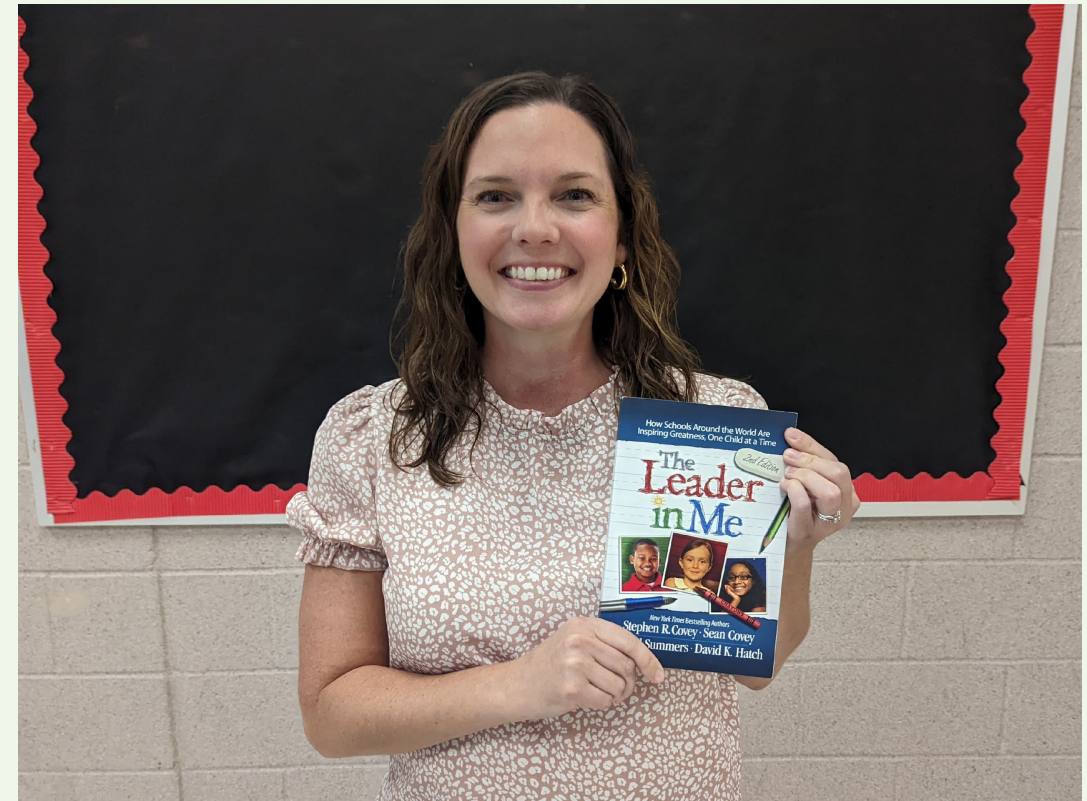
Jillian Lakey

Remedial Reading Teacher

Old Hammondtown School



- I am a mother to two children. Daniel is 9 and entering 4th grade. Alexandra is 6 and entering 1st grade.
- This summer, my husband and I sent our kids to the summer camp that we met at many years ago!
- Aside from teaching, I also work as a health & wellness coach.
- I'm a Philadelphia Eagles fan.
- I've recently taken up bike riding as a hobby.



New Teachers

Rochester Memorial School





Kaitlyn Laprise

Instrumental Music Teacher

Rochester Memorial School



- I love to cook, cross stitch, and hike with family.
- I have an amazing 1.5 year old daughter who is my whole world.
- I have a cute kitty!
- I'm super afraid of spiders.
- I'm terrible at things like this, so my husband told me what to write for all of these.





Anne Realini

Grade 2 Teacher

Rochester Memorial School



- I live in Rochester.
- I have a 5 year old son (Jack) and a 4 year old daughter (Evelyn).
- I love to read.
- I am starting my 14th year as a teacher.
- I used to be a cake decorator.





Rochester Memorial School New Staff

Fatima Pimentel, Assistant Cook

New Teachers

Old Rochester Regional Junior High School





Alisia Cabral

Grade 7 Science Teacher

ORR Junior High School



- I was born in San Jose, California.
- I love all things spooky and scary. I have been on multiple ghost hunts and tours in New England- including sleeping at the Lizzie Borden House.
- I am a huge animal lover. I have 3 dogs, 3 cats, and wants to get some outdoor animals next.
- I studied Marine Biology in college and worked as an aquarist for a few years before teaching.
- I love traveling; my favorite trip was to Hawaii where I hiked across a solidified lava field along with a volcano.





Jennifer Medeiros

Grade 7 Math Teacher

ORR Junior High School



- I love to paint.
- I love football! Go Steelers!
- I recently got married – July 1st.
- I have 1 cat – Rooney.
- I love to cook – especially Portuguese food!





Old Rochester Regional Junior High School New Staff

Darren Gray, Paraprofessional

Leslie Halnen, Special Education Admin. Assistant

Amy MacDonald, Paraprofessional

New Teachers

Old Rochester Regional High School





Julie Cotillo

School Psychologist

ORR High School & Junior High School



- I have a 4-year-old red husky named Kona.
- I play both guitar and ukulele.
- I play in a woman's fast pitch softball league.
- My favorite vegetable is brussel sprouts.
- I have watched Grey's Anatomy from start to finish at least 5 times.





Vanessa Gelinas

School Adjustment Counselor

ORR High School



- I have two daughters.
- I coach gymnastics as a second job.
- I interned at ORR in grad school.
- I have two sisters and a brother.
- I'm getting married in 36 days.





Courtney Higgins Preschool Teacher ORR High School



- Is mother to four children ages 14, 12, 11, and 9
- Was born and raised in New Jersey by my parents, my father a Special Education Teacher and my mother an Elementary School Teacher
- Has lived and worked in New York City, Boston, and Washington D.C.
- Studied continuing education in interior design at Suffolk University
- Paints mostly everything...canvas, furniture, even walls





Kyrle Holland English Teacher ORR High School



- I am a avid hiker.
- I like to cook.
- My favorite team is the New England Patriots.
- My favorite book is “The Moon is Down” by John Steinbeck.
- I am first generation American as my parents were born in Ireland.





Mike Janicki

Guidance Counselor

ORR High School



- I work for the NFL.
- I have completed 13 marathons.
- I have 2 kids that graduated from ORR; 1 more this year.
- I completed a doctoral degree, “Dr. J.”!!





Allison Lima

Physical Education Teacher

ORR High School



- I have a dog name Boston and he was a rescue from Texas.
- Portuguese was my first language.
- I have three other jobs other than teaching: Personal Trainer, Server, Soccer Coach
- I played two sports at BSU: Soccer and Basketball
- My 5 year plan is to buy a house and a Jeep Wrangler by 30.





Nicole Reedy Nurse ORR High School



- I have run 5 Half Marathons, with my 6th in September.
- I am currently training for my first Marathon in October.
- I am going to try to run a minimum of 50 miles in the Month of September to raise money for Childhood Cancer.
- I have been a Nurse for 15 years.
- I love cook, bake and try new recipes.





Old Rochester Regional High School New Staff

Teresa Camara, Paraprofessional

Paul Guilbeault, Paraprofessional

Jonathan Nogueira, Paraprofessional

Lori Westgate, Paraprofessional



Old Rochester Regional School District New Staff

Amelia Quiteiro, Custodian

David Spence, Custodian



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
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Mattapoisett, MA 02739

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Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ph.D
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, MCPPO
Assistant Superintendent of Finance & Operations

Craig J. Davidson, M.Ed.
Director of Student Services

STATEMENT ON BACK TO SCHOOL 2022-2023

Thank you for making the commitment to serve our students and families as public educators. Whether you have been educating in our schools for years or this school year serves as your first – I am grateful that you have chosen to work in our schools – on behalf of our students.

For me – there are few professions that an individual can pursue that serve the greater good more than a public educator does. The responsibility of preparing our towns' children to be capable local and global citizens is immense. Yet – our faculty has demonstrated year in and year out that it is a welcomed responsibility.

Our work is not easy and it certainly has not been easy during the past two and half years. I recognize the difficulties that many of you have faced as educators and I recognize the overall challenges we have faced together.

Last year we embraced the return of full in-person learning under uncertain circumstances. Through the course of the school year we transitioned towards familiar classrooms, hallways, and schools that we knew in pre-pandemic times.

This school year – I am hoping some of the pandemic fatigue has faded for all of you. I am hopeful that many of the difficulties and challenges we faced as public educators will not find their way into as many conversations. I hope you can fully focus on your professional calling – to be the very best public educators you can be. I know the talents and top notch expertise our teachers possess and the passion and dedication our support staff continuously demonstrates – thank you for sharing it with our students.

Success for educators is complex – yet so simple. We want to teach our students to the best of our abilities – with the highest expectations for all - and we want our students to experience true learning.

As you prepare to start the work of the 2022-2023 school year and all the important responsibilities that come with it – remember that the kids who walk through the halls of our schools and sit in the desks in your classrooms are bright, dynamic, and unique students ready to learn from your incredible efforts.

Michael S. Nelson

Superintendent of Schools

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

OPENING DAY AGENDA

August 29, 2022

Breakfast (7:30am – 8:30am) – Meet & Greet

Coffee and breakfast food items will be made available during this time in the Old Rochester Regional School District's Cafeteria. Please also use this time to reconnect with your colleagues.

Opening Remarks & Recognitions (8:30am) – The Leadership Council

All staff members are expected to report to the high school auditorium for opening remarks and to listen to our keynote speaker.

All speakers will be presenting from the high school auditorium.

Keynote Speaker (9:00am) – Ms. Liz Kleinrock, Motivational Speaker

Liz Kleinrock is an aspiring anti-bias and anti-racist educator and consultant based in Washington, DC. A transracial adoptee, Liz was born in South Korea and grew up in DC before attending Washington University in St. Louis, MO. After graduating, Liz moved to Oakland, California, where she served as an AmeriCorps teacher with Girls Inc. and Super Stars Literacy for two years. Following her service, Liz moved to Los Angeles, where she attended UCLA's Teacher Education Program, where she earned her M.Ed. After spending a year student teaching a 5th grade class in Watts, Liz joined the founding faculty of a startup school in East Hollywood where she spent seven years teaching 1st through 4th grades. In 2020, Liz returned to her DC roots and taught 6th grade before embarking on a new role as an elementary school librarian and working in her school's office of equity and inclusion.

*In addition to classroom teaching, Liz also works as an anti-bias/anti-racist facilitator for schools, organizations, and companies across the country. Her work has gained national recognition through a documentary short produced by Fluid Film, and media outlets such as CNN, The Washington Post, NPR, and BBC. In 2018, Liz received Learning for Justice's Award for Excellence in Teaching, and served on the organization's Advisory Board. Liz is proud to share her 2019 TED Talk from "Education Everywhere" on building foundations of equity with young learners, and the release of her first book, **Start Here Start Now: A Guide to Antibias and Antiracist Work In Your School Community** with Heinemann Publishing. She is also excited to share the upcoming releases of four picture books with Harper Collins.*

Biography from <https://www.teachandtransform.org/about-me>



Dismissal (10:00am) – Return to School Buildings

*At the conclusion of the district-wide opening day ceremony - all staff members are expected to return to their school buildings for the remainder of the contractual day. **#WEareOR***



Old Rochester Regional School District MA Superintendency Union # 55

Back to School COVID-19 Protocols
2022-2023

Update on COVID-19 Matters in School for Fall 2022

The guidance in this slideshow was developed by the Department of Elementary and Secondary Education and the Department of Public Health.

DESE/DPH Guidance Background & Context:

This school year we are all looking forward to providing our students with in-person experiences that will offer rich learning opportunities, robust extra-curricular activities, and an educational environment for positive social interactions among students and between students and staff.

The most current DESE/DPH guidance driving our starting protocols:

- [DESE/DPH Update on COVID-19 Matters in K-12 Schools for Fall 2022 \(August 15, 2022\)](#)
- [DPH Updated Isolation and Exposure Guidance \(August 15, 2022\)](#)
- [DPH Guidance for School Health Offices \(June 21, 2022\)](#)
- [DESE Updated Testing Memo \(May 24, 2022\)](#)

Other major agency guidance considered:

- [Centers for Disease Control \(CDC\) Guidance for COVID-19 Prevention in K-12 Schools \(August 11, 2022\)](#)

**DESE and DPH continue to recommend that all faculty, staff, and eligible students receive the COVID-19 vaccine.*

COVID-19 Symptoms:

Below is the full list of symptoms for which caregivers should monitor their children, and staff should monitor themselves.

COVID-19 symptoms list:

- Fever (100.0° Fahrenheit or higher), chills, or shaking chills
- Difficulty breathing or shortness of breath
- New loss of taste or smell
- Muscle aches or body aches
- Cough (not due to other known cause, such as chronic cough)
- Sore throat, *when in combination with other symptoms*
- Nausea, vomiting, *when in combination with other symptoms*
- Headache, *when in combination with other symptoms*
- Fatigue, *when in combination with other symptoms*
- Nasal congestion or runny nose (not due to other known causes, such as allergies), *when in combination with other symptoms*







Anyone who is feeling sick or ill should remain home and strongly consider being tested for COVID-19.

Isolation and Exposure Guidance:

The following is guidance for children and staff:

- Effective August 15, 2022, all students and staff in schools should follow the updated [isolation and exposure guidance issued by DPH](#), in alignment with recently issued guidance from CDC.
- Contact tracing is no longer recommended statewide in schools.
- No asymptomatic person should be excluded from school as result of exposure, regardless of vaccination status or exposure setting.
- Children and staff who test positive must isolate for at least 5 days. If they are asymptomatic or symptoms are resolving and they have been fever free without the use of fever-reducing medicine for 24 hours, they may return to programming after Day 5 and should wear a high-quality mask through Day 10:

Isolation and Exposure Recommendations	
<p>If you test positive for COVID-19, regardless of vaccination status</p> <p>Day 1–5 (Day 0 = day of test)</p> <p> Stay home and wear a mask around others. If asymptomatic and you develop symptoms, restart your 5-day isolation period, with Day 0 being the first day of symptom onset.</p> <p>Day 6–10</p> <p> Wear a mask around others. If you have no symptoms or symptoms are improving, you can leave your home. If you got very sick or have a weakened immune system, consult your health care provider before ending isolation.</p> <p><i>If you have a fever, continue to stay home until 24 hours after fever resolves without fever-reducing medication.</i></p>	<p>If you were exposed to COVID-19, regardless of vaccination status.</p> <p>Day 1–10 (Day 0 = day of exposure)</p> <p> Monitor for symptoms and consider wearing a mask around others, especially individuals at higher risk for complications.</p> <p>Day 5</p> <p> Consider testing on Day 5. If you develop symptoms at any time, test immediately and stay home.</p>

Isolation and Exposure Guidance:



COVID-19 Testing:

- Surveillance testing of asymptomatic individuals, contact tracing, or test-to-stay programs are not recommended by DES/DPH in schools.
- Only symptomatic testing services are supported by DESE/DPH in school settings at this time.
- Contact tracing is no longer recommended statewide in schools.

Masking:



- Universal masking is not recommended in schools. Any individual who wishes to continue to mask, including those who face higher risk from COVID-19, should/will be supported in that choice.
- Masking continues to be required in all school health offices.
- We expect staff members and students who choose to wear a mask to supply their own. The schools will have a backup supply of masks available as needed.

Operational Considerations:

Ventilation:

- All our schools' HVAC systems were inspected by an outside vendor (Leftfield Environmental Limited) and given 'full occupancy' status.
- Air purifiers and air scrubbers are present in all learning spaces in our schools.
- Routine air quality assessment (CO2 levels) will be conducted by our Director of Facilities.
- Air quality tests are conducted at all our schools utilizing an outside vendor (ARAM Environmental Testing) to ensure safe and healthy learning environments.
- Open windows on school buses as feasible.





**If you have any questions do not
hesitate contacting your child's
Building Principal.**

Thank You.

**MARION SCHOOL COMMITTEE MEETING
MARION PUBLIC SCHOOLS
Marion, Massachusetts**

May 25, 2022

**MEETING HELD VIA HYBRID FORMAT
REGULAR MEETING MINUTES**

Regular meeting of the Marion School Committee was held on Wednesday – May 25, 2022 and called to order by Chairperson Nye, at 6:30 pm.

SCHOOL COMMITTEE MEMBERS PRESENT: April Nye, Chairperson, Mary Beauregard, Nichole Nye McGaffey, Nichole Daniel (arrived at 7:05 p.m.) and Michelle Smith (via zoom).

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT: Michael S. Nelson (in-person), Superintendent of Schools, Jannell Pearson Campbell (in-person), Assistant Superintendent of Teaching & Learning, Howard Barber (in-person), Assistant Superintendent of Finance & Operations, Craig Davidson (in-person), Director of Student Services, Marla Sirois (in-person), Principal, Sippican School; staff; parents; members of the press and public; and, Diana Russo, Recording Secretary – all participated via zoom.

Chairperson Nye, stated in accordance with Massachusetts Open Meeting Law, the agenda has been set, the meeting is being video-taped, and unless there are any emergencies that need to be added, the agenda will be followed as outlined. Chairperson Nye read the following statement: *This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person at the Superintendent's Office Conference Room located at 135 Marion Road, Mattapoisett, MA 02739 or via zoom. Public Access is available through zoom through the link posted on the posted agenda.*

Chairperson Nye asked for a moment of silence to honor the children and teachers lost yesterday in the horrible tragedy at Robb Elementary School in Uvalde, Texas.

SCHOOL CHOICE HEARING

Chairperson Nye opened the school choice hearing at 6:32

Superintendent Nelson welcomed the newest member Nichole Nye McGaffey to the school Committee and thanked her for putting her name in as a write in and serving the town and children of Marion.

Superintendent Nelson explained that the point of the School Choice Hearing is to really to look to see if Marion School Committee is interested in accepting or enrolling any students from outside of Marion to the Sippican School for the upcoming school year. Mr. Nelson explained that historically Marion has not participated in the School Choice program and based on the current enrollment trends the administration is not making the recommendation to participate in the school choice program for the upcoming school year.

SCHOOL COMMITTEE FEEDBACK: Ms. Beauregard inquired about how many schools in our district participate in school choice. Supt. Nelson explained that Mattapoisett Public Schools

currently participates and currently has 12 school choice slots where they enroll students in grades K or grade 1 and ORR also participates in the school choice program.

PUBLIC COMMENT: NONE

School choice hearing was closed at 6:34 p.m.

I. Approval of Minutes:

A. Minutes

1. Regular Meeting Minutes – April 13, 2022

MOTION: by Ms. Beauregard to accept the meeting minutes of April 13, 2022 as presented

SECONDED: Ms. Smith

ROLL CALL: 3:1 Smith: yes, Beauregard: yes, Nye McGaffey: abstained, Nye: yes,

IV. General

A. School Choice Vote

The recommendation from the administration is that the school committee decline the option to participate in the school choice program for the 2022-2023 school year.

MOTION: by Ms. Beauregard to not participate in school choice for the 2022-2023 school year

SECONDED: by Ms. Smith

ROLL CALL: 4:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes

B. Approval of School Committee Dates for the 2022-2023 School Year

Mr. Nelson suggested that the school committee approve the following dates for the 2022-2023 school year: September 14, October 26, December 7, 2022, January 11, March 8, April 12, May 10, and June 14, 2023. Mr. Nelson reported that these are the dates that we set in advance, however if anything happens and we need to set other dates we will reach out to the committee to do so.

MOTION: by Ms. Beauregard to approve the school committee dates as presented for the 2022-2023 school year

SECONDED: by Ms. Nye McGaffey

ROLL CALL: 4:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes

V. New Business

C. Business

1. Financial Report

Mr. Barber presented the following documents to the school committee

- Year to date Budget Report by Department.
- Revolving Accounts Report by Type for the Quarter ending.

Mr. Barber reported that currently, the Marion Public Schools has \$94,430 of the general funds appropriated in the 22 Fiscal Year. Mr. Barber referred the school committee to the year to date budget report by department included in the packet where all the expenses are identified. Mr. Barber reported that of the \$6,456,815 appropriated to the district, consisting of both the Marion School District and Bristol County Agricultural enrolled student operational costs 87.03% of funding spent or encumbered are directly relating to student instruction.

In addition, Mr. Barber reported on the revolving accounts of Sippican School. He reported that the revolving accounts had a balance of \$116,769 on April 30, 2022.

Mr. Barber also reported on Food Service and Facilities.

VI. CHAIRPERSON'S REPORT:

Ms. Nye expressed that yesterday morning she had finalized her chairperson's reported and was excited to addressed everyone with positive things that were happening at Sippican School, she expressed that she couldn't wait to report that our 6th graders had recently just gone on their first field trip since the fall of 2019, they went to Treetop Adventures last Friday and they had a ball, she expressed that she was there and they had a ball, it was beautiful. I also couldn't wait to talk about the Marion Occupation Program, which has been a long standing VASE Program, which ran yesterday and we had many volunteers come in and participate for our 5th and 6th graders, so as I wrote my report early yesterday morning I was very eager to come in and report on a lot of these first that just have not happened in a long time and then of course the tragedy at Robb Elementary School happened and it just didn't seem right to come in here and talk about all of this after that tragedy happened. I would be remiss as a parent if I did not say that I too have concerns, I know that there are concerns out there, but I also know that as a district we are working with local agencies to try to support our children, as well as our teachers and our administrators and I thank you all for that. She expressed that school committee has received a lot of questions from concerned parents. Ms. Nye thanked the Supt. for the email he sent out to the school community yesterday and she wanted to report to everyone that we are working on things moving forward.

CENTRAL OFFICE ADMINSTRATOR'S REPORT:

Superintendent Nelson expressed that writing the type of emails that were sent out to the school community last night is the hardest part of his job, but I think it's important to acknowledge when another school community goes through a difficult event such as the one that just took place at Robb Elementary School. He expressed that it's important to validate how individuals are feeling and also reinforce a sense of security to the best of our ability. He expressed that we do have strong partnerships in our three Towns with our local police departments and first responders, we have established security protocols and emergency preparedness plans in place and we do our best to train our staff, administrators and students for unknown situations but at the end of the day there's always that worry and that anxiety and we will continue to do our best to listen to parents/guardians and experts in terms of doing everything we can for our students and staff members not only at Sippican but all our other schools.

Mr. Nelson thanked the voters of Marion for supporting the Marion School Budget for the FY23 School Year as well as the Capital Projects, Mr. Nelson expressed that he's very thankful to have the partnership with the Town of Marion and the Town Officials. Mr. Nelson also wanted to thank the Town of Marion for their support of the Regional FY23 Budget. Mr. Nelson also gave a reported regarding COVID-19 data, COVID-19 protocols and also the COVID-19 Testing Program.

Dr. Jannell Pearson-Campbell – Assistant Superintendent of Teaching & Learning – reported the following:

Just today the Office of Teaching and Learning hosted the end of the year celebration for first year educators who participated in the Mentoring program and also educators who participated in the Mentoring Past the First Year program. We share stories and celebrate our educators. Building administrators along with mentors and mentees celebrate with a parting gift and celebratory snacks.

The Old Rochester Regional School District MA Superintendency Union #55 2022/2023 Professional Development Plan was approved by the Joint School Committee on Tuesday, May 10th. The Plan will be printed and shared with the Marion School District. It will also be shared on each school's website.

We are also planning for the last half day of professional development on June 1st. The topic is transition planning for next year to support our diverse learners.

Mr. Craig Davidson – Director of Student Services reported the following:

Kindergarten readiness screenings were held today and will finish up tomorrow, our kindergarten families and the screening is ended with a bus ride which is always a hit for students and parents.

Summer Expansion Grant:

There was nearly \$9 million requested with only \$5 million available to award. It was a very competitive grant process and because of an abundance of interest by districts, Funding requests were reduced and no awards were made greater than \$100K to any individual school district. We received notification from the governor's office that each of our four school districts received \$50k to expand our current summer programming with a focus on the Social emotional well-being and the growth of students. We will be releasing more information on this topic to our Tri-Town Families in the upcoming weeks but felt it was important to share here tonight and start spreading the word amongst our communities.

PRINCIPAL'S REPORT

Ms. Sirois, Principal of Sippican School reported the following:

Spring has truly sprung! There is excitement in the air as our spring traditions begin!

1. Acceleration Roadmap: We continue using data in different ways! Parents have been asked for input regarding placement for next year and staff members and students are completing spring assessments so that we can begin placement for next year!
2. MCAS: The end is near. We have a handful of make-up tests for students to complete. We will be COMPLETELY finished by the end of the week.
3. Project Grow: Our GROW students are getting ready for summer! Here comes the sun(s)!
4. Grade 1: Our grade 1 students have been busy learning about everything from graphing to seeds! They have grown SO much this year!
5. Grade 3: A sure sign of spring! Insects too! New life is everywhere!
6. Grade 4: Students read the story, Scribble Stones. This is a heartwarming story about a little stone who was able to spread kindness to the world! Check out the grade 4 Scribble Stones:
7. Grade 6: Our grade 6 students and their FEARLESS leaders took a trip to Tree Top Adventures in Canton. It was a day filled with fun and bonding. A huge shout out the Grade 6 Parent Group and the teachers for making this day such a huge success.
8. VASE: In May we celebrated Teacher Appreciation month. I can't give enough thank you's to our school community for supporting the staff at Sippican. We had great food, company AND some amazing raffle items!
9. Garden Club: The Garden Club is actively cleaning out the beds and planting. We look forward to the beauty of the plants this summer and the bounty coming our way in the fall.
10. Lunch: We are FINALLY back in the cafeteria AND the MPR is up and running for assemblies and ALL that is intended for.
11. School Council: At our April meeting, we took the time to review our SIP to see where we stand on Year 1 of 2 of the present plan. At our final meeting in June we will preview Year 2 of the plan and make adjustments based on things that may need more time next year. There are also action items from Year 2 that have been completed ahead of schedule.
12. Art: It's clay time! Check out the beautiful work Mrs. Kirk has done with the children. They have built bobble heads, planters, mugs classic paper weights.
13. Music: Spring concerts are upon us. Grade 4 had their concert last week. Another WOW! They have come so far. Grades 5 and 6 have their concerts this week. Our marching band will be performing at the Memorial Day parade next week.
14. Library: Thanks to Jessica Barrett for bringing storyteller Len Cabral to Sippican. The children enjoyed participating in the storytelling and they were even given some ideas about

becoming storytellers in their own families. Shout out to the Marion Cultural Council and VASE for bringing this opportunity to our students.

For more information, please refer to “MSC 05252022 Principal Report”.

VIII. School Committee

A. Committee Reports

1. Budget Sub-Committee – Mr. Nelson reported that the Marion Budget had been approved at the Town Meeting and thanked everyone for their support for getting the Budget passed.
2. Building Committee – Mr. Nelson reported that the capital projects have also been approved at Town Meeting and that Mr. Jones is eager to get started on them.
3. ORR District School Committee- Ms. Beauregard attended the last meeting in Ms. Smith’s place and she reported that the committee reviewed a Fair Share Amendment, we also approved an overseas trip and then Mr. Gonet, the student representative had some parting words for the school committee and his accomplishments were also celebrated.
4. SMEC – Ms. Smith reported they will meet on May 31st.
5. Early Childhood Council- NONE, Ms. Daniel was not present.
6. READS – Mr. Nelson reported that READS has not met.
7. Tri-Town Education Foundation – NONE, Ms. Daniel was not present.
8. Policy Sub Committee – Ms. Beauregard reported that they met on May 4th, reviewed the Advertising in Schools Policy, they also read through the fiscal policies that have been updated by MASC.
9. School Council – Ms. Sirois reported that they met in April and reviewed the School Improvement Plan and they will meet again in June.
10. Equity Sub-Committee- Ms. Beauregard reported that they met last night and had some real discussions about what and where we want this committee to go and what we need to get done, at our next meeting all committee members will bring back some ideas and goals that they want to accomplish for the next school year.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Marion School Committee

June 15, 2022 @ 6:30pm

Joint School Committee

June 23, 2022 @ 6:30pm

X. Open Comments –

Tara Tracey – *“Hi everyone I just want to start off by saying thank you for everything you’ve done for our children in the last two years and the commitment that you guys make to them. I know everyone was saddened about what happened in Texas yesterday, this is something that I’ve thought about since I attended the Project Grow two years ago and learned about the “shelter in place”, I was like why don’t we have a police officer here and I just kind of put it on the back burner and life got busy, it’s been in the back of my mind but yesterday really reiterated for me the importance of having a police officer serve in our school and having a resource. I think it’s better to be proactive than reactive. We don’t live in a bubble, we had a threat against Sippican School probably about a month ago. There have been other schools who have had assaults against teachers, unfortunately this isn’t the world we grew up in, and I think we need to take every safety precaution possible to protect our children, to protect our staff and our community. I just want that to be a topic that is discussed and looking at how us as a community can make that happen. I don’t see one negative thing about this, I think it can only build the relationship between the law enforcement and children at this young age, it will build that open dialogue and safety that they can feel that they can turn to police. Thank you for everything and thank you for allowing me to speak.”*

Noelle Stork - *“Thank you, I’m also here to speak about having a School Resource Officer at Sippican School. I won’t repeat what the last speaker said, because everything she said I agree with whole heartedly. My husband is a police officer and my mom is a retired teacher so I’m very passionate about this, lots of the communities around us have school resource officers, there’s just no reason for us not to have one. I don’t know if there’s a debate about this, but there really shouldn’t be, this really can happen anywhere, we live in such a great community and we are so blessed, and everything you guys do for the kids is so amazing, but this can happen anywhere and our teachers shouldn’t be put in a position where they’re the people that have to protect, we should have a first responder on site at all times and I just beg that you guys please consider doing this and figure out a way to do that.*

Chairperson Nye thanked Tara and Noelle for attending the meeting and also for their comments.

Ms. Daniel arrived at the meeting at this time and went into executive session.

MOTION: by Ms. Beauregard to go in to Executive Session at 7:12 p.m. for the Purpose of #3 and #7 to return only to adjourn

SECONDED: Ms. Smith

ROLL CALL: 5:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes, Daniel: yes

MOTION: by Ms. Beauregard to come out of Executive Session at 7:49 p.m. to return to the regular meeting

SECONDED: Ms.

ROLL CALL: 5:0 Smith: yes, Beauregard: yes, Nye McGaffey: yes, Nye: yes, Daniel: yes

ADJOURN

MOTION: by Ms. Daniel to adjourn at 7:50

SECONDED: Ms. Marcolini

ROLL CALL: 5:0 Smith: yes, Beauregard: yes, Marcolini: yes, Nye: yes, Daniel: yes

**Respectfully Submitted,
Diana Russo**

MARION SCHOOL COMMITTEE MEETING
Marion, Massachusetts

June 15, 2022
BY: HYBRID FORMAT - ZOOM LINK

MEETING MINUTES

Regular meeting of the Marion School Committee was held on Wednesday – June 15, 2022 and called to order by Chairperson, April Nye, at 6:30pm.

The meeting will be conducted in hybrid format. School Committee members and Administration will have the option of meeting in person in the Media Room of the Old Rochester Regional Jr. High School located at 135 Marion Road, Mattapoisett MA 02739, or via Zoom. Public access is available through Zoom only by the link provided.

MEMBERS PRESENT: April Nye, Chairperson (In-person); Nichole Daniel, Vice-Chairperson (In-person); Nichole Nye McGaffey (In-person); Mary Beauregard (Hybrid); Michelle Smith (Hybrid)

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools – In Person; Craig Davidson, Director of Student Services- In Person; Howard Barber – Assistant Superintendent of Finance & Operations – In Person; Marla Sirois, Principal, Sippican School- In Person; Peter Crisafulli, Assistant Principal, Sippican School – In Person, Toni Bailey, Recording Secretary – In Person; teachers; staff; parents; members of the press and public – Hybrid

Chairperson, April Nye, stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being video-taped, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

MEETING TO ORDER

RECOGNITION PRESENTATION – Retirees

Superintendent Nelson stated the following regarding Ms. Paula McKeen:

“When I first came to Old Rochester Superintendency Union #55 about eight years ago, I met Paula McKeen in a Responsive Classroom training, which is a four-day course, and in one of the first activities we needed to identify by what they called “Clock Buddies” and Ms. McKeen and I were paired up and became quick professional friends ever since and we still joke around “there is my clock buddy” when we run in to one another. I was a little taken back when I heard that Ms. McKeen was retiring because I know how much she means to our students, our families, faculty and also by me. I can’t tell you how many times I’ve heard from parents how they are really hoping Ms. McKeen would be their teacher the next year or reflecting on their experience when their child had her as a classroom teacher and how great of a year it was. When I say I can’t count... I mean that – it is a very regular occurrence. I think that is the ultimate compliment you can get as an educator when parents want or truly reflect and appreciate the time their child spent with Ms. McKeen. Although I am sad to see her go, I know this is a time that she needs to concentrate on her next chapter and for her family. When we were talking about her upcoming retirement, I could just see the passion oozing out of her in terms of how much Sippican School means to her and I have a feeling that we will continue to hear from her and I wish her nothing but happiness in her retirement”

Chairperson April Nye stated:

"Ms. McKeen was my son's third grade teacher and I know how she loved the children; she loves teaching, and I'm sure this is a bitter/sweet moment for her as it is for all of us. We wish her nothing but the best and thank her for her years of dedication and commitment to Sippican School. If you know anything about Sippican School, "Vocabulary Day" is a huge piece of our community and Ms. McKeen brought that to us 14 years ago.

The usual tradition is that we always do a book dedication to retirees – the Marion School Committee chose the book "The Dictionary of Difficult Words" which we thought would be a great honor to Ms. McKeen."

The inscription on the inside cover states:

This Book Is A Gift From
The Marion School Committee
In honor of
Paula McKeen
Thank you for your years of service to the students of Sippican School.
Your kindness and support has made all the difference.
June, 2022

Principal Marla Sirois stated the following:

"We are so fortunate to have known Ms. McKeen as an educator and a colleague."

Mr. Crisafulli and I chose the book:

A Teacher Like You by: Frank Murphy and Barbara Dan

Ms. Sirois read some of the versus from "A Teacher Like You" as follows:

You taught us to be creative and to be proud of how we express ourselves.
The way we write our names. The way we draw our dreams – and make them come true.
You encouraged us to make each day a masterpiece.
You gave your time when you didn't have to – showing up at our games and our recitals
You led us to volunteer – watching you give back, inspired us to give more
You shared your heart and made ours grow
You listened when no one else would.
You taught us how to connect with each other
You guided us to accept differences and value our own.
We learned to think before we speak and act
We learned we can't take back what we say and do
We learned to listen first
We learned from watching you
You taught us to be leaders
You cared, you comforted, you challenged and you let me be me
I needed a teacher like you
You said I was smart – so I was
You said you believed in me -so I did too
You are a hero to me

Ms. Sirois stated Ms. McKeen was a hero to many children in our school district and noted Ms. McKeen is irreplaceable, she will be missed and we all wish her the very best.

I. Approval of Minutes

A.1. Regular Minutes

Recommendation:

That the School Committee review and approve the minutes of May 25, 2022

Superintendent Nelson recommended the Regular Meeting minutes of May 25, 2022 be held until the next regularly scheduled meeting.

A.2. Executive Session Minutes

Recommendation:

That the School Committee review and approve the minutes of May 25, 2022.

Superintendent Nelson recommended the Executive Session minutes of May 25, 2022 be held until the next regularly scheduled meeting.

Chairperson April Nye requested at this time that item D – “School Resource Officer Discussion” be moved up for discussion at this time.

Superintendent Nelson stated the following:

“At our last school committee meeting we had a conversation after acknowledging the tragedy in Texas, regarding our current ongoing efforts regarding school safety. At the end of that conversation, we did talk about an additional conversation in the near future regarding the status of a school resource officer, specifically for Sippican and we have heard from at least two parents during open comments on that particular topic. Additionally, I wanted to acknowledge a number of emails that we have received from parents and guardians within the school community that have been addressed to myself, the school committee members and Chief Nighelli regarding their interest in the school committee considering a future that may include a School Resource Officer.

As a result, I have had an initial conversation accompanied by Chairperson Nye and with Chief Nighelli and town leadership, in terms of what that would like – talking about the concerns that we have heard and the responsibility of the school committee that they should have as a public discussion in terms of what their thoughts are in terms of moving forward.

To be very clear, we have a strong partnership with the Marion Police Department and I exchange a text message daily with Chief Nighelli, which shows the level of ongoing communication that we have. Chief Nighelli and his Team always answers the call and makes sure that we have the support we need in the moment and even more importantly, providing an ongoing presence whenever they can in our schools.”

Chairperson Nye opened the floor to the school committee members for discussion and the next steps regarding the SRO.

Superintendent Nelson stated if the will of the school committee is to pursue the option of having an SRO at Sippican School, he noted to the school committee members that currently this position is not budgeted in FY23 to support an SRO. Mr. Nelson stated what the school committee would be discussing tonight is any interest in it that can be shared with the Town Officials and get feedback from them in terms of any possibilities that they could support the school committee with in terms of pursuing.

Chief Nighelli reiterated their partnership is strong with Superintendent Nelson, Principal Sirois, Asst. Principal Crisafulli and Sippican School. Chief Nighelli stated School Safety and having a safe environment for the kids that they can thrive in is important. Chief Nighelli stated they are not budgeted to have an SRO at Sippican, there is a problem with personnel at the department right now and he would have to add additional people to the department to make sure there is shift coverage, but feels as though they could put something together before September, however, they would have to start working fairly quickly. Chief Nighelli stated he is open for any discussions or comments anyone has for him.

Michelle Smith:
Didn't we have an SRO before?

Chairperson Nye stated there is an SRO at the school – they are certified to be an SRO, but there is not an SRO physically in the building Monday through Friday.

Michelle Smith:
There was a liaison, and it was a position that she had to apply for. It does not seem as though it is happening as much as it should have been happening as the former Chief put forward.

Chief Nighelli:
We do have a school liaison officer, but we don't have a traditional school resource officer (someone that is at the school). Officer Sgt. Crosby, who is assigned to the midnight shift is the school liaison, which was done by collective bargaining

Michelle Smith:
If that is something that was budgeted before and was a position that existed, why didn't that continue to happen?

Chief Nighelli:
She is still currently the liaison officer - she has conversations with Principal Sirois; she still works overtime during the day; she makes sure that officers go to field day; and, still checks in at the school. Right now, it is a collective effort between the whole day shift. Even though we don't have a "school liaison" per se on the day shift, it has been a collective effort that we encourage the officers to go to the school, to have increased visibility.

Nichole Daniel:
Can you explain to the community the difference between an SRO and a liaison? I understand that it is not a budget position for all five days and be at school all the time, but can you explain the difference?

Chief Nighelli:
The liaison is essentially a contact – if the school needs something they can contact the school liaison. Sgt. Crosby goes in sometimes and speaks with Principal Sirois and Asst. Principal Crisafulli, and whatever they need for resources from the police department she makes sure that it gets done. An SRO would be someone at the school all the time – really a part of the school community where the liaison is not.

Nichole Nye McGaffey:
What is the police response time to Sippican School currently?

Chief Nighelli:
Within minutes. It depends on where the cruisers are at the time. During the daytime, there are more officers on doing details, and everyone has radio communication on them so it would depend on where they are situated, plus the school is within short distance from the Marion Police Department. We do have administration staff at the police station who could get there quickly as well.

Nichole Nye McGaffey:
I've done a little research about the budget and who pays for it and I'm curious as to who pays for it? Is there a percentage from the school itself and the police department?

Superintendent Nelson:

Every town has a different arrangement working with the town departments and the town administrator. We had an initial conversation and no decision was made on that. They wanted to know if there was an interest from the school committee at this point. The FY23 Budget does not include an SRO Monday through Friday within it and it doesn't sound like Chief Nighelli has it in his budget either. Taking any action tonight is really just to pursue it as a possibility where I could then, as the agent of the school committee, share that a conversation happened publicly; there was general support from the school committee; and, then I could ask for what avenues there could be for funding. It really is a conversation with town leadership.

Chairperson Nye stated when she opened the meeting for discussion, our conversations here tonight are whether or not we support having an SRO in the school full-time, five days a week and if it moved forward then discussions on how it would be paid for would take place. Ms. Nye stated as a school committee we need to make a decision on whether we want to move forward on it or not.

Nichole Nye McGaffey:

How will it impact current policy and what will the SRO do day-to-day? Obviously if there is something horrific or a tragedy happens, what are they doing on a day-to-day other than building rapport with students? What's their interaction behaviorally with students when an issue arises? How is that going to affect current policy?

Superintendent Nelson stated the State of Massachusetts has recently gone through a pretty intensive revision of an MOU that was drafted by the state that outlines responsibilities and roles of the different players when there are SRO's in the schools. The MOU would have to be executed between the police department and the school district if we were to move in that direction.

Nichole Nye McGaffey:

The MOU had several items in it about response to behavioral things when crimes escalate to certain levels – what would that situation look like? How would behavioral incidents be impacted going forward by police presence in the building?

Superintendent Nelson stated the police officer would not be there to be monitoring low level behaviors, that would remain the responsibility of the building administration and classroom management would remain the responsibility of the staff members. Mr. Nelson stated for any individual whether a student or an adult, once they have violated a particular law or committed a crime, I would defer to the police officer in terms of when they intervene. Mr. Nelson stated as far as day-to-day operations behaviors in the school would remain under the responsibility of the building administration, faculty and support staff.

Nichole Nye McGaffey:

Would you agree about there being interaction between the building administration and the SRO officer about that level and when it is appropriate and when that level of discussion will take place between building administration and the SRO officer. Are we having only low level of incidents at the school currently? Is that how we classify it?

Superintendent Nelson stated at this point the primary role of the SRO is the safety of the building with the results of the recent shooting in Texas. Mr. Nelson stated this is what he has heard from parents and guardians and the emails that have been received. Mr. Nelson stated the primary concern would be to provide the maximum level of security at Sippican School. Mr. Nelson stated the MOU provides a framework of the roles and responsibilities and have ongoing communication with what is happening in the school. Mr. Nelson stated we would want the SRO to have a positive influence on our students.

Nichole Nye McGaffey:

We have parents who are in favor and there will be parents who are not and we need to explore all of the options and be sure that we are creating positive relationships and have the understanding of the impact to our current policy.

Superintendent Nelson stated his intent is to only have positive interactions and at the end of the day to make sure we do everything we can to insure the safety of everyone in the building. Mr. Nelson reiterated their relationship with the police department has been very positive and they have been extremely respectful in terms of understanding the type of culture that we want to foster, which is primarily the responsibility of teaching and learning.

Michelle Smith:

Would a discussion take place of what it would cost – for example if they are working Monday through Friday what would be our share? When will we talk about that?

Superintendent Nelson stated we would share the outcome of this conversation with the town leadership and then would ask for their feedback in terms of what type of funding resources that we could pursue, or if they are supported. Mr. Nelson stated he would provide any information back to the school committee and continued conversations can take place not only around funding but other questions that has been brought to the school committee.

Chairperson Nye reiterated these are just initial conversations to get this started and to get the sense of whether or not we support continuing the conversations and continuing researching. Ms. Nye stated if we are in agreement and we want to move the conversation forward – then we move it forward.

Nichole Nye McGaffey:

I think it would be important to get public perception about this; get additional feedback from parents; and, have additional conversations with the parents regarding this topic.

MOTION: by Nichole Daniel to continue the discussions regarding an SRO, noting there is interest by the Marion School Committee members

SECOND: Mary Beauregard

OPPOSED: None

MOTION PASSED: 5:0

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey – yes; April Nye – yes

Superintendent Nelson stated he would have a conversation with Chief Nighelli in the next few days and schedule a meeting with town leadership in terms of what next steps should be appropriate and will continue to communicate with the school committee with any developments.

IV. General

A. Approval of Leases

Recommendation:

That the School Committee review for approval the leases for the 2022-2023 school year – YMCA Lease and Countryside Childcare Center Lease

Mr. Barber noted this lease has an increase of 3%.

MOTION: by Michelle Smith to approve the YMCA Lease as presented.

SECONDED: Nichole Daniel

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey-yes; April Nye – yes

Mr. Barber noted the rent is the same as last fiscal year.

MOTION: by Michelle Smith to approve the Countryside Child Care Center's Lease as presented.

SECONDED: Nichole Nye McGaffey

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey-yes; April Nye - yes

B. Approval of Disposal of Library Materials

Recommendation:

That the School Committee review for approval to dispose of library materials – Library Materials

MOTION: by Michelle Smith to approve the disposal of Library Materials as presented

SECONDED: Nichole Daniel

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey-yes; April Nye - yes

C. Approval of Student Handbook Update

Recommendation:

That the School Committee review for approval a change to the Student Handbook.

Superintendent Nelson stated tonight we are looking for approval of additional language be added to our Student Handbook. Mr. Nelson stated it has been approved by the Mattapoisett and Rochester School Committee members on this particular topic. Mr. Nelson stated earlier in the year the committee approved replacement rates presented by Mr. Barber regarding Chromebooks and other devices and at this time will be presenting a second option.

Mr. Barber stated the replacement fees still remain the same as last year. For example, the replacement of a Chromebook is still \$300.00 and the replacement for a keyboard is still \$50.00. Mr. Barber stated they have been able to look over a few insurance device policies, which would able families, at any point in time during the school year, to purchase this insurance for a \$25.00 flat fee for that school year. Mr. Barber stated if a parent chooses to purchase the policy in August the cost would be \$25.00 and if they chose to purchase the policy in December, it would still be \$25.00 (there will be no pro-rated amounts as we continue into the school year).

Chairperson Nye:

Is the insurance plan for \$25.00 going to be offered at the beginning of the school year and how long is the insurance plan good for?

Mr. Barber stated it would be for that one school year, and if a family had four children, an insurance policy would have to be taken out for each child. Mr. Barber stated it is not \$25.00 per family.

Superintendent Nelson stated it is a volunteer program, families are not required to purchase the insurance policy. Superintendent Nelson stated the other option if a device is broken, would be to follow the “Replacement Schedule” that is already in place

Chairperson Nye:

How are we going to publicize this to families and make this accessible to them later on during the school year? How are we going to continue to promote this to families if they do not purchase it in August?

Mr. Barber stated the technology department will have access to send out this information to all families at the end of this school year as well as again on July 1 (the new fiscal year), and subsequent emails can be sent out by them during the school year. Mr. Barber noted if a family purchases the policy in October, 2022, it does not go until October, 2023 – it would run from October, 2022 through June 30, 2023 – it is just for the fiscal year that we are in.

Chairperson Nye:

Is it possible to have the insurance link posted on Sippican School’s website?

Mr. Barber stated yes and noted the school department will not have any monetary exchanges and that families pay directly to the insurance provider.

Chairperson Nye:

How will we support families in need who can’t afford the \$25.00?

Mr. Barber stated families can always reach out to Superintendent Nelson, their building administration or him if there are situations where families have a financial hardship.

Nichole Daniel:

The family would contact the vendor and not the school to purchase this insurance?

Mr. Barber stated yes.

Nichole Daniel:

The family would also contact the insurance company directly to file a claim?

Mr. Barber stated yes.

Nichole Daniel:

Would like to see the link to the insurance company posted on Sippican’s website.

Superintendent Nelson stated a loaner would be provided and if something were to happen to the loaner, that device would also be covered under the same policy.

Chairperson Nye stated on page lists the typical damages that may occur on the devices. Ms. Nye noted the coverage is for both in school and at home.

Mr. Barber noted this policy covers devices that are broken and in need of repair, not for lost or misplaced items.

Chairperson Nye stated that information needs to be listed on the insurance disclaimer as far as the policy is only for repair/broken usage only that it does not include replacement for lost devices, etc.

Michelle Smith:

Are there stats during COVID of how many devices were really broken. We must have numbers on how many times families lose the devices or the device is broken – I believe the numbers were small.

Mary Beauregard:

Will parents know for each grade level how much a child will actually be using a Chromebook? For instance, Kindergarten pretty much does not use Chromebooks at all they use iPads.

Mr. Barber stated this insurance policy is just for Chromebook usage.

Mary Beauregard:

Will you be able to inform parents ahead of time that this insurance policy is only for Chromebooks? Will parents be notified before school begins what device their child will be using – iPad vs Chromebook?

Superintendent Nelson stated it states it right in the brochure that it is for Chromebooks and noted that it will be made clear that it is only for Chromebooks.

Chairperson Nye stated that Kindergarten and Grade 1 uses iPads.

Superintendent Nelson stated it will be made very clear that Grades 2 through 6 uses Chromebooks and that this insurance is for Chromebooks only.

MOTION: by Nichole Daniel to approve the change to the Student Handbook as presented as long as the insurance plan is explained in detail to parents/families.
SECONDED: Nichole Nye McGaffey
OPPOSED: None
MOTION PASSED – 5:0

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey- yes; April Nye- yes

D. School Resource Officer Discussion

Recommendation:

That the School Committee have a discussion about a School Resource Officer – See above

E. School Improvement Plan Update

Recommendation:

That the School Committee hear an update on the School Improvement Plan from Administration

Superintendent Nelson stated we are closing in on year one of a two-year plan and there is no action needed tonight from the school committee. Superintendent Nelson stated it is just to hear an update/progress update from Principal Sirois.

Principal Sirois provided an update on Sippican School SIP Year One Update Spring 2022

Strategic Objective 1:

21st Century Learning for all Students

Goal: Sippican students will engage in instructional practices that include 21st Century Skills as well as Project Based Learning.

Principal Sirois stated there were 3 main action steps for this goal for year one – the first was around 21st Century skills within project based learning assignments and that each grade level will do at least one; the second was that teachers would document the 4Cs connection within standard-based units

that integrate subject areas – the district as well as Marion did a review this spring of the 4Cs at a staff meeting and noted some of the units already have the 4Cs in them and we will continue to update this work as we complete curriculum updates; and, the third action step was based on Rubicon Atlas and documenting curriculum of 21st Century Skills – this work is ongoing and we anticipate to get our focus back on track with COVID behind us.

Strategic Objective 2:

Social Emotional Learning

Goal: Members of the Sippican School Community will positively support students through engaging them as individuals providing positive behavior supports, continuous feedback, working collaboratively with the community and utilizing school and community resources to ensure safety and security for all members of the school community.

Principal Sirois stated there were 8 main action steps for this goal – the first was to focus on staff and student relationship-building to address social/emotional needs due to the pandemic – this was an ongoing process through the year and we offered Acceleration camps and academies; the second was to update Responsive Classroom rosters working towards 100% trained staff – most new staff were trained and those that weren't will be in the 2022-2023 school year; the third step was continuation of the Kaleidoscope tool to monitor and ensure best practices of Responsive Classroom implementation – a Responsive Classroom consultant came to Sippican and evaluated our school; the fourth step to continue to analyze Panorama data regarding student engagement – data will be collected in the coming weeks and will be reviewed and shared in the fall; fifth step to increase Social Worker position to .6 –we surpassed that already and are at a 1.0 Social Worker that was grant funded this year and we are in the process of filling that position for next year; sixth step to continue to implement and adjust school discipline planning – TLC and specifically the Assistant Principals are working very hard to make sure we have streamline discipline reporting for 2022-2023 school year; seventh step was maintain relevant discipline data, analyze and identify priority areas for improvement and to reinforce the CASEL model – we did CASEL PD in May with the professional staff; eighth step was to conduct annual review of ALICE training – we did a review this past week of the updated ALICE.

Mr. Crisafulli stated if there is a crisis in the building the old model was just sheltering and hiding in the room into a corner away from windows. The new ALICE training is to move to a more reactive model - where staff is encouraged to give more live information as best they can, using a radio/phones and if someone sees an intruder in the building the expectation is that you would talk about where the location might be and defend if you have to if an intruder breaks through a barrier and gets into a room.

Ms. Sirois stated the last goal is to continue implementation of evidence based on SEL Program approach – the SEL program was implemented in Town Meetings with the Specialist Team and we still have some work to do this fall.

Strategic Objective 3:

Global Citizenship

Goal: Understanding that Global Citizenship is the idea that one's identity transcends geography or political borders, and that we, individually, have responsibilities to embrace all members of our community, Sippican School will prepare students for their role in becoming positive agents of change for racial equity in our global society.

Ms. Sirois stated there are four main action steps for this goal –the first to gather links and resources in each curriculum area that provide experiences for global/multicultural learning to add to Atlas Rubicon to support district teachers – we have used the Interactive Read Aloud resources that included global/multicultural awareness and teachers were provided resources for Black History Month and Hispanic Heritage Month – this is an ongoing process; second step to Create a completely updated curriculum for civics and social studies – we have a draft of this curriculum and it will be reviewed with the Office of Teaching & Learning and hope to have everything in place before the fall report cards;

third step to organize cultural proficiency training for all members of Sippican staff – our school based team met monthly and PD was provided by the district and Sippican staff collaborated with the School Committee's Equity Sub Committee; and, the fourth step to participate in cultural proficiency work to increase knowledge and understanding of cultures so that all students feel safe and have a sense of belonging – Sippican worked on a One Book One School project this year and the name of the book was Change Sings and every student and staff member participated to celebrate the diversity in our school community.

Nichole Daniel:

Who is responsible of posting things on Rubicon?

Mr. Nelson replied the Assistant Superintendent of Teaching & Learning.

CHAIRPERSON'S REPORT:

Chairperson Nye extended a "thank you" to everyone – families, students, teachers, paras, all of our specialists, administration (inside or outside of the building)- everyone who has been involved for the past two years at Sippican in general. Ms. Nye stated COVID was very trying for a lot of people in many different ways and the way we started the school year is nothing to how we are ending the year – it's great to see kids happy and seeing field day today (seeing the students laugh, running around and having fun); and, having classes go on field trips. Ms. Nye stated with COVID moving behind us (we know it is still here) she is excited towards looking into the future and to see what is next at Sippican. Ms. Nye stated she is happy to see old traditions coming back and is personally excited. Ms. Nye stated even though she no longer has a sixth grader at Sippican, she is excited to be involved with Sippican and with this school committee. Ms. Nye thanked everyone for getting through this and continuing to strive to benefit the children – at the end of the day, that is what matters, the children.

CENTRAL OFFICE ADMINISTRATOR'S REPORT:

Superintendent Nelson stated we are in a time of recognition for so many reasons and extended a "thank you" to the teacher's association at Sippican School as well as the support staff. Mr. Nelson stated Sippican School is another special place within our school district and they showed it once again how they made teaching and learning work for our students.

Mr. Nelson extended a "thank you" for the ongoing support to the school committee and noted we quickly forget that school committee members are volunteers and for the most part people do not know how many sub-committee meetings and actions that are needed from the members.

Mr. Nelson stated our Title 1,2,4 Audit came back with no findings and a lot of work went into it with Dr. Pearson-Campbell's leadership. Mr. Nelson stated Dr. Pearson-Campbell recognized the great work of our new teachers who joined us this year; the new Teacher Induction Program; and, all of the mentors at the end of the year celebration

Mr. Nelson stated we are extremely excited to take the summer and reflect and strategize, in terms of next year, what it will look like and noted he has no doubt the benchmarks will be met that have been set.

Mr. Nelson provided an update on the Assistant Superintendent of Teaching & Learning search and noted the school community has once again volunteered their time and has been able to put together a hiring committee that aligns with the policy set by the Joint School Committee – it consists of Administration, Teachers, Support Staff, Parents, School Committee Board Members from all four districts. Mr. Nelson stated the committee identified two finalists and noted we are in the process of conducting site visits in the school systems they are presently at this week, and the candidates will visit our school district next week at which time there will be opportunities for parents, teachers, support staff as well as town officials the opportunity to meet and ask any questions to the candidates, and we will ask the candidates to visit all six of our schools. Mr. Nelson stated he will gather all of the information, consider all the data points, etc., and it is his intention to make a recommendation to the Joint School Committee on June 27.

Craig Davidson – Director of Student Services

Mr. Davidson stated Sippican's Grade 6 teachers have worked collaboratively with the Jr. High School's staff in the transition process from Grade 6 to 7 and Sippican's Grade 6 students visited the JHS and had the opportunity to meet the JHS staff.

Mr. Davidson stated the summer extended day program (an enrichment program) which is addition to the summer S.A.I.L. program, is going to take place and all students from Sippican School Grades K-6 are eligible to attend this program. Mr. Davidson stated this program will focus on social/emotional well-being and academic growth. The program will be offered Tuesday through Thursday 12:00pm-3:30pm. beginning on July 5 and run through August 11.

Nichole Daniel:

Has there been any word on the Acceleration Academy for this summer?

Mr. Davidson stated we are still waiting on the Department of Education.

PRINCIPAL'S REPORT:

Principal Sirois extended a "thank you" to all of Sippican's staff for their dedication this year as well as the community at large for supporting all of our students and staff this year.

- Sippican School hosted the Senior Parade for the Marion High School Senior students; students cheered; the Jazz band played; and, the seniors and their parents had the opportunity to see all of the class pictures from Project Grow through Sixth Grade – it was a memorable day for all
- Field days took place
- A parade and breakfast took place for our VASE members – (Ms. Sirois extended a "thank you" to April Nye and Christina Bonney who have "aged out" of the everyday happenings with VASE
- Grade 6 went to the Vineyard – students, parents and staff enjoyed walking the island, having a picnic lunch and learning about the carousel
- PE mini golf is back! – students enjoyed improving their putting and focusing on the elusive hole in one
- Vocabulary Day took place – thanks again to Paula McKeen and Corinha Raznikov
- School Council will meet next week to review Year 2 of the School Improvement Plan – Ms. Sirois extended a "thank you" to everyone involved again this year
- The Kindness Crew under the leadership of Mrs. Lawrence and Mrs. Kirk has been instrumental in spreading kindness and leading by example
- Grade 4 had their spring concert and Grades 5 and 6 will take place next week – the marching band performed at the Memorial Day Parade

VIII. School Committee

A. Committee Reports

1. Budget Sub-Committee:

Superintendent Nelson stated the following:

- FY23 Budge was approved

2. Building Committee – has not met

3. ORR District School Committee

Michelle Smith stated they meet next week

4. SMEC

Michelle Smith stated they met on June 14 and reported the following:

- Did a second reading on the Budget – approved the Budget
- Accepted and received resignations and appointments
- Tuitions were approved
- DESE Audit had great results

5. Early Childhood Council – has not met

6. READS

Superintendent Nelson stated they met on June 2 and reported the following:

- Discussed FY22 closeout
- Planning for FY23 Budget
- Appointing staff for the summer programs
- Accepted resignations and retirements for this fiscal year
- Did some light policy work
- Heard an update from the Special Ed Administrator

7. Tri-Town Education Foundation – has not met

8. Policy Sub Committee – has not met

9. School Council

Principal Sirois already reported on this during her Principal's Report.

10. Equity Sub-Committee

Mary Beauregard stated they meet on June 22

B: School Committee Re-Organization:

Recommendation:

That the School Committee re-organize for the 2022-2023 school year.

Superintendent Nelson accepted nominations for the Marion School Committee Chairperson FY22-23

MOTION: by Nichole Daniel to elect April Nye as Chairperson for the Marion School Committee FY23

SECONDED: Mary Beauregard

Superintendent Nelson asked Ms. Nye if she were to be appointed if she would accept the position – Ms. Nye stated yes – there were no other nominations for the Chairperson position

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey - yes; April Nye- yes

IN FAVOR: 5:0

OPPOSED: NONE

MOTION PASSED

Chairperson Nye accepted nominations for the Marion School Committee Vice-Chairperson FY22-23

MOTION: by April Nye to elect Nichole Daniel as Vice-Chairperson for the Marion School Committee FY23

SECONDED: Mary Beauregard

Chairperson Nye asked Ms. Daniel if she were to be appointed if she would accept the position – Ms. Daniel stated yes – there were no other nominations for the Vice-Chairperson position

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey-yes; April Nye- yes

IN FAVOR: 5:0
OPPOSED: NONE
MOTION PASSED

Superintendent Nelson recommended Diana Russo for School Committee Secretary

MOTION: by April Nye to elect Diana Russo as School Committee Secretary
SECONDED: Michelle Smith
IN FAVOR: 5:0
OPPOSED: NONE
MOTION PASSED

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey-yes; April Nye- yes

Superintendent Nelson recommended Diana Russo for Recording Secretary and Toni Bailey as an alternate

MOTION: by April Nye to elect Diana Russo for Recording Secretary and Toni Bailey as alternate
SECOND: Nichole Daniel
IN FAVOR: 5:0
OPPOSED: NONE
MOTION PASSED

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey – yes; April Nye- yes

The following positions were discussed:

ORR District School Committee: Michelle Smith

Mass. School Supt. Union No. 55: Nichole Daniel
Mary Beauregard
Nichole Nye McGaffey

Building Committee: April Nye
Nichole Nye McGaffey

READS: Michael S. Nelson, Superintendent

Sick Leave Bank: Mary Beauregard
Michelle Smith

SMEC: Michelle Smith

Early Childhood Advisory Council: Nichole Daniel

Sole Signatory: April Nye
Nichole Daniel

MASC Delegate/Legislative Liaison:	Mary Beauregard
Budget Subcommittee:	Michelle Smith April Nye
School Physician:	Dr. Reynolds/Dr. Mendes
Policy Review Subcommittee:	Mary Beauregard
Tri-Town Education Foundation Committee:	Nichole Daniel
Town Liaison:	April Nye
Superintendent's Goals Subcommittee:	Michelle Smith Nichole Daniel
Equity Sub-Committee	Mary Beauregard

MOTION: by Nichole Daniel to vote on all of the Sub-Committee positions as presented.
 SECONDED: Michelle Smith
 IN FAVOR: 5:0
 OPPOSED: NONE
 MOTION PASSED

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey – yes; April Nye- yes

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Marion School Committee

September 14, 2022 @ 6:30pm

Hybrid

Joint School Committee

June 27, 2022 @ 6:30pm

Hybrid

Nichole Daniel:

Regarding the Facilities Report – has the emergency access road been completed?

Superintendent Nelson stated the following:

- Around the emergency road specifically, the second pavement has been completed
- A training is in the process to be scheduled on how to remove the barriers early next week
- Recently met with town officials, Mr. Jones and Mr. Leonardo regarding the next steps for the playground – good news we are not only going to work on putting the playground up, but also adding an addition (the inclusive pieces)
- We are talking about additional one-time funding opportunities in a budget that will support that work
- Once that proposal is completed and approved by the key players, this committee will be given the specifics and it will be shared with the entire school community so that parent/guardians are aware of it

Chairperson Nye thanked the families for their patience regarding the access road. Ms. Nye stated it was a necessity, it needed to get put in, COVID pushed everything back which bumped out the timeline. Ms. Nye extended a “thank you” to the Town of Marion for getting it done with the focus of keeping the children safe.

Facilities Director's Report: June 2022

- Emergency access road completed
- Trainings have been scheduled on how to remove the barriers
- Town DPW and contractor to re-install pre-existing back playground
- Requesting bids for new back playground addition
- Attended Emergency Management Table Top Exercise with Town Departments
- COVID-19 protocols still in effect for HVAC, Cleaning and Sanitizing
- Conducted routine maintenance on all facility systems

Food Service's Report: June 2022

- Meal participation continue to remain steady
- There is no official update regarding the extension of USDA Waivers for free meals for FY23
- Waivers are set to expire on June 30, 2022

Future Agenda Items

- Further discussion on SRO (September)
- Initial Budget Review (January)
- Budget Public Hearing (April)
- Budget Approval (April)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Committee Re-organization (June)

X. Open Comments

Superintendent Nelson stated the Joint School Committee developed a policy for "Open Comments", noting Open Comments section will be limited to fifteen (15) minutes unless additional time is approved by the Chairperson, and individuals are given three (3) minutes to speak. Mr. Nelson stated each individual needs to put their names into the comment section with their full name and address, and they will recognize. Mr. Nelson stated the school committee members takes the comment(s)/question(s) very seriously and they will go on record and it is not necessary for the school committee members to respond to any questions/comments. Mr. Nelson noted if someone wants to speak more than once, they need to be recognized by the Chairperson. Mr. Nelson stated for the public's knowledge, any questions or comments that are added to the chat will not be answered or responded to or be part of the minutes because they have not been recognized by the Chairperson per the approved policy that governs Open Comment.

Noelle Stork - 57 Stoney Run Marion

Ms. Stork stated she came on the call because she wanted to know what was being said regarding the School Resource Officer. Ms. Stork thanked the school committee for listening to the parents and that the committee did not waste any time is addressing the issue. Ms. Stork thanked the Chief of Police for coming in on the call and being an active party in this as well. Ms. Stork said she has had many parents come to her, as well as staff from Sippican who thanked her for speaking up on this matter. Ms. Stork stated she is here representing her family and their strong desire for an SRO. Ms. Stork stated she has spoken to many community members as well, and there is definitely a strong desire to have an SRO at Sippican School.

XI. Information Items

LIST OF DOCUMENTS USED AT THE MEETING

Marion School Committee Meeting Agenda – June 15, 2022

YMCA Lease

Countryside Lease

Library Material's List
Student Handbook Update – Student Fees
Principal's Report – June 13, 2022
Food Service Director's Report – June 2022
Facilities Director's Report – June 2022
READS Collaborative Quarterly Report

Nichole Nye McGaffey:

Inquiring about the meeting minutes - there is a law on the books that we are required to approve meeting minutes within three meeting sessions, which includes sub-committee meetings within 30 days. Ms. There is concern about violation of public meeting law for not approving those minutes.

Superintendent Nelson stated he will schedule any meeting that is necessary to approve the meeting minutes within the Open Meeting Law.

MOTION: by Nichole Daniel to adjourn the regular Marion School Committee meeting at 8:20pm
SECONDED: Michelle Smith
IN FAVOR: 5:0
OPPOSED: None
MOTION PASSED

Roll Call: Nichole Daniel – yes; Mary Beauregard – yes; Michelle Smith – yes; Nichole Nye McGaffey – yes; April Nye- yes

Respectfully Submitted,

Toni M. Bailey, Recording Secretary

Sippican School 2022-2023 Student Handbook

Revised 08/23/22



Our Mission:

The Sippican School community will be responsible, respectful and kind to ensure a nurturing learning environment.

Our School Rules:

*Be Respectful
Be Responsible
Be Kind*

Sippican Elementary School

16 Spring Street

Marion, MA 02738

(508) 748-0100

(508) 748-1953 FAX

sippican@oldrochester.org

Sippican School is a member of School Superintendency Union #55

Superintendent:

Mr. Michael S. Nelson M. Ed.

Assistant Superintendent of Teaching and Learning:

Dr. Sharlene Fedorowicz

Assistant Superintendent of Finance and Operations:

Mr. Howard Barber CPA, MCPPO

Director of Student Services:

Mr. Craig Davidson, M.Ed.

Marion School Committee

- Chairperson: April Nye • Vice Chairperson: Nichole Daniel
- Mary Beauregard • Nichole Nye McGaffey •Michelle Smith

The **Marion School Committee** meets monthly on scheduled Wednesdays throughout the school year. These meetings may be in person or remote. The purpose of the Marion School Committee is to: set strategic direction for the school system; develop, oversee, and evaluate educational policy; act as the legal agent for the Commonwealth, and represent the Marion community.

Sippican School Council

Co-chairs: Principal Marla Sirois, Anna Ward

Parents: Kristina Callina, Helen Keane, , Tangi Thomas, Anna Ward

Staff: Jessica Barrett, Leanne Dineen, Lisa Horan

Community: Barbara Moody

The Sippican School Council was established pursuant to the Massachusetts Education Reform Act of 1993. In coordination with the principal of the school, the Council assists in the identification of educational needs of the students and in the review of the annual school budget. In addition, the Council has an ongoing responsibility to assess the needs of the school with respect to its educational goals and standards and to formulate and review annually a school improvement plan to advance these goals, to address identified needs, and to improve student performance.

The Sippican School Council meets the third Tuesday of each month, from 3:15- 4:15 p.m. Meetings Will be held in person or remotely over Zoom. All are welcome to attend. Please check the posting at Town Hall or the school calendar on our website for meeting agendas each month.

Welcome to the 2022-2023 school year at Sippican School

Dear Sippican School Families,

Welcome back to all in the Sippican School Community! We look forward to a successful year of teaching and learning.

We are thankful to families for entrusting your children to us. Sippican School will continue to be a place where students thrive under the guidance of a professional and nurturing staff.

The District continues to follow through on its strategic plan. Each child will be immersed in 21st century skills. They will be collaborating and thinking with peers as well as being immersed in developing skills related to project based learning . We are here to support families and answer any questions you may have. We look forward to working together to make this a happy, safe, and successful year.

Best,

Ms. Marla Sirois, *Principal*

Mr. Peter Crisafulli, *Assistant Principal*

Important Telephone Numbers

Sippican School (508)748-0100
Ms. Sirois ext. 315
Mr. Crisafulli ext. 305
Superintendent's Office (508)758-2772
Assistant Superintendent of Teaching and Learning (508)758-2772
Assistant Superintendent of Finance and Operations (508)758-2772
Director of Student Services (508)758-2772
ORR Junior High School (508)758-4928
ORR High School (508)758-3745

In order to ensure the safety of our students, all doors at the school are locked during school hours.

All visitors to the school must report to the main office, entering through the Spring Street entrance, unless otherwise instructed for specific events. Sippican School is a smoke-free learning environment. Smoking is prohibited in the building, on the school buses, and anywhere on school grounds.

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- Sippican School Staff -
2022-2023 Administrative Staff

- Marla Sirois - Principal • Peter Crisafulli - Assistant Principal
- Principal's Secretary -Kristin Rego • Special Education Secretary-Lisa Daniels
- Meagan Morais, RN-School Nurse

Classroom Teachers

Project Grow: Sarah Goerges

Kindergarten: Emily Bourgeois, Lisa Horan, Melissa Rogers

Grade One: Molly Cruise, Marti Medeiros, Jean Roseman

Grade Two: Julie Bangs, Leanne Dineen, Ashley Sweatland

Grade Three: MaryJayne Couet, Tracy Feeney, Kimberly Souza

Grade Four: Amanda LeMarier, Debra Smith, Susan Swoish

Grade Five: Cathleen Furtado, Elizabeth Milde, Heather White

Grade Six: Nicole Boussy, Erin Furfey, Bill Roseman

Specialists:

- Jessica Barrett – Library Media Specialist • James Oliveira - Physical Education • Emmalee Sanders -Physical Education • Katie Pike - Art • Hannah Moore - Instrumental Music • Patricia Richard - General Music • Chelsey Lawrence-Enrichment

Student Support Staff

- Mackenzie Emmons - Behavior Specialist • Maggie Francisco - School Psychologist • Tracy Anthony-Special Education • Denise Bouvette - Special Education •Emilee Cote - Special Education • Jaryd Gioiosa - Special Education •Taylor Nelson - Special Education• Penny Sullivan - Special Education • Stacey Riquinha - Reading Specialist • Sarah Jacques - Speech & Language • Amy Wiggin – Reading • Doreen Lopes – Early Childhood Coordinator • Michelle Ennis - School Social Worker

School Assistants / Special Needs Assistants: • Taylor Mitchell • Heidi Kilpatrick • Jenna Sylvia • Pamela Waugh-Wagoner • Lynne Frade • Jennifer Nye-Denham • Tammy Szteliga • Donna Dunn • Meghan Allen • Julie Papadakis • Sydney Swoish • Taylor Swoish • Kristen Tucker

Title I: • Lynn-Ann Dixon

Cafeteria Staff: • Paula White • Jacqueline L'Heureux • Noreen Mackie

Supervisor of Building Maintenance: • Gilly Leonardo

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GENERAL SIPPICAN SCHOOL INFORMATION

SCHOOL HOURS: 8:40 AM - 3:00 PM

Sippican Transportation Information

Bus Transportation

Bus routes for the Old Rochester Regional School District and Massachusetts School Superintendency Union #55 for the Towns of Marion, Mattapoisett, and Rochester are established yearly. Eight buses transport our students. Routes are modified slightly each fall to accommodate new membership. Any questions regarding bus routes and/or stops that affect your child should be addressed to the District's transportation provider, **Amaral Bus Company Inc.** Ms. Cheryl Sweeney, Dispatch Manager at amaralbustritown@gmail.com or (774) 507-6082.

Changes in student transportation plans is strongly discouraged at this time. Please Contact the main office with any questions or requests.

For Marion Routes, please use the following link.

<https://drive.google.com/drive/folders/1Fx-0PXyiJBjTX6OYDve3CbnzCnW007Fo>

The following safety precautions will be followed on school buses if necessary:

1. Windows on buses will be kept open to circulate fresh air;
2. Students will be assigned to a seat, and bus drivers will mark their seat locations in advance;
3. Children from the same household should be assigned seats together.
4. Seating arrangements will also account for students with disabilities who require close contact from adults.
5. Routine cleaning of buses will be implemented.

The buses will continue to use the back loop of the building. Students will be encouraged to social distance if DESE guidelines recommend.

Arrival

Upon entering the building, students will proceed directly to their classrooms. Students are also encouraged to get breakfast in the cafeteria before proceeding to class.

Departure

Students will be dismissed following the afternoon announcements. Walkers will leave the building through the Spring Street entrance. Bussers will access the buses through the Bus Loop doors.

Student Emergency Information or Status: Parent Notification to Sippican School

To ensure student safety, changes in family situations, addresses, or cell and telephone numbers **must be** reported to the school office **immediately**. It is important that all our records are up to date.

Please return the Student Information Update Form, included in your opening day packet, to your child's homeroom teacher, or the school office, immediately. This form serves as an annual 'affidavit', attesting to a student's residency in our community.

Families moving from the community should notify the school office at least three days before their departure so transfer materials can be prepared. A *release of information* form must be received from the "new" school before any records will be forwarded.

Attendance

School attendance is compulsory. Attendance law states that:

- ***The Commonwealth of Massachusetts G.L. c. 76 sect. 1 requires that every child, with certain exceptions, between ages established by the state board of education, must attend a public day school or some other approved school, during the time when public schools are in session.***
- ***Under G.L. c. 76, sect. 1, necessary absences by a student may not exceed 7 full-day or 14 half-day sessions in any 6-month period.***
- ***Under G.L. c. 76, sect. 1, a pupil who is not present during at least half a session must be marked and counted as absent on the school register.***

All Massachusetts schools are accountable for student achievement. Every Student Succeeds Act (ESSA) mandates particular indicators of success for all schools with one being "chronic absenteeism." "All students are considered "chronically absent" if they miss 10% of the school year.

Full days of attendance are essential to the learning process. If a child is to be out of school, parents/guardians should call the nurse's office at **508-748-0100** before 9:00am on the morning of the absence. Please provide the following information in the message that you leave on the answering machine: **student's name, teacher, and reason for absence**. If a call is not received and a student is absent, the School Nurse uses the *Blackboard Connect* messaging system to contact parents/guardians at home or work. **After any absence, students should present a parent's note indicating the reason for the absence to the School Nurse.**

Absences are "excused" for only the following reasons:

- Bereavement
- Hospitalization
- School-sponsored trip
- Documented court or legal commitment
- Obligatory religious holidays
- Illness substantiated by a note (Five or more continuous absences for medical reasons must be substantiated by a physician's note).

Some excess absenteeism occurs because families take vacations during school time. This is strongly discouraged. Teachers will not provide assignments prior to vacations taken during school time. After students return to school they will be made aware of missed assignments, making them up as soon as possible. Missed assignments are factored into students' grades.

When Absences Exceed Five or More Days

On the fifth day of consecutive absence or tardiness, the school nurse or a designee of the principal will call the student's home. On the eighth day of an unexcused absence, the school attendance officer will be notified and a complaint for Failure to Cause School Attendance pursuant to *G.L. c. 76, sect. 2* **may** be filed in Wareham District Court.

If the students' absences or tardiness occur on a regular basis and impede their academic progress, 6

the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRS) report. Depending on circumstances, the school district may choose to file a 51A with the Massachusetts Department of Children and Families.

Tardiness

Tardiness negatively impacts the educational progress of all students. Therefore, the above policy will also be followed for excessive tardiness.

Dismissals

All dismissal policies are developed with students' learning and safety in mind. Policies are developed with input from the Sippican School Committee and town safety officials.

Dismissals During the School Day

No child will be dismissed from school during the day unless an authorized adult has come to the office to sign the child out. This applies to daily, or occasional, pickup arrangements. Students being dismissed before the end of the school day must bring a note to the homeroom teacher that morning. Students will be called from class *when the parent/guardian arrives*.

Any Change in Dismissal Routine

A note or alternative transportation forms from a child's parent/guardian must be provided before a child is allowed to leave school with any adult other than a parent or if he/she is normally transported by bus. There must be a note for each change to a child's routine. Bus changes are allowed for childcare purposes only, not for play or party dates. Parent(s)/Guardian(s) must arrange with the office beforehand for a bus switch. This restriction is in place for each child's safety.

Riding Bicycles to School

Students may ride their bicycles to school provided that they wear a helmet (as required under state law) and obey all traffic regulations. **A blanket permission note is required before students begin riding to and from school.** Bikes should not be ridden on sidewalks just outside school where children and adults are walking. Students not following safety rules may have their riding privileges revoked.

School Breakfast & Lunch - Food Service

Full student breakfast and lunches are available for \$2.25 for each breakfast meal and \$3.00 for each lunch per day. Milk costs \$.65. A la Carte menu choices are available at a variety of prices. *Free and Reduced Lunch Assistance* forms are sent home at the start of the school year, but applications are available at the school office and accepted throughout the year. Review them carefully and refer to these forms that are part of the opening packet to see if they pertain to you.

Lunch Procedure

Brief description:

- Lunch in the building cafeteria
- Students will come to the cafeteria meal choices (hot or cold) are placed on the counter, the student takes their meal package and proceeds to the cashier.
- Students enter their lunch code.
- Children eat their meals at tables or a desk safely spaced.
- Lunch monitors clean and sanitize desks after children leave and prior to the next group entering.

Lunch Menus

Lunch menus will be posted on the District Food and Nutrition Website at the following link: [Sippican Lunch Menus](#)

Free and Reduced Lunch Application (LunchApplication.com)

Due to Covid-19, USDA announced that there will be no charge for meals through June 30, 2022, or possibly longer providing funds are available. (students wanting milk only is not part of the free program and will be charged).

Families that need assistance should complete a [Free and Reduced Lunch Application](#) immediately. Each application can be downloaded and emailed to the Food and Nutrition Director or by clicking the link and applying online. Online applications will be processed much faster.. The application for Free and Reduced Lunch can be found on the District website [District Food and Nutrition](#)

Even though lunches are free until June, we still need to maintain our K12PaymentCenter accounts in good standing with a debit balance. If students want an extra milk or snack, there will be a charge for those items and the student's K12PaymentCenter account will be used.

Here is a link on how to create a K12Payment account. There are also settings to automatically replenish your account once the balance reaches a minimum amount. Here is a link to [K12 Payments](#)

Bringing Lunch from Home

If you choose to have your child bring lunch from home each day, to keep it cold, we recommend (1) bringing food in an insulated lunch bag with a frozen gel pack or frozen juice box; (2) freezing the sandwiches overnight (will thaw by lunchtime but keep cold until then); (3) packing the foods in a cooler with ice or another cold source.

Please note District Life Threatening Allergy Policy Below.

[Life Threatening Allergy Information](#)

School Visits

All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building *for any reason*; office staff will provide badges to wear once the ID is scanned into our system and each visitor is approved to enter. This includes stops at the Nurse's station. All visitors who do not have a valid driver's license or Massachusetts issued ID card will not be allowed to enter the school during operating hours.

Parents or guests wishing to visit a particular class are asked to plan with the teacher or the principal at least one day in advance. Teachers will always welcome an extra pair of hands; we encourage you to become an active part of our volunteer staff. Massachusetts State Law requires that all regular classroom volunteers, lunchroom visitors and field trip chaperones have a Criminal Record (CORI) check. These forms must be completed in the school office before your first volunteer visit.

Dress and Appearance

School is a place where student learning is a priority. A student's attire may influence his/her attitude as well as how much he or she learns. Student dress, therefore, is expected to be in good taste, appropriate for the weather and for academic work. It is not our purpose to dictate specific dress, but rather to ensure that our students are dressed in such a way as to contribute to their success and help generate a positive learning environment throughout our school. Students are not to be attired in clothing, which compromises safety or modesty or is disruptive to the educational process.

In order to assist parents in planning for their student's school apparel, the following guidelines are presented. Students are prohibited from wearing any clothing, including masks, that contain offensive or obscene symbols, slogans or words that degrade any gender, cultural, religious, or ethnic values, clothing that contains language or symbols oriented toward violence, drugs, or alcohol.

The administration reserves the right to determine appropriateness of clothing consistent with these guidelines. A student whose clothing is determined inappropriate for school will be required to arrange for other, more appropriate clothing to be provided.

All coats, boots, sweaters, sweatshirts, backpacks, lunchboxes and hats should be clearly marked with students' names. For those of you who have seen our Lost and Found area, you know that this can be a problem. Take the time to label! This will allow items to be returned easily if lost, or avoid confusion when two items are similar. Several cases of lost clothing were donated to charity during the last school year.

Recess

All students will have outdoor recess. Only in very inclement weather is recess held indoors.

Please be sure that your child is properly dressed. Decorative footwear and flip-flops can create a safety issue when students play at recess. Therefore, flip-flops or any other type of opened-toe shoes are discouraged. We strongly recommend sneakers for all students.

Student Valuables

It is strongly recommended that students do not bring large sums of money, cell phones, hand-held video games, toys or stuffed animals to school.

Inclement Weather: Cancellations and Delays

Please be attentive to our telephone messaging system for news of school cancellations or delays. During stormy weather the District may call school for an entire day, or for a one to two hour delayed opening. If bad weather develops during the school day, afternoon classes or special programs and after-school activities may be cancelled. It is important that families have plans in place for dealing

with these possibilities.

We utilize the “BlackBoard” communication program that is capable of contacting all RMS families within a five to ten-minute window. As soon as the Superintendent has determined a delay, closing, or early dismissal, we will send out a “BlackBoard” call.

Because all district schools utilize the BlackBoard system, storm delays and closings may not be broadcast on local television stations. We ask that you not call the school office or the police station. The dispatcher reports they receive many calls that interfere with their ability to handle true

emergencies.

Should the decision be made to close school early or cancel after-school activities, due to inclement weather, an attempt will be made to contact parents, using all emergency contact numbers within the “BlackBoard” system. In the event of a non-weather emergency, we will contact all parents using the same system.

Telephone Calls

Responsibility is an important attribute for all students. If students have forgotten books, classwork, or musical instruments, classroom teacher discretion will determine whether a call can be made via the classroom telephone. Teachers’ classroom phones are capable of local calling only. In cases of illness or emergency, calls will be made by the school nurse, an administrator, guidance counselor or personnel in the main office. Students will not be called to the phone for any reason. Messages will be taken in cases of illness and emergency.

Cell phones

A student may carry or keep a cell phone in his/her backpack **if authorized by the school office**. The phone must be shut off and kept in the child’s locker/backpack and may be used only for emergency or unusual circumstances as agreed by parents and administration. The phone may not be used to receive or send messages anytime during school hours **or on school buses**. Student phones used to make, or receive, unauthorized calls during school hours, or on a bus, will be confiscated by the school administration or the bus driver.

Homework and Independent Reading

The School Committee has established homework guidelines that all teachers follow. Your child’s teacher will establish homework routines appropriate to his/her grade level. The School Committee policy can be acquired through the main office at the school. We ask all family members to become “Reading Partners” with our students. Research shows the more children read, the better readers they become. We encourage all students to read independently each night for 20–30 minutes before bed. In some classrooms, Student Reading Logs are sent home for students and/or parents to initial.

Photographs of School Activities for Local Papers

Opt-Out Procedure for Parents Who Do NOT Want Their Child’s Picture to Appear

As part of our public relations efforts, local newspapers are invited to photograph many school programs and events. Students are often included in these photos. As a parent, you have the right to request that no picture of your child is used in this way. **You must make this request in writing by completing a FERPA Privacy Form, included in this packet, and returning it to the Principal before September 10, 2021.** If no letter is on file, we assume parental permission is granted for photographs to appear in local newspapers or on our school website

<https://www.oldrochester.org/ss.>

Parent Involvement/Parent Concerns

1. Being actively involved in your child's school is one way to alleviate concerns about his or her education. The parent volunteer group at Sippican (VASE) meets for an hour once a month either on Zoom or in person at the school.

2. Parent volunteers are needed to be a part of our School Council. In June of 1993, the Massachusetts State Legislature passed and Governor Weld signed into law The Education Reform Act of 1993 . Section 53 of Chapter 71 of the Education Reform Act of 1993 calls for the establishment of a School Council at each elementary, secondary, and vocational school in the Commonwealth. The school council provision of the act is intended to enhance parent and

community participation in the school. The PTA, by law, is responsible for conducting the election of all parent representatives to the School Council. The nomination and election process is conducted each September. The School Council meets monthly with the principal of the school and assists in the writing and implementation of the School Improvement Plan and the review of the annual school budget.

Representation from primary and intermediate grade students' families, as well as special education parents (if available), staff members and the community sit on this advisory team. Meetings are typically one afternoon per month from 3:15-4:15pm.

3. The Sippican School Committee sets its meeting schedule at the start of the school year, but these meetings are typically on the second Wednesday of each month in the evening (6:30pm). Meetings are held over Zoom or at the Sippican School and are televised.

Constructive criticism of our school is welcomed on the assumption that it is motivated by a sincere desire to improve the quality of the educational program and to equip the school to perform its tasks more effectively. Complaints are resolved most expeditiously if they are first taken to the staff member or administrator immediately in charge of the area in which a problem arises, then through successive administrative levels to the Principal, Superintendent, and subsequently to the School Committee, if necessary. Anonymous letters serve no positive purpose when trying to resolve problems and will not be given the same weight as an identified correspondence. The School Committee has adopted a policy to be followed when a parent/guardian has a concern that has not been satisfactorily addressed. A copy of that policy is available at the school office.

Our principal, Ms. Marla Sirois, is available to all parents. Please call the school office or contact the principal directly via e-mail: marlasirois@oldrochester.org. All teachers are accessible via the school's e-mail carrier as well. Go to our school website, <https://www.oldrochester.org/ss>, to access a list of those emails.

First Aid/Emergencies

If a sudden illness or an accident occurs at school, the school nurse will administer first aid and immediately notify parents. Parents are responsible for transporting the student home in the event of illness or injury. If a serious illness or accident (life-threatening accident) occurs at school, the Marion EMS will be called for transport to the hospital.

Health Information

- Make sure your child is up to date on their physical and immunizations. Talk to your health care provider and school nurse about health concerns you have for your child.
- Submit emergency health information forms with correct contact information as soon as the

school year begins. If your child exhibits any of the symptoms listed above during the school day they will need to be picked up from school promptly.

The Sippican School reserves the right to establish such health requirements, in a manner consistent with state and federal law, and which remain in place until rescinded by the School Committee and/or the Superintendent.

Health Records

Student health records are kept in a locked file in the nurse's office. It is the parents' responsibility to keep the nurse informed of new medical information. Students are required to have physical examinations in grades 3 and 6.

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Vision/hearing screenings and height/weight measurements are done yearly. Parents are notified only if the results are not within normal limits. Postural screening is done only for students in grade 5. Screening for head lice is done as needed.

Dispensing Medications

Children are not permitted to carry medications on the bus or in the school building. A signed order from a physician, dentist, nurse practitioner, or physician's assistant is required to administer any prescription medications in school, as required by Massachusetts General Law. Parental permission is also required. A Medication Protocol form that covers non-prescription medications is included in this packet. Special arrangements for medication administration during field trips must be made with the school nurse. Medications will be given by a parent or by a school representative who has permission from the parent. Children will be allowed to self-administer inhalers on field trips only, with permission of the school nurse and when parental permission is on file at the nurse's office.

Additional Services Available

Sippican School offers a stimulating learning environment; there is a blend of the basics such as reading, language arts, mathematics, higher order skills such as decision-making and processing, blended with a rich offering of music, art and physical education.

The academic program at Sippican School is enriched by a variety of programs offered at varying grade levels. These include:

- ❖ Title I
- ❖ Social Work/Counseling Services
- ❖ Availability of the School Psychologist
- ❖ Reading Recovery and Reading Specialist Support
- ❖ Enrichment Specialist
- ❖ Choral and instrumental music programs
- ❖ Science Fair
- ❖ Garden Club
- ❖ Lego Club
- ❖ Drama Club

Since we are all different with varying needs, Sippican School provides many Special Education services to students (who are eligible) including:

- Inclusive support in regular classrooms
- Pull-out instruction when warranted
- The availability of the school psychologist

- Speech and Language therapies
- Occupational and physical therapies
- School Social worker small group/individual support

Health and Guidance Curricula

ORR District Health and Guidance Curricula have been implemented across all grade levels at Sippican. There are nine general topics covered with the specific content tailored to the developmental needs of our differing age groups. The topics are as follows:

Growth & Development

Students will learn the basic characteristics of physical growth and development, including body functions and systems throughout the life cycle, and will acquire skills to promote and maintain positive growth and development (At the fifth-grade level, students will have an

introduction to the human reproductive system. A parent letter will be sent out prior to the presentation).

• Nutrition

Students will gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases.

• Social & Emotional Health

Students will acquire knowledge about emotions and physical health, the management of emotions, personality and character development, and social awareness; and will learn skills to promote self-acceptance, make decisions, and cope with stress, including suicide prevention.

• Family Life

Students will gain knowledge about the significance of the family on individuals and society, and will learn skills to support the family, balance work and family life, be an effective parent, and nurture the development of children.

• Interpersonal Relationships

Students will learn that relationships with others are an integral part of the human life experience and the factors that contribute to healthy interpersonal relationships, and will acquire skills to enhance and make many of these relationships more fulfilling through commitment and communication.

• Disease Prevention & Controls

Students will learn the signs, symptoms, and treatment of chronic and communicable diseases, and will gain skills related to health promotion, disease prevention, and health maintenance.

• Safety & Injury Prevention

Students will gain the knowledge and skills to administer first aid and carry out emergency procedures, including cardiopulmonary resuscitation, will avoid, recognize, and report verbal, physical, and emotional abuse situations, and will assess the factors that contribute to intentional and unintentional injury, including motor vehicle accidents, fire safety, and weapons safety.

• Violence Prevention

Students will learn how their actions affect others, will understand the power that positive character traits can have in violence prevention, will gain skills to report incidents of violence and hurtful behavior to adults in the school and community, will avoid engaging in violence, and identify constructive alternatives to violence, including how to discourage others from engaging in violence.

If parents/guardians wish their children to be exempt from any portion of the Health Curriculum, a written request should be addressed to the school principal.

The Massachusetts Comprehensive Assessment System (MCAS) Testing

Once during the school year, students in grade 5 participate in the Science Massachusetts Comprehensive Assessment System (MCAS) Test. Also, once a year all students in grades 3-6 will participate in the English Language Arts & Mathematics Massachusetts Comprehensive Assessment System (MCAS) tests. Testing during the 2021-2022 school year will take place at the following times:

Grades 3–8 ELA and Mathematics, and grades 5 and 8 STE (computer-based tests)
ELA test sessions TBA
Mathematics test sessions TBA

STE test sessions TBA

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It is critical that all students be present during MCAS testing.

Student Records

The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

In accordance with the student record regulations of the Massachusetts Department of Education, parents have the right to inspect a student's record. Records are made available within two (2) working days of a request being made. Copies of any part of the record may be requested and a reasonable fee may be charged for the cost of duplicating these materials. It has been our practice to make any student records easily accessible to parents and you will find the office staff most cooperative in this matter.

The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office.

Report Cards and Parent Conferences

It shall be the duty of each teacher at the end of each term or at the end of any period of time designated by the Superintendent, to estimate and to record the progress of students. The report card is an effective means of communicating an individual student's progress in relation to the curriculum and his/her own mastery of skills and social development. In the elementary grades, the written record is a standards-based report that indicates a student's progress.

Sippican School operates on a three-term grading cycle.

Marking Periods	Report Cards go home
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Term 1: Marks Close 11/18/22	12/7/22
Term 2: Marks Close 3/3/23	3/15/23
Term 3: Marks Close 6/2/23	6/15/23 (Day 180)

Regular communication between school and home is important if we are to be successful. Conferences between parents and teachers are scheduled once during the school year, but if questions about your child's progress should arise in any curricular area, do not hesitate to initiate a conversation with teachers at any time.

Promotion/Retention of Students

It is expected that students progress annually from grade to grade. Exceptions are made only when it is in the best educational interest of the student.

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Student Enrichment

Sippican offers various ways for students to enrich their academic learning. Here are some examples:

- Annual Talent Show
- Science Fair
- Band opportunities for grades 4-6 including the *FORM* concert which showcases all bands in the district.
- Choral opportunities for grades 4-6 including the *FORM* concert which showcases all choruses in the district.
- Drama Club
- After School Activities: These are a collaboration between VASE and teachers. Brochures are sent home with students before the sessions begin
- Destination Imagination: Teams form in the fall for this out-of-school activity. Teams work together to develop a solution to an assortment of challenges using a variety of skills, including: creative problem solving, critical thinking, research, communication, and teamwork. Teams present their solutions at a regional tournament in March.

FIELD TRIPS

During the year, field trips may be scheduled at each grade level. A student's behavior while on these trips will reflect upon his/her school. Misconduct will not be tolerated. A permission slip must be signed by one of his/her parents or guardians before a student can participate in the field trip. The form must be returned to the teacher in charge prior to the trip. All school rules apply to field trips. Any child may be denied the privilege of going on a field trip based on poor academic performance or inappropriate behavior.

INTERNET USE POLICY

An Internet user agreement is given to students at the beginning of their elementary experience. Students and parents sign and return the agreement and it is kept on file.

General Statement and School Rules

Sippican School emphasizes a positive, community-based sense of responsibility and respect

throughout the school day. Students learn what is expected of them through the consistent modeling from the adults around them. Students, teachers, administrators and parents all work together to maintain a safe, orderly school environment where everyone can learn and grow.

Students are expected to follow the school-wide rules that follow. These rules apply at all times, in all areas of the school.

- **Be Respectful**
- **Be Responsible**
- **Be Kind**

The following matrix outlines Sippican School rules.

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Sippican School Wide Behavior Expectations

School-Wide Rules/Expectations	Typical Settings/ Contexts						
	All settings	Assemblies	Restroom	Cafeteria	Recess	Hallway	Bus
Be Respectful	*Calm and quiet bodies	*Calm and quiet bodies *Polite clapping *Still feet	*Quiet voices	*Wait quietly in line *Stay in your seat	*Take turns	*Walk single file on the right *Voices off in line	*Quiet voices *Calm and quiet bodies
Be Responsible	*Take care of materials *Do your best *Follow Directions and stay on task	*Raise a quiet hand *Listen with your whole body *Eyes on the speaker	*Think 2 2 Pumps 2 Pulls 2 points	*Use quiet voices *Raise your hand *Take only what you will eat *Eat your own food	*Use equipment safely *Keep your hands and body to yourself *Line up safely and silently when the whistle blows	*Go directly where you need to go *Have what you need *Eyes forward	*Sit facing forward in your seat *Keep things in your backpack *Walk to your bus *Keep aisles clear
Be Kind	*Treat others with respect	*Hands to yourself	*Gentle knock on stall door *One student per stall	*Help a friend in need *Say please/thank you *Hands and body to yourself	*Share *Include everyone *Use kind words	*Hands and body to yourself	*Kind words *Hands and body to yourself

Most of the expectations stated in this handbook are district-wide policies. Within Sippican School, an office referral form is available for teachers to fill out when a student needs to go to the office for disciplinary reasons. This form allows teachers to communicate the particular offense. Students who are referred to the office for serious offenses will meet with the principal, assistant principal. Consequences vary depending on the offense.

Classroom teachers implement the Responsive Classroom curriculum to proactively teach and reinforce courtesy, assertion, responsibility, empathy, and self-control (CARES).

Party Invitations

In keeping with Sippican's C.A.R.E.S. philosophy, and not wanting any child to feel hurt or excluded, we remind parents of the insensitive practice of students bringing party invitations to school. It puts students who are not invited (and many times the student doing the inviting) into unnecessarily uncomfortable situations. Please take the time to mail party invitations, or see that they are delivered outside of the school community and school day unless ALL students in the class are being invited.

School Staff Role in Establishing High Behavioral Expectations

Teachers and support staff model and reinforce positive behavior and compliance with school-wide rules and values. In addition, teachers implement classroom rules and policies. Generally, these rules are developed with student involvement appropriate to age and social development.

Teachers follow all disciplinary steps outlined in their program on a consistent basis. This may include notes or phone calls home, after school time, individual contracts as deemed appropriate, or other strategies. Teachers and parents who have ongoing concerns about a student's behavior have several sources of support including the School Adjustment counselor and Administration.

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Responsive Classroom

Sippican School utilizes the Responsive Classroom approach in supporting our students in the learning process. All Sippican teachers participate in Responsive Classroom training.

Responsive Classroom is a way of teaching that creates a safe, challenging, and joyful classroom and schoolwide climate for all students. Teachers who use the Responsive Classroom approach understand that all of students' needs—academic, social, emotional, and physical—are important. Elementary and middle school teachers create an environment that responds to all of those needs so that your child can do his or her best learning. The Responsive Classroom approach develops teachers' competencies in four key areas:

1. Engaging Academics—Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students' interests.
2. Positive Community—Teachers nurture a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
3. Effective Management—Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.
4. Developmentally Responsive Teaching—Teachers use knowledge of child development, along with observations of students, to create a developmentally appropriate learning environment.

Bullying

In the spring of 2010 the legislature and governor enacted an anti-bullying law that impacts all schools in Massachusetts. Bullying is defined as a type of violence that occurs when someone uses his or her power unfairly and repeatedly to hurt someone else. The law recognizes bullying as any repeated word, look, sign, or act that hurts a person's body, feelings, or things. All staff members will receive training during this year that will better equip them to deal with students' needs in this area. We recognize each student for his or her unique qualities, attributes, and characteristics. We embrace the differences among all students and will continue to foster an environment of acceptance with an appreciation for those differences.

DISCRIMINATION

The Old Rochester School District, including Rochester Memorial School adheres to the following Anti-Racism Resolution:

- WHEREAS, as schools have the responsibility to equip students with their civil right of obtaining a free and appropriate public education, it is the responsibility of each school to ensure we create a welcoming community for ALL students;
- WHEREAS, it is the responsibility that every district provide to all district staff, including School Committee members annual professional development on diversity, anti-racism, equity and inclusion; WHEREAS, every district will commit to recruiting and retaining a diverse and culturally responsive teaching workforce;
- WHEREAS, every district will examine their policies for institutional and systemic racialized practices and implement change with sustainable policies that are evidence based;
- WHEREAS, every district will incorporate into their curriculum the history of racial oppression and works by diverse authors and works from diverse perspectives;
- WHEREAS, we as school district leaders can no longer remain silent to the issues of racism and hate that continue to impact our public and private institutions;
- RESOLVED: that the Old Rochester School District and all the school districts in the 17

Commonwealth must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and practiced for our students, families, faculty and staff. We must ensure our own school culture and that of every district in the Commonwealth is actively anti-racist.

Treating people differently, or interfering with or preventing a person from enjoying the advantages, privileges or courses of study in a public school because of an individual's actual or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status). A person may not be subjected to discipline or more severe punishment for wrongdoing, nor denied the same rights as other students, because of his/her membership in a protected class.

The Rochester School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

HARASSMENT

Harassment is oral, written, graphic, electronic or physical conduct on school property or at a school related event, function or activity relating to an individual's action or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status), that is sufficiently severe, pervasive or persistent so as to interfere with or limit a student's ability to participate in or benefit from the district's programs or activities, by creating a hostile, humiliating, intimidating, or offensive educational environment. For purposes of this policy, harassment shall also mean conduct, if it persists, that will likely create such a hostile, humiliating, intimidating or offensive educational environment.

RETALIATION

Any form of intimidation, reprisal, or harassment by a student directed against any student, staff or other individual for reporting or filing a complaint, for aiding or encouraging the filing of a report or complaint, for cooperating in an investigation under the district's Comprehensive Civil Rights Policy, or for taking action consistent with the policy.

HATE CRIME

A hate crime is a crime motivated by hatred, bias, or prejudice, or where the victim is targeted or selected for the crime at least in part because of his/her actual or perceived race, color, ethnicity, national origin, religion, sexual orientation, age disability or sex. A hate crime may involve a physical attack, threat of bodily harm, physical intimidation, or damage to another's property.

Bullying Prevention & Intervention Policies

- Everyone has the right to feel safe in and out of school. Any form of bullying or cyberbullying is forbidden in any location. *Bullying* refers to repeated, intentional acts of physical or mental cruelty or intimidation between two people who are unequal in real or perceived social power. Targets of school bullies may be perceived as “different” in either subtle or noticeable ways. Bullying is *not* simply “conflict”. The most common type of bullying is verbal or psychological but technological advances in our society mean that the next most common type of bullying is, or soon will be, written in the form of cyber bullying.
- Every reported act of bullying will be investigated, action will be taken where necessary, and parents will be notified. The school can investigate any bullying or cyber-bullying that occurs on or off school grounds if it is having an apparent impact on the student’s education.
- School disciplinary actions will be taken if the bullying creates a hostile environment at school for the victim, infringes on the rights of the victim at school, disrupts the education of the victim or disrupts the orderly operation of the school.

- Disciplinary actions range from a warning to after school detention, an in or out of school suspension, and may include notifying police.
- Targets must seek help from an adult. Reports of bullying can be made to parents, guardians, principals, teachers, counselors, or any trusted adult. The adult will immediately inform the principal and an investigation will begin. It is important to note that a member of the school staff may be named as the “aggressor” or “perpetrator” in a bullying report. For example, the following staff members (but not limited to) could be named: educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, and advisor to an extracurricular activity or paraprofessional.
- Retaliation is prohibited against a person who witnesses and reports bullying, provides information during an investigation, or has reliable information about bullying.

School Contacts

- Marla Sirois, Principal (508) 748-0100 marlasirois@oldrochester.org
- Peter Crisafulli, Assistant Principal petercrisafulli@oldrochester.org
- Michelle Ennis, School Adjustment Counselor michelleennis@oldrochester.org
- Maggie Francisco, School Psychologist maggielifrancisco@oldrochester.org

Video Cameras

The School Committee, after carefully considering the privacy rights of students and drivers and the District’s duty to ensure discipline and protect the health, welfare, and safety of staff and students on school transportation vehicles, has authorized the use of video cameras on its transportation vehicles when deemed necessary by school administration.

School Bus Conduct Rules

1. Treat your bus driver and other passengers with respect and courtesy.
2. Get on and off the bus by moving slowly and safely.
3. Passengers must be seated at all times with their feet on the floor, and facing forward. 4. Conversations should be carried on in a normal tone of voice. Shouting is inappropriate and unsafe.
5. Arms and heads must be kept inside the bus.
6. Windows may be open only by the bus driver or with his/her permission
7. Aisles must be kept clear at all times.
8. Profane and bullying language is forbidden.
9. Horseplay is unsafe and forbidden.

10. Throwing objects is unsafe and forbidden.

BUS DISCIPLINE POLICY

The driver to the offending student, school principal and the student's parents in writing will report violations of bus rules promptly. Violations may result in the loss of bus privileges or application of discipline sanction up to and including suspension.

1st Offense – Warning

2nd Offense – **Assigned Seat at Front of Bus**– *This will be strictly enforced in conjunction with changes to our bullying policy*

3rd Offense - **5-day bus suspension**

Repeated Offenses* - Consideration of permanent exclusion

*Including exclusion from the bus for the balance of the school year.

Complete copies of the Transportation Policy are available upon request and for all new incoming students. 19

The Old Rochester Regional School District has established rules and policies regarding bus discipline. Bus drivers report violations of rules to administration. Parents receive a written notice of the incident and its consequences. are advised that school buses are equipped with videotape equipment. Taped incidents may be used in the process of dealing with infractions of school bus rules.

Copies of the Old Rochester Regional School District Bus Policy are available at the RMS office or by visiting the link below.

<http://z2policy.ctspublish.com/masc/Z2Browser2.html?showset=oldrochesterset>

Old Rochester Regional District-Wide Behavioral Guidelines

Expectations

Expectations for behavior are necessary in order to guarantee that those who do not respect these rights do not interrupt the educational rights and privileges of well-behaved students. Rules are needed to ensure students' cooperation and responsible behavior. Self-control and consideration of others are the key components.

Students must behave appropriately and accept the leadership of teachers, school officials and others who have been assigned such responsibilities. Students must also adhere to school regulations on the way to and from school, on school grounds, on school buses, during extracurricular activities, or any time while under the school's supervision. Students may be disciplined for other behavior, which directly or indirectly impairs the educational process or good order of the school.

Due Process/Suspension and Expulsion

Teachers, administrators, and other authorized staff ordinarily will discipline students for inappropriate behavior. Consequences may include verbal warning, "time out", and notification to parents, referral to the principal, and/or detention. More serious cases, such as disrespectful language, stealing, destruction of property, fighting, drug possession and/or abuse, and possession of dangerous objects, will be referred to the administration, who may impose discipline, including suspension and/or expulsion, as provided by law.

Before a student is removed from the school for disciplinary reasons, the student will be provided with notice and a hearing, except that a student may be immediately removed from school if the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process. In such circumstances, the notice and hearing will follow the initial removal from school.

Notice and hearing will consist of the following: the designated disciplinarian will give the student and/or parent/guardian oral notice of the charges against him/her, and an opportunity to present his/her version of the facts. If the designated disciplinarian thereafter decides to suspend or expel the student, the student will be informed of the length of the suspension or expulsion.

The parent will be notified of the hearing and will be permitted to attend.

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Sexual Harassment

We are committed to providing an educational environment that is free of sexual harassment. Sexual harassment is unacceptable and will not be tolerated in any form at any level of the school system. Any student or employee found to have condoned or engaged in sexual harassment may, depending upon the extent of his/her participation, be subject to disciplinary sanctions, up to and including suspension, in or out of school, or permanent exclusion from school in the case of a student, and up to and including termination of employment, in the case of an employee.

If a student or employee believes that s/he has been subjected to sexual harassment, whether by a student, a school employee, or any other person who comes on school property with permission, or that s/he has witnessed the sexual harassment of another, the student or employee should report the incident promptly to the Principal, the Assistant Principal, the Superintendent, the Assistant Superintendent, or any other administrator with whom the student or employee feels comfortable. A complaint of sexual harassment by a student, or by a parent on the student's behalf, may also be made to any counselor or teacher. A counselor or teacher who receives such a complaint will notify the appropriate administrator to initiate an investigation.

It is the policy of the school committee to have all complaints of sexual harassment promptly and fully investigated and to take any steps necessary to remedy the situation. Normally, the Principal/Assistant Principal will conduct the investigation of a complaint of sexual harassment or a designee selected by the Principal and will include separate private interviews with the complainant, each person accused of harassment and each of the witnesses, if any. The administrator conducting the investigation will ordinarily document the interview, but those interviewed may also be asked to provide a written statement. All students and employees are expected to cooperate fully with any investigation of sexual harassment. Information provided during an investigation of sexual harassment will be accurate and may be informed of the identity of the complainant or witnesses, but, in those circumstances, the accused will be cautioned against reprisals or recriminations or any attempted intimidation or coercion of the complainant or witnesses. At the conclusion of the investigation, the administrator will prepare a report, which will be shared with both the complainant and the person or persons accused of harassment. If the complainant or the accused is dissatisfied with the results of the investigation, either may discuss the issue directly with the superintendent.

Special Offenses

Massachusetts General Laws, Chapter 71, Section 37H

G.L. Chapter 71, §37H	G.L. Chapter 71, §37H ½	G.L. Chapter 71, §37H ¾
<p>Offenses:</p> <p>On school premises or at school-sponsored events or activities:</p> <ul style="list-style-type: none"> • Possession of a dangerous weapon • Possession of a controlled substance • Assault on a member of the educational staff 	<p>Offenses:</p> <p>1. A felony charge or felony delinquency complaint against a student.</p> <p>2. Conviction, adjudication, or admission of guilt with respect to such felony.</p>	<p>Offenses:</p> <p>Any offense that is not addressed in 37H or 37H ½.</p>

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<p>Consequence:</p> <ul style="list-style-type: none"> • Exclusion for amount of time up to expulsion; • Principal may suspend and not expel as he or she deems appropriate <p>Due Process:</p> <ul style="list-style-type: none"> • Constitutional due process; • Prior notice to student of charge and written notice of right to hearing; <ul style="list-style-type: none"> • Right to representation at hearing; and to present evidence and witnesses at hearing. 	<p>Consequence:</p> <ol style="list-style-type: none"> 1. Felony charge or felony delinquency complaint: suspension for a period of time deemed appropriate by principal <i>if</i> the principal determines the student's continued presence would have a substantial detriment on the general welfare of the school. 2. Felony or felony delinquency conviction or adjudication or admission of guilt with respect to such felony: removal for a period of time up to expulsion (i.e. permanent exclusion) <i>if</i> the principal determines that the student's continued presence would have a substantial detriment on the general welfare of the school. <p>Due Process (for either suspension or expulsion):</p> <ul style="list-style-type: none"> • Constitutional due process; • Written notice of the charges and of the reasons before the suspension takes effect; • Principal may determine the appropriate amount of time for suspension; • Written notice of the right to appeal to the superintendent; • Suspension remains in effect pending appeal to the superintendent. 	<p>Consequence:</p> <ul style="list-style-type: none"> • May not suspend a student from school long-term (i.e. more than 10 days) until other remedies and consequences have been considered; consider ways to re-engage the student in learning. • Consequences other than suspension may draw from evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and behavioral interventions and supports. • No student may be suspended for more than 90 school days in a school year. <p>Due Process:</p> <ul style="list-style-type: none"> • Except for in-school suspension and emergency removals, prior oral and written notice of the charge to the student, and to the student's parent, and the opportunity for a meeting/hearing with the principal before suspension takes effect. Consult 603 CMR 53:08 for details on notices. • Consult 603 CMR 53:07 for emergency removal process and 603 CMR 53:10 for in-school suspension process • Explicit requirement to translate notice of the
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		<p>charges and the reasons in primary language of the home if other than English, or other means of communication where appropriate.</p> <ul style="list-style-type: none">• Principal must make and document reasonable efforts to include the parent in meeting/hearing with the student.• Principal must audiotape the hearing if requested by the parent and all those attending the hearing must be informed of the taping.• Following hearing, principal must provide a written decision; and if a long-term suspension imposed, must inform student and parent in writing of the right to appeal to the superintendent and the process to be followed; translate notice of appeal rights in primary language of the home, or other means of communication where appropriate.• Before any out-of-school suspension of a student in preschool or grades K – 3, principal must notify superintendent in writing of the alleged misconduct and the reasons for suspending the student out-of-school.
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Appeal from Principal's Decision:	Appeal from Principal's Decision to Suspend or to Expel:	Appeal from Principal's Decision: <ul style="list-style-type: none"> • Timeline for requesting appeal: written request
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- Right to appeal **expulsion** decision to superintendent
- Timeline for requesting appeal: ten days from date of expulsion
- Right to counsel at hearing
- Superintendent can make factual determinations as well as determine consequence.

- Timeline for requesting appeal: no later than 5 calendar days following the effective date of the suspension/expulsion
 - Superintendent must hold hearing within 3 calendar days of receipt of request and issue a decision within 5 calendar days.
 - Superintendent may overturn or alter the decision.

A student may appeal a suspension decision and the subsequent expulsion decision (following the conviction, adjudication or admission of guilt) regarding the same offense.

not later than 5 calendar days following effective date of suspension; parent can request extension for up to 7 calendar days, which must be granted.

- The superintendent must hold hearing within 3 calendar days of the parent's request for a hearing. The student or parent may request up to 7 additional calendar days. If so, the superintendent must allow the extension. The superintendent may have the hearing without the parent if the superintendent has made a good faith effort to include the parent.
- The student has the right to present oral and written testimony, to cross examine witnesses, and to counsel at his or her expense at the hearing.
- The superintendent must audiotape the hearing and notify hearing participants that the hearing will be taped.
- The superintendent determines the facts and consequences, if any, but cannot impose a consequence greater than the principal decided. A written decision is due within 5 calendar days of the hearing.

<p>Provision of Education Services:</p> <p>Provide every student an opportunity to make <i>academic progress</i> during the period of suspension (whether in-school or out-of-school) or expulsion, to make up assignments, and earn credits missed. A district that suspends or expels a student for <i>more than 10 consecutive days</i> must provide the student and the parent with <i>a list</i> of alternative educational services.</p> <p>See G.L. c. 76, §21 and 603 CMR 53.13 for details, including required notice.</p>	<p>Provision of Education Services: Same</p>	<p>Provision of Education Services: Same</p>
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<p>Discipline Collection and Reporting:</p> <ul style="list-style-type: none"> • Collect and report to the Department data concerning the types and lengths of removals, suspensions, and expulsions, and access to education services • Periodically review discipline data by selected student populations; determine extent of disciplinary removals and the impact on such populations; adjust practice as appropriate • Department will provide assistance to school(s) if Commissioner identifies school(s) in district that have the highest percentage of 	<p>Discipline Collection and Reporting: Same</p>	<p>Discipline Collection and Reporting:</p> <p>Same</p>
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suspensions or expulsions in Massachusetts for more than 10 cumulative days in a school year.

- Create a plan to address disparities if Commissioner determines that school or district discipline data reflect significant disparities by race and ethnicity, or disabilities.

See 603 CMR 53.14 for details.

Procedure for the Discipline of Students With Disabilities

If a suspension of more than ten days is proposed, or if a shorter series of suspensions would result in more than ten cumulative days out of class, for any student who has an IEP or 504 Plan, the school must convene a TEAM meeting before the expiration of the ten-day period.

At that meeting, the TEAM must first develop or review a behavioral intervention plan, consistent with the functional behavioral assessment of the student, then review the relationship between the student's disability and the behavior that is the subject of the discipline action. If the TEAM determines that the student's misconduct is a manifestation of the student's special needs, or results from an inappropriate special education program/program placement, or from an IEP that was not fully implemented, the long-term suspension or expulsion may not be imposed.

If the TEAM concludes that the misconduct is not related to the student's special needs, and it does not result from an inappropriate special education program/placement, or an IEP that was not fully implemented, then the long-term suspension or expulsion may be imposed, following the procedures listed in the law. Among other things the TEAM must offer placement in an interim alternative setting that will (1) enable the student to continue to participate in the general curriculum, (2) enable the student to receive services listed in the last agreed upon IEP, and (3) include any services and modifications designed to address the student's behavior. The parents have the right to request an expedited hearing before the Bureau of Special Appeals (BSEA) to challenge the manifestation determination or the alternative program. If the parents request a hearing, the "stay put" provision of the IDEA entitles the student to remain in the last agreed upon educational placement while the procedures are pending before the BSEA. The right does not apply if the student is charged with possession of a dangerous weapon or drugs. In those circumstances, the school personnel may remove the student to an interim alternative setting without parental consent for up to 45 calendar days. Similarly, if the school convinces the BSEA hearing officer that the student's continued presence in the current placement poses a danger to that student or to others, the student may be ordered into an interim alternative setting for up to 45 calendar days without parental consent.

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Procedural Requirements Applied to Students not yet determined to be Eligible for Special Education:

1. If, prior to the disciplinary action, a district had knowledge that the student may be a student with a disability, then the district makes all protections available to the student until and unless the student is subsequently determined not to be eligible. The district may be considered to have prior knowledge if:
 - a. The parent had expressed concern in writing; or
 - b. The parent had requested an evaluation; or
 - c. District staff had expressed directly to the special education director or other supervisory personnel specific concerns about a pattern of behavior demonstrated by the student.
- d. The district may not be considered to have had prior knowledge if the parent has not consented to evaluation of the student or has refused special education services, or if an evaluation of the student has resulted in a determination of ineligibility.
2. If the district had no reason to consider the student disabled, and the parent requests an evaluation subsequent to the disciplinary action, the district must have procedures consistent with federal requirements to conduct an expedited evaluation to determine eligibility.
3. If the student is found eligible, then he/she receives all procedural protections subsequent to the finding of eligibility.

Conflict of Interest Law and Gifts for Teachers

The Commonwealth's conflict of interest law, G.L. c. 268A, and the financial disclosure law, G.L.c.268B, restrict gifts and gratuities that school staff may receive. All teachers and school volunteers must be made aware of the content of these laws, specifically sections 3 and 23 of 268A, and section 6 of 268B. Section 3(b) prohibits a public employee from requesting or receiving anything of 'substantial value'* which is given for or because of an official act or act within the public employee's official responsibility. Similarly, under section 3(a), no one may give or offer such gifts to public employees.

In addition, G.L.c. 268B, section 6, specifically prohibits public employees or members of their immediate families from soliciting or accepting gifts with an aggregate value of \$100.00 or more in a calendar year. Next, under G.L.c. 268A, section 23(b)(2), public (school) employees are prohibited from using or attempting to use their position to obtain for themselves or others unwarranted privileges of substantial value that are not properly available to similarly situated individuals. Finally, even if a gift or gratuity is not of substantial value or does not fall within the prohibitions discussed above, G.L.c. 268A, section 23(b)(3) will, in many situations, require public (school) employees to disclose to their appointing authority, the gift and their relationship with the giver.

All school volunteers are required to be aware of the state's general laws and language surrounding gifts.

****Anything worth \$50.00 or more is considered to be "of substantial value" for the purposes of the conflict of interest law.***

The full content of the State Ethics Commission law is available from the school office or online at <http://www.mass.gov>.



Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Mattapoisett

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: September 12, 2022

Re: Financial Report – Final for Fiscal Year 2022

Financial Report:

Please find the following financial report in relation to the general funds of Mattapoisett Elementary School District:

· Final Budget Report by Department for June 30, 2022

For the purpose of our Financial Forecasting:

The Mattapoisett School District has closed its Fiscal Year End as of June 30, 2022 with remaining funds in the amount of \$27,732.96. This balance includes funds from two approved funding sources from the Town Meeting in May of 2021.

Of the balance referred to above:

Bristol County Agricultural High School	\$ 1,930.87
Rochester Memorial School	<u>\$25,802.09</u>
Total funds to return to Town	<u>\$27,732.96</u>

These funds will be returned to the Town of Mattapoisett for the purpose of Free-Cash.

Mattapoissett Public Schools

FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021

To Date: 6/30/2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.36	DOE AUDIT	\$4,000.00	\$0.00	\$4,000.00	\$3,750.00	\$3,750.00	\$250.00	\$0.00	\$250.00	6.25%
01.303.001.1110.05.36	MISCELLANEOUS	\$2,000.00	\$0.00	\$2,000.00	\$1,436.39	\$1,436.39	\$563.61	\$0.00	\$563.61	28.18%
01.303.001.1110.06.36	ADVERTISING	\$2,000.00	\$0.00	\$2,000.00	\$1,184.79	\$1,184.79	\$815.21	\$0.00	\$815.21	40.76%
01.303.001.1110.06.37	TRAVEL SCHOOL COMMITTEE	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,700.00	\$0.00	\$10,700.00	\$6,371.18	\$6,371.18	\$4,328.82	\$0.00	\$4,328.82	40.46%
01.303.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.004.1201.01.02	SUPERINTENDENT	\$0.00	\$0.00	\$0.00	\$14,122.64	\$14,122.64	(\$14,122.64)	\$0.00	(\$14,122.64)	0.00%
01.303.004.1201.02.02	EXECUTIVE SECRETARY	\$0.00	\$0.00	\$0.00	\$5,612.30	\$5,612.30	(\$5,612.30)	\$0.00	(\$5,612.30)	0.00%
01.303.004.1210.01.02	SUPERINTENDENT	\$32,675.42	\$0.00	\$32,675.42	\$21,027.66	\$21,027.66	\$11,647.76	\$0.00	\$11,647.76	35.65%
01.303.004.1210.02.02	EXEC ASST TO SUPT	\$13,956.58	\$0.00	\$13,956.58	\$7,887.87	\$7,887.87	\$6,068.71	\$0.00	\$6,068.71	43.48%
01.303.004.1210.04.33	ASSOCIATIONS & DUES	\$7,700.00	\$0.00	\$7,700.00	\$5,181.48	\$5,181.48	\$2,518.52	\$0.00	\$2,518.52	32.71%
01.303.004.1210.05.21	POSTAGE	\$1,000.00	\$0.00	\$1,000.00	\$1,015.97	\$1,015.97	(\$15.97)	\$0.00	(\$15.97)	-1.60%
01.303.004.1210.06.36	MISCELLANEOUS	\$1,000.00	\$0.00	\$1,000.00	\$355.76	\$355.76	\$644.24	\$0.00	\$644.24	64.42%
01.303.004.1210.06.37	TRAVEL & CONFERENCES	\$2,000.00	\$0.00	\$2,000.00	\$3,437.74	\$3,437.74	(\$1,437.74)	\$0.00	(\$1,437.74)	-71.89%
01.303.004.1220.01.02	ASST SUPT CURRICULUM	\$24,366.56	\$0.00	\$24,366.56	\$24,130.00	\$24,130.00	\$236.56	\$0.00	\$236.56	0.97%
01.303.004.1220.02.02	CLERICAL, CURRICULUM	\$5,141.78	\$0.00	\$5,141.78	\$8,699.47	\$8,699.47	(\$3,557.69)	\$0.00	(\$3,557.69)	-69.19%
01.303.004.1230.05.21	SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$2,719.48	\$2,719.48	(\$219.48)	\$0.00	(\$219.48)	-8.78%
01.303.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$28,024.09	\$0.00	\$28,024.09	\$28,612.68	\$28,612.68	(\$588.59)	\$0.00	(\$588.59)	-2.10%
01.303.004.1410.03.02	FINANCE OFFICE STAFF	\$32,258.72	\$0.00	\$32,258.72	\$36,503.68	\$36,503.68	(\$4,244.96)	\$0.00	(\$4,244.96)	-13.16%
01.303.004.1420.03.02	HUMAN RESOURCES	\$14,745.61	\$0.00	\$14,745.61	\$8,016.16	\$8,016.16	\$6,729.45	\$0.00	\$6,729.45	45.64%
01.303.004.1435.04.01	LEGAL SETTLEMENT-CONTRACTED	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.004.1450.04.27	COMPUTER SERVICES	\$7,500.00	\$0.00	\$7,500.00	\$8,044.85	\$8,044.85	(\$544.85)	\$0.00	(\$544.85)	-7.26%
01.303.004.1450.05.21	ADMINISTRATIVE TECHNOLOGY	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$1,000.00	\$70.69	\$70.69	\$929.31	\$0.00	\$929.31	92.93%
01.303.004.4130.04.15	TELEPHONE	\$4,000.00	\$0.00	\$4,000.00	\$1,985.14	\$1,985.14	\$2,014.86	\$0.00	\$2,014.86	50.37%
01.303.004.4230.04.27	MAINTENANCE OF EQUIPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.004.5300.04.21	COPIER RENTAL	\$2,500.00	\$0.00	\$2,500.00	\$311.74	\$311.74	\$2,188.26	\$0.00	\$2,188.26	87.53%
	Dept: SUPERINTENDENTS OFFICE - 004	\$187,743.76	\$0.00	\$187,743.76	\$178,610.31	\$178,610.31	\$9,133.45	\$0.00	\$9,133.45	4.86%
01.303.007.2210.01.02	PRINCIPAL	\$132,588.00	\$0.00	\$132,588.00	\$153,460.66	\$153,460.66	(\$20,872.66)	\$0.00	(\$20,872.66)	-15.74%
01.303.007.2210.02.09	CLERICAL	\$44,826.83	\$0.00	\$44,826.83	\$44,495.04	\$44,495.04	\$331.79	\$0.00	\$331.79	0.74%
01.303.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$0.00	\$800.00	\$289.00	\$289.00	\$511.00	\$0.00	\$511.00	63.88%
01.303.007.2210.05.23	SUPPLIES COPYING	\$5,000.00	\$0.00	\$5,000.00	\$2,110.70	\$2,110.70	\$2,889.30	\$0.00	\$2,889.30	57.79%

Mattapoisett Public Schools

FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021 To Date: 6/30/2022

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	(\$45.00)	\$7,455.00	\$7,004.17	\$7,004.17	\$450.83	\$0.00	\$450.83	6.05%
01.303.007.2210.05.25	POSTAGE	\$1,100.00	\$0.00	\$1,100.00	\$1,107.20	\$1,107.20	(\$7.20)	\$0.00	(\$7.20)	-0.65%
01.303.007.2210.05.26	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$2,500.00	\$125.00	\$125.00	\$2,375.00	\$0.00	\$2,375.00	95.00%
01.303.007.2210.06.37	TRAVEL & CONFERENCES	\$800.00	\$0.00	\$800.00	\$299.00	\$299.00	\$501.00	\$0.00	\$501.00	62.63%
01.303.007.2213.03.08	LUNCH/RECESS MONITOR	\$28,854.83	\$0.00	\$28,854.83	\$26,964.24	\$26,964.24	\$1,890.59	\$0.00	\$1,890.59	6.55%
01.303.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
01.303.007.5204.06.38	POSITION BONDS	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.303.007.5300.04.28	COPIER RENTAL	\$8,000.00	\$0.00	\$8,000.00	\$7,561.86	\$7,561.86	\$438.14	\$0.00	\$438.14	5.48%
	Dept: SCHOOL ADMINISTRATION - 007	\$235,069.66	(\$45.00)	\$235,024.66	\$244,916.87	\$244,916.87	(\$9,892.21)	\$0.00	(\$9,892.21)	-4.21%
01.303.010.2305.01.03	TEACHERS	\$827,027.76	\$0.00	\$827,027.76	\$731,188.17	\$731,188.17	\$95,839.59	\$0.00	\$95,839.59	11.59%
01.303.010.2324.03.34	LONG TERM SUBS CENTER	\$0.00	\$0.00	\$0.00	\$58,803.99	\$58,803.99	(\$58,803.99)	\$0.00	(\$58,803.99)	0.00%
01.303.010.2325.03.34	SUBSTITUTES	\$35,000.00	\$0.00	\$35,000.00	\$57,588.72	\$57,588.72	(\$22,588.72)	\$0.00	(\$22,588.72)	-64.54%
01.303.010.2350.04.03	TUITION REIMB PROF DEV	\$0.00	\$0.00	\$0.00	\$2,244.90	\$2,244.90	(\$2,244.90)	\$0.00	(\$2,244.90)	0.00%
01.303.010.2350.06.37	TRAVEL & TRANSPORTATION	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
01.303.010.2356.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.010.2356.06.37	TRAVEL & CONFERENCES	\$7,500.00	\$0.00	\$7,500.00	\$3,491.10	\$3,491.10	\$4,008.90	\$0.00	\$4,008.90	53.45%
	Dept: CLASSROOM TEACHERS - 010	\$874,527.76	\$0.00	\$874,527.76	\$856,816.88	\$856,816.88	\$17,710.88	\$0.00	\$17,710.88	2.03%
01.303.013.2300.05.23	SUPPLIES CS	\$1,400.00	\$0.00	\$1,400.00	\$1,315.72	\$1,315.72	\$84.28	\$0.00	\$84.28	6.02%
01.303.013.2305.01.03	TEACHERS	\$249,250.26	\$0.00	\$249,250.26	\$249,450.00	\$249,450.00	(\$199.74)	\$0.00	(\$199.74)	-0.08%
01.303.013.2356.06.37	TRAVEL & CONFERENCES	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
	Dept: KINDERGARTEN - 013	\$251,450.26	\$0.00	\$251,450.26	\$250,765.72	\$250,765.72	\$684.54	\$0.00	\$684.54	0.27%
01.303.016.2300.05.23	SUPPLIES AND MATERIALS	\$1,200.00	\$0.00	\$1,200.00	\$1,192.74	\$1,192.74	\$7.26	\$0.00	\$7.26	0.61%
01.303.016.2305.01.03	TEACHERS	\$43,566.24	\$0.00	\$43,566.24	\$43,667.61	\$43,667.61	(\$101.37)	\$0.00	(\$101.37)	-0.23%
01.303.016.2350.06.37	TRAVEL AND CONFERENCES	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
	CS Dept: ART - 016	\$45,366.24	\$0.00	\$45,366.24	\$44,860.35	\$44,860.35	\$505.89	\$0.00	\$505.89	1.12%
01.303.022.2300.04.36	READING RECOVERY PROGRAM	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
	CS									
01.303.022.2305.01.03	TEACHERS	\$193,146.18	\$0.00	\$193,146.18	\$193,608.00	\$193,608.00	(\$461.82)	\$0.00	(\$461.82)	-0.24%
01.303.022.2430.05.23	SUPPLIES READING	\$1,000.00	\$0.00	\$1,000.00	\$956.63	\$956.63	\$43.37	\$0.00	\$43.37	4.34%
	Dept: READING - 022	\$195,346.18	\$0.00	\$195,346.18	\$194,564.63	\$194,564.63	\$781.55	\$0.00	\$781.55	0.40%
01.303.024.2300.06.37	TRAVEL & CONFERENCES	\$0.00	\$0.00	\$0.00	\$14.73	\$14.73	(\$14.73)	\$0.00	(\$14.73)	0.00%
01.303.024.2305.01.03	TEACHERS	\$19,590.32	\$0.00	\$19,590.32	\$14,143.45	\$14,143.45	\$5,446.87	\$0.00	\$5,446.87	27.80%
01.303.024.2356.06.37	TRAVEL & CONFERENCES ELL	\$750.00	\$0.00	\$750.00	\$144.42	\$144.42	\$605.58	\$0.00	\$605.58	80.74%
01.303.024.2430.05.23	SUPPLIES ELL	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%

Mattapoissett Public Schools

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
	Dept: ELL PROGRAM - 024	\$20,740.32	\$0.00	\$20,740.32	\$14,302.60	\$14,302.60	\$6,437.72	\$0.00	\$6,437.72	31.04%
01.303.025.2330.03.08	PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$11,471.94	\$11,471.94	(\$11,471.94)	\$0.00	(\$11,471.94)	0.00%
01.303.025.2430.05.23	SUPPLIES ENGLISH	\$1,600.00	\$45.00	\$1,645.00	\$1,644.36	\$1,644.36	\$0.64	\$0.00	\$0.64	0.04%
	Dept: ENGLISH - 025	\$1,600.00	\$45.00	\$1,645.00	\$13,116.30	\$13,116.30	(\$11,471.30)	\$0.00	(\$11,471.30)	-697.34%
01.303.037.2305.01.03	TEACHERS	\$43,566.24	\$0.00	\$43,566.24	\$87,335.00	\$87,335.00	(\$43,768.76)	\$0.00	(\$43,768.76)	-100.46%
	Dept: MATHEMATICS - 037	\$43,566.24	\$0.00	\$43,566.24	\$87,335.00	\$87,335.00	(\$43,768.76)	\$0.00	(\$43,768.76)	-100.46%
01.303.040.2340.01.03	LIBRARIAN	\$46,755.27	\$0.00	\$46,755.27	\$46,864.61	\$46,864.61	(\$109.34)	\$0.00	(\$109.34)	-0.23%
01.303.040.2350.06.37	TRAVEL & CONFERENCES	\$300.00	\$0.00	\$300.00	\$40.77	\$40.77	\$259.23	\$0.00	\$259.23	86.41%
01.303.040.2415.05.25	LIBRARY AV MATERIALS LIBRARY	\$225.00	\$0.00	\$225.00	\$225.00	\$225.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.040.2430.03.08	LIBRARY PARAPROFESSIONAL	\$16,006.88	\$0.00	\$16,006.88	\$19,789.62	\$19,789.62	(\$3,782.74)	\$0.00	(\$3,782.74)	-23.63%
01.303.040.2430.05.23	SUPPLIES LIBRARY	\$500.00	\$0.00	\$500.00	\$413.36	\$413.36	\$86.64	\$0.00	\$86.64	17.33%
01.303.040.2430.05.24	BOOKS AND MAGAZINES	\$1,300.00	\$385.88	\$1,685.88	\$1,632.67	\$1,632.67	\$53.21	\$0.00	\$53.21	3.16%
01.303.040.2430.05.25	LIBRARY RESOURCE MATERIALS	\$300.00	\$0.00	\$300.00	\$38.25	\$38.25	\$261.75	\$0.00	\$261.75	87.25%
01.303.040.4230.04.29	LIBRARY MAINTENANCE OF EQUIPMENT	\$1,300.00	(\$385.88)	\$914.12	\$804.00	\$804.00	\$110.12	\$0.00	\$110.12	12.05%
	Dept: MEDIA SERVICES - 040	\$66,687.15	\$0.00	\$66,687.15	\$69,808.28	\$69,808.28	(\$3,121.13)	\$0.00	(\$3,121.13)	-4.68%
01.303.043.2305.01.03	TEACHERS	\$48,489.27	\$0.00	\$48,489.27	\$48,590.39	\$48,590.39	(\$101.12)	\$0.00	(\$101.12)	-0.21%
01.303.043.2430.05.23	SUPPLIES MUSIC	\$1,000.00	\$0.00	\$1,000.00	\$543.78	\$543.78	\$456.22	\$0.00	\$456.22	45.62%
01.303.043.7300.04.29	ACQUISITION OF EQUIPMENT CS MUSIC	\$225.00	\$0.00	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	100.00%
	Dept: MUSIC - 043	\$49,714.27	\$0.00	\$49,714.27	\$49,134.17	\$49,134.17	\$580.10	\$0.00	\$580.10	1.17%
01.303.049.2305.01.03	TEACHER	\$38,403.82	\$0.00	\$38,403.82	\$39,350.74	\$39,350.74	(\$946.92)	\$0.00	(\$946.92)	-2.47%
01.303.049.2430.05.23	SUPPLIES PHYS ED	\$1,300.00	\$0.00	\$1,300.00	\$1,228.30	\$1,228.30	\$71.70	\$0.00	\$71.70	5.52%
	Dept: PHYSICAL EDUCATION - 049	\$39,703.82	\$0.00	\$39,703.82	\$40,579.04	\$40,579.04	(\$875.22)	\$0.00	(\$875.22)	-2.20%
01.303.052.2250.01.04	TECHNOLOGY TEACHER	\$49,613.82	\$0.00	\$49,613.82	\$78,452.84	\$78,452.84	(\$28,839.02)	\$0.00	(\$28,839.02)	-58.13%
01.303.052.2305.01.03	TEACHER	\$57,238.52	\$0.00	\$57,238.52	\$58,486.27	\$58,486.27	(\$1,247.75)	\$0.00	(\$1,247.75)	-2.18%
01.303.052.2430.05.23	SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$1,721.43	\$1,721.43	\$278.57	\$0.00	\$278.57	13.93%
	Dept: SCIENCE - 052	\$108,852.34	\$0.00	\$108,852.34	\$138,660.54	\$138,660.54	(\$29,808.20)	\$0.00	(\$29,808.20)	-27.38%
01.303.055.2430.05.23	SUPPLIES SCIENCE	\$2,100.00	\$0.00	\$2,100.00	\$2,086.07	\$2,086.07	\$13.93	\$0.00	\$13.93	0.66%
	Dept: SOCIAL STUDIES - 055	\$2,100.00	\$0.00	\$2,100.00	\$2,086.07	\$2,086.07	\$13.93	\$0.00	\$13.93	0.66%
01.303.061.2351.01.35	CURRICULUM DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,047.79	\$5,047.79	(\$5,047.79)	\$0.00	(\$5,047.79)	0.00%
01.303.061.2351.05.23	SUPPLIES	\$4,200.00	\$0.00	\$4,200.00	\$7,110.12	\$7,110.12	(\$2,910.12)	\$0.00	(\$2,910.12)	-69.29%
01.303.061.2358.04.35	CONSULTANT SERVICES	\$4,100.00	\$0.00	\$4,100.00	\$3,454.97	\$3,454.97	\$645.03	\$0.00	\$645.03	15.73%
01.303.061.2415.06.37	TRAVEL & CONFERENCES	\$2,800.00	\$0.00	\$2,800.00	\$479.87	\$479.87	\$2,320.13	\$0.00	\$2,320.13	82.86%

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Dept: CURRICULUM DEVELOPMENT - 061		\$11,100.00	\$0.00	\$11,100.00	\$16,092.75	\$16,092.75	(\$4,992.75)	\$0.00	(\$4,992.75)	-44.98%
01.303.076.3200.04.11	PHYSICIAN SVCS - CONTRACTED	\$2,000.00	\$0.00	\$2,000.00	\$993.00	\$993.00	\$1,007.00	\$0.00	\$1,007.00	50.35%
01.303.076.3200.05.23	SUPPLIES NURSE	\$3,900.00	\$0.00	\$3,900.00	\$3,881.36	\$3,881.36	\$18.64	\$0.00	\$18.64	0.48%
01.303.076.3200.06.37	TRAVEL & CONFERENCES NURSE	\$300.00	\$0.00	\$300.00	\$135.00	\$135.00	\$165.00	\$0.00	\$165.00	55.00%
01.303.076.3202.01.11	NURSE	\$79,301.94	\$0.00	\$79,301.94	\$78,096.00	\$78,096.00	\$1,205.94	\$0.00	\$1,205.94	1.52%
Dept: HEALTH SERVICES - 076		\$85,501.94	\$0.00	\$85,501.94	\$83,105.36	\$83,105.36	\$2,396.58	\$0.00	\$2,396.58	2.80%
01.303.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$262,000.00	\$0.00	\$262,000.00	\$261,867.46	\$261,867.46	\$132.54	\$0.00	\$132.54	0.05%
01.303.079.3300.06.41	REGULAR EDUCATION - FUEL ADJUSTMENT	\$6,300.00	\$0.00	\$6,300.00	\$0.00	\$0.00	\$6,300.00	\$0.00	\$6,300.00	100.00%
01.303.079.3300.06.48	VOCATIONAL EDUCATION - BRISTOL AGGIE	\$40,291.00	\$0.00	\$40,291.00	\$40,072.73	\$40,072.73	\$218.27	\$0.00	\$218.27	0.54%
Dept: TRANSPORTATION - 079		\$308,591.00	\$0.00	\$308,591.00	\$301,940.19	\$301,940.19	\$6,650.81	\$0.00	\$6,650.81	2.16%
01.303.085.3522.06.36	HANDBOOKS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.303.085.6200.06.36	COMMUNITY ACTIVITIES	\$500.00	\$0.00	\$500.00	\$425.00	\$425.00	\$75.00	\$0.00	\$75.00	15.00%
Dept: MISCELLANEOUS - 085		\$800.00	\$0.00	\$800.00	\$425.00	\$425.00	\$375.00	\$0.00	\$375.00	46.88%
01.303.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$17,802.00	\$0.00	\$17,802.00	\$17,793.62	\$17,793.62	\$8.38	\$0.00	\$8.38	0.05%
01.303.088.4110.03.10	CUSTODIAL SUPERVISOR	\$49,811.70	\$0.00	\$49,811.70	\$48,963.60	\$48,963.60	\$848.10	\$0.00	\$848.10	1.70%
01.303.088.4110.03.11	CUSTODIAL CONTRACT SERVICES	\$85,100.00	\$0.00	\$85,100.00	\$96,604.72	\$96,604.72	(\$11,504.72)	\$0.00	(\$11,504.72)	-13.52%
01.303.088.4115.03.34	SUBSTITUTES,P/T, OVERTIME	\$0.00	\$0.00	\$0.00	\$4,692.96	\$4,692.96	(\$4,692.96)	\$0.00	(\$4,692.96)	0.00%
01.303.088.4121.04.17	HEAT (GAS) CENTER SCHOOL	\$47,300.00	\$0.00	\$47,300.00	\$36,881.41	\$36,881.41	\$10,418.59	\$0.00	\$10,418.59	22.03%
01.303.088.4130.04.15	TELEPHONE	\$5,000.00	\$0.00	\$5,000.00	\$3,385.76	\$3,385.76	\$1,614.24	\$0.00	\$1,614.24	32.28%
01.303.088.4130.04.16	ELECTRICITY	\$100,000.00	\$0.00	\$100,000.00	\$91,832.14	\$91,832.14	\$8,167.86	\$0.00	\$8,167.86	8.17%
01.303.088.4130.04.19	WATER	\$13,000.00	\$0.00	\$13,000.00	\$6,111.32	\$6,111.32	\$6,888.68	\$0.00	\$6,888.68	52.99%
01.303.088.4210.04.32	MAINTENANCE OF GROUNDS	\$1,500.00	\$0.00	\$1,500.00	\$1,152.56	\$1,152.56	\$347.44	\$0.00	\$347.44	23.16%
01.303.088.4220.04.32	MAINTENANCE OF BUILDING	\$36,800.00	\$0.00	\$36,800.00	\$124,283.02	\$124,283.02	(\$87,483.02)	\$0.00	(\$87,483.02)	-237.73%
01.303.088.4220.05.26	CHEMICALS	\$4,400.00	\$0.00	\$4,400.00	\$521.97	\$521.97	\$3,878.03	\$0.00	\$3,878.03	88.14%
01.303.088.4220.05.27	PAPER	\$5,600.00	\$0.00	\$5,600.00	\$2,657.00	\$2,657.00	\$2,943.00	\$0.00	\$2,943.00	52.55%
01.303.088.4220.06.37	TRAVEL	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.088.4223.04.26	LIGHTING	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
01.303.088.4224.05.26	MISCELLANEOUS	\$500.00	\$0.00	\$500.00	\$64.44	\$64.44	\$435.56	\$0.00	\$435.56	87.11%
01.303.088.4230.04.32	MAINTENANCE OF EQUIP CAP	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00	\$0.00	\$7,200.00	100.00%
Dept: OPERATION AND MAINTENANCE - 088		\$375,813.70	\$0.00	\$375,813.70	\$434,944.52	\$434,944.52	(\$59,130.82)	\$0.00	(\$59,130.82)	-15.73%
01.303.093.2130.03.04	NETWORK TECHNICIANS	\$76,149.94	\$0.00	\$76,149.94	\$35,781.19	\$35,781.19	\$40,368.75	\$0.00	\$40,368.75	53.01%
01.303.093.2350.06.37	TRAVEL & CONFERENCES TECHNOLOGY	\$500.00	\$0.00	\$500.00	\$29.85	\$29.85	\$470.15	\$0.00	\$470.15	94.03%
01.303.093.2430.05.23	SOFTWARE TECHNOLOGY	\$0.00	\$0.00	\$0.00	\$253.87	\$253.87	(\$253.87)	\$0.00	(\$253.87)	0.00%

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01.303.093.2430.05.24	SUPPLIES & MATERIALS TECHNOLOGY	\$8,000.00	\$0.00	\$8,000.00	\$32,493.76	\$32,493.76	(\$24,493.76)	\$0.00	(\$24,493.76)	-306.17%
01.303.093.2450.05.23	EDUCATIONAL EQUIPMENT TECHNOLOGY	\$0.00	\$0.00	\$0.00	\$47,253.60	\$47,253.60	(\$47,253.60)	\$0.00	(\$47,253.60)	0.00%
01.303.093.4130.04.35	TELECOMMUNICATIONS	\$13,000.00	\$0.00	\$13,000.00	\$11,107.16	\$11,107.16	\$1,892.84	\$0.00	\$1,892.84	14.56%
01.303.093.4230.04.29	MAINTENANCE OF EQUIPMENT	\$3,500.00	\$0.00	\$3,500.00	\$3,137.94	\$3,137.94	\$362.06	\$0.00	\$362.06	10.34%
	Dept: COMPUTER PROGRAM - 093	\$101,149.94	\$0.00	\$101,149.94	\$130,057.37	\$130,057.37	(\$28,907.43)	\$0.00	(\$28,907.43)	-28.58%
01.303.097.9100.06.48	VOCATIONAL TUITION - BRISTOL AGGIE	\$86,456.00	\$0.00	\$86,456.00	\$84,743.40	\$84,743.40	\$1,712.60	\$0.00	\$1,712.60	1.98%
	Dept: PROGRAMS WITH OTHERS REG DAY - 097	\$86,456.00	\$0.00	\$86,456.00	\$84,743.40	\$84,743.40	\$1,712.60	\$0.00	\$1,712.60	1.98%
01.303.100.1104.04.36	LEGAL SERVICES - Special Education	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$0.00	\$0.00	\$32.22	\$32.22	(\$32.22)	\$0.00	(\$32.22)	0.00%
01.303.100.2106.06.37	CONFERENCES	\$5,600.00	\$0.00	\$5,600.00	\$48.79	\$48.79	\$5,551.21	\$0.00	\$5,551.21	99.13%
01.303.100.2107.06.37	TRAVEL	\$0.00	\$0.00	\$0.00	\$132.80	\$132.80	(\$132.80)	\$0.00	(\$132.80)	0.00%
01.303.100.2110.01.02	DIRECTOR, STUDENT SERVICES	\$24,023.34	\$0.00	\$24,023.34	\$23,323.61	\$23,323.61	\$699.73	\$0.00	\$699.73	2.91%
01.303.100.2110.02.09	ADMINISTRATIVE ASST STUDENT SVCS	\$11,647.78	\$0.00	\$11,647.78	\$11,647.36	\$11,647.36	\$0.42	\$0.00	\$0.42	0.00%
01.303.100.2110.06.37	TRAVEL/CONFERENCES	\$600.00	\$0.00	\$600.00	\$65.26	\$65.26	\$534.74	\$0.00	\$534.74	89.12%
01.303.100.2415.04.33	ASSOCIATION DUES	\$200.00	\$0.00	\$200.00	\$40.50	\$40.50	\$159.50	\$0.00	\$159.50	79.75%
01.303.100.4130.04.15	TELEPHONE	\$200.00	\$0.00	\$200.00	\$158.75	\$158.75	\$41.25	\$0.00	\$41.25	20.63%
01.303.100.4230.04.31	SOFTWARE LICENSES	\$3,300.00	\$0.00	\$3,300.00	\$2,169.55	\$2,169.55	\$1,130.45	\$0.00	\$1,130.45	34.26%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$50,571.12	\$0.00	\$50,571.12	\$37,618.84	\$37,618.84	\$12,952.28	\$0.00	\$12,952.28	25.61%
01.303.102.2300.05.24	SUPPLIES & MATERIALS	\$600.00	\$0.00	\$600.00	\$541.93	\$541.93	\$58.07	\$0.00	\$58.07	9.68%
01.303.102.2305.01.03	TEACHERS	\$96,978.54	\$0.00	\$96,978.54	\$96,231.00	\$96,231.00	\$747.54	\$0.00	\$747.54	0.77%
01.303.102.2307.06.37	TRAVEL	\$200.00	\$0.00	\$200.00	\$65.90	\$65.90	\$134.10	\$0.00	\$134.10	67.05%
01.303.102.2330.03.08	PARAPROFESSIONALS	\$48,114.23	\$0.00	\$48,114.23	\$53,914.52	\$53,914.52	(\$5,800.29)	\$0.00	(\$5,800.29)	-12.06%
01.303.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: PROJECT GROW - 102	\$146,392.77	\$0.00	\$146,392.77	\$150,753.35	\$150,753.35	(\$4,360.58)	\$0.00	(\$4,360.58)	-2.98%
01.303.103.2305.01.03	TEACHERS	\$268,790.40	\$0.00	\$268,790.40	\$291,633.00	\$291,633.00	(\$22,842.60)	\$0.00	(\$22,842.60)	-8.50%
01.303.103.2330.03.08	PARAPROFESSIONALS	\$236,830.54	\$0.00	\$236,830.54	\$162,626.39	\$162,626.39	\$74,204.15	\$0.00	\$74,204.15	31.33%
01.303.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$49.00	\$49.00	\$451.00	\$0.00	\$451.00	90.20%
01.303.103.2430.05.23	SUPPLIES & MATERIALS	\$750.00	\$0.00	\$750.00	\$748.75	\$748.75	\$1.25	\$0.00	\$1.25	0.17%
01.303.103.2450.05.24	EDUCATIONAL EQUIPMENT CS	\$2,500.00	\$0.00	\$2,500.00	\$1,946.68	\$1,946.68	\$553.32	\$0.00	\$553.32	22.13%
	Dept: LEARNING SUPPORT CENTER - 103	\$509,370.94	\$0.00	\$509,370.94	\$457,003.82	\$457,003.82	\$52,367.12	\$0.00	\$52,367.12	10.28%
01.303.118.2305.01.03	TEACHERS	\$96,009.54	\$0.00	\$96,009.54	\$95,919.89	\$95,919.89	\$89.65	\$0.00	\$89.65	0.09%
01.303.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.118.2430.05.24	SUPPLIES	\$800.00	\$0.00	\$800.00	\$528.07	\$528.07	\$271.93	\$0.00	\$271.93	33.99%

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☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.118.2801.04.35	THERAPY	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
	Dept: SPEECH - 118	\$117,309.54	\$0.00	\$117,309.54	\$96,947.96	\$96,947.96	\$20,361.58	\$0.00	\$20,361.58	17.36%
01.303.121.2110.02.09	CLERICAL	\$20,645.81	\$0.00	\$20,645.81	\$17,077.72	\$17,077.72	\$3,568.09	\$0.00	\$3,568.09	17.28%
01.303.121.2301.01.03	TEACHER - HEARING IMPAIRED	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.121.2350.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$149.00	\$149.00	\$351.00	\$0.00	\$351.00	70.20%
01.303.121.2350.04.35	SPECIALIZED INSTRUCTION CS	\$25,000.00	\$0.00	\$25,000.00	\$26,672.50	\$26,672.50	(\$1,672.50)	\$0.00	(\$1,672.50)	-6.69%
01.303.121.2415.05.24	SUPPLIES	\$750.00	\$0.00	\$750.00	\$450.99	\$450.99	\$299.01	\$0.00	\$299.01	39.87%
01.303.121.2440.04.35	EXTENDED YEAR SERVICES	\$52,000.00	\$0.00	\$52,000.00	\$13,644.31	\$13,644.31	\$38,355.69	\$0.00	\$38,355.69	73.76%
01.303.121.2801.04.35	THERAPY	\$96,000.00	\$0.00	\$96,000.00	\$92,487.86	\$92,487.86	\$3,512.14	\$0.00	\$3,512.14	3.66%
	Dept: SUPPORT SERVICES - 121	\$202,895.81	\$0.00	\$202,895.81	\$156,482.38	\$156,482.38	\$46,413.43	\$0.00	\$46,413.43	22.88%
01.303.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.127.2800.01.03	COUNSELOR	\$85,510.68	\$0.00	\$85,510.68	\$85,721.00	\$85,721.00	(\$210.32)	\$0.00	(\$210.32)	-0.25%
01.303.127.2800.05.24	SUPPLIES	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.303.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,300.00	\$0.00	\$8,300.00	\$7,156.00	\$7,156.00	\$1,144.00	\$0.00	\$1,144.00	13.78%
01.303.127.2801.01.03	PSYCHOLOGIST	\$39,359.25	\$0.00	\$39,359.25	\$39,455.55	\$39,455.55	(\$96.30)	\$0.00	(\$96.30)	-0.24%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$134,419.93	\$0.00	\$134,419.93	\$132,832.55	\$132,832.55	\$1,587.38	\$0.00	\$1,587.38	1.18%
01.303.130.3300.06.43	SPED TRANSPORTATION - COLLABORATIVE	\$83,000.00	\$17,658.00	\$100,658.00	\$90,402.07	\$90,402.07	\$10,255.93	\$0.00	\$10,255.93	10.19%
01.303.130.3300.06.44	SPED TRANSPORTATION - DAY SCHOOLS	\$136,000.00	(\$17,658.00)	\$118,342.00	\$89,032.50	\$89,032.50	\$29,309.50	\$0.00	\$29,309.50	24.77%
01.303.130.3300.06.45	SPED TRANSPORTATION - PRESCHOOL	\$30,000.00	(\$26,980.00)	\$3,020.00	\$0.00	\$0.00	\$3,020.00	\$0.00	\$3,020.00	100.00%
01.303.130.3300.06.46	SPED TRANSPORTATION - MCKINNEY VENTO	\$10,000.00	\$26,980.00	\$36,980.00	\$1,432.86	\$1,432.86	\$35,547.14	\$0.00	\$35,547.14	96.13%
01.303.130.3300.06.47	SPED TRANSPORTATION - INTEGRATED	\$0.00	\$0.00	\$0.00	\$1,368.00	\$1,368.00	(\$1,368.00)	\$0.00	(\$1,368.00)	0.00%
	Dept: SPED TRANSPORTATION - 130	\$259,000.00	\$0.00	\$259,000.00	\$182,235.43	\$182,235.43	\$76,764.57	\$0.00	\$76,764.57	29.64%
01.303.133.9300.06.13	TUITION PRIVATE SCHOOLS	\$195,000.00	\$0.00	\$195,000.00	\$159,294.43	\$159,294.43	\$35,705.57	\$0.00	\$35,705.57	18.31%
01.303.133.9300.06.43	SPED - TUITION COLLABORATIVE	\$180,050.00	\$0.00	\$180,050.00	\$179,985.75	\$179,985.75	\$64.25	\$0.00	\$64.25	0.04%
	Dept: PROGRAM WITH OTHERS SPED - 133	\$375,050.00	\$0.00	\$375,050.00	\$339,280.18	\$339,280.18	\$35,769.82	\$0.00	\$35,769.82	9.54%
01.304.004.5300.04.28	CONTRACTED SERVICE	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.304.007.2201.05.22	SUPPLIES COPYING	\$4,000.00	\$0.00	\$4,000.00	\$3,635.85	\$3,635.85	\$364.15	\$0.00	\$364.15	9.10%
01.304.007.2210.01.02	PRINCIPAL	\$109,759.00	\$0.00	\$109,759.00	\$111,428.28	\$111,428.28	(\$1,669.28)	\$0.00	(\$1,669.28)	-1.52%
01.304.007.2210.02.09	CLERICAL	\$44,522.82	\$0.00	\$44,522.82	\$30,995.76	\$30,995.76	\$13,527.06	\$0.00	\$13,527.06	30.38%
01.304.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%

Mattapoissett Public Schools

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01.304.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$0.00	\$800.00	\$289.00	\$289.00	\$511.00	\$0.00	\$511.00	63.88%
01.304.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	(\$101.99)	\$7,398.01	\$5,072.58	\$5,072.58	\$2,325.43	\$0.00	\$2,325.43	31.43%
01.304.007.2210.05.25	POSTAGE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.304.007.2210.06.37	TRAVEL & CONFERENCES	\$900.00	\$0.00	\$900.00	\$143.65	\$143.65	\$756.35	\$0.00	\$756.35	84.04%
01.304.007.2211.01.02	PRINCIPAL	\$0.00	\$0.00	\$0.00	(\$2,250.00)	(\$2,250.00)	\$2,250.00	\$0.00	\$2,250.00	0.00%
01.304.007.2213.03.08	LUNCH/RECESS MONITOR	\$31,460.10	\$0.00	\$31,460.10	\$31,697.24	\$31,697.24	(\$237.14)	\$0.00	(\$237.14)	-0.75%
01.304.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$79.99	\$2,579.99	\$2,579.98	\$2,579.98	\$0.01	\$0.00	\$0.01	0.00%
01.304.007.5204.06.38	POSITION BONDS	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SCHOOL ADMINISTRATION - 007	\$204,041.92	(\$22.00)	\$204,019.92	\$185,192.34	\$185,192.34	\$18,827.58	\$0.00	\$18,827.58	9.23%
01.304.010.2305.01.03	TEACHERS	\$870,919.28	\$0.00	\$870,919.28	\$761,638.65	\$761,638.65	\$109,280.63	\$0.00	\$109,280.63	12.55%
01.304.010.2325.03.34	SUBSTITUTES	\$30,000.00	\$0.00	\$30,000.00	\$32,487.17	\$32,487.17	(\$2,487.17)	\$0.00	(\$2,487.17)	-8.29%
01.304.010.2350.04.03	TUITION REIMB PROFESS DEV	\$3,500.00	\$0.00	\$3,500.00	\$1,029.97	\$1,029.97	\$2,470.03	\$0.00	\$2,470.03	70.57%
01.304.010.2356.04.03	TUITION REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	(\$3,500.00)	\$0.00	(\$3,500.00)	0.00%
01.304.010.2356.06.37	CONFERENCES TEACHERS	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	100.00%
	Dept: CLASSROOM TEACHERS - 010	\$912,919.28	\$0.00	\$912,919.28	\$798,655.79	\$798,655.79	\$114,263.49	\$0.00	\$114,263.49	12.52%
01.304.016.2305.01.03	TEACHERS	\$43,566.24	\$0.00	\$43,566.24	\$43,667.39	\$43,667.39	(\$101.15)	\$0.00	(\$101.15)	-0.23%
01.304.016.2430.05.23	SUPPLIES & MATERIALS ART	\$1,200.00	\$0.00	\$1,200.00	\$1,196.81	\$1,196.81	\$3.19	\$0.00	\$3.19	0.27%
	Dept: ART - 016	\$44,766.24	\$0.00	\$44,766.24	\$44,864.20	\$44,864.20	(\$97.96)	\$0.00	(\$97.96)	-0.22%
01.304.022.2305.01.03	TEACHERS	\$30,131.82	\$0.00	\$30,131.82	\$36,750.00	\$36,750.00	(\$6,618.18)	\$0.00	(\$6,618.18)	-21.96%
01.304.022.2430.05.23	SUPPLIES READING	\$2,500.00	\$0.00	\$2,500.00	\$1,241.10	\$1,241.10	\$1,258.90	\$0.00	\$1,258.90	50.36%
	Dept: READING - 022	\$32,631.82	\$0.00	\$32,631.82	\$37,991.10	\$37,991.10	(\$5,359.28)	\$0.00	(\$5,359.28)	-16.42%
01.304.025.2430.05.23	SUPPLIES READING	\$1,500.00	\$0.00	\$1,500.00	\$654.79	\$654.79	\$845.21	\$0.00	\$845.21	56.35%
	Dept: ENGLISH - 025	\$1,500.00	\$0.00	\$1,500.00	\$654.79	\$654.79	\$845.21	\$0.00	\$845.21	56.35%
01.304.037.2305.01.03	TEACHERS	(\$0.46)	\$0.00	(\$0.46)	\$96,131.00	\$96,131.00	(\$96,131.46)	\$0.00	(\$96,131.46)	98143.48%
	Dept: MATHEMATICS - 037	(\$0.46)	\$0.00	(\$0.46)	\$96,131.00	\$96,131.00	(\$96,131.46)	\$0.00	(\$96,131.46)	98143.48%
01.304.040.2330.01.03	LIBRARIAN	\$46,755.27	\$0.00	\$46,755.27	\$46,864.39	\$46,864.39	(\$109.12)	\$0.00	(\$109.12)	-0.23%
01.304.040.2330.03.08	PARAPROFESSIONALS	\$10,671.26	\$0.00	\$10,671.26	\$13,330.87	\$13,330.87	(\$2,659.61)	\$0.00	(\$2,659.61)	-24.92%
01.304.040.2415.05.23	SUPPLIES LIBRARY	\$1,000.00	\$0.00	\$1,000.00	\$871.08	\$871.08	\$128.92	\$0.00	\$128.92	12.89%
01.304.040.2415.05.24	BOOKS & MAGAZINES LIBRARY	\$1,000.00	\$390.69	\$1,390.69	\$1,381.55	\$1,381.55	\$9.14	\$0.00	\$9.14	0.66%
01.304.040.2415.05.25	AV MATERIALS LIBRARY	\$850.00	\$0.00	\$850.00	\$784.27	\$784.27	\$65.73	\$0.00	\$65.73	7.73%
01.304.040.2503.05.23	RESOURCE MATERIALS LIBRARY	\$400.00	\$0.00	\$400.00	\$292.10	\$292.10	\$107.90	\$0.00	\$107.90	26.98%
01.304.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRARY	\$1,300.00	\$0.00	\$1,300.00	\$805.00	\$805.00	\$495.00	\$0.00	\$495.00	38.08%

Mattapoissett Public Schools

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01.304.040.7400.04.29	REPLACEMENT OF EQUIPMENT LIBRARY	\$500.00	(\$390.69)	\$109.31	\$299.94	\$299.94	(\$190.63)	\$0.00	(\$190.63)	-174.39%
	Dept: MEDIA SERVICES - 040	\$62,476.53	\$0.00	\$62,476.53	\$64,629.20	\$64,629.20	(\$2,152.67)	\$0.00	(\$2,152.67)	-3.45%
01.304.043.2305.01.03	TEACHERS	\$98,628.39	\$0.00	\$98,628.39	\$90,509.01	\$90,509.01	\$8,119.38	\$0.00	\$8,119.38	8.23%
01.304.043.2330.04.09	ACCOMPANIST	\$850.00	\$0.00	\$850.00	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	0.00%
01.304.043.2415.06.37	TRAVEL AND CONFERENCES	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.304.043.2430.05.23	MUSIC SUPPLIES MUSIC	\$2,100.00	\$0.00	\$2,100.00	\$536.71	\$536.71	\$1,563.29	\$0.00	\$1,563.29	74.44%
01.304.043.4230.04.29	MAINTENANCE OF EQUIPMENT MUSIC	\$600.00	\$0.00	\$600.00	\$125.00	\$125.00	\$475.00	\$0.00	\$475.00	79.17%
	Dept: MUSIC - 043	\$102,928.39	\$0.00	\$102,928.39	\$92,020.72	\$92,020.72	\$10,907.67	\$0.00	\$10,907.67	10.60%
01.304.049.2305.01.03	TEACHERS	\$76,683.91	\$0.00	\$76,683.91	\$77,850.96	\$77,850.96	(\$1,167.05)	\$0.00	(\$1,167.05)	-1.52%
01.304.049.2430.05.23	SUPPLIES PHYS ED	\$1,200.00	\$0.00	\$1,200.00	\$1,052.35	\$1,052.35	\$147.65	\$0.00	\$147.65	12.30%
	Dept: PHYSICAL EDUCATION - 049	\$77,883.91	\$0.00	\$77,883.91	\$78,903.31	\$78,903.31	(\$1,019.40)	\$0.00	(\$1,019.40)	-1.31%
01.304.052.2305.01.03	TEACHERS	\$87,772.84	\$0.00	\$87,772.84	\$100,061.12	\$100,061.12	(\$12,288.28)	\$0.00	(\$12,288.28)	-14.00%
01.304.052.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$22.00	\$2,422.00	\$2,421.05	\$2,421.05	\$0.95	\$0.00	\$0.95	0.04%
	Dept: SCIENCE - 052	\$90,172.84	\$22.00	\$90,194.84	\$102,482.17	\$102,482.17	(\$12,287.33)	\$0.00	(\$12,287.33)	-13.62%
01.304.055.2430.05.23	STEM SUPPLIES SCIENCE	\$2,400.00	\$0.00	\$2,400.00	\$2,106.54	\$2,106.54	\$293.46	\$0.00	\$293.46	12.23%
	Dept: SOCIAL STUDIES - 055	\$2,400.00	\$0.00	\$2,400.00	\$2,106.54	\$2,106.54	\$293.46	\$0.00	\$293.46	12.23%
01.304.076.3200.05.23	SUPPLIES NURSE	\$2,500.00	\$0.00	\$2,500.00	\$401.00	\$401.00	\$2,099.00	\$0.00	\$2,099.00	83.96%
01.304.076.3200.06.37	TRAVEL & CONFERENCES	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.304.076.3202.01.11	NURSE NURSE	\$61,147.98	\$0.00	\$61,147.98	\$61,298.00	\$61,298.00	(\$150.02)	\$0.00	(\$150.02)	-0.25%
01.304.076.4230.04.29	MAINTENANCE OF EQUPT OHS NURSE	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
	Dept: HEALTH SERVICES - 076	\$65,347.98	\$0.00	\$65,347.98	\$61,699.00	\$61,699.00	\$3,648.98	\$0.00	\$3,648.98	5.58%
01.304.085.3522.06.36	EXTRACURRICULAR	\$7,500.00	\$0.00	\$7,500.00	\$5,237.34	\$5,237.34	\$2,262.66	\$0.00	\$2,262.66	30.17%
	Dept: MISCELLANEOUS - 085	\$7,500.00	\$0.00	\$7,500.00	\$5,237.34	\$5,237.34	\$2,262.66	\$0.00	\$2,262.66	30.17%
01.304.088.4110.03.10	CUSTODIAL SUPERVISOR	\$45,163.44	\$0.00	\$45,163.44	\$41,959.12	\$41,959.12	\$3,204.32	\$0.00	\$3,204.32	7.09%
01.304.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$85,100.00	\$0.00	\$85,100.00	\$96,840.84	\$96,840.84	(\$11,740.84)	\$0.00	(\$11,740.84)	-13.80%
01.304.088.4115.03.34	SUBSTITUTES, P/T, OVERTIME	\$0.00	\$0.00	\$0.00	\$6,905.98	\$6,905.98	(\$6,905.98)	\$0.00	(\$6,905.98)	0.00%
01.304.088.4121.04.17	GAS HEAT	\$39,000.00	\$0.00	\$39,000.00	\$40,263.21	\$40,263.21	(\$1,263.21)	\$0.00	(\$1,263.21)	-3.24%
01.304.088.4130.04.15	TELEPHONE	\$2,900.00	\$0.00	\$2,900.00	\$2,708.83	\$2,708.83	\$191.17	\$0.00	\$191.17	6.59%
01.304.088.4130.04.16	ELECTRICITY	\$67,500.00	\$0.00	\$67,500.00	\$74,568.39	\$74,568.39	(\$7,068.39)	\$0.00	(\$7,068.39)	-10.47%
01.304.088.4130.04.19	WATER	\$3,300.00	\$0.00	\$3,300.00	\$6,054.18	\$6,054.18	(\$2,754.18)	\$0.00	(\$2,754.18)	-83.46%
01.304.088.4210.04.32	MAINTENANCE OF GROUNDS	\$2,600.00	\$0.00	\$2,600.00	\$1,796.14	\$1,796.14	\$803.86	\$0.00	\$803.86	30.92%
01.304.088.4220.04.32	MAINTENANCE OF BUILDING	\$32,000.00	\$0.00	\$32,000.00	\$101,239.36	\$101,239.36	(\$69,239.36)	\$0.00	(\$69,239.36)	-216.37%

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01.304.088.4220.05.26	CHEMICALS	\$4,300.00	\$0.00	\$4,300.00	\$0.00	\$0.00	\$4,300.00	\$0.00	\$4,300.00	100.00%
01.304.088.4220.05.27	PAPER	\$4,250.00	\$0.00	\$4,250.00	\$0.00	\$0.00	\$4,250.00	\$0.00	\$4,250.00	100.00%
01.304.088.4223.04.26	LIGHTING	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.088.4224.05.26	MISCELLANEOUS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.088.4227.06.37	TRAVEL	\$1,000.00	\$0.00	\$1,000.00	\$1,941.70	\$1,941.70	(\$941.70)	\$0.00	(\$941.70)	-94.17%
01.304.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$297,113.44	\$0.00	\$297,113.44	\$374,277.75	\$374,277.75	(\$77,164.31)	\$0.00	(\$77,164.31)	-25.97%
01.304.093.2250.01.04	TECHNOLOGY TEACHER	\$0.00	\$0.00	\$0.00	(\$11,356.92)	(\$11,356.92)	\$11,356.92	\$0.00	\$11,356.92	0.00%
01.304.093.2350.06.37	TRAVEL & CONFERENCES	\$500.00	\$0.00	\$500.00	\$59.00	\$59.00	\$441.00	\$0.00	\$441.00	88.20%
01.304.093.2430.05.23	TECHNOLOGY SOFTWARE TECHNOLOGY	\$3,000.00	\$0.00	\$3,000.00	\$1,760.00	\$1,760.00	\$1,240.00	\$0.00	\$1,240.00	41.33%
01.304.093.2450.05.23	EDUCATIONAL EQUIPMENT OHS	\$0.00	\$0.00	\$0.00	\$72,949.00	\$72,949.00	(\$72,949.00)	\$0.00	(\$72,949.00)	0.00%
01.304.093.2451.05.23	EDUCATIONAL EQUIPT TECHNOLOGY	\$2,000.00	\$0.00	\$2,000.00	\$1,418.00	\$1,418.00	\$582.00	\$0.00	\$582.00	29.10%
01.304.093.4130.04.35	TELECOMMUNICATIONS	\$13,000.00	\$0.00	\$13,000.00	\$6,686.93	\$6,686.93	\$6,313.07	\$0.00	\$6,313.07	48.56%
01.304.093.4230.04.29	MAINTENANCE OF EQUIPT TECHNOLOGY	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.304.093.4230.04.35	COMPUTER CONTRACT SERVICES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$28,000.00	\$0.00	\$28,000.00	\$71,516.01	\$71,516.01	(\$43,516.01)	\$0.00	(\$43,516.01)	-155.41%
01.304.103.2300.05.24	SUPPLIES & MATERIALS	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.304.103.2305.01.03	TEACHERS	\$237,399.90	\$0.00	\$237,399.90	\$239,305.00	\$239,305.00	(\$1,905.10)	\$0.00	(\$1,905.10)	-0.80%
01.304.103.2330.03.08	PARAPROFESSIONALS	\$204,358.84	\$0.00	\$204,358.84	\$187,518.76	\$187,518.76	\$16,840.08	\$0.00	\$16,840.08	8.24%
01.304.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.103.2450.05.24	EDUCATIONAL EQUIPMENT OHS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.103.3300.02.12	BUS MONITOR	\$5,500.00	\$0.00	\$5,500.00	\$11,455.81	\$11,455.81	(\$5,955.81)	\$0.00	(\$5,955.81)	-108.29%
	Dept: LEARNING SUPPORT CENTER - 103	\$451,008.74	\$0.00	\$451,008.74	\$438,279.57	\$438,279.57	\$12,729.17	\$0.00	\$12,729.17	2.82%
01.304.118.2305.01.03	TEACHERS	\$87,132.48	\$0.00	\$87,132.48	\$87,335.00	\$87,335.00	(\$202.52)	\$0.00	(\$202.52)	-0.23%
	Dept: SPEECH - 118	\$87,132.48	\$0.00	\$87,132.48	\$87,335.00	\$87,335.00	(\$202.52)	\$0.00	(\$202.52)	-0.23%
01.304.121.2110.02.09	CLERICAL	\$13,763.88	\$0.00	\$13,763.88	\$17,077.72	\$17,077.72	(\$3,313.84)	\$0.00	(\$3,313.84)	-24.08%
	Dept: SUPPORT SERVICES - 121	\$13,763.88	\$0.00	\$13,763.88	\$17,077.72	\$17,077.72	(\$3,313.84)	\$0.00	(\$3,313.84)	-24.08%
01.304.127.2800.01.03	ADJUSTMENT COUNSELOR	\$87,335.07	\$0.00	\$87,335.07	\$89,239.00	\$89,239.00	(\$1,903.93)	\$0.00	(\$1,903.93)	-2.18%
01.304.127.2801.01.03	PSYCHOLOGIST	\$39,359.25	\$0.00	\$39,359.25	\$39,455.45	\$39,455.45	(\$96.20)	\$0.00	(\$96.20)	-0.24%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$126,694.32	\$0.00	\$126,694.32	\$128,694.45	\$128,694.45	(\$2,000.13)	\$0.00	(\$2,000.13)	-1.58%
Grand Total:		\$7,511,872.00	\$0.00	\$7,511,872.00	\$7,484,139.04	\$7,484,139.04	\$27,732.96	\$0.00	\$27,732.96	0.37%

End of Report



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: Aug/Sept 2022
Sippican Elementary

Directors Update:

- It is our pleasure to announce that the state of Massachusetts will assist us in our continued efforts to serve all students, free meals in the 2022-2023 school year, by granting us a 1-year extension.
 - Extra items will be available for purchase this year; limited snacks, beverages and second entrees at an extra cost
- [Titan Family Portal](#)– Is the Food Service platform where parents can add funds to their child's account (there is a transaction fee of \$1.95 per transaction), monitor the account purchases, set up automatic payments, transfer funds amongst their children, apply for Meal Benefits and reprint important letters they have received.
- Food and Nutrition Website – featuring an *Interactive Menus*, Menu Mobile App, *Online Meals Application*, Nutrition Education for parents, students, and staff and more. Very important to check often for updates.
- Nation –wide supply chain disruptions continue to plague us
 - Changes to posted menus may happen without notice. We will communicate these menu changes to the respective schools, as they happen and an announcement will be made in the building.
 - Please have patience and understanding
 - We will ensure that all students are provided a well-balanced, nutritious meal
- We have seen significant price increases across the board and these may have an impact on our program. With the costs increases as well as staying in compliance with the USDA Meal Price Equity requirement, we are anticipating a meal price increase. This would apply to any second meals this year
- We secured two (2) brand new milk coolers over the summer.
- We are looking forward to a Great New Year ahead and feeding all of our children!

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: September 2022

Sippican Elementary School

- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- Conducted annual air quality testing of facility.
- The boilers have been cleaned, serviced and inspected.
- Rear Fitness playground re-installation completed.
- Emergency Access Road completed.
- Completed ADA electric door on main entrance. (Capital Funded)
- Conducted routine maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org

To: Superintendent Michael Nelson
Members of the Marion School Committee
Administrative Team Members

From: Marla Sirois, Principal
Re: Principal's Report-Meeting
Date: September 9, 2022

Back to school! The excitement has been palpable over the last two weeks. As a staff we have embraced the normal that this opening to school has brought to us. From the playground, to the cafeteria, to reading stories on the rug and playing with friends at the block center, to taking the covers off of trumpets, we look forward to all that 2022-2023 brings to Sippican.



1. New Staff: We have many new staff members this year. We have welcomed them into our community and I would like to introduce them to you.

*Ms. Michelle Ennis will be our school adjustment counselor. Ms. Ennis has extensive experience and has spent time working in both the Wrentham and Wareham Public Schools.

*Ms. Maggie Fransisco is our new school psychologist. She is a recent graduate of UMASS Boston's School of Psychology program. She spent last year in the Middleboro public schools.

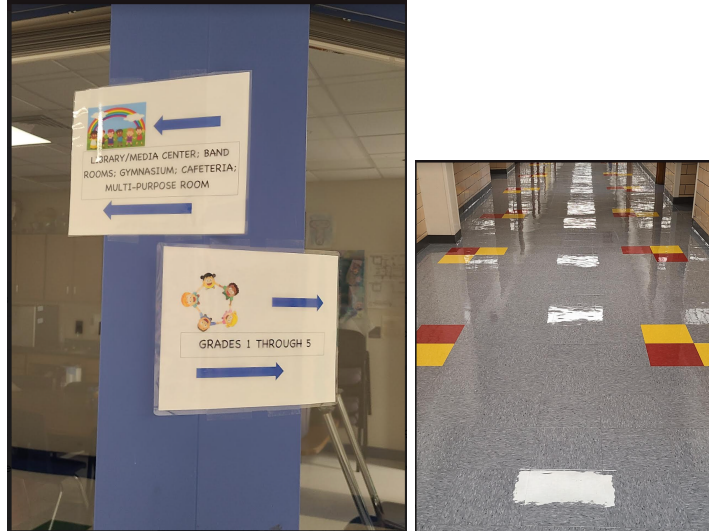
*Ms Taylor Nelson joins our special education team. She will be working primarily in sixth grade this year. She TOO comes to us from New Bedford.

*Ms. Katie Pike will be joining our specialist team. She will be our new art teacher. She comes to us from New Bedford.

*Ms. Debra Smith will be rejoining us in a new role. Ms. Smith will be joining the fourth grade team.

*Ms. Taylor Swoish was with us last year as a paraprofessional substitute. We are happy that she has OFFICIALLY joined the Sippican Team in a paraprofessional role.

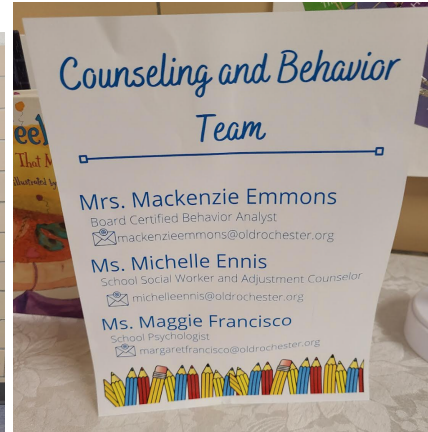
2. Our Building: Gilly Leonardo and his team worked TIRELESSLY this summer to ensure that the school was not only clean but that rugs, furniture and materials in storage for the past two years were returned to classrooms. A huge thank you to Gilly for all of his efforts.



3. Open House: The tradition of visiting the school the night before school starts continued this year. It was wonderful to see so many Sippican families in attendance.



4. Sippican's Clinical Team: We are thrilled to say that we have our clinical team in place. The team which includes Ms. Francisco, Mrs. Ennis and Mrs. Emmons provided a warm welcome and many resources for families at open house.



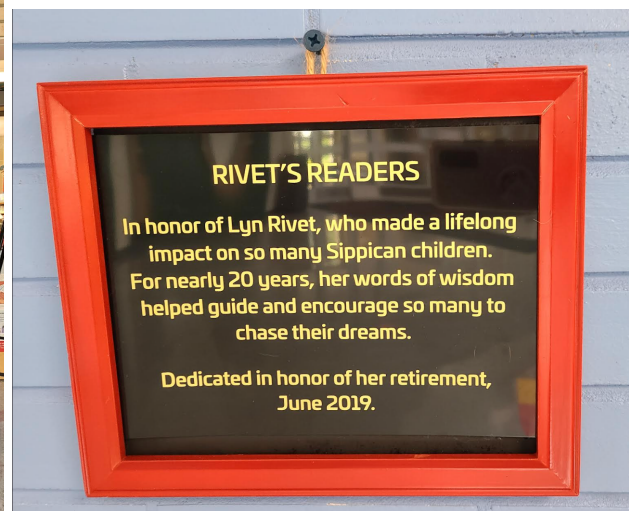
5. Bulletin Boards: Sippican is again partnering with families, TTAR and ORRHS to decorate bulletin boards in the school. We have created an equity calendar for each month to recognize the diversity within our school community and the community at large. Thank you to TTAR for providing the first bulletin board.



6. Technology: These just in! Promethean boards were delivered and assembled last Thursday. Staff had their first training on Tuesday. These boards are interactive for students and teachers. We are all very excited to have these boards for use in ALL of our classrooms.



7. VASE: A new "Character Counts" initiative will be starting soon for all grade levels. Each teacher will be given a designated number of Character Coupons. Over the course of the year they may choose to award students who demonstrate our school characteristics - respect, responsibility, and kindness - in exceptional ways with a coupon for a book from our Character Counts display. The book options will change over the course of the year, and coupons earned will be displayed prominently. This project, dedicated to past principal Lyn Rivet, is made possible with initial funding from VASE and the ongoing generosity of the Braitmayer family. A special thank you to April Nye for creating this awesome display.



8. Playground: The back playground is open for use! A huge shout out to the ORR facilities team and the Town of Marion for their hard work. Children have had a blast climbing, flipping and playing in this space.



9. Sensory Rooms: We now have two sensory rooms. Sensory rooms are spaces that have been specifically designed to give an immersive sensory experience for people with various abilities. Sippican now has a space on the first floor and one on the second floor to support students.



10. School Council: Stay tuned. VASE will be holding elections and we plan to meet in October.
11. Music: Mrs. Moore has begun having informational meetings. Students are choosing their instruments. Mrs. Richard is gearing up for the concert choir. We look forward to gathering this year to enjoy the music.

Best,

Marla Sirois, M. Ed, C.A.G.S.
Principal
Sippican Elementary School
16 Spring Street, Marion, MA 02738
508-748-0100
Fax: 508-748-1953