

WHOM TO CONTACT:

Absences, Tardy Arrivals & Early Dismissals
Upper/Middle School [Holley-Marie Biggs](#)
Upper Elementary [Meredith Novarese](#)
Lower School [Amelia Howard](#) or [Kristen Grigson](#)

Academic Counseling / PowerSchool [Kyle Story](#)

Academic Resource Center
Director of Student Services (grade reports/academic warnings/summer school) [Suzanne Acuff](#)

Admissions/Re-enrollment [Admissions](#)

After School Care
Early Childhood/Lower Elementary/Upper Elementary/Middle School [Julie McDaniel](#)

Alumni/Underclassmen/Insurance Transcripts [Allison Thetford](#)
Senior Transcripts [Tina Greene](#)

Alumni Information [Jordan Thompson](#) or [Karen Jamison](#)

Arts Fine Arts Department Chair [David Butler](#)
 Director of Performing Arts [Lynden Jones](#)

Athletics
Athletics Director [Scott Vogel](#)
Director of Athletics Culture/Head of Strength & Conditioning [David Nugent](#)
Associate Director of Boys Athletics Operations [Rob Dawson](#)
Associate Director of Girls Athletics Operations [April Spain](#)
Lower School Athletics Director [Jason Redd](#)
Assistant Athletics Director [Janie Peeler](#)

Campus Nurses
Lower School Campus [Lauren Ikerd](#)
Shelby Farms Campus [Meredith Novarese](#)

College Counseling
Director [Alicia Armes](#)
Associate Director [Tina Greene](#)

Communications / Social Media
Director of Communications [Ashley Nearn](#)
Creative Director [Holly Winchell](#)
Athletics Social Media [Cindy Brock](#)

Director of the Annual Fund [Brandon Artiles](#)

Driver's License / School Verification [Holley-Marie Biggs](#) or [Jana Johnson](#)

Lunch Accounts
Shelby Farms Campus [Melissa Isom](#) or [Tracey Bravos](#)
Lower School Campus [Julie McDaniel](#)

Academic Work (for students who qualify)
Learning Specialists: [Priscilla Bland](#) (Upper School)
 [Christy Vargo](#) (Middle School)
 [Alexis Carroll](#) (Upper Elementary)

SAT/ACT Prep Classes [Alicia Armes](#)

Shelby Farms Campus [Security](#)

Soaring Eagle Shop / Uniform Information [Neva Higginbotham](#)

Student Accounts / Tuition Statements Student Billing [Angie Logan](#)
Blackbaud Tuition Management 888-868-8828
FACTS – Tuition Grant 866-441-4637

Technology
Director of Technology [Cindy Brock](#)
Technology Specialist [Chris Wiggins](#)
Lower School Technology [Ben Holloway](#)

Tutors [Priscilla Bland](#)

Vehicle Registration / Parking Issues [Holley-Marie Biggs](#)

Website / Directory Listings / ECS App / Change of Address [Melissa Duggan](#)

PHONE NUMBERS:

Shelby Farms Campus 901.754.7217

Lower School Campus 901.754.4420

If you do not find what you are looking for, please call the campus number for more information, or check our [ECS website](#) for a [directory of faculty/staff](#) or the [Parents webpage](#).