



# Twin Valley School District

4851 N. Twin Valley Road · Elverson, PA 19520

Telephone 610-286-8600 · FAX 610-286-8608

*Twin Valley School District*  
"Every Student, Every Day"

**PLEASE POST**

**7/1/23**

## **VACANCY NOTICE** **2023-2024 School Year**

**Position.....SUBSTITUTE NURSES**

**Effective Date .....2023-2024 School Year**

**Education .....RN LICENSE**

**Salary .....\$135.00/day**

### **Scope of Work**

The essential functions of this job are to maintain good health in a school system. To maintain the health records, screening, and other services required by the district, Department of Education, and Department of Health. To administer first aid and medication according to school district policy. To perform these duties with a minimum of direction.

To perform this job successfully, an individual must be able to perform each primary duty and additional responsibilities satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **Job Qualifications**

- Appropriate certification and Experience.
- Ability to speak and hear on telephone.
- Able to lift weights up to 20 pounds regularly, on occasion up to 50 pounds.
- Able to enter all building areas for the purpose of observation, supervision, and/or evaluation of students.
- Able to communicate verbally and in writing. Able to move between and among buildings.

### **Send Letter of Interest to:**

Rita L. Haddock, HR Director  
4851 N. Twin Valley Rd.  
Elverson, PA 19520

[www.tvsd.org](http://www.tvsd.org)

For questions: e-mail: [rhaddock@tvsd.org](mailto:rhaddock@tvsd.org)

Phone: 610-286-8600, ext. 1611

E.O.E.