

Alvaton Elementary
SBDM Council Meeting Minutes
July 10, 2023
11:00 AM

Principal: Pauletha Butts

Teacher Reps: Brittany Allen, Melody Kerr, Delanna Herald

Parent Reps: Megan Shirley

I. Opening Business

A. Ms. Butts called the meeting to order at 11:03AM. First motion by Mrs. Herald second motion by Mrs. Shirley. Motion passed.

B. Reviewed and approved the agenda—first motion by Mrs. Kerr, second motion by Mrs. Allen. Motion passed. Agenda approved.

C. Reviewed and approved the SBDM minutes from [June 12, 2023](#) and [June 30, 2023](#). First motion by Mrs. Herald, second motion by Mrs. Shirley. Motion carried. Minutes approved.

II. New Business

A. Ms. Butts discussed the Budget. Mrs. Allen made a motion to amend the Title 1 budget and ESSER 3 budget to purchase new computers second motion by Mrs. Kerr. Motion and Title 1 budget approved. 5-0.

1. SBDM remaining- Final budget in September

B. Ms. Butts reviews the supplement sheet. Changes were made. the new Webmaster and this position receives a \$500 supplement. the new Beta Sponsor and it receives a \$200 supplement. Mrs. Herald made a motion Mrs. Shirley. Second motion by Mrs. Allen. All in favor 5-0

C. Mrs. Kerr made a motion to go into closed session, second motion by Mrs. Shirley. Motion carried.

- D. Mrs. Kerr made a motion to come out of closed session, second motion by Mrs. Herald. Motion carried.
- E. Mrs. Allen made a motion to recommend Mrs. Jordan Zeller for a classroom position and Mrs. Cassidy Pulliam for the new allocated Special Education teacher position. Second motion by Mrs. Shirley. Motion carried.
- F. SBDM Training Schedule for WCPS at 212
- Experienced-July 18-5:00-8:00 pm
 - Experienced-August 1-5:00-8:00 pm
 - Experienced-[Self-Paced Online Google Form](#)
 - New-July 18 and 19-5:00-8:00 pm
 - New-August 1 and 2-5:00-8:00 pm

[SBDM Training Form](#) (Please send the link to your SBDM Members.)

[SBDM Informational Sheet](#) (Please complete with your member information.)

- G. Discussed and approve Emergency Plan. Ms. Butts put in a few requests about the doorbell being on the exterior office door and redesigning the office layout. A motion was made by Mrs. Kerr to approve the current Emergency plan, second motion by Mrs. Herald. Motion carried. All in favor 5-0.
- H. Mrs. Allen made a motion to approve class sizes and building space for the upcoming school year and second by Mrs. Shirley. Motion carried.

III. Council Comments: no council comments

IV. Public comments: No public comments

Ms. Butts Adjourned meeting at 12:42. First motion by Mrs. Herald second motion by Mrs. Allen. Motion approved. Motion carried. Meeting adjourned.

Pauletha Butts
Pauletha Butts, Principal

Melody Kerr
Melody Kerr, Secretary