

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, May 23, 2023
3:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 6/20/23

1. CALL TO ORDER

Board President Sweet called the closed session to order at 3:41 PM and the regular meeting to order at 5:34 PM

PRESENT: Board President Nathan Sweet and Board Members Amy Adams, Scott Dettorre, Robert Perez and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Sweet called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation: Goal Setting/Mid-Year Review– District Superintendent: Government Code section 54957*
- c) *Public Employee Appointment/Employment– Government Code Section 54957*
- d) *Conference with Real Property Negotiations – Government Code Section 54956.8*
Property: 5700 Condor Drive, Moorpark, CA 93021
Agency Negotiation: Dr. Kelli Hays, District Negotiator
Negotiating Parties: Dr. Kelli Hays, District Negotiator & Daniel Margolis
Under Negotiation: Price and Terms

4. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Sweet reconvened the meeting to open session at 5:34 PM, recognized the presence of a Board quorum and indicated no reportable action was taken in closed session.

Board President Sweet calls for a moment of silence in honor of Cathy Drake.

5. PLEDGE OF ALLEGIANCE

Board President Sweet led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 132

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO. 133

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the minutes of the May 9, 2023 Regular Meeting.

8. PUBLIC COMMENT

Board President Sweet called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

9. REPORT FROM SUPERINTENDENT

- a) Donation Presentation
- Moorpark Women’s Club

Tamra Feito & Cheryl DeBari Schiable from the Moorpark Women’s Club, presented their annual donation to the District in the total amount of \$5,550 for: middle school music programs; MHS library; K-8 libraries; MHS Muskie Awards; MHS science/technology Department; MHS visual & performing arts department; and the preschool programs.

- b) Recognition: Moorpark Morning Rotary Volunteers-Financial Literacy Program

The Board and Superintendent Hays recognized the following Moorpark Morning Rotary Volunteers for presenting a financial literacy program to the MHS seniors: Jon Courtney, Jackie Flame, Terri Hilliard, Donna Vollmer, Tania Lane, Mara Rodriguez, David Pollock, Kelley Fitzpatrick Chelsey Larson, Ray Sponsler, PJ Gagajena, Nicole Cassella, Nayivi Velez, Yehuda Noble, Kristin Swenson and Tara Thomas

c) Public Information Officer-Year End Report

Daniel Wolowicz, the District's Public Information Officer, shared a PowerPoint that included the following details: purpose, overview information, the creation of the District's Communications Plan, Social Media Guidelines, and Emergency Procedure Guide, external communications (newsletters, press releases, newspaper and other media outlets, social media), marketing, increase participation from parents due to social media announcements, recruitments, enrollment, special projects, and what's next.

10. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Scott Dettorre reported on the following: Ronald Reagan Library Auschwitz Exhibit on May 10, 2023; May 16th Employee Appreciation event at M on High Street sponsored by the MEF; THS@MC Awards Night; May 18th THS@MC Graduation and the Walnut Canyon School Parents Night.

Amy Adams reported on the following: Ronald Reagan Library Auschwitz Exhibit on May 10th; May 16th Employee Appreciation event sponsored by the MEF; THS@MC awards night and Graduation; MHS track banquet; and the May 20th Walnut Canyon Sympony concert.

Robert Perez reported on the following: Ronald Reagan Library Auschwitz Exhibit on May 10th; MHS varsity baseball and little league game; MEF Staff Appreciation event on May 16th; THS@MC Graduation; MHS Dance concert; ribbon cutting at Lalo's reopening; and thanked Dan Wolowicz for his report.

Ute Van Dam reported on the following: the May 16th MEF Staff Appreciation event and THS@MC Graduation.

11. BOARD ITEMS FOR ACTION/DISCUSSION

No items.

12. CONSENT-ACTION – MOTION NO. 134

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 5-23-23-13
- b) Certificated Employment Report No. 5-23-23-13
- c) State Preschool Self-Evaluation survey, to be submitted to CDE by June 1, 2023
- d) Annual agreement with Domino's Pizza, July 1, 2023-June 30, 2024
- e) Annual piggyback agreement with Sunrise Produce Services, July 1, 2023-June 30, 2024
- f) Annual agreement with Driftwood Dairy Services, July 1, 2023-June 30, 2024

- g) Annual Agreement with Food Safety System, July 1, 2023-June 30, 2024
- h) Student overnight trip: MHS Girls Softball, CIF Playoff Game, Temecula, CA
- i) Agreements for Services: 1) Behavior Intervention Implementation; 2) CLU Aquatics Center Use Agreement-MHS Swim Program, Summer; 3) Agreement for Law Enforcement Services (23-24); 4) Speech & Language Evaluation
- j) Warrants issued through April 30, 2023
- k) Declaration of obsolete furniture-Swintec Typewriter
- l) Acceptance of the following donations:
 - Bobas Cuz 1 LLC
 - \$150.00 – THS@MC ASG Student Activities (prom, Grad Nite,etc.)
 - Box Top for Education
 - \$9.10 – Campus Canyon – Caught Being Good
 - Campus Canyon PTSA
 - \$500.00 – CC - 4th, 6th & 7th grade field trips
 - \$445.00 – CC – Kinder field trips
 - Kona Ice
 - \$72.00 – Flory FAST
 - The Blackbaud Giving Fund
 - \$40.00 – Flory – Falcon Account
 - \$60.00 – Flory – Falcon Account
 - \$40.00 – Flory – Falcon Account
- h) Ratification of purchase orders in the total amount of \$1,866,215.03: 2022-2023: B Series: B23-00303 - B23-00305, CO Series: CO23-00275 - CO23-00295, F Series: F23-00057 - F23-00059, P Series: P23-01241; P23-01268 - P23-01362, TP: Series: TP23-00120.

BUILDING PROGRAM

PERSONNEL

13. NEW CERTIFICATED JOB DESCRIPTION – PROGRAM COORDINATOR – MOTION NO. 135

A First Reading was held on the proposed new certificated job description: Program Coordinator – Diversity, Equity and Inclusion & Multilingual Learners. Following the First Reading and on a motion by Robert Perez and second by Amy Adams, the Board unanimously waived the Second Reading and adopted the proposed new job description as presented.

INSTRUCTION

14. ANTI-DEFAMATION LEAGUE AGREEMENT-MIDDLE SCHOOL STUDENT WORKSHOPS – MOTION NO. 136

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the Agreement for Workshops between the District and the Anti-Defamation League to provide training for middle school students that: increases their understanding

of the impact of name-calling and other bias behaviors and to educate them about the specific role of being an ally; teaches them a process to assess the safety of intervening; and provides them with opportunities to develop and practice the variety of responses to take action against name-calling and bullying. The overall goal of the workshops is for students to feel empowered as leaders in creating a more inclusive classroom and school environment. The total cost for the training is \$28,050.

15. ADOPTION OF NEW SCIENCE INSTRUCTIONAL MATERIALS – MOTION NO. 137

Science Instructional Materials Adoption for Biology (The Living Earth), Chemistry (Chemistry in the Earth System), and Physics (Physics of the Universe): The California State Board of Education adopted the Next Generation Science Standards (NGSS) in 2013. Immediately following the adoption, District high school science teachers participated in professional learning offered by the region to understand the conceptual and instructional shifts. Approximately 8 years ago, the science department selected the 3-course model recommended by the CA Science Framework to implement the NGSS. The 3-course model integrates Earth and Space Science standards in biology, chemistry, and physics. This aligns and prepares students for the California Science Test taken in 11th grade and is part of the CAASPP system. Starting in the spring of 2023, a team of high school science teachers selected two instructional materials for each science course to pilot during the school year. During the pilot process, the teachers used tools and rubrics from the California Toolkit for Instructional Materials Adoption Evaluation (TIME) approved by the California County Superintendents and Curricular & Improvement Support Committee. Lessons were implemented in a wide-variety of biology, chemistry, and physics classes including special education science classes. The committee analyzed student work, student feedback, and teacher reflections. The District hosted two parent meetings to review the recommended instructional materials on May 8 and 10.

Nathan Inouye, Assistant Director of Instructional Services; Lisa Lewis, MHS Chemistry Teacher; and Jolene Cedre, MHS SPED Chemistry Teacher reviewed a PowerPoint that included: adoption committee members; high school science adoption criteria; adoption timeline and activities; CA NGSS TIME tools & rubrics; high school NGSS adoption recommendation, including: Living Earth/Biology (Savvas Learning Company); Chemistry of the Earth System/Chemistry (Discovery Education); and Physics of the Universe/Physics (Gravity); student input; and feedback from the pilot teachers.

On a motion by Scott Dettorre and second by Robert Perez, the Board unanimously adopted the following science instructional materials: Biology (Living Earth); Chemistry (Chemistry in the Earth System); and Physics (Physics of the Universe).

BUSINESS

16. PURCHASE OF UPDATED KITCHEN EQUIPMENT – MOTION NO. 138

The District offers two meals per day to all students through federal meal programs and California Universal Meals. National School Lunch Program and the School Breakfast

Program. To expand our program and better serve our student and staff needs, the Child Nutrition Department is updating our kitchen equipment. Child Nutrition staff is using procurement procedures for capital expenditures approved by the United States Department of Agriculture (USDA).

On a motion by Amy Adams and second by Scott Dettorre, the Board unanimously approved the purchase of updated equipment that includes walk-in refrigerators and freezers at Flory, Mesa Verde and Moorpark High Schools. The fiscal impact of \$174,401.67 for equipment and \$42,736.00 for warranty will be supported by the Child Nutrition Fund. The proposed purchase has been considered in the Child Nutrition Fund budget and the fund will maintain a positive fund balance with no negative impact to the fund or the department.

17. RECEIPT OF OFFER FOR CONDOR DRIVE

The Board reviewed and considered this offer in the form of a Letter of Intent, which staff received for the Condor Property.

The Moorpark Unified School District has begun the statutorily required process for the sale of certain real property located at 5700 Condor Dr., Moorpark, California 93021, identified by assessor parcels 513-0-060-135, 513-0-060-145, and 513-0-060-155 ("Property").

The Board of Education declared the Property as "exempt surplus property" pursuant to Education Code Section 17455 et seq., and offered the Property for sale to the requisite public entities. Given the size, value and other unique aspects of the property, the District sought a waiver of the public bidding requirements in accordance with Education Code sections 33050 and 33051, choosing to instead conduct a more informal evaluation of offers in order to select the offer that is in the District's best interest.

Since that time, the District has received and identified an offer that the District believes would benefit both the District and the community. After consulting with legal counsel and negotiating with the offeror, the District and the offeror have agreed on the terms within the attached Letter of Intent. Staff is now bringing forward this attached Letter of Intent for the Board's consideration.

Pursuant to the California State Board of Education's recommendations, the final determination regarding this Letter of Intent will be decided at a future meeting, within 30 to 60 days of this meeting, and the reasons for this determination will be discussed in public session and included in the minutes of the future meeting

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, June 20, 2023 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 139

On a motion by Ute Van Dam and second by Amy Adams, the Board unanimously adjourned the regular meeting at 6:44 PM.

NATHAN SWEET
BOARD PRESIDENT

AMY ADAMS
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

5/23/23