

Welcome To Ellison Park Elementary School

800 Cold Creek Way
Layton, Utah 84041
(801) 402-7300

Principal:

Asst. Principal:

Office Manager:

Mr. Pendergast

Mrs. Brimhall

Mrs. Thomas

ELLISON PARK



ELEMENTARY SCHOOL

Home of the Eagles

ARRIVING AT SCHOOL

Students remain outside until the bell rings at 8:50 a.m. The tardy bell rings at 8:55 a.m. To ensure safety, students are not allowed in the building before school hours as this is considered unsupervised time. On good weather days, children wait at the doors and wait for their teachers to pick them up. On stormy or very cold days, children will be invited indoors. The school day ends at 3:30 Monday-Thursday and 1:30 on Friday.



ATTENDANCE

It is the **legal** responsibility of the parent to ensure that their children are in attendance and punctual each school day. Regular and consistent school attendance is essential for student growth and achievement. Please support your child's education by making sure they are here at school and here on time!

LEAVING SCHOOL

Children must be signed out at the office by a parent or other designated adult if they are checking out of school early. In an emergency, you may call the office and we will have your child excused from class and waiting in the office for you. You must still come into the building to sign your child out and show picture I.D. We **cannot** check a student out with a telephone call.

CLASSROOM VISITS

Parents are encouraged and welcome to visit a class and volunteer. To do this, state law requires that ALL volunteers **MUST** go through a background check with the Davis School District. This background check will last until your final child graduates from the district. Parents will be charged a \$28 fee for the background check. Please come to the office at Ellison Park to pay the fee, then you will be able to make an appointment to be fingerprinted. We ask that you make arrangements with the classroom teacher after your background check is completed. For the safety of our children, we ask that you check in with the office and obtain a visitor or volunteer badge. Visiting school-age relatives and friends may not attend class with your child(ren).

BIRTH CERTIFICATES

Federal law requires a certified copy of the full-sized birth certificate for all children in the school to be kept on file. This requirement is due in part to the missing children problem which is nationwide. Your child will be excluded from school if we do not have a copy of a certified birth certificate on file.

IMMUNIZATIONS

The Davis County Health Department requires that children have all immunizations up-to-date in order to attend school. If your child does not have current

immunizations, they will be excluded from school until immunizations are made current.

PARENT TEACHER CONFERENCES

Parent Teacher Conferences are a time for students to reflect on their work and set goals for their own education as well as to partner with parents to ensure that your child is receiving the best education possible. Students should attend conferences with their parent/guardians over Zoom.

FIRST AID

It is our policy to try to reach parents when children are ill or injured. If we cannot reach you, we then follow the instructions you have written on your child's information card. The school is limited to giving first aid only. We cannot dispense medication to children without the completed "Permission to Dispense Medication" form filled out and signed by a doctor.

RECESS

When weather is too severe for children to go out, an indoor recess will be held. Otherwise, children will be outdoors. Please dress your student appropriately for the weather with jackets or coats, hats, gloves, boots, etc.

HOMEWORK

Homework is an important part of the educational program. It enhances classroom learning and increases mastery of skills taught in the classroom. In addition, it helps students develop self-responsibility and good study habits. We understand that many children participate in out-of-school and family-centered activities; this is taken into account when determining the amount of homework

assigned. For more information, district homework policy can be found on the district website. Please work as partners with your child's teacher by supporting your students learning at home.

TELEPHONE USE

In order to minimize interruptions in learning for all students, we ask that phone calls and messages for students must be limited to emergencies only. After school play arrangements should be made at home prior to coming to school.

POSSESSION AND USE OF ELECTRONIC DEVICES

Students may possess cell phones at school subject to the following:

* Cell phones may only be used *before* the first morning bell and *after* the last bell.

* **All cell phones must be turned off** and stored in student backpacks or their teacher's desk during the school day. **Gabb watches should also be turned off during the school day.**

* Students shall be personally and solely responsible for the security of their cell phones. The school shall not assume responsibility for theft, loss, damage, or unauthorized calls made with cell phones.

* Students who violate cell phone use policy, will have their cell phones taken by the teacher. They may retrieve their cell phone at the end of the school day. Second time offenders will have their cell phone taken and not returned until a parent comes to the school to claim the phone.

* With the exception of cell phones, all other personal electronic devices are not permitted at school.

In Addition: toys, games, roller blades, skating shoes, trading cards may not be brought to school. These items disrupt learning, create conflict between students and can be lost or stolen. Teachers or staff members will take these items. On the first incident, the item will be returned to the student at the end of the school day. On the second incident, the items will be returned when a parent comes to retrieve them.

BIRTHDAYS

We want to recognize each student's birthday at Ellison Park Elementary. The PTA recognizes each student with a birthday table once a month. All other forms of celebration such as balloon bouquets, flowers, birthday party invitations, banners, and other types of recognition should be done at home. Please do not make any deliveries of this type to the classroom or school office.

DRESS CODE

The Davis County School Board emphasizes the importance of school, parent and student collaboration in encouraging students to come to school dressed appropriately for schoolwork. The Ellison Park Community Council has reviewed our policy and has established the following local policy in accordance with Board Rules. Students who violate the dress code will be asked to call their parents to bring them appropriate clothing. If we are unable to reach a parent, we will provide alternative clothing for your child to wear for the rest of the day. Hats, spiked belts, chokers, etc., will be kept in the office until the end of the day

All students shall wear their hair in a clean and well groomed manner. Extreme hairstyles or colors are prohibited. The school administration shall determine what is considered extreme.

Ellison Park Elementary prohibits the following types of clothing at school or school activities:

- Baggy or sagging pants or shorts
- Excessively oversized jackets or coats
- Inappropriately short, tight or revealing shorts, skirts, dresses, shirts, etc.
- Clothing that is torn, ripped or frayed
- Bare or stocking feet, slippers or flip flops
- Hats and bandanas for both boys and girls
- Clothing attachments or accessories which could be considered weapons, including but not limited to spikes on boots, bracelets, chokers, chains on wallets or belts, etc.
- Exaggerated cosmetics and/or body paint
- Exaggerated body piercing
- Clothing which displays obscene, vulgar, lewd or sexually explicit words, messages or pictures
- Clothing that exposes bare midriffs, buttocks or undergarments
- Sleeveless shirts, tank tops, spaghetti straps (all shirts must have some type of a sleeve).
- Clothing that advertises a substance a student cannot legally possess or use (i.e., tobacco, alcohol, illegal drugs)
- Belts worn excessively long in the front
- Exaggerated hair styles or unnatural hair color



SCHOOL-WIDE POSITIVE BEHAVIOR SUPPORT PLAN

Ellison Park Elementary has implemented a school-wide positive behavioral support plan that utilized common language to ensure consistency throughout the school. The purpose of the plan is to

increase safety, learning and respect at our school. Students are expected to be builders of safety, respect and learning by:

1. Being in the proper place at the proper time
2. Keeping hands feet and objects to self
3. Following directions the first time
4. Treating others with kindness
5. Showing respect for others and property

Students who break one of the above mentioned expectations will be issued a behavior ticket. The classroom teacher will keep a copy of each ticket and a copy will be sent home as well.

On a daily basis, the faculty and staff will be looking for students who are exhibiting builder expectations. Students exhibiting positive behaviors will receive a "Excellent Eagle" ticket and their name will be placed in a drawing for some cool prizes.

Every teacher will select a student of the month for their classroom. This student will receive a certificate and have Pizza with the Principal for lunch one day.

SAFE SCHOOL VIOLATIONS

As per District mandate, we are required to implement the Safe School Policy. The following behaviors will not be tolerated:

- | | |
|--------------------------------|----------------------|
| fighting | obscene language |
| bullying (physical and verbal) | obscene gestures |
| hazing | sexual harassment |
| destruction of school property | weapons - pretend or |
| disrespect | real |

We instruct students to go and tell an adult when they see or are involved in conflicts with other children. Students who are involved in a fight, whether they started it or not,

will receive disciplinary consequences as per Safe School SAFE SCHOOL VIOLATIONS CONT.

requirements. We live in a world where it is not safe to physically defend yourself. It is important that we teach our children that walking away and telling an adult is a sign of inner strength, courage and self control.

If a child's behavior continues to be serious in nature, they may be referred to the District's Case Management Team (DCMT). The DCMT will review the case and make recommendations. The DCMT will likely require an evaluation by district personnel. A student who is referred to the Case Management team will be excluded from school until the DCMT requirements have been met.

SCHOOL LUNCH

Elementary Lunch	\$2.05	Reduced Lunch	.40
Elementary Breakfast	1.55	Reduced Breakfast	.30
Adult Lunch	3.50	Adult Breakfast	2.10

Lunch money is processed by Davis Nutrition Services. Parents are encouraged to pay for lunches in advance by the month, term or year. Direct deposit is a great way to ensure that your child always has lunch money in their account. You can check your child's lunch balance on line at any time. Students without lunch money will be given a sack lunch for one day.

Notices are sent home with student when lunch account is at a zero balance and student is verbally informed by lunch staff when getting low.

Payments can be made online at

www.davis.k12.ut.us/nutrition or by check. Please make checks payable to Davis Nutrition Services. Include student name, school, and student number with the check. Checks should be sent to...

Nutrition Services
Bldg. G4 Freeport
P.O. Box 160485
Clearfield, UT 84015-0485

Parents may eat lunch at school with their student/s. Breakfast is served daily at 8:15 a.m. Please see above for breakfast prices. Students enter through the East door of the lunch room for breakfast.

CROSSWALKS / PEDESTRIAN SAFETY

Our students' safety is of primary concern. Students should follow established walking routes. It is important for parents to review safe pedestrian practices with their children.

RIDING TO SCHOOL

Bicycle/Scooter areas are provided on the East side of the school. We cannot assume responsibility for stolen or damaged bicycles/scooters. Students riding bicycles/scooters to school must follow the procedures stated below:

*Bicycles/scooters are NOT to be ridden on school grounds. Please have them walk their bikes once they come to the cross walk and reach school grounds.

*Bicycles/scooters should be locked in the bicycle racks.



DROP OFF/PICK UP & PARKING

For the safety of students please adhere to the following:
*Drop off and pick up children using the West Parking area if you are leaving from the South and the North pick up area if you are leaving to the North.

FIELD TRIPS

Field trips provide the opportunity for students to learn, grow and develop outside of the classroom. Permission slips will be sent home by classroom teachers. It is mandatory that we have a signed permission slip for each student to go on a field trip. Parents may drive their own student to and from the field trip. Parents may not transport other students in their private vehicles. We also ask that you arrange for a sitter for younger siblings if you plan on volunteering as a parent during your student's fieldtrip. **All parents would like chaperone on a fieldtrip must pass a district background check.**



READING PROGRAMS

Acadance - Progress Monitoring and Benchmarking are district-wide tools used to help with assessments, fluency, and reading for understanding.

Ellison Park Elementary also participates in a school based reading incentive program where students keep track of their at-home reading and are able to earn prizes for their reading.

Please encourage your student/s to read every day!

HOW PARENTS CAN HELP CHILDREN SUCCEED

Parents can help make the educational experience productive and meaningful for students through mutual support with the school.

- ❖ Help children come to school feeling good about themselves.
- ❖ Make sure your children are on time.
- ❖ Expect your child to be in attendance if they are not ill.
- ❖ Help develop study skills by reserving a time and place for homework.
- ❖ Show interest in what your children are doing and celebrate their success.
- ❖ Be a volunteer, visit the school, attend school programs.
- ❖ Support your child's teacher by contacting them when your child is having a problem.
- ❖ Speak positively to your child about their teacher, school, and schoolwork.

PETS

Students may bring picture of their pets, but **no pets are allowed to be brought to school.**

NOTICE OF NON-DISCRIMINATION

Davis School District and Ellison Park Elementary are committed to creating an environment free from harassment and discrimination, including addressing and correcting incidents of harassment and discrimination when they occur, ensuring that discipline is free from discrimination, and ensuring nondiscriminatory access to student groups. Students and employees may not be discriminated against on the basis of race, color, national origin religion, sex

(including sexual orientation and gender identity), age, disability, veteran status, or any other characteristic protected by law, in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. Policy 11IR-100 prohibits harassment and discrimination against students on the basis of race, color, national origin, religion, sex, or disability ("Protected Class").

Complaints of harassment or discrimination against students on the basis of a Protected Class should be directed to the Office of Equal Opportunity.

Darrin Nash, Director of the Office of Equal Opportunity

Davis School District

45 East State Street, P.O. Box 588

Farmington, Utah 84025

tel: (801) 402-8701

dnash@dsdmail.net

Further information regarding student-on-student or staff-on-student harassment will be provided in a separate Notice of Non-Discrimination.

Employee requests for accommodations or complaints of harassment or discrimination against an employee should be directed to the Office of Human Resources at:

Steven Baker, Associate Director Human Resources

ADA (Employment Issues) Coordinator

Davis School District

45 East State Street, P.O. Box 588

Farmington, Utah 84025

tel: (801) 402-5315

sbaker@dsdmail.net

Information regarding accommodations for disabilities should be directed to:

Midori Clough, District 504 Coordinator
Section 504 (Student Issues) Coordinator
Davis School District
Freeport Center West Building F3
Clearfield, UT 84015
tel: (801) 402-5180
mclough@dsdmail.net

Information or complaints about discrimination on the basis of sex in athletic programs may be directed to:

Tim Best, Healthy Lifestyles Coordinator
Title IX Athletic Compliance Coordinator
Sex Based Discrimination in Athletic Programs
Davis School District
20 North Main Street, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-7850
tbest@dsdmail.net

Information or complaints about discrimination on the basis of a disability in access to facilities may be directed to:

Rich Swanson, Director of Risk Management
Physical Facilities Compliance Coordinator
Davis School District
20 North Main Street, P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-5307
rswanson@dsdmail.net

ACCOMMODATIONS FOR INDIVIDUALS WITH

DISABILITIES

In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), the Davis School District and Ellison Park Elementary will provide reasonable accommodations to qualified individuals with disabilities. Students, parents, or employees needing accommodation should contact their school ADA/504 Coordinator **Brittany Brimhall (801) 402-7300**, their principal or supervisor, or you may contact the District ADA Coordinator, Steve Baker (402-5315), for parent or employee accommodations; or Section 504 Coordinator, Midori Clough (402-5180) for student accommodations.

SAFE & ORDERLY SCHOOLS

It is the policy of the Davis School District and Ellison Park Elementary to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators, or District disciplinary action as determined by the District Case Management Team. Criminal acts that are a class B misdemeanor or above (including but not limited to drug possession or physical assault) may also be referred to law enforcement. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, academic status, and prior disciplinary records.

**WEAPONS AND EXPLOSIVES - UP TO ONE YEAR
EXPULSION (Utah Code 53G-8-205)**

Any student who in a school building, in a school vehicle, on District property, or in conjunction with any school activity, possesses, controls, sales, arranges for the sale of, uses or threatens use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities, shall be expelled from all District schools, programs, and activities for a period of not less than one calendar year; unless the District Case Management Team determines, on a case-by-case basis, that a lesser consequence would be more appropriate. The terms "weapon," "explosive," and "noxious or flammable material" includes but are not limited to: guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, gasoline, or other flammable liquids, matches, and lighters.

DRUGS/CONTROLLED SUBSTANCES

Any student, who possesses, controls, uses, distributes, sells, or arranges the sale of an illegal drug or controlled substance (which includes alcohol, tobacco in any form, and electronic cigarettes, or electronic cigarette substance or product), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity, may be suspended, transferred to an alternative placement, tested for drugs, expelled, referred for police investigation, and/or prosecuted.

SAFE SCHOOL VIOLATIONS

Any student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or person associated with the school, or property associated with that person, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to: assault, hazing, rape, trespass, arson, theft, vandalism, possession or use of pornographic materials on school property; 3) engaging in any gang activity, including but not limited to flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang related clothing or apparel, or soliciting others for membership in a gang.

DISRUPTION OF SCHOOL OPERATIONS

Any student may be suspended, transferred to an alternative placement, or expelled for any conduct that creates an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of the school, including but not limited to frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; fighting; noncompliance with school dress code; possession of contraband (i.e., drug paraphernalia, pornography, mace, pepper spray, laser pen, chains, needles, razor blades, bats and clubs); or the use of foul, profane, vulgar, harassing or abusive language. Conduct that is a class B misdemeanor may also be referred to law enforcement. Conduct which is a class C misdemeanor, an infraction, a status offense on school property, or an offense that is truancy may not be referred to law enforcement or a prosecuting

attorney unless a student refuses to participate in alternative restorative interventions offered at the time of the infraction, or the student has committed the same offense on two prior occasions and has been referred to alternative restorative interventions in each prior case.

NONDISCRIMINATION IN DISCIPLINE

The District will ensure that students are not discriminated against in the administration of discipline, including the duration and type of consequence, and in referrals to law enforcement.

DUE PROCESS

When a student is suspected of violating Ellison Park Elementary or District policy the school administrator must meet with and inform him/her of the allegations and provide the student the opportunity to give his/her version of the incident. If the school administrator determines sufficient evidence exists to impose discipline the school administrator shall notify the parent that 1) this student has been suspended; 2) grounds for the suspension; 3) the period of time for which the student is suspended; and 4) the time and place for the parent to meet a designated school official to review the suspension.

AUTHORITY TO SUSPEND OR EXPEL

The school administration has the authority to suspend a student for up to ten school days per incident. If the school administrator desires or contemplates suspending for longer than ten school days or expelling a student, the school administrator shall make a referral to the District's Case Management Team. School administration should also seek advice from the

District's Case Management Team when suspension mandate completion delays the typical process of returning a student to the school environment in a timely manner.

BULLYING/CYBER-BULLYING/HAZING/RETALIATION/ABUSIVE CONDUCT

A student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for engaging in any written, physical, or verbal aggression, intimidation, discrimination, or abusive conduct of any school employee or student at school or a school-related activities regardless of location or circumstance, including but not limited to bullying, cyber-bullying, hazing, or retaliation.

District policy may be found at [5S-100 Conduct and Discipline](#). Ellison Park Elementary policy may be found at

<https://ellisonpark.davis.k12.ut.us/parents-students/handbook> or a copy may be obtained in the school office. For incidents of harassment (unwelcome conduct based on a protected class) and discrimination, please refer to [11IR-100](#).

SEARCH AND SEIZURE

School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school sponsored activity, when they have reasonable grounds to believe that the search will turn up evidence that the student has violated or is violating a particular law or school rule.

School Lockers, desks, or other storage areas are the sole property of the Davis School District and Ellison Park Elementary. Periodic general inspections of school lockers may be conducted by school authorities randomly without notice, without student consent, and without a search warrant. Searches will be conducted in such a way as to be short in duration and not disrupt educational activities.

EXTRACURRICULAR ACTIVITIES

The District will ensure that students have an equal opportunity to participate in, create, and maintain student groups without regard to their race, sex, disability, or other protected classification. However, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities, such as interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities, during the period of discipline and will not be afforded separate due process procedures to challenge the denial of participation in an extracurricular activity.

COMPULSORY EDUCATION REQUIREMENT

A parent having custody over a school-age minor is required under State law to enroll and send a school-age minor to a public or established private school during the school year in the district in which the minor resides. The process of education requires continuity of instruction, class participation and study. Parents are encouraged to work with the school in promoting regular attendance of all students.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY

ACT

Student Education Records

The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their student's education records. These rights are:

1. **Inspect and review** all their student's education records maintained by the school within 45 days of a request for access.
2. **Request** that a school correct education records believed to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
Parents who wish to ask the school to amend a record should write the principal or appropriate school official, clearly identify the part of the record they want changed and specify why it should be changed. If the school decides not to amend the record as requested by the parent, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.
3. **Provide consent** before the school discloses personally identifiable information (PPI) from a student's record, except to the extent that FERPA authorizes disclosure without consent. Such exceptions include, but are not limited to:
[a] school officials with legitimate educational interests;
[b] other schools to which a student is transferring;

- [c] individuals who have obtained court orders or subpoenas;
- [d] individuals who need to know in cases of health and safety emergencies;
- [e] official in the juvenile justice system to improve education outcomes;
- [f] a State agency or organization that is legally responsible for the care and protection of the student, including the responsibility to investigate a report of educational neglect;
- [g] specified officials for audit or evaluation purposes; or
- [h] organizations conducting studies for or on behalf of the District.

A **school official** is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving as a volunteer; a person serving on the District School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or to whom the District has outsourced institutional services or functions. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Student Directory Information

Directory Information, which is information that is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as, school publications, newspaper articles, and to outside education related organizations. In addition, two federal laws require secondary schools to provide military recruiters, upon request, the names, addresses, and telephone numbers of their students.

The Davis School District has designated the following information as directory information:

- 1) student's name, address, and telephone number;
- 2) student's date and place of birth;
- 3) grade level and enrollment status;
- 4) student's District email address;
- 5) student's ID number that is displayed on a student ID badge;
- 6) parent email address;
- 7) participation in officially recognized activities and sports;
- 8) weight and height of members of athletic teams;
- 9) dates of attendance;
- 10) degrees, honors, and awards received;
- 11) most recent educational institution attended by the student;
- 12) student's digital image.

The following shall be considered limited use directory information that may be disclosed only to other students enrolled in the same course (regardless of whether such students are enrolled in the same class section) that has been audio or video recorded by the District, for instructional and educational purposes only: 1) name to the extent it is referenced or captured during the audio or video recordings; 2) any

photograph or image of the student captured during the audio or video recording; 3) any audio or video recording of the student participating in the course; and 4) any online chats or other recorded communications among participants in the course captured during the audio or video recording.

To protect the privacy of other students, parents/students are not permitted to make their own recordings of class sessions or to share or distribute District recordings of class sessions.

If you, as a parent do not want Ellison Park Elementary to disclose limited directory information of your child without your prior written consent, you must notify the school in writing annually.

Parents who believe their rights have been violated may contact the school's administration or file a complaint with:

Student Privacy Policy Office (SPPO)

U.S. Department of Education

400 Maryland Avenue, SW

Washington, D.C. 20202-5920

(202) 260-3887

Informal inquiries may be sent to FPCO via the following email address: FERPA@ED.Gov

[For additional information please visit the SPPO website at the following address:](https://studentprivacy.ed.gov/)

<https://studentprivacy.ed.gov/>

Complaints should be reported as soon as possible, but not later than 180 days from the date you learned of the circumstances of the alleged violation.

RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities which may involve the collection or use of protected information.

These include the right to:

Consent before students are required to participate in any survey, analysis, or evaluation that reveals information, whether personally identifiable or not, concerning the student's or any family member's:

- [a] political affiliations or beliefs;
- [b] mental or psychological problems;
- [c] sexual behavior, orientation, or attitudes
- [d] illegal, anti-social, self-incriminating, or demeaning behavior;
- [e] critical appraisals of others with whom the student or family have close family relationships;
- [f] legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- [g] religious practices, affiliations, or beliefs; or
- [h] income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information obtained from students regarding any of the protected information areas.

Inspect, upon request and before administration or use of:

- [a] protected information surveys designed

to be administered to students; and
[b] instructional material used as part of
the educational curriculum.

Davis School District has policies in place to protect student privacy as required by both State and Federal law. Ellison Park Elementary will directly notify you of the specific or approximate dates of activities which involve the collection or use of protected information and provide an opportunity to opt your student out of participating in such activities.

Parents who believe their rights have been violated may contact the school's administration or file a complaint with:

Student Privacy Policy Office (SPPO)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
(202) 260-3887

Informal inquiries may be sent to FPCO via the following email address: PPRA@ED.Gov

[For additional information please visit the SPPO website at the following address:](#)

<https://studentprivacy.ed.gov/>

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag shall be recited by students at the beginning of each school day in each public school classroom in the State, led by a student in the classroom, as assigned by the classroom teacher on a rotating basis. Participation in the Pledge is voluntary and not compulsory.

RELIGIOUS EXPRESSION IN PUBLIC SCHOOLS

In compliance with existing federal and State law

regarding religion and religious expression in public schools, the District or school may neither advance nor inhibit religion. It is the District's policy to: 1) allow students and employees to engage in expression of personal religious views or beliefs within the parameters of current law; and 2) maintain the schools' official neutrality regarding sectarian religious issues according to the constitutional principle of separation between church and state.

PARENTAL RIGHTS IN PUBLIC EDUCATION

The Davis School District and Ellison Park Elementary shall reasonably accommodate ** a parent's:

- Written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity.
- Written request, prior to scheduled event, to excuse the student from attendance for a family event or a scheduled proactive visit to a health care provider. *(Student agrees to make up course work for school days missed for the scheduled absence).*
- Written request to place a student in a specialized class, a specialized program, or an advance course. *(In determining whether placement is reasonable, the District shall consider multiple academic data points).*
- Request to excuse the student from taking an assessment that is federally mandated, is

mandated by the state, or requires the use of a state assessment system or software that is provided or paid for by the state.

- Initial selection of a teacher or request for a change of teacher.
- Request to visit and observe any class the student attends.
- Request to meet with a teacher at a mutually agreeable time if unable to attend a regularly scheduled parent teacher conference.

Each accommodation shall be considered on an individual basis and no student shall be considered to a greater or a lesser degree than any other student.

****Reasonably accommodate** for purposes of this section means the District or school shall make its best effort to enable a parent to exercise a parental right specified here without substantial impact to staff and resources, including employee working conditions, safety and supervision on school premises and for school activities, and the efficient allocation of expenditures; while balancing: the parental rights of parents; the educational needs of other students; the academic and behaviorally impact to a classroom; a teacher's workload; and the assurance of the safe and efficient operation of a school.

The parental rights specified here do not include all the rights or accommodations available to parents from the public education system.

MEAL CHARGES IN SCHOOLS

The purpose of these procedures is to establish consistent meal charging and collection procedures

districtwide. The District's goals are:

- To maintain a positive experience for students during meal service.
- To treat all students with dignity and respect.
- To establish practices which are age appropriate.
- To minimize meal charges and encourage parents to pre-pay for all meals.
- To promote parents' responsibility for meal payment and self-responsibility of the student.

Meal Accounts: Payment in advance for meals enables the District to achieve these goals. Personal checks and cash deposits are accepted daily at the schools. For convenience, deposits may also be made by credit/debit card through a parent's myDSD account.

Emergency Meal Service: The Board of Education acknowledges that on occasion, students may forget or lose meal money. In such cases, the student's statement of need shall be accepted, and a meal will be made available. School lunch employees shall not, withhold a meal, provide an alternate meal, pull a student from the line, ask the student to call his parent or friend, stamp the student's hand, or otherwise call attention to the student who has forgotten or lost meal money. A school lunch employee may remind a student **attending a secondary school** that his account is in the negative. **The cost of the unpaid meal will be charged to the student's account.**

Evaluate Individual Circumstances: When a student repeatedly comes to school without a meal from home or money to participate in the school meal program,

school administrators should consider if circumstances in the home warrant contacting social workers or Child Protective Services. Frequent requests may indicate the family's need for free- or reduced-price meals. School administrators may work with the family to apply for school meal benefits. **All meals eaten before a free- or reduced-price meal application is processed and approved are the responsibility of the parent and must be paid for.**

Repayment for Meal Charges and Bad Checks:

Federal guidelines prohibit the Food and Nutrition operation from writing off bad debts as a result of charged meals. Every effort will be made to collect for unpaid meals. Unpaid meal charges may result in the following:

- An automated telephone call to the parent.
- An email sent to the parent.
- A verbal reminder to student attending a secondary school.
 - School lunch manager contact parents by phone or notes in teacher mailboxes.
 - In case of significant delinquent payments, a letter will be sent home from the Food and Nutrition Department.

Parents are responsible to pay all their student's meal charges. All unpaid charges will be added to the list of any outstanding fees or unpaid fines at the end of the school year. Uncollected meal charges shall be

handled the same as other school debt.