

Board Members:
President: Joanna Pruden
Vice President: Nikki Flowers
Membership: Maria Hendryx
Secretary: Karen Beers
Treasurer: Juanita Gomez
Concessions (Buyers): Stacey Pickard/ Erick Goins
Concessions Coordinator: Maria Hendryx
Communications: Callie Gillespie
Spirit: Callie Gillespie
Athletic Director: Matt Stanford

North Kitsap Athletic Booster Club
General Meeting – January 11, 2023

- **Call to Order:** S.Pickard called to order at 6:40 p.m. J. Pruden seconded. All approved.
- **Officers Present:**
 - Nikki Flowers, Callie Gillespie, Maria Hendryx, Erick Goins, Stacy Pickard, Joanna Pruden,
- **Members Present:**
 - Monica Blackwood, Jody Hitchings, J.Wilkinson
- **Treasurer Report:**
 - General Account \$7, 581.13. Scholarship \$2,511.81, Spirit Fund Cash is \$979.75 and \$1200 in savings.
 - Wrestling picked up remainder of cost for lost equipment after districts portion. No booster funds were used.
 - Bylaws to be reviewed and modified in March. Appendix to show “how to submit reimbursements and what is and isn’t allowed” because of questionable items on some recently submitted receipts. Document clear amounts for coaches’ meals, expenses, etc. included in bylaw. All receipts to be added in dropbox for transparency next year. Questionable expenses/reimbursements will result in coaches being charged and accounts frozen.
 - All financials need to be in order
 - Coaches need to be reminded at coaches meeting the guidelines to use their funds for players. Give them examples that are acceptable uses and those that are not.
 - Accounts may not have negative balance PERIOD.
 - CB nut payment did not go through. They will contact J. Gomez. It is likely because J. Gomez had to get a new card in December.
 - Keep basketball starter at \$150 for basketball. J. Gomez to get quarters
 - Under the Light starter should be \$300.
- **Secretary Report:**
 - S.Pickard motion to approve, N. Flowers seconded. J. abstained.
 - A. Chmielewski will be a non-voting board member. J. Pruden motioned. C. Gillespie seconded.
- **Membership**
 - Golf and cross-country without a parent representative.
- **Scholarship:**
 - \$5-6K usually given in scholarships annually. Upcoming fundraisers should allow us to do again this year.
 - Scholarship rubric and bylaws to reviewed in March
 - Add language to make sure we are compliant with 501c laws
 - Rubric states board members not general members
 - Nondisclosure for board and scholarship committee
 - Committee for scholarships: K. Beers J. Gomez, S. Pickard
 - Post for scholarships by 4/23. Deadline May 1. Membership and 10 volunteer hours required to be eligible.
 - M. Blackwood would like to add general booster members to scholarship committee, as incentive to raise membership; board will vote and move forward with decision next year.
- **Student of the Month:**

- Deadline next week.
- **Fundraising:**
 - Town and Country has offered to provide 10 baked pizzas for \$10, deliver, provide warmers and work at the Wrestling tournament from 11 am to 1 pm Saturday, March 11th. Contact Heather Joy.
 - J. Pruden to get 50/50 raffle money from S. Komar.
 - All funds from Lil Norway track meet will be booster club and scholarship.
 - Boosters organize a list of potential contacts for parent reps to help with fundraising.
 - Start an account and procedure for businesses to donate to all teams rather than each individual team to be divided evenly.
 - J. Pruden checking pizza prices for upcoming events.
 - J. Pruden look into hot bag warmers and pizza warmer.
 - Partnering with Oath Pizza on possible fundraiser. Ideas would be a Viking Special. Money would be split evenly between teams.
 - Oath Pizza Fundraiser approved for track.
- **Concessions:**
 - N. Flowers motioned to move Town and Country presentation March meeting. J. Pruden seconded.
 - J. Pruden motioned to move water price back to \$1. N. Flowers seconded
 - Product waste addressed. After half time, make hotdogs two at a time, after 3rd quarter made to order.
 - J. Pruden suggested chili be evaluated for profitability, sales, wastes, etc. by new menu committee.
 - Instant macaroni cheese purchased to see if something fans are interested in.
 - The current pretzels are smaller than in the past, so selling 2 for \$3.
- **Other**
 - Add Alissa to thread and discussions
 - Money procedures
 - Drop off deposit with screenshot to Juanita and slips left in drawer. Vote at next meeting for new procedure.
 - Need information for new members/volunteers to get involved. Handout for meet the Vikings/team meeting.
 - There is a ceiling leak in the backroom of gym concessions. M. Stanford notified by E. Goins.
 - Since Under the Lights is not an NKHS event, players can earn camp fees by volunteering or their families volunteering. The TOTAL at the end of the season earned can be divided amongst the players based on hours of volunteering. We, the board, have offered transportation assistance if needed to make sure we stay complaint (J. Pruden will do if requested). K. Simkins has offered to help open and close if needed. Football gets 50%, so balance sheets need to be modified. Historically, a football parent has done the open and closing for UTL. This needs to be sorted out.
 - Kingston Boosters will be running the concessions every other week for Under the Lights.
 - Spring draw will take place in March.
 - Students are encouraged to help in concessions but can not handle money per the district. M. Hendryx to send an email to remind team parents.
- **Motion to adjourn**
 - J. Pruden motioned to adjourn at 8:16 pm. S. Pickard seconded.