

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REORGANIZATION MEETING
JULY 10, 2023

Board Members in Attendance	
Mr. Scott Fitzgerald	Mrs. Ashlee Connell
Dr. Adam Brownstein	Mrs. Jennifer Massotti
Mr. Matt Bucher	Mr. Victor "Butch" Elzey
Mrs. Jean Wylie	Dr. Bridget Amory, Executive Secretary

The Reorganization Meeting of the Milford Board of Education was called to order by Vice President Mr. Fitzgerald at 6:04 PM on Monday evening, July 10, 2023.

PLEDGE OF ALLEGIANCE

CHANGES TO AGENDA - None

DR. AMORY VERIFIED THE ISSUANCE OF CERTIFICATES OF ELECTION FOR MRS. ASHLEE CONNELL, MR. VICTOR "BUTCH" ELZEY, AND MRS. JENNIFER MASSOTTI. DEPARTMENT OF ELECTION CERTIFICATES WERE PRESENTED TO EACH.

MR. FITZGERALD ADMINISTERED THE OATH OF OFFICE TO THE NEWLY ELECTED BOARD MEMBERS.

DR. AMORY ASKED FOR NOMINATIONS FOR THE OFFICE OF PRESIDENT
Mr. Fitzgerald was nominated for Board President by Mrs. Wylie.

MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY to close nominations for Office of President.

ROLL CALL TO ELECT MR. FITZGERALD AS PRESIDENT

Dr. Brownstein – Yes	Mrs. Connell - Yes
Mr. Bucher – Yes	Mrs. Massotti - Yes
Mrs. Wylie – Yes	Mr. Elzey – Yes

Mr. Fitzgerald elected as President unanimously.

MR. FITZGERALD ASKED FOR NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT
Mr. Bucher was nominated for Vice President by Mrs. Connell.

MOTION MADE BY MRS. WYLIE/SECONDED BY DR. BROWNSTEIN to close nominations for Office of Vice President.

ROLL CALL TO ELECT MR. BUCHER AS VICE PRESIDENT

Dr. Brownstein – Yes	Mrs. Connell - Yes
Mr. Fitzgerald – Yes	Mrs. Massotti - Yes
Mrs. Wylie – Yes	Mr. Elzey – Yes

Mr. Bucher elected as Vice President unanimously.

MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN to approve designating Dr. Amory, Interim Superintendent, as Executive Secretary of the Milford Board of Education for the 2023-2024 School Year. **Motion passed unanimously.**

APPROVAL OF MINUTES

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER to approve the Regular Meeting Minutes for June 26, 2023.

Roll Call: Dr. Brownstein – Yes Mrs. Connell - Abstain
 Mr. Fitzgerald – Yes Mrs. Massotti - Abstain
 Mrs. Wylie – Yes Mr. Elzey – Abstain
 Mr. Bucher - Yes

Motion passed – 4 yes, 0 no, 3 abstain

ADJOURNMENT TO EXECUTIVE SESSION

MOTION MADE BY MRS. WYLIE/SECONDED BY DR. BROWNSTEIN to adjourn into Executive Session at 6:19 PM. **Motion passed unanimously.**

RETURN TO OPEN SESSION

MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN to adjourn Executive Session at 7:07 PM. **Motion passed unanimously.**

PERSONNEL – Ms. Manges

Personnel Report

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

PUBLIC COMMENT

Ms. Grace Parfitt spoke about student attendance, student dress code and having a collaborative environment in schools.

SUPERINTENDENT’S REPORT

Summer Programs

Dr. Amory reported that the Summer programs, which include Pre-K-12, special education, BFS, and credit recovery, have begun and the Board members are invited to visit and see what is going on in these programs.

BUSINESS – Dr. Sara Hale

Child Nutrition Equipment

MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY to approve Singer as the vendor for the purchase of a Reach In Refrigerator (replacement) for Ross Elementary and 11400, Inc. as the vendor for the purchase of a Serving Line x 2, Hot, Cold, Utility, (replacement) for Banneker Elementary. **Motion passed unanimously.** Mr. Elzey is going to donate a commercial refrigerator to the District.

2024 Tax Warrants for Kent and Sussex County

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER to approve the Kent County and Sussex County Tax Rates. **Motion passed unanimously.** Mr. Fitzgerald reiterated that there will no tax increase this year.

BOARD DISCUSSION

DSBA Updates – None

Election of Executive Committee Representative

MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE to approve Dr. Brownstein as the DSBA Executive Committee Representative.

Roll Call: Dr. Brownstein – Abstain Mrs. Connell - Yes
 Mr. Fitzgerald – Yes Mrs. Massotti - Yes
 Mrs. Wylie – Yes Mr. Elzey – Yes
 Mr. Bucher - Yes

Motion passed – 6 yes, 0 no, 1 abstain

Election of Executive Committee Alternate

MOTION MADE BY MRS. MASSOTTI/SECONDED DR. BROWNSTEIN to approve Mrs. Massotti as the DSBA Executive Committee Alternate.

Roll Call: Dr. Brownstein – Yes Mrs. Connell - Yes
 Mr. Fitzgerald – Yes Mrs. Massotti - Abstain
 Mrs. Wylie – Yes Mr. Elzey – Yes
 Mr. Bucher - Yes

Motion passed – 6 yes, 0 no, 1 abstain

Election of Legislative Committee Representative

MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL to approve Mr. Bucher as the DSBA Legislative Committee Representative.

Roll Call: Dr. Brownstein – Yes Mrs. Connell - Yes
 Mr. Fitzgerald – Yes Mrs. Massotti - Yes
 Mrs. Wylie – Yes Mr. Elzey – Yes
 Mr. Bucher – Abstain

Motion passed – 6 yes, 0 no, 1 abstain

Election of Legislative Committee Alternate

MOTION MADE BY MRS. CONNELL/SECONDED BY MR. BUCHER to approve Mrs. Connell as the DSBA Legislative Committee Alternate.

Roll Call: Dr. Brownstein – Yes Mrs. Connell - Abstain
 Mr. Fitzgerald – Yes Mrs. Massotti - Yes
 Mrs. Wylie – Yes Mr. Elzey – Yes
 Mr. Bucher – Yes

Motion passed – 6 yes, 0 no, 1 abstain

Introduction of Recommended Draft Revisions of Board Policy

Revised Board Policy 5414 Student Code of Conduct: Elementary Schools Grades K-5 was reviewed and discussed as a Read Only item. Mr. Bucher and Dr. Brownstein suggested edits. The Board will meet again to review the policy.

Revised Board Policy 5404 Student Code of Conduct: Secondary Schools was reviewed and discussed as a Read Only item. Mr. Bucher and Dr. Brownstein suggested edits. The Board will meet again to review the policy.

Recommended Revised Draft Board Policies for Action

Revised Board Policy 4306 Local Salary Supplement – Critical Need Positions

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER to approve revised Board Policy 4306 Local Salary Supplement – Critical Need Positions. **Motion passed unanimously.**

ADJOURNMENT

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. ELZEY that the Regular Meeting of the Milford Board of Education held on Monday, July 10, 2023, adjourned 7:44 PM. **Motion passed unanimously.**

Bridget Amory, Ed.D., Executive Secretary

Peggy Short, Recording Secretary

PERSONNEL REPORT – Action Item

RECOMMEND FOR EMPLOYMENT*

THACKER, Douglas Central – Night Custodian Effective: August 1, 2023

ROGERS, Charles
District - Technology Specialist Effective: TBD

RESIGNATION

MONTGOMERY, Chelsea District – Technology Specialist
Effective: July 7, 2023 (revised from July 14, 2023)

PERRY, Nicole Central – Clerk
Effective: July 14, 2023 Service to MSD: 5 years

DAVIES, Kaitlyn
Banneker – Elementary Teacher Effective: June 30, 2023 Service to MSD: 1 year

RAYMON, Danielle
Ross – Special Education/Autism Teacher Effective: June 30, 2023
Service to MSD: 8 years

Ross	Instructional Coach, Special Education	PHILLIPS, Carly
Central	Instructional Coach, ELA	WILKINS, Sherrie
Central	Instructional Coach, ELA	MCKEE, Deanna
Central	Instructional Coach, Math	ALBRIGHT, Jena
Central	Instructional Coach, Science	WOODS, Judith
Central	Instructional Coach, Science	MULLIKIN, Jacqueline
Central	Instructional Coach, Social Studies	KELLER, Courtney
Central	Instructional Coach, Social Studies	MCNULTY, Ryan
Central	Instructional Coach, Special Education	BUTZ-MILLER, Melissa
Central	Instructional Coach, Technology	HARRIS, Claudia
Central	Instructional Coach, Related Arts	JOHNS, Marcy
Central	Theatre Director	MYRES, Chris
Central	Theatre Asst. Directory	WEBBER, Alex
Central	Advisor, BPA	HARRIS, Claudia
Central	Advisor, FFA	ATEN, Olivia
Central	Advisor, HOSA	TAPPAN, Rebecca
Central	Advisor, National Honor Society	DEENEY, Jordan/ JOHNS, Marcy
Central	Advisor, Student Council	WOODS, Judith
Central	Advisor, TSA	MOORE, Dwain
Central	Advisor, Yearbook	CURTIS, Debra
Central	Band Director	FOSTER, Brandon
Central	Chorus Director	MYERS, Chris

RESCIND EMPLOYMENT – LIMITED CONTRACT 2023-2024

Ross Instructional Coach, Special Education RAYMOND, Danielle

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.