

Walnut Elementary Education Center

2023-2024 Student Handbook



Sumeet Singh, Principal
Veronica Mikhail, Assistant Principal
4219 N. Walnut Road
Turlock, CA 95382
209-664-9907



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07/01/2023

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CHARACTER TRAITS

TURLOCK UNIFIED SCHOOL DISTRICT

ACHIEVER

Work hard and possess a great deal of stamina. Take immense satisfaction in being busy and productive.

RESILIENCY

Recover from or adjust easily to adversity or change.

EMPATHY

Sense other people's feelings by imagining themselves in others' lives or situations.

FOCUS

Take a direction, follow through and make the corrections necessary to stay on track. Prioritize, then act.

FUTURISTIC

Inspired by the future and what could be. Energize others with visions of the future.

INCLUDER

Accept others and show an awareness of those who feel left out and make an effort to include them.

KINDNESS

Display a friendly, generous, or considerate nature.

POSITIVITY

Demonstrate contagious enthusiasm and can get others excited about what they are going to do.

RESPONSIBILITY

Take ownership of what you say you will do. Committed to stable values such as honesty and loyalty.

SELF-ASSURANCE

Confident in ability to take risks and manage own lives. Have an inner compass that gives certainty in decisions.

1

Character is Our Strength

WHY?

VISION

All students will become self-motivated, responsible citizens who graduate college and career ready.

BELIEFS

1. Every person is unique and has inherent value.
2. Every person can be a successful learner.
3. People are accountable for their actions.
4. Family engagement is essential to the academic and social-emotional success of students.
5. Honesty, integrity, and respect build trust in all relationships.
6. Motivation, grit, and mindfulness are necessary to achieve full potential.
7. High expectations yield greater levels of performance.
8. A quality education enriches all lives by creating and expanding opportunities.
9. Positive role models inspire excellence.
10. A service mindset is vital to a thriving community.

HOW?

LCAP GOALS

1. Curriculum & Instruction: Provide guaranteed & viable learning from highly qualified teachers who use adopted materials and effective instructional practices to implement standards.
2. Safety & Security: Uphold policies and procedures, & maintain facilities that reflect a safe, secure environment & inclusive culture.
3. Academic Achievement: Utilize a multi-tiered system of supports to increase academic achievement and promote college & career readiness among all students.
4. Parent Engagement: Expand opportunities to increase parent & family involvement to support District initiatives.
5. Social/Emotional Supports: Provide social and emotional learning to enhance student success.

WHAT?

MISSION

Turlock Unified School District will deliver effective instruction in a safe, equitable, supportive environment in partnership with our families and diverse community.

OBJECTIVES

1. Students will demonstrate proficiency in all subjects.
2. Students will achieve personal goals tailored to their aspirations for college and career.
3. Students will develop and demonstrate positive character traits.
4. Students will earn a diploma or successfully complete their Individualized Education Program (IEP).





Discovery Dynamos Math & Science

Amanda Mendes 6th Grade B9	Erin Moreno 6th Grade B8
Cory Vargas 5th Grade B10	Becky Russell 4th Grade B7
Celia Huerta 5th Grade B11	Chryssa Relvas 4th Grade B6
Science Lab B12	B5 Resource
	B4 Reading
	B3 Speech
	B1 CARE & Math
	B2 Counselor

Michelle Bergen- dahl 3rd Grade D9	Marianne Veen 3rd Grade D8	Sherri McMillan 3rd Grade D7	April Walker 2nd Grade D4	Kristin Villator 2nd Grade D5
Boys & Girls Restrooms	Chrissy Coughran 1st Grade D1	Amr Alvaraz 1st Grade D2	Kahy Phillips 1st Grade D3	Sarah Bruce 2nd Grade D6

Bike
Racks

Outdoor
Picnic Tables

Rest-
rooms

E Building
Multipurpose Room
Outdoor Stage
Music Room
Vanderlinde

Library
F Building

Art Studio A4	Staff Kitchen	Conference Room
Dianira Selski 5th Grade A5	Staff Work Room	Staff Lunch Room
Mary Jo Lee 5th Grade A6	Kerry Nord 4th Grade A3	
Megan Bernard 6th Grade A7	Jessica Kindberg 4th Grade A2	
	Danielle Silveira 6th Grade A1	

Renaissance Rays Visual & Performing Arts

Sabrina Almaraz 3rd Grade C1	Nancy Brasil 3rd Grade C2	TBD 3rd Grade C3	Shady Avila 2nd Grade C4	Kelli Ashby 2nd Grade C5
Boys & Girls Restrooms	Sarah Sousa 1st Grade C9	Robin Young 1st Grade C8	Sarah Sundy 1st Grade C7	Angelica Gishaw 2nd Grade C6

HEART
GATE



SUN
GATE

School Office G1	Kinder	Isabel Jardim (VPA) Lori Ford (M/S) G4
Melanie Chancellor (M/S) Lori Quillen (VPA) G2	Restrooms	Susan Clippert (M/S) Sandra DeRose (VPA) G3

**Walnut Elementary
Education Center**
4219 N. Walnut Rd.
Turlock, CA 95382
Phone: 664-9907/Fax: 664-9970
<https://www.turlock.k12.ca.us/walnut>

Updated 5/2023

Walnut Road

Electronic Sign
ARROW
GATE



TRIANGLE
GATE



CRESCENT
GATE



DIAMOND
GATE

Springer Drive



STAR
GATE



2023-2024 Daily Schedules

Campus Opens Daily at: 8:00 AM

Mondays / Tuesdays / Thursdays / Fridays

	START	END	LUNCH
AM TK/K:	8:25	11:49	11:50 - 12:10 (Optional)
PM TK/K:	11:50	3:14	11:25 - 11:45 (Optional)
Grade 1:	8:35	3:14	12:00 - 12:40
Grade 2:	8:35	3:14	12:00 - 12:40
Grade 3:	8:35	3:14	12:20 - 1:00
Grade 4:	8:35	3:14	12:20 - 1:00
Grade 5:	8:35	3:14	12:40 - 1:20
Grade 6:	8:35	3:14	12:40 - 1:20

Wednesdays / Minimum Days

	START	END	LUNCH
AM TK/K:	8:25	11:49	11:50 - 12:10 (Optional)
PM TK/K:	8:25	11:49	11:50 - 12:10 (Optional)
Grade 1:	8:35	12:24	11:00 - 11:40
Grade 2:	8:35	12:24	11:00 - 11:40
Grade 3:	8:35	12:24	11:20 - 12:00
Grade 4:	8:35	12:24	11:20 - 12:00
Grade 5:	8:35	12:24	11:40 - 12:20
Grade 6:	8:35	12:24	11:40 - 12:20

All students grades 1-6 receive a daily 10-minute break.



Sumeet Singh, Principal

August 2023

Dear Walnut Parents & Students,

Welcome to the 2023-2024 school year! I look forward to a another successful year of learning for every child at Walnut Elementary Education Center. Through our combined efforts, we will work to address the unique needs of our students in a safe and positive learning environment.

As parents, the role you play in your child's education is fundamental to their success. Walnut is a special place because of the continued support of our parents. Be sure to take advantage of the several opportunities for participation that Walnut Elementary has to offer.

This information handbook is designed to help parents and students understand the policies and regulations at Walnut Elementary. Please review this handbook with your child, and feel free to contact us with any questions or concerns you have.

Sincerely,

A handwritten signature in cursive script that reads 'Sumeet Singh'.

Sumeet Singh
Principal

ATTENDANCE & TARDIES

Attending school every day and being on time is very important! **If your child is absent from school, please call the school office at 664-9907 by 9:00 a.m.** An automated call will be made to the phone number of file if we do not hear from you. If the absence is not verified within (3) three school days, it will be unexcused.

A student is tardy if they are not standing with their class at Morning Opening when the final bell rings. Morning Opening is a part of the school day. Families are encouraged to plan for heavy traffic around campus in order to avoid tardies. Excessive tardies or absences will result in truancy letters, and may result in a referral to the Office of Student Services and/or a SARB referral. Students not picked up from school by the time the office closes may result in contact with the Turlock Police Department.

INDEPENDENT STUDY CONTRACTS

When planning a trip that will require your child to be absent from school between three (3) and fourteen (14) days, please contact the school in advance to make arrangements for Independent Study.

- Classwork and homework equivalent to the number of days absent will be provided to the student to complete. The provided work will allow him/her to continue with studies while away from the classroom.
- State of California guidelines requires students complete all assigned work to receive full credit and have their absences cleared. Incomplete work will result in unexcused absences. Completed work must be turned in within 3 days of returning from Independent Study.
- Contact the office at least ten (10) school days before the start of Independent Study so that arrangements can be made with the teacher. Requests made for Independent Study with less than ten (10) days notice may be denied.

Approval of an Independent Study request is made by the school administration. Requests may be denied for any reason. Students absent from school for more than 20 days will be dropped from Walnut Elementary. For more information, please call the school office at 664-9907.

PARENT COMMUNICATION

Report cards are sent home three (3) times a year. The first report card is given at a parent-teacher conference, and the other two will be sent at the end of the second and third trimesters. Parents with questions or concerns about their child's progress are encouraged to contact their child's teacher during the year.

Walnut staff communicates with parents using a variety of platforms. Most teachers send home information in Gold Folders every Tuesday, and most also maintain a communication application for sending regular updates. Additionally, the office will communicate with parents via Parent Square, Peachjar, and social media platforms. Parents are asked to ensure their phone number and email on file is the most up to date.

FAMILY LINK

TUSD Family Link parent portal provides parents with access to their student's academic information. This information includes grades and assignments, as well as simple steps to update student data and approve of annual authorizations.

PTO (PARENT-TEACHER ORGANIZATION)

The Walnut PTO is an important part of the school community. We know children learn more and have better lives when parents, school staff, students, and the community work together to share thoughts and ideas about programs and activities that benefit children. Our PTO is a very active group that supports the school by planning, organizing, and implementing special activities. Meeting dates and information on upcoming events is on the PTO website.

SCHOOL SITE COUNCIL/ENGLISH LEARNER ADVISORY COMMITTEE

The School Site Council (SSC) is composed of the principal, teachers, parents, and other school staff with voting members equally divided between staff and parents. The SSC plans, monitors, and evaluates the activities and expenditures for specific programs operated at the school to improve student achievement. The English Language Advisory Committee (ELAC) also serves in conjunction with the SSC. A call for nominations to serve on the SSC and ELAC is sent at the start of each school year. Each member serves a two (2) year term. Meeting notices can be found in the Walnut office or on the Walnut website. Any parent or community member may attend a meeting.

FOOD POLICY

On the recommendation of the Stanislaus County Health Department, any food that you send to school for classroom parties and celebrations must be purchased at a store or bakery. No home baked or homemade foods will be allowed. The Turlock Unified School District (TUSD) is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating. TUSD adopted a "Wellness Policy" that supports healthy choices for all students. Foods served to students apart from their lunch must be made and labeled by a certified retailer. Sharing of foods is prohibited during lunchtimes. All fundraisers during school hours must meet the Child Nutrition Guidelines in the Wellness Policy. TUSD must follow these regulations, which restrict food choices for celebrations and class parties.

LUNCH PRICES & PAYMENT

Meals will be offered to all students at no cost for 2023-2024. Lunch applications are no longer required to participate in the meal program. However, TUSD will request that parents complete the Household Family Survey which provides important information to our district in planning student services and programs. Students who wish to purchase extra items such as milk or bottled water (where applicable) will need to create an online payment account with MySchoolBucks. Parents can make payments to their child's meal account 24/7, 365 days a year, view cafeteria purchases, track meal account balances, set up low-balance email reminders, and schedule recurring payments all online! Visit www.myschoolbucks.com to create an account today! (Convenience fee of \$2.75 per transaction will apply) ***All students who wish to purchase milk are encouraged to take a reimbursable meal, which includes milk, entrée, and/or fruit/vegetable, at no cost***

TRAFFIC

Students are required to use crosswalks when walking to and from school. Students will obey all rules for pedestrians, as well as specific directions given by crossing guards or any school official. Adhering to traffic laws, posted signs, instructions given by crossing guards, and taking great caution while driving will ensure pedestrian safety. Parents should drop off and pick up in front of the flagpole. There should be no parking in a red zone, or in areas not designed for student pick up or drop off.

ELECTRONICS

All TUSD students are prohibited from using cellular phones, smartwatches and other mobile communication devices school-wide during the instructional school day.

All students TK-12th grade may use such devices in the classroom with prior authorization from the classroom teacher when being used for a valid instructional or other school-related purpose. All such devices must be turned off prior to the first bell and stored away from view of the student and others during the instructional school day while on campus until the final bell, except when deemed medically necessary.

Usage of such devices in identified inappropriate locations shall result in a suspension of privileges for a duration determined by site administration. (Other mobile communication devices include, but are not limited to, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, and laptop computers.)

If a student uses a cellular phone, smart watch or any other mobile communication device without authorization from the classroom teacher for instructional or other school-related purposes, a school employee may direct the student to turn off the device and/or may confiscate it. If the school employee finds it necessary to confiscate the device, he/she may return it at the end of the class period or school day, or per established school rules published in the student handbook.

No student shall use a cellular phone, smart watch, or any other mobile communication device with a video, electronic listening, and voice recording function or camera in any classroom without the prior consent of the teacher and the principal of the school and/or which infringes on the privacy rights of other students or individuals.

Students are responsible for their personal electronic devices. The District shall not be responsible for the loss, theft, or destruction of any device brought on to school property.

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner.

No student shall be prohibited from possessing or using a cellular phone, smart watch, or any other mobile communication device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

SCHOOLWIDE BEHAVIOR PLAN

Students at Walnut Elementary Education Center deserve a positive and safe learning environment. Our students will be taught the rules fairly and consistently. Our school rules are summarized into three (3) basic expectations: ***Be safe, be respectful, and be responsible.***

Some general expectation of all students can be found below:

- Be at school on time. Students should not arrive at school before 8:05 a.m. to ensure there is proper supervision.
- Once a student arrives, he/she may not leave unless checked out by a parent/guardian.
- Students arriving late to school must report to the office to sign in and get a tardy pass before

going to class.

- Students will respect school and individual property.
- Students will respect the rights of others.
- Students will use appropriate language and gestures.
- Students will keep hands, feet, and objects to themselves.
- Students will respect school officials and follow their instructions.
- Students will complete all assigned classwork and homework.
- Drugs, alcohol, tobacco, weapons or dangerous objects are not allowed.
- Students will dress appropriately for school (see *Dress and Grooming*).

CLASSROOM RULES

Each teacher will have rules and expectations for student behavior specific to their classroom. These rules and expectations will be shared with students and parents at the start of the school year. Students are expected to obey these rules and expectations. Individual teachers may assign consequences, including, but not limited to, detentions for not following their classroom rules and expectations.

NO BULLY

Our School's Social Vision is Be Kind, it Matters.

Bullying and harassment stand in the way of our social vision and our scholastic habits of respect, empathy and integrity. Therefore, our school has adopted the No Bully System for preventing and responding to harassment and bullying during in-school and after-school programs, on school study trips, school sponsored events, and when students are traveling to and from school. This school-wide system applies to all students, teachers, staff, specialists, and anyone who works on our campus, whether employed by the school or district, working as contractors, or volunteers pursuant to Turlock Unified anti-bullying policy.

What is bullying?

Bullying occurs when a student, or group of students, repeatedly try to hurt, humiliate or get power over another student in any of the following ways.

- **Physical bullying** is when a person uses physical force to hurt another (e.g., by hitting, pushing, shoving, kicking, taking a student's belongings or stealing their money).
- **Verbal bullying** is when a person uses words, images or gestures to intimidate or humiliate someone (e.g., by taunting, name-calling, teasing, put-downs, insults, threats and blackmail).
- **Relational bullying** is when a person excludes or isolates another person (e.g., through leaving them out, manipulating others against them, or spreading gossip or rumors).
- **Cyberbullying** is when a person or people use their cell-phones, text messages, e-mails, instant messaging, the Internet and social media to bully someone in any of the ways described above.

Bullying is different from conflict. Conflict is an inevitable part of life and can occur at school when a student perceives another student as being an obstacle to what they want or value. If students are in conflict but are not using bullying to get power over the other student, our school is committed to helping the students talk it through.

Bullying may at times amount to harassment. It is harassment to target a person on-line or face-to-face because of her or his actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or because she or he is associated with a student or group of students with one or more of these actual or perceived characteristics.

It is **sexual harassment** to target a student with unwanted sexual comments, gestures, attention, stalking and physical contact that cause a student to feel uncomfortable or unsafe at school, or interferes with the student's schoolwork. This is dealt with under Turlock Unified sexual harassment policy.

Our school does not tolerate bullying or harassment for any reason. You are breaking the law if you harass anyone at our school. It is a serious breach of school rules if a student takes revenge or asks someone to threaten or hurt a student that has reported bullying or harassment.

How students can end bullying

Bullying and harassment cause pain and stress to students and are never justified or excusable as "just teasing" or "just playing." When a student stands by doing nothing, or laughs or posts comments on-line when others bully, they are participating in bullying. The students at Walnut have agreed to join together to treat others with respect, both on-line and face-to-face so that we keep our campus bully-free.

All students agree to:

- Value differences and treat others with respect both online and face-to-face.
- Tell the bullying student to stop or walk away with target when I or others around me are the target of bullying.
- Talk to any trusted adult on campus, in my home or community if I cannot safely stop the bullying. I will ask the trusted adult for help.
- Never take revenge or ask someone to hurt a student who has reported bullying.

Our school takes a problem-solving approach to bullying. We have staff members who are trained as **Solution Coaches®** to bring together a Solution Team of students to help end the bullying. Most Solution Teams successfully end bullying situations without punishment after three meetings.

Staff, Teacher, and Parent Response to Student Harassment and Bullying

Our school follows the No Bully System to prevent and respond to bullying and harassment.

Level 1 – Prevent & Interrupt. All teachers, staff, students and volunteers support a campus-wide system for preventing and responding to harassment and bullying.

If any teacher or staff member witnesses student aggression or disrespect he or she shall take immediate steps to intervene and redirect students, provided it is safe to do so. Here are some proven responses:

- Name the behavior for what it is (e.g., "That's a putdown.")
- Speak to the intention behind the words or gestures (e.g., "That was meant to hurt.")
- Explain the values that their behavior offends and remind them: Be Kind, It Matters.
- If any teacher or staff member needs more time, or privacy, to pursue an issue, take it.

If a parent or guardian knows or suspects that their child is being harassed or bullied, encourage your child to tell the bullying student (or students) to stop or to seek help from any trusted adult on campus. If this does not solve the situation, please notify a trusted adult either verbally or through the Stop It boxes on campus. The school can only help you if you reach out and tell us what is happening.

Level 2 – Check in with target of bullying and notify the Assistant Principal

All members of school staff are encouraged to watch out for students who appear to be isolated from other students, who are put down by other students behind their back, or who show signs of being bullied.

If any staff member knows or suspects that a student is the target of bullying or harassment (i.e., it has happened more than once and is likely to continue), he or she shall check in with the student as soon as reasonably possible. If this appears to be bullying, notify the Asst. Principal via email by the end of the next school day. If this appears to be sexual harassment, follow the school's sexual harassment policy.

If a student is the target of cyberbullying, please ask the student to take screenshots and/or print any electronic or digital messages and share these with the school and do not pass it on to others.

Level 3 – Solution Team, progressive discipline and other responses. Our school uses a variety of methods to resolve incidents of bullying and harassment:

The Asst. Principal may refer the target of bullying to get help from a school Solution Coach. Solution Coaches are teachers and staff members who have been trained to bring together Solution Teams of students, including bullies, bystanders, and positive students leaders, and without using punishment to bring the bullying to an end. The Solution Coach records progress using a Solution Team Log, files in Google Docs and reports progress to the Asst. Principal and parents of the targeted student.

We may use progressive discipline to redirect bullying students depending upon the severity of the bullying. The site Asst. Principal may meet with the bullying student, and involve their parents or guardians when determining consequences to change behavior. In addition, the Asst. Principal may inform the student that disciplinary consequences can occur if the bullying continues.

The Asst. Principal shall document any reporting of bullying in Aeries Intervention and identify the measures that were taken to end the bullying with the student(s) engaged in bullying behavior, including the use of a Solution Team or progressive discipline with the bullying student.

Level 4 – Implement an Empathy-Building Action Plan

If a pattern of harassment or prejudice is apparent across an entire class or grade, or any other group in the school, the Solution Coach/Administrator may bring together relevant students and school personnel to implement a plan to teach respect for differences and create a supportive peer culture. The Solution Team model can be a very effective change agent.

Timeline for Resolving Incidents of Bullying:**Week One**

- Administration is notified of bullying or harassment, whether through a student, a parent/guardian or a teacher/staff.
- Administration will attempt to resolve the matter and may refer the student target of bullying to a school Solution Coach to receive the assistance of a student Solution Team. The Solution Coach informs the Parents/guardians of the target.
- The Solution Team holds its first meeting during, before or after school (if this process has been initiated), or alternatively, the administration may use progressive discipline to redirect bullying students when appropriate.
- The administration enters the incident and its resolution in *Aeries Intervention*

Week Two

- The Solution Coach follows up with the target to determine whether the bullying has continued, and whether progressive discipline is needed.
- The Solution Team holds its second meeting (if this process has been initiated) and record on Solution Log.

Week Three

- The Solution Coach checks in with target and invites him or her to attend the third Solution Team meeting (if this process has been initiated).
- Solution Coach notifies the Asst. Principal and parents/guardians of outcome and updates the Solution Log
- In some cases there may arise the need to implement an empathy-building plan for entire class or grade.

Three Month Follow Up

- A Solution Coach will follow up with the target three months later, regardless of whether new incidents have been reported and file a copy of the Solution Log in Aeries Intervention.

If the school's intervention does not resolve the bullying, the target of bullying or their parent/guardian should appeal in writing to the site administrator. If the appeal fails to resolve the situation, the parent/guardian may call Director of Student Services at 209-667-0887 or by writing to TUSD District Office, Student Services, 1574 Canal Drive Room WW6, Turlock, CA 95381.

DRESS AND GROOMING

In partnership with students and parents, the Turlock Unified School District administration and staff requests review of students' attire to ensure it meets the following dress code guidelines before arriving to school:

Students MUST Wear:

- Top with straps
- Bottom: pants, skirts, shorts, etc. covering buttocks (no micro minis or short shorts with entire thigh exposed)
- Shoes (no backless footwear for elementary students)
- **Secured** clothing that protects and covers personal body parts

Students MAY Choose to Wear:

- Hats, including religious headwear
- Hooded shirts/jackets (over the head is allowed)
- Teachers/staff may direct students to remove/adjust the position of hats/hoods over the head on campus in situations that include, but are not limited to, classroom activities, headphone/earbud use issues, or visual identification of a student's face. This does NOT apply to any headwear worn for religious reasons.

Students CANNOT Wear:

- Clothing that depicts violent language or images
- Clothing that includes, but is not limited to hats, shoes, headgear, belts, shirts, pants, piercings, key chain holders that are deemed a potential threat to student and/or staff safety

- Clothing that illustrates images or language depicting drugs or alcohol (or any illegal item or activity) or the use of same
- Clothing that displays hate speech, profanity, pornography
- Clothing that includes images or language that create a hostile or intimidating environment based on any protected class
- Clothing that is sheer or see-through, (clothing must be opaque)
- Visible underwear, bralettes, bandeau tops, sports bras, or backless shirts
- Unsecured clothing that allows personal body parts to be visible with movement or contact
- Helmets, hoods, or other headgear that obscures a student's identity (except as a religious observance)
- For identification purposes, a student's face must be clearly visible, including when taking school photos; this may require removal of a hood and/or hat

SEXUAL HARASSMENT

BP 5145.7(a)

The Board of Trustees is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Title IX Coordinator/Compliance Officer

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

Title IX Coordinator
Director of Student Services
1574 E. Canal Drive, Turlock, CA 95380
(209) 667-0632 (ext 3)

REWARD PROGRAM

Rewarding students' positive choices is the most important element of the Walnut behavior program. Walnut has 3 rules: ***Be Safe, Be Respectful, & Be Responsible***. When a student chooses to obey the rules, they may be rewarded in the following ways:

- Acknowledgment at Morning Opening or in the classroom.
- Given a "Do Good" ticket for demonstrating one of the 3 school rules.
- Recognition by a staff member in some form for making positive choices.

DISCIPLINE AND INTERVENTIONS

Discipline and interventions will be administered to any student who does not follow the school-wide rules per guidance in the TUSD code of conduct. Students who engage in unacceptable behavior will be engaged in the following reflection:

1. Understand why the behavior is unacceptable and the harm it has caused
2. Understand what they could have done differently in the same situation
3. Take responsibility for their action
4. Be given the opportunity to learn pro-social strategies and skills to use in the future
5. Understand the progression of more stringent consequences if the behavior reoccurs

Detentions can be issued for lunch time by any teacher or administrator. Parent contact is to be scheduled by the teacher when a student receives multiple detention notices, or as needed at the discretion of the teacher. Detentions can be issued for, but not limited to, the following:

- A student exhibits disruptive behavior towards staff and/or students.
- A student has not followed classroom rules and expectations.
- A student uses an unauthorized electronic device (mobile phone, smart watch, etc).
- A student is in violation of any Walnut or TUSD behavior expectation.

Any student who engages in a severe infraction which disrupts or endangers the safety of others will be sent to administration for immediate action deemed appropriate, including, but not limited to, suspension and/or expulsion from school.



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