



SACRED HEART SCHOOL STUDENT PHONE POLICY & GUIDELINES

Phones are not to be used during school. Every student is assigned a personal Yondr Pouch. Students must bring their Pouch to school daily and keep it in good working condition.

DAILY PROCESS

As students **Arrive to School**, they will:

- 1) Turn their phone off.
- 2) Place their phone inside their Pouch and secure it in front of the school staff.
- 3) Store their Pouch in their locker for the day.

At the end of the day, students will open their Pouch, remove their phones and put their Pouch in their backpacks. Students must bring their Pouch to school with them each day.

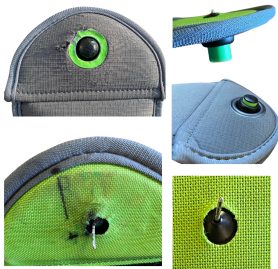
*Students arriving late or leaving early will pouch/unpouch their phones in the Main Office.

VIOLATIONS

Pouch Damage / Lost Pouch / Using Phone During School

- If a student is caught on their phone, Administration will collect the phone/Pouch and call home for a parent or guardian to pick it up.
- If a Pouch is lost or damaged, the student must pay a \$30 replacement fee to get another Pouch.
- Please see the BYOD Technology Agreement for more information about more serious Consequences.

Examples of damage:



- Deep scratches on the globe and the green ring around it
- Intentional pen marks on the inside of the Pouch
- Bent pins
- Pin and button not fully recessing due to pin damage

Forgotten Pouch

If a student forgets their Pouch, **their phone will be collected and the Administration will call home to remind the Parent of the policy.** The phone will be returned to the student at dismissal.

If a student consistently forgets their Pouch, it is considered Lost. **Refer to the Lost Pouch policy above.**