

Minutes of the Policy Committee
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
9:30 am on the 11th day of April 2023

Present Members: Vice-President Wes Polen; Superintendent Dr. Pete Hannigan; Asst. Supt. of Business & Finance Ms. LeeAnn Taylor; Asst. Supt. of Teaching & Learning Ms. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Administrative Assistant Jessica Flores

1.1 Meeting called to order at 9:30am

2.1 Public Comment: None

3.1 PRESS Issue 110

Vice President Wes Polen and district administration reviewed the proposed changes in PRESS Policy 110. The policy sub-committee meeting met and divided the policy updates per department. Dr. Hannigan, Dr. Stein, Mr. Palmer, Ms. Taylor, Dr. Maturo, and Ms. Corrigan reviewed the policies that relate to their department. There are 39 policies that have been reviewed/updated.

PRESS 110 Updates

Student Services

4:165	Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
6:270	Guidance and Counseling Program
7:100	Health, Eye, and Dental Examinations, Immunizations, and Exclusion of Students
7:250	Student Support Services
7:285	Anaphylaxis Prevention, Response, and Management Program
7:290	Suicide and Depression Awareness and Prevention

Innovative Learning

6:130	Program for the Gifted
6:340	Student Testing and Assessment Program
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment

Teaching and Learning

6:255	Assemblies and Ceremonies
6:260	Complaints About Curriculum, Instructional Materials, and Programs
6:60	Curriculum Content
6:65	Student Social and Emotional Development

Business and Finance

6:50	School Wellness
4:10	Fiscal and Business Management
4:140	Waiver of Student Fees
4:55	Use of Credit and Procurement of Cards

Human Resources

2:105	Ethics and Gift Ban
2:265	Title IX Sexual Harassment Grievance Procedure
5:120	Employee Ethics; Code of Professional Conduct; and Conflict of Interest
5:190	Teacher Qualifications
5:20	Workplace Harassment Prohibited
5:220	Substitute Teachers
5:250	Leaves of Absence
5:280	Duties and Qualifications
5:320	Evaluation
5:330	Sick Days, Vacation, Holidays, and Leaves
5:170	Copyright
6:250	Community Resource and Persons and Volunteers

Superintendent

2:100	Board Member Conflict of Interest
2:150	Committees
2:210	Organizational Board of Education Meeting
2:250	Access to District Public Records

3:10	Goals and Objectives
6:20	School Year Calendar and Day
7:340	Student Records
7:50	School Admissions and Student Transfers To and From Non-District Schools
7:70	Attendance and Truancy
6:15	School Accountability

Timeline

4/11	Policy Committee Meeting	Press 110 Updates
4/27	BOE Meeting (Discussion Item)	Press 110 Updates
5/18	BOE Meeting (Action Item)	Press 110 Updates

Meeting adjourned at 10:36 am

Respectfully submitted,
Jessica Flores

Dr. Pete Hannigan, Superintendent

Wes Polen, Vice President

Date Minutes Approved: 07/31/2023