

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
May 20, 2003 – 7:30 p.m.

Community High School
326 Joliet Street
West Chicago, Illinois

5846

OPENING ACTIVITIES

1. Call to Order
2. Mrs. Stott led the Board membership in the Pledge of Allegiance
3. Mrs. Westrom read the Mission Statement:
Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.
4. Encouraging Words Quotation –
Mrs. Davidson read the following quotation: "Education is not the filling of a pail, but the lighting of a fire." – William Butler Yates
5. Roll Call – Present were:
Mrs. Davidson, Mr. Jensen, Mr. Nagel, Mrs. Owens, Mrs. Stott, and Mrs. Westrom.
6. Additions to Agenda – Appointment of District Representative to DAOES Board of Directors.
RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.
MOTION: Mrs. Stott
SECOND: Mrs. Westrom
VOTE: Unanimous Approval on Voice Vote

APPROVAL OF MINUTES

1. Regular Board of Education Meeting – April 15, 2003
2. Committee-of-the-Whole Meeting – May 6, 2003
RECOMMENDED MOTION: That the Board of Education approve the minutes of the Regular Meeting of the Board of Education and the minutes of the Executive Session of the Regular Meeting held on April 15, 2003; and the minutes of the Regular Meeting of the Committee-of-the-Whole and the minutes of the Executive Session of the Regular Meeting of the Committee-of-the-Whole meeting held on May 6, 2003.
MOTION Mrs. Stott
SECOND: Mrs. Davidson
VOTE: Unanimous Approval 6 - 0

3. Special Board of Education Meeting – May 12, 2003
RECOMMENDED MOTION: That the Board of Education approve the minutes of the Special Meeting of the Board of Education and the minutes of the Executive Session of the Special Meeting of the Board of Education meeting held on May 12, 2003, for the purpose of interviewing Board candidates.
MOTION: Mrs. Stott
SECOND: Mr. Nagel
ABSTAIN: Mrs. Davidson
VOTE: Ayes: Jensen, Nagel, Owens, Stott and Westrom
Nays: None **Motion Carried: 5 - 0 - 1**

APPROVAL OF FINANCIAL REPORTS

1. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from April 9, 2003, to May 12, 2003.
MOTION: Mrs. Davidson
SECOND: Mr. Jensen
VOTE: Tabled until Mr. Grizaffi's anticipated arrival following the meeting of the West Chicago Planning Commission.

STUDENT RECOGNITION

1. Student-of-the-Month – Claudia Cortes-Reyes
2. Athlete(s)-of-the-Week –
Boys Track & Field (April 28, to May 2, 2003) – Mike Doll

PUBLIC PARTICIPATION (Agenda Items Only)

None

REPORTS AND INFORMATION

1. Board Recognition of Gerald L. Landis and Maria Owens
Deborah E. Skidgel
Mrs. Owens read the Resolutions aloud for Mr. Gerald L. Landis and Mrs. Deborah E. Skidgel before presenting them with framed pictures of Community High School in appreciation for their years of dedicated service to the District. Both Mr. Landis and Mrs. Skidgel expressed their appreciation.

Mr. Landis asked to be recognized by the Board. He thanked the community and the Board for the privilege and honor of serving for 12 years, stated he had met a lot of great people, and that he felt the school district was in capable hands because of this great Board.

RECOMMENDED MOTION: That the Board of Education adopt Resolutions, as shown on Att. §C - pp. 3 - 4 and made a part hereof, and

present a gift of appreciation to Mr. Gerald L. Landis and Mrs. Deborah E. Skidgel for their years of service as District 94 Board members.

MOTION: Mrs. Stott
SECOND: Mrs. Davidson
VOTE: Unanimous Approval on Voice Vote

2. Recognition of Laura Kuehn and The Wildcat Chronicle Maria Owens
Ms. Kuehn introduced the staff members of The Wildcat Chronicle to the Board of Education. They included: Michelle Loerzel, Brittany Rose, Kyle Bullis, Elliott Tinnes, Logan Schrage, Melissa Stevens, Jessica Myers, Mary Beth Selby, Kelly Virncih, and Kim Palka. Mrs. Owens read the Resolution before presenting it to Ms. Kuehn who accepted it on behalf of her staff and expressed her appreciation for the recognition.

RECOMMENDED MOTION: That the Board of Education adopt the Resolution, as shown on Att. §C – p. 5 and made a part hereof, to honor Laura Kuehn and The Wildcat Chronicle.

MOTION: Mr. Jensen
SECOND: Mr. Nagel
VOTE: Unanimous Approval on Voice Vote

3. Appointment of New Board Member Maria F. Owens
RECOMMENDED MOTION: That the Board of Education appoint Mr. Tony Reyes to fill the Board vacancy for the remaining two years of the seat vacated by Robert P. Lemon, and that the appointment be effective immediately.

MOTION: Mrs. Stott
SECOND: Mr. Nagel
VOTE: Unanimous Approval 6 - 0

4. Board Member Oath of Office
Mrs. Davidson, Board Secretary, administered the Oath of Office to Mr. Tony Reyes. Mrs. Owens extended a welcome to Mr. Reyes who took his place as an active member of the Board of Education.

5. Lincoln School as Training Site Lee Rieck
Dr. Rieck reviewed his previous discussion in February with Deputy Chief Stott who sought to use Lincoln School as a training site once it is vacated but prior to its demolition. The formal letter before the Board is comprehensive enough that the Board could adopt it with the stipulation that the District be named an additional insured on the Fire Protection District's liability insurance.

Mr. Nagel asked if the Lincoln School neighbors would be forewarned of the Fire Department maneuvers. Dr. Rieck stated that it was his understanding that there would be no burning, but that there would be fire trucks and

assorted commotion. He assured the Board that the Fire Department would be reminded to advise the neighbors that this would be taking place near the end of the summer.

RECOMMENDED MOTION: That the Board of Education accept the letter from Deputy Chief Stott, of the West Chicago Fire Protection District, as confirmation of District 94's participation, with the added condition of naming District 94 as an additional beneficiary to the Fire Protection District's liability insurance coverage (Att. §C – pp. 9 - 12).

MOTION: Mrs. Davidson

SECOND: Mr. Jensen

VOTE: Unanimous Approval 7 - 0

6. Community Alliance for a Healthy West Chicago
Membership Fee

Lee Rieck

Dr. Rieck stated that each year the Alliance requests a dues payment from member districts. In the past the sentiment of the Board has been not to pay these dues. In as much as the Board has undergone a significant change, Dr. Rieck put together a one-page summary of the mission, representatives to, and accomplishments of, the Alliance. Also included are four funding options. He suggested that the Board discuss the options, choose one, and vote it up or down accordingly.

The President polled the Board for their sentiments, which included: apportionment; setting a precedent and introducing the possibility of having to justify future choices; the valuable contributions made to the community by the Welcome Center; budget constraints; and the planning for dues in next year's budget.

RECOMMENDED MOTION: That the Board of Education recognize the efforts and contribution the Community Alliance for a Healthy West Chicago makes to the community but that the District continues to participate without paying the requested fee of \$5,000.

MOTION: Mr. Nagel

SECOND: Mrs. Davidson

VOTE: Ayes: Davidson, Jensen, Nagel, Reyes, Westrom

Nays: Owens, Stott Motion Carried: 5 - 2

7. Follow-up to the Sharks' Presentation

Lee Rieck

Dr. Rieck stated that he had been in communication with Mr. Dave Thomas, of the West Chicago Park District, and that the issues of the high school pool remain basically the same as they always have been: 1) prime time hours; and 2) sharing/not sharing the pool. There remains no apparent softening of either group's position. When asked about the status of the suggested meeting with representatives of the two boards to discuss issues, Dr. Rieck said that Mr. Thomas was not opposed to that but was a little unsure of what could be accomplished. Dr. Rieck suggested he could facilitate a meeting with two

members of the District 94, Mr. Thomas, and two members of the Park District Board. After discussion, Mr. Jensen and Mrs. Stott volunteered to represent the District 94 Board in these discussions.

8. Progress on Baseball Field Gary Grizaffi
This item was skipped pending the anticipated return of Mr. Grizaffi from the West Chicago Planning Commission meeting.
9. April, 2003 Student Attendance and Suspension Report Lee Rieck
Dr. Rieck reviewed the Student Attendance Report for April 2003, noting that the District 94 Suspension Report incidents, while greater than in previous months, is not altogether unusual as the end of school nears. He also stated that, thus far, May incidents have also increased.
10. May, 2003 Project Goals Progress Report
Dr. Rieck directed the Board's attention to this month's report, revised to include the latest updated information.
11. Board Representative Reports
 - Business/Community Education Partnership – Roxanne Westrom stated the Partnership would be meeting next on June 4.
 - SASSED – Roxanne Westrom reported the April 23rd meeting was short, and mostly involved the introduction of new people and plans for the summer.
 - West Chicago Park District – [No Report]
 - West Chicago Council of Governments – [No Report]
 - Class Size Committee – Karen Stott stated that the Committee met on April 21. Discussion topics included the possibility of adding sections to Drama, Human Anatomy and Physiology, and English Seminar classes. The numbers would be reevaluated through the summer before making any decision on adding sections. Also discussed was scheduling of seniors during 9th and 10th hour, and the concerns over placement of special education students.
 - Supervision Committee – [No Report]
 - CHS District 94 Educational Foundation – Patricia Davidson reported the Foundation is working on a website; the concept of preparing contracts with other businesses in addition to those partnered with the BCEP; exploring fundraising projects, including a 94-cent fundraiser, where employees could voluntarily contribute 94 cents out of each pay check to be earmarked for mini-grants; a fundraiser at King James on a Friday night where a percentage of the proceeds would be donated to the Foundation. Mr. Reyes stated that good progress is being made on the 503c not-for-profit status application.

- Wildcat Sports and Activity Council – Mrs. Davidson commented on the huge success of the WCCSW Sports Festival held on May 16 and 17 at CHS. She provided copies of the Program to each Board member. She stated that net profits were approximately \$6,000 and that a final accounting would be available shortly. She wanted to mention some of the donations received: CDH – medals (\$1,800); Laidlaw – transportation; Bowling Green – bowling facilities; St. Andrews – Golf carts, clubs, course facilities; etc. Additionally, Benjamin School won the Sportsmanship Award, which was voted on by the Directors who used the Character Counts outline. The next Sports Festival is set for May 21 and 22, 2004. Mrs. Davidson stated that Mary Ann Spielman, the Council's Coordinator, deserves a round of applause for all of her hard work.
- Open Comments – Mr. Nagel commented on the performance of *South Pacific*.

12. Future Dates

- a. Committee-of-the-Whole Meeting – June 3, 2003, 7:00 p.m. in the Administrative Conference Room
- b. End-of-the-Year Faculty Awards Lunch – June 4, 2003, at Noon in Commons
- b. Board of Education Meeting – June 17, 2003, at 7:30 p.m. in the Administrative Conference Room

13. DAOES Board Representative – (Roll Call)

RECOMMENDED MOTION: That the Board of Education appoint Lee E. Rieck to serve as the Board's representative to the DAOES Board of Directors for the 2003-04 school year.

MOTION: Mrs. Davidson

SECOND: Mrs. Stott

VOTE: Unanimous Approval 7 - 0

CONSENT AGENDA

Committee meeting action and/or other action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action from Committee-of-the-Whole Meetings."

- 1. Items Removed from Consent Agenda for Separate Action:
 - 2. Policy Series 2000 – Administration
 - 7. Instrument Storage Cabinet Bids
 - 8. Portable Riser Bids

2. Consent Agenda Action for All items Except those listed in 1. Above.
RECOMMENDED MOTION: That the Board of Education approve all items on the Consent Agenda which have not been specifically removed for separate action as shown in line 1. immediately above
MOTION: Mr. Nagel
SECOND: Mrs. Davidson
VOTE: Unanimous Approval on Voice Vote 7 - 0

RECOMMENDED ACTION FROM COMMITTEE-0F-THE-WHOLE

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §C – pp. 21 - 39)

CONSENT AGENDA MOTION APPROVAL

3. **Memorandum of Agreement on Association Days – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Memorandum of Agreement with the Teachers' Association on the use of Association Days as shown on Att. §C – p. 69.

CONSENT AGENDA MOTION APPROVAL

4. **Revised 2003-04 School Calendar – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the revised 2003-04 school calendar as shown on Att. §C – p. 71.

CONSENT AGENDA MOTION APPROVAL

5. **Revised Board Meeting Calendar – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Board meeting schedule revised to extend through June 21, 2005, as shown on Att. §C – p. 73.

CONSENT AGENDA MOTION APPROVAL

6. **Ambulance Service – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the proposal to purchase ambulance service for home football games as shown on Att. §C – p. 75.

2. Policy Series 2000 – Administration – (Roll Call)

Dr. Rieck directed the Board's attention to the At Table corrected pages in Policy 2108 on disciplinary suspension and Policy 2304 clarifying the February 1st rollover of vacation days to sick days. Clarifying questions were asked relative to the formal process of converting the days, and the established protocol to assure again any impropriety.

RECOMMENDED MOTION: That the Board of Education approve the Policy Series 2000 - Administration on 2nd reading, as shown on Att. §C – pp. 41 – 67, and at table.

MOTION: Mrs. Stott

SECOND: Mr. Jensen

ABSTAIN: Mr. Reyes

VOTE: Unanimous Approval 6 – 0 – 1

7. Instrument Storage Cabinet Bids – (Roll Call)

Dr. Rieck stated that bids received on the instrument storage cabinets and portable risers were part of renovation work scheduled for this summer. Background work had been done with the band and teachers in an effort to identify types that were secure, and, from that information, specifications were formulated. Mr. Grizaffi received recommendations and did follow-up work with suppliers, etc.

RECOMMENDED MOTION: That the Board of Education award the bid for instrument storage cabinets to Acoustic Systems of Austin, Texas, in the amount of \$34,866 as provided at table and made a part hereof.

MOTION: Mr. Nagel

SECOND: Mrs. Stott

VOTE: Unanimous Approval 7 - 0

8. Portable Riser Bids – (Roll Call)

RECOMMENDED MOTION: That the Board of Education award the bid for portable risers to Stageright Corporation, of Clare, Michigan, in the amount of \$16,302 as provided at table and made a part hereof.

MOTION: Mrs. Davidson

SECOND: Mrs. Westrom

VOTE: Unanimous Approval 7 - 0

NEW BUSINESS

1. Administrative Contracts
2. Support Staff Contracts

OLD BUSINESS

None

PUBLIC PARTICIPATION (Any Item)

None

ADMINISTRATOR ARRIVES

Mr. Grizaffi arrived at 8:38 p.m. and updated the Board on the Planning Commission meeting regarding the proposed construction of a baseball field at the Middle School. Some residents were in attendance and voiced concerns including noise, parking, landscaping, and possible damage to neighboring homes. The hearing was continued to the June 3rd Planning Commission hearing. The issues needing to be addressed are: parking, landscaping, public address systems; night time lighting on press box area; size of bleachers, and surety bond/insurance. Information regarding these issues need to be given to the Planning Commission by this Friday. Mr. Grizaffi reinforced the District's desire to remain good neighbors

APPROVAL OF FINANCIAL REPORTS

1. Approve Current Expenditures

RECOMMENDED MOTION: That the Board of Education approve the expenditures from April 9, 2003, to May 12, 2003.

MOTION: Mrs. Davidson

SECOND: Mrs. Stott

ABSTAIN: Mr. Reyes

VOTE: Unanimous Approval 6 – 0 – 1

2. Imprest Fund
3. Treasurer's Report
4. Statement of Position
5. Financial Statement
6. Cash Fund
7. Activity Account Fund Balance

EXECUTIVE SESSION (only if needed)

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 8:51 p.m. for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.

MOTION: Mrs. Stott

SECOND: Mrs. Westrom

VOTE: Unanimous Approval 7 - 0

RETURN TO OPEN SESSION

RECOMMENDED MOTION: That the Board of Education return to open session at 10:00 p.m.

MOTION: Mrs. Stott
SECOND: Mrs. Davidson
VOTE: Unanimous Approval 7 - 0

ACTION AFTER RETURN TO OPEN SESSION

1. Administration and Support Staff Salaries – Roll Call

RECOMMENDED MOTION: That the Board of Education approve the Administrative Contract Proposal of May 1, 2003 and the Support Staff Salary Increase recommendations for 2003-04 as attached hereto, and made a part hereof, to be effective July 1, 2003.

MOTION: Mrs. Davidson
SECOND: Mrs. Stott
VOTE: Unanimous Approval 7 - 0

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 10:01 p.m.

MOTION: Mrs. Davidson
SECOND: Mrs. Stott
VOTE: Voice Vote

Maria F. Owens, President

ATTEST:

Patricia K. Davidson, Secretary