

Board of Education  
COMMUNITY HIGH SCHOOL DISTRICT 94  
1/22/2013 – 7:00 p.m.

Community High School  
326 Joliet Street  
West Chicago, Illinois

### **OPENING ACTIVITIES**

1. Call to Order at 7:00 p.m.
2. Dirk Gunderson led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:  
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Molinaro, Mr. Nagel and Mr. Saake.
5. Additions to the Agenda: None

### **STUDENT RECOGNITION**

Gary Saake recognized Andrea Skipor as the December Student of the Month and Tatiana Jackson-Brown as the December PeaceBuilder of the Month.

### **PUBLIC PARTICIPATION (Agenda Items Only)**

None

### **REPORTS AND INFORMATION**

1. Business Manager’s Report  
Mr. Cole directed the Board’s attention to the quarterly budget report which was distributed at table. He explained that the first page of the report was a summary by fund, which indicated that most of the funds were in-line with the previous two years. Mr. Cole stated the next two pages of the report showed expenditure object by fund and that most of these funds were also in-line with previous years. Mr. Cole also stated that revenues were coming in as expected.  
Mr. Cole then reported that the District is moving forward with the new phone system, and that focus groups met last week to ascertain the needs of the school. He said that appointments had been scheduled with several vendors to view their products.
2. Principal’s Report  
Dr. Cheng reported that a joint articulation institute had been held on January 18, 2013 with the West Chicago Middle School, which was very well received. He said that, as a result of the articulation, the Humanities Division had initiated plans for a multi-district art show in conjunction with the high school music concerts this year. Dr. Cheng shared with the Board that Janaki Thakkar, a junior at the high school, had attended the January 20<sup>th</sup> Presidential Inauguration and had been interviewed by NPR.

- He said that Ms. Thakkar had been selected as Community High School's representative through the school's collaboration with The Mikva Challenge.
3. Assistant Superintendent's Report
 

Dr. Chambers told Board members that the transparency initiative was complete, and that she had contacted the Institute for Policy Innovation on January 18<sup>th</sup> and asked them to review our website. Dr. Chambers reported that IPI had indicated that they would be willing to work collaboratively with District 94.

Dr. Chambers presented the website to the Board members. She explained that the website already had some of the required information posted, but that additional data had been added. Information for the past five years was now posted, and the format of the website had been reorganized for easier access to information.

Dr. Chambers reported that the representative from IPI said they would review the school's website and respond to the District with the results of their findings within a few days.

Mr. Nagel asked if the school's professional relationships, such as attorneys and banks, were posted on the website. Dr. Chambers responded that they were not, but could be easily added. Mr. Nagel also suggested posting any items which require annual Board approval.

Mr. Molinaro asked how IPI grades websites; Dr. Chambers responded that they use a rubric, and grade by points scored.

Dr. Chambers said that she would recommend publicizing a good rating. She thanked Becky Koltz for her efforts in reorganizing the website.
  4. Student Attendance and Discipline Report (Att. §B - pp. 1 – 6)
 

Mr. Ponce referred the Board's attention to the Student Attendance and Discipline Report which had been included in the packet. He reported that the information had been reformatted into charts per the Board's request. Mr. Ponce stated that the new format was easier to read and that trends could be tracked more easily.

Mr. Gunderson said that he would like to see the data include reported thefts. Mr. Saake said that he would like to have more historical data.

Mr. Gunderson noted that, per discussion at the Discipline Committee meeting, truancies consisted of a small group of students, much less than the numbers implied.
  5. Future Dates
    - a. Special Board of Education Meeting – January 23, 2013 – 6:00 p.m. – Pal Joey's Restaurant, West Chicago, IL
    - b. Special Board of Education Meeting – January 24, 2013 – 6:00 p.m. – Pal Joey's Restaurant, West Chicago, IL
    - c. Special Board of Education Meeting – January 25, 2013 – 6:00 p.m. – John's Buffet, Winfield, IL
    - d. Annual Joint Boards Meeting – January 28, 2013 – 6:00 p.m. – Hosted by Winfield School District 34 - Winfield Central School Commons
    - e. Council of Governments Meeting – January 29, 2013 – 6:30 p.m. – Hosted by West Chicago Elementary District 33 – District 33 Middle School Library and Community Room
    - f. Regularly Scheduled Board of Education Meeting – February 5, 2013 - 7:00 p.m.
    - g. Finance Committee Meeting – February 13, 2012 – 7:30 a.m.

- h. Regularly Scheduled Board of Education Meeting – February 19, 2013 – 7:00 p.m.

Open Comment - Board Members

Mr. Nagel commented that there had not been many student athlete recognitions by the Board this year. He stated that, in previous years, the Board had recognized Athletes of the Week. Mr. Gunderson said that the Athletics Dept. conducted an Awards night to recognize athletes. Mr. Ponce responded that athletes were brought to the Board when they reached a significant level of success in competition.

**CONSENT AGENDA (Roll Call)**

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

Items Removed from Consent Agenda for Separate Action: None

Consent Agenda Action for All Items Except those Listed in 1. Above.

**RECOMMENDED MOTION:** That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

**CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):**

**Approval of Minutes — (Att. §C – pp. 1 - 7 )**

Board of Education Meeting – January 8, 2013  
Closed Session Board of Education Meeting – At Table January 8, 2013

**RECOMMENDED MOTION:** That the Board of Education approve the minutes of the meetings of January 8, 2013, as listed above.

**MOTION:** Mr. Campos

**SECOND:** Mr. Saake

**VOTE:** Ayes: Campos, Doremus, Kotche, Molinaro, Nagel, Saake

Nays: None

Abstain: Gunderson

Motion carried: 6 – 0, 1 Abstain

**Approval of Minutes — (Att. §C – pp. 8 - 9 )**

Special Board of Education Meeting January 10, 2013  
Closed Session Special Board of Education Meeting – At Table January 10, 2013  
Special Board of Education Meeting January 12, 2013  
Closed Session Special Board of Education Meeting – At Table January 12, 2013  
– At Table

**RECOMMENDED MOTION:** That the Board of Education approve the minutes of the meetings of January 10 & 12, 2013, as listed above.

**Approval of Financials — (Att. §A – pp. 1 – 51 )**

- a. Approve Current Expenditures

**RECOMMENDED MOTION:** That the Board of Education approve the expenditures from December 13, 2012 to January 16, 2013.

- b. Imprest Fund Statement

- c. Treasurer's Report
- d. Statement of Position
- e. Financial Report
- f. Statement of Revenue/Expenditures YTD Ending December 31, 2012
- g. 3-Year Budget/Actual Report
- h. Grant Reports
- i. Cash Fund
- j. Activity Account Fund Balance
- k. Vendor Activity Report
- l. Outstanding State Revenue Payments
- m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)
- n. FY13 Budget Report

**MOTION:** Mr. Molinaro

**SECOND:** Mr. Kotche

**VOTE:** Unanimous Approval on Roll Call Vote 7 – 0

## NEW BUSINESS

### Personnel Reports – (Roll Call)

This was moved to Executive Session.

### Revisions to 2013-2014 School Calendar – (Roll Call)

Administration is recommending a correction to the school calendar. The first day of the second set of parent/teacher conferences was marked as March 20, 2014 in error. The date should be March 27, 2014.

**RECOMMENDED MOTION:** That the Board of Education approve the recommended revisions to the 2013-2014 school calendar as shown on (Att. §B - pp. 7 – 7).

**MOTION:** Mr. Saake

**SECOND:** Mr. Molinaro

**VOTE:** Unanimous Approval on Roll Call Vote 7 – 0

**OLD BUSINESS - None**

**PUBLIC PARTICIPATION - None**

## EXECUTIVE SESSION

**RECOMMENDED MOTION:** That the Board of Education hold a Closed Session at 7:44 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

**MOTION:** Mr. Saake

**SECOND:** Mr. Gunderson

**VOTE:** Unanimous Approval on Roll Call Vote 7 – 0

**RECOMMENDED MOTION:** That the Board of Education return to Open Session at 8:00 p.m.

**MOTION:** Mr. Gunderson

**SECOND:** Mr. Campos

**VOTE:** Unanimous Approval on Roll Call Vote 7 - 0

**ACTION AFTER RETURN TO OPEN SESSION:****Personnel Reports – (Roll Call)**

1. **RECOMMENDED MOTION:** That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 1).  
**MOTION:** Mr. Saake  
**SECOND:** Mr. Gunderson  
**VOTE:** Unanimous Approval on Roll Call Vote 7 – 0
  
2. **RECOMMENDED MOTION:** That the Board of Education accept the resignation of Renata Marroum, Teacher in the Math & Science Division, effective January 22, 2013.  
**MOTION:** Mr. Molinaro  
**SECOND:** Mr. Gunderson  
**VOTE:** Unanimous Approval on Roll Call Vote 7 – 0

Mr. Ponce, Dr. Chambers, Dr. Cheng and Mr. Cole were dismissed at 8:03 p.m.

**EXECUTIVE SESSION**

- RECOMMENDED MOTION:** That the Board of Education hold a Closed Session at 8:03 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
- MOTION:** Mr. Saake  
**SECOND:** Mr. Campos  
**VOTE:** Unanimous Approval on Roll Call Vote 7 – 0

**ADJOURNMENT**

- RECOMMENDED MOTION:** That the Board of Education meeting be adjourned at 8:27 p.m.
- MOTION:** Mr. Saake  
**SECOND:** Mr. Gunderson  
**VOTE:** Unanimous Approval on Voice Vote 7 - 0