

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
4/2/2013 – 7:00 p.m.

Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Monica Piszczek led the Board and meeting attendees in the Pledge of Allegiance.
3. Ruben Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Campos, Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Molinaro, Mr. Nagel and Mr. Saake.
5. Additions to the Agenda: None

PUBLIC PARTICIPATION (Agenda Items Only)

Monica Piszczek addressed the Board as co-lead negotiator for support staff to acknowledge the ratification of the Support Staff Contract. She thanked Board members for the concessions which had occurred on both sides.

Ms. Doremus thanked Board members, administration and support staff for continuing to work together during negotiations.

REPORTS AND INFORMATION

1. Director of Business Services Report (Att. §B - pp. 1 – 7)
Mr. Cole reported that, earlier in the afternoon, a small motor in the air handler above the pool had malfunctioned and created smoke in the boys’ locker room. He stated that the West Chicago Fire Dept. had responded very quickly
Mr. Cole directed the Board’s attention to Att. §B - pp. 1 – 7 in the packet. He said the Illinois State Board of Education had published the 2012 financial profile, and that CHS had received the State’s highest rating of 4.0 for the 4th consecutive year. Mr. Saake said that the District’s rating is an exception, and that two thirds of districts are in deficit spending. Mr. Campos asked if there would be a press release and Mr. Ponce responded that there would.
Mr. Cole said he would bring the third quarter financial report to the next Board meeting.
2. Principal’s Report
Dr. Cheng distributed two handouts. The first was a PARCC Assessment Update. Dr. Cheng reported that details of the PARCC Assessments have yet to be finalized. He explained that PARCC stands for Partnership for Assessment of Readiness for College and Careers. Dr. Cheng stated that the State of Illinois had chosen to align

itself with PARCC; he said other states had chosen another group with which to align. Both consortia's purpose is to create assessments for Common Core Standards.

Dr. Cheng reported that:

1. Implementation of PARCC will begin in 2014-15 and will replace the PSAE.
2. Assessments will be taken by all high school students in grades 9, 10 and 11. He said that this would mean approximately 1650 students will be tested.
3. Assessments will be administered at 2 times during the school year.
 - a. 75% through the school year (Performance Based Test)
 - i. English/Language Arts
 - ii. Writing
 - iii. Math
 - b. 90% through the school year (End-of-Year assessment)
 - i. English/Language Arts
 - ii. Math
4. Each assessment has a 20 day window for completion.
5. All assessments are computer based.
6. 9 testing sessions total.
 - a. English/Language Arts: 3 sessions for Performance Based (75%), 2 sessions for EOY (90%).
 - b. Math: 2 sessions for Performance Based (75%) , 2 sessions for EOY (90%)
7. Approximate average time needed by high school students to complete BOTH assessments = 10 hours.
8. Special Education students will still be able to receive extended time accommodations for test taking.
9. Testing window for students is approximated to be 5 to 9 days for EACH assessment period.
10. Writing portions of the assessment are to be scored locally.

Dr. Cheng then directed the Board's attention to the second handout. He explained that he had applied the above guidelines to this year's school calendar. Dr. Cheng explained that the end of Third Quarter, which was 75% of the school year, occurred March 21st. The school would then have 20 days to administer the tests. He then stated that 90% of the school year would be May 13th. The school would then have 20 days to administer the tests, which would extend beyond final exams. Dr. Cheng reported that AP exams are also administered in May and would overlap with PARCC. He stated these dates did not take into account the extended time accommodations for Special Education students. Dr. Cheng noted that almost the entire Fourth Quarter of the school year would be devoted to testing.

Mr. Gunderson asked why the school would have to test at 75% and then again at 90% of the school year. Dr. Cheng explained that the school would administer a test at the beginning of the school year, then use the combined results of the last 2 tests to determine progress from the beginning of the year.

It was noted that juniors would be taking PARCC, ACT, SAT, PSAT, etc. Dr. Cheng noted that Prom would also occur during the same timeframe. Dr. Cheng questioned how final exams would be administered if the testing window exceeded the school year. Mr. Saake said the school calendar would have to be adjusted to compensate for testing. Dr. Cheng said there are issues and constraints on how soon the school year could begin. He said that the school was equipped with the necessary technology to administer the tests.

- Mr. Nagel asked if there was any incentive for students' to take the tests seriously and Dr. Cheng said that PARCC had a philosophy statement that any student who receives a 4 or higher should be granted some college credit, but granting the credit would be up to the discretion of the institution. Mr. Saake asked if results should be put on students' transcripts and Dr. Cheng responded that the scores wouldn't translate over into anything beyond the school's purposes.
3. Assistant Superintendent's Report

Dr. Chambers reported that Human Resources had begun the Assistant Principal search. She stated that the incoming Superintendent would be part of the second round interviews at the Superintendent level. Dr. Chambers said that interviewing had been done for a one-semester Spanish position and that interviews had been put on the calendar for Special Education positions.

Dr. Chambers reported that the request to add a Dean's position is still something that is needed, but that administration has decided at this point to withdraw the recommendation that would eliminate a School Resource Officer for the 2013-14 school year. She said that administration would like to have conversations regarding this recommendation in the future.
 4. Quarterly Outside Facility Usage Report (Att. §B – pp. 8 – 10)

Mr. Cole reported that the school's Athletic Director, Doug Mullaney, and the Athletic Director of Batavia High School have been discussing merging swim teams to form a cooperative. He said that our coaches would remain as the cooperative's coaches. He said this would be brought back to a future Board meeting. Mr. Cole stated that a number of park districts have been using our facilities. He also remarked that the Booster Club has done very well with indoor concession sales. Mr. Saake remarked that the Booster's had distributed over \$11,000 to different clubs from the winter concession sales.
 5. Administrative Contracts and Confidential Staff (Att. §B - pp. 11 – 15)

This was moved to Executive Session.
 4. Future Dates
 - a. Finance Committee Meeting – April 10, 2013 – 7:30 a.m.
 - b. Regularly Scheduled Board of Education Meeting – April 16, 2013 – 7:00 p.m.
 - c. Regularly Scheduled Board of Education Meeting – May 7, 2013 – 7:00 p.m.

Open Comment - Board Members

Mr. Campos commented that he preferred to have the electronic version of the Board Packet sent to Board members with a separate PDF for each section instead of one PDF which contains all the sections. Mr. Kotche said that he preferred one PDF. Mr. Saake said he preferred separate PDF's as well, but that there were features in Acrobat which could be used to index sections.

Mr. Campos asked what guidelines student athletes are given regarding appropriate establishments to visit when fundraising. Dr. Cheng responded that the students are told to sell to friends and family. Mr. Nagel commented that, at one time, students were not supposed to sell door to door. He asked that coaches remind students of the policy guidelines on fundraising.

Mr. Saake commented that it was good to see a group of parents from the Parent Leadership Academy attend the Booster Club Meeting.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:
None

2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Saake

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

1. **Approval of Minutes**

Board of Education Meeting

March 19, 2013

Closed Session Board of Education Meeting – At Table

March 19, 2013

RECOMMENDED MOTION: That the Board of Education approve the minutes of the meetings March 19, 2013, as listed above.

2. **Filing of Minutes — (Att. §C – pp. 1 - 2)**

Finance Committee Meeting –

March 13, 2013

RECOMMENDED MOTION:

That the Board of Education approve

for filing of the above minutes.

CONSENT AGENDA APPROVAL

NEW BUSINESS

1. **Personnel Report**

This was moved to Executive Session.

2. **Ratification- Support Staff Contract (Roll Call)**

The Board of Education and the West Chicago High School Support Staff Association have reached tentative agreement on a new contract. The Support Staff Association plans to present the Contractual Agreement to the Association membership on Monday, April 1, 2013.

RECOMMENDED MOTION: That the Board of Education approve the July 1, 2012 – June 30, 2015 Contractual Agreement with the West Chicago High School Support Staff Association as shown on (Att. §B - pp. 16 – 43).

MOTION: Mr. Molinaro

SECOND: Mr. Campos

Mr. Molinaro said he appreciated the work of the team and the Support Staff Association. He said he felt the contract was fair for everyone.

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

3. **Sale of High Ropes Course – (Roll Call)**

The High Ropes Course is currently not being used. As a result, the District is selling the course to a responsible party.

RECOMMENDED MOTION: That the Board of Education approve the sale of the High Ropes Course as is to 4th Cliff as shown on (Att. §B - pp. 44 – 47).

MOTION: Mr. Saake

SECOND: Mr. Kotche

Mr. Nagel asked if the money from the sale would go towards other Physical Education equipment and Mr. Cole said that was the goal. Mr. Cole said Mr. Lech and some coaches were getting more students into the weight and exercise rooms after school. Mr. Saake said there is currently a request to the Education Foundation for a \$5000 grant for athletic equipment and that perhaps use of some of the funds from the sale of the High Ropes Course to cover this request would be more appropriate.

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

4. **Literacy Coaches Memorandum of Understanding with the WCHSTA, Inc. – (Roll Call)**

The Board of Education approved the addition of Literacy Coach positions at its March 19, 2013 meeting. The attached Memorandum of Understanding was approved by the West Chicago High School Teachers' Association, Inc. with regard to the addition of Literacy Coach positions to the Bargaining Unit. Said positions will be paid in the same manner in which other Association positions are paid (teachers, counselors, social workers, etc.).

RECOMMENDED MOTION: That the Board of Education approve the Memorandum of Understanding with the West Chicago High School Teachers' Association, Inc. regarding the addition of Literacy Coach positions as shown on (Att. §B – pp. 48 – 49).

MOTION: Mr. Saake

SECOND: Mr. Molinaro

Mr. Saake commented that it should be policy that MOU's are posted on the website.

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

OLD BUSINESS

None

PUBLIC PARTICIPATION

None

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 7:47 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Saake

SECOND: Mr. Molinaro

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ACTION AFTER RETURN TO OPEN SESSION:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 - 1).

MOTION: Mr. Molinaro

SECOND: Mr. Saake

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 8:09 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

MOTION: Mr. Saake

SECOND: Mr. Molinaro

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ADJOURNMENT

RECOMMENDED MOTION: That the Board of Education meeting be adjourned at 9:02 p.m.

MOTION: Mr. Saake

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 7 - 0

Katherine M. Doremus, President

ATTEST:

Ruben Campos, Secretary