

Board of Education
COMMUNITY HIGH SCHOOL DISTRICT 94
April 16, 2013 – 7:00 p.m.

Community High School
326 Joliet Street
West Chicago, Illinois

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Tony Molinaro led the Board and meeting attendees in the Pledge of Allegiance.
3. Tony Molinaro read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Ms. Doremus, Mr. Gunderson, Mr. Kotche, Mr. Molinaro, Mr. Nagel and Mr. Saake. Mr. Campos joined the Board meeting at 7:22 p.m.
5. Additions to the Agenda: Elect Tony Molinaro as Secretary Pro-Tem and a Report on IASB.

RECOMMENDED MOTION: That the Board of Education approve
Tony Molinaro as Secretary Pro-Tem.

MOTION: Mr. Saake

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 6 - 0

STUDENT RECOGNITION

Gary Saake recognized Sam Ryłowicz as the March Student of the Month and Ashley Bannon as the March PeaceBuilder of the Month.

Mr. Nagel suggested that quotes from Students of the Month be posted in the school to serve as inspiration to students.

PUBLIC PARTICIPATION (Agenda Items Only)

None

REPORTS AND INFORMATION

1. Director of Business Services Report
Mr. Cole reported that eight vendors had submitted RFP's on the phone system. He stated that these eight vendors will be narrowed down to two and that site visits will be conducted on the finalists. Mr. Cole said that his goal is to have a recommendation to the Board in May.
Mr. Cole then directed the Board's attention to the budget included in the packet (Att. §A - pp. 1 – 57). He reported that the District's budget is in decent shape for 3rd quarter.

2. Principal's Report
Dr. Cheng reported that PSAE testing will take place April 23rd and 24th.
3. Assistant Superintendent's Report
Dr. Chambers reported that there were nine internal candidates for the open Literacy Coach positions, and that interviews would be conducted soon. She said there were thirty one submitted applicants for the Assistant Principal position.
Dr. Chambers reported that insurance open enrollment would begin May 1st. She said she would report insurance changes to the Board in June.
4. Student Attendance and Discipline Reports (Att. §B - pp. 1 – 20)
Mr. Ponce reported that student attendance had improved when compared to last year in March, and that student suspensions were down in all categories from last year. Mr. Kotche asked what types of incidents fell into the "other" category. Dr. Cheng responded that it would be anything that was not on the list. Mr. Ponce stated he would get a list of what is included in "other" and would email them to the Board. Mr. Nagel asked if there was any real data value to the chart on page 10 entitled "Total Suspension Issued – School Year 2012/13 By Ethnicity". Mr. Nagel said having the data broken down by students' Grade Point Average would provide more useful information to help determine the cause and effect of the suspensions. Mr. Gunderson and Ms. Doremus said they felt the information was useful, and that it could be shared with parents in order to address concerns regarding the number of Hispanic students who have received suspensions. Mr. Molinaro asked how many of the suspended students were enrolled in the Bilingual program. Mr. Kotche remarked that some of the reasons for tardiness are environmental and outside of the school.
Dr. Cheng told Board members that students are offered a variety of wraparound services when they begin to demonstrate an issue with tardiness or truancy.
5. IASB Report
Mr. Nagel reported that he was the delegate representative with the Illinois Association of School Boards, and that he had received a memo from IASB requesting resolutions to present at the November sessions. He asked Board members for resolution ideas to present to IASB.
5. Future Dates
 - a. Regular Semi-Monthly Board of Education Meeting – May 7, 2013
 - b. Regular Finance Committee Meeting – May 15, 2013
 - c. Regular Semi-Monthly Board of Education Meeting – May 21, 2013

Open Comment - Board Members

Mr. Kotche asked that the criteria for weighted grades be discussed at a future Board meeting. Dr. Cheng said he would bring this to the second meeting in May. Mr. Gunderson said that a student had approached him regarding his remarks about parents needing to be involved in the school. She told him that Hispanic parents are uncomfortable attending open houses. Mr. Gunderson suggested that workshops be held for parents with an interpreter present. He asked if administration had looked into an interpreting machine for the switchboard. Dr. Cheng stated that the

switchboard operator spoke Spanish, so the issue was with parents who spoke languages other than English or Spanish. He said there are services which could be subscribed to, but that calls would have to be placed on hold, creating a time lag issue. Mr. Saake said AT&T offered an immediate translation service. Dr. Cheng said there are more issues involved than translating the initial call; the caller would need to then speak to other individuals which would also need to be translated.

Mr. Gunderson asked if an ad hoc committee should be formed to create parent workshops. Mr. Saake asked how this was different than the Parent Leadership Academy. Mr. Gunderson responded that the workshops could be an introduction to the school, and could lead to classes in the future. Mr. Ponce said there was a parent meeting scheduled in May to plan the monthly meetings for next year and that Board members would be welcome. Mr. Saake said the school needed to reach out to these parents and meet them outside of the school. Mr. Kotche said this relates to the communication piece of the strategic plan.

Mr. Campos asked if there were parents who had attended the Parent Leadership Academy who were potential candidates to help form a committee and Mr. Ponce said there were.

Ms. Doremus asked Mr. Gil Wagner, Board member from District 33, what types of parent outreach they used. Mr. Wagner said they were forming a parent involvement committee between the school board, administration and teachers and they were establishing monthly town hall meetings.

Dr. Cheng suggested having Janelle Stefancic, Division Head of World Languages, give a presentation to the Board of the programs she has created in an effort to involve the community. Mr. Ponce said groups of 100 parents had attended some of Ms. Stefancic's programs. Mr. Ponce said that District 94 is working collaboratively with District 33 to involve parents.

Mr. Saake thanked the Social Studies Department for hosting the Candidate Forum. He also congratulated the school's Regional Champions in the Illinois Personal Finance Challenge and qualifying for state finals.

Mr. Saake reminded Board members to send in their Economic Disclosures by May 1st.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading "Recommended Action".

1. Items Removed from Consent Agenda for Separate Action:
None

2. Consent Agenda Action for All Items Except those Listed in 1. Above.

RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

MOTION: Mr. Saake

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

1. **Approval of Minutes(Att. §C - pp. 1 - 6)**

Board of Education Meeting

April 2, 2013

Closed Session Board of Education Meeting – At Table

April 2, 2013

RECOMMENDED MOTION:

That the Board of Education approve the minutes of the meetings March 19, 2013, as listed above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

2. **Approval of Financials — (Att. §A – pp. 1 - 57)**

a. Approve Current Expenditures

RECOMMENDED MOTION:

That the Board of Education approve the expenditures from March 15 to April 11, 2013

b. Imprest Fund Statement

c. Treasurer's Report

d. Statement of Position

e. Financial Report

f. Statement of Revenue/Expenditures YTD Ending March 31, 2013

g. 3-Year Budget/Actual Report

h. Grant Reports

i. Cash Fund

j. Activity Account Fund Balance

k. Vendor Activity Report

l. Outstanding State Revenue Payments

m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

n. Budget Report

CONSENT AGENDA APPROVAL

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**

This was moved to Closed Session.

2. **Administrative Contracts and Confidential Staff – (Roll Call)**

This was moved to Closed Session.

OLD BUSINESS - None

PUBLIC PARTICIPATION (Any item) – None

EXECUTIVE SESSION

RECOMMENDED MOTION:

That the Board of Education hold a Closed Session at 8:00 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters.

MOTION: Mr. Molinaro

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ACTION AFTER RETURN TO OPEN SESSION:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §D – pp. 1 – 1).

MOTION: Mr. Saake

SECOND: Mr. Molinaro

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

RECOMMENDED MOTION: That the Board of Education approve the retirement of Monica Piszczek, Administrative Assistant to the Assistant Principal, effective June 30, 2013, subject to pending WCHSSSA approval.

MOTION: Mr. Molinaro

SECOND: Mr. Saake

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

2. **Confidential Staff – (Roll Call)**

RECOMMENDED MOTION: That five employees be made whole for 2012-2013. For 2012-2013, Confidential Staff will receive 2.5% over 2011-2012. (1.5% was approved and received in July, 2012. An additional 1% will be paid retroactively.)

MOTION: Mr. Saake

SECOND: Mr. Molinaro

VOTE: Ayes: Doremus, Gunderson, Kotche, Molinaro, Nagel, Saake
Nays: Campos
Abstain: None
Motion Carried: 6 - 1

EXECUTIVE SESSION

RECOMMENDED MOTION: That the Board of Education hold a Closed Session at 9:10 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

MOTION: Mr. Saake

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ACTION AFTER RETURN TO OPEN SESSION:

1. **Administrative Contracts – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the administrative compensation increases for 2013-2014 calculated as a pool of 2% of base salaries of all returning administrative staff, excluding retirees.

MOTION: Mr. Saake

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 7 – 0

ADJOURNMENT

RECOMMENDED MOTION:

be adjourned at 9:44 p.m.

That the Board of Education meeting

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 7 - 0

Katherine M. Doremus, President

ATTEST:

Ruben Campos, Secretary